

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2765

EXAMINATION REPORT

OF

JASPER COUNTY PUBLIC LIBRARY

JASPER COUNTY, INDIANA

January 1, 2004 to December 31, 2005



FILED
10/10/2006

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OFFICIALS

<u>Office</u>	<u>Official</u>	<u>Term</u>
Director	Lynn Daugherty Patricia J. Stringfellow	01-01-04 to 12-31-05 01-01-06 to 12-31-06
Treasurer	Anne-Marie Egan Mari Anne Saylor	01-01-04 to 12-31-05 01-01-06 to 12-31-06
President of the Board	Susan Deardorff Michael Crawford	01-01-04 to 12-31-04 01-01-05 to 12-31-06



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INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE JASPER COUNTY PUBLIC LIBRARY, JASPER COUNTY, INDIANA

We have examined the schedules of receipts, disbursements, and cash and investment balances of the Jasper County Public Library (Library), for the period of January 1, 2004 to December 31, 2005. The Library's management is responsible for the schedules. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the schedule of receipts, disbursements, and cash and investment balances and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the schedules referred to above present fairly, in all material respects, the cash transactions of the Library for the years ended December 31, 2004 and 2005, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

September 13, 2006

JASPER COUNTY PUBLIC LIBRARY
SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CASH AND INVESTMENT BALANCES
ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES
As Of And For The Years Ended December 31, 2004 And 2005

	Cash and Investments 01-01-04	Receipts	Disbursements	Cash and Investments 12-31-04
Governmental Funds:				
General	\$ 559,991	\$ 1,764,176	\$ 1,743,398	\$ 580,769
Gift	3,886	9,557	9,375	4,068
Rainy Day	-	30,763	-	30,763
Hospitality	-	690	690	-
Levy Excess	-	18,865	-	18,865
Bond and Interest Redemption	20,612	443,581	439,780	24,413
Library Improvement Reserve	205,152	32,430	36,870	200,712
Library Capital Projects	508,649	202,746	708,679	2,716
Construction	-	2,826,701	785,970	2,040,731
Fiduciary Funds:				
Payroll Withholdings	9,899	309,011	308,351	10,559
PLAC	26	52	52	26
Totals	<u>\$ 1,308,215</u>	<u>\$ 5,638,572</u>	<u>\$ 4,033,165</u>	<u>\$ 2,913,622</u>

	Cash and Investments 01-01-05	Receipts	Disbursements	Cash and Investments 12-31-05
Governmental Funds:				
General	\$ 580,769	\$ 1,882,904	\$ 1,713,278	\$ 750,395
Gift	4,068	10,007	7,303	6,772
Rainy Day	30,763	-	-	30,763
Levy Excess	18,865	15,994	-	34,859
Bond and Interest Redemption	24,413	607,501	551,921	79,993
Library Improvement Reserve	200,712	24,716	95,661	129,767
Library Capital Projects	2,716	191,314	188,513	5,517
Construction	2,040,731	101,032	1,902,779	238,984
Fiduciary Funds:				
Payroll Withholdings	10,559	325,701	325,435	10,825
PLAC	26	84	54	56
Totals	<u>\$ 2,913,622</u>	<u>\$ 3,159,253</u>	<u>\$ 4,784,944</u>	<u>\$ 1,287,931</u>

The accompanying notes are an integral part of the schedules.

JASPER COUNTY PUBLIC LIBRARY
NOTES TO SCHEDULES

Note 1. Introduction

The Library was established under the laws of the State of Indiana. The Library provides the following services: public safety, health and social services, culture and recreation, and general administrative services.

Note 2. Fund Accounting

The Library uses funds to report on its cash and investments and the results of its operations on a cash basis. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

Note 3. Budgets

The operating budget is initially prepared and approved at the local level. In addition, funds for which property taxes are levied are subject to final approval by the Indiana Department of Local Government Finance.

Note 4. Property Taxes

Property taxes levied are collected by the County Treasurer and are distributed to the Library in June and December. State statute (IC 6-1.1-17-16) requires the Indiana Department of Local Government Finance to establish property tax rates and levies by February 15. These rates were based upon the preceding year's March 1 (lien date) assessed valuations adjusted for various tax credits. Taxable property is assessed at 100% of the true tax value (determined in accordance with rules and regulations adopted by the Indiana Department of Local Government Finance). Taxes may be paid in two equal installments which become delinquent if not paid by May 10 and November 10, respectively. All property taxes collected by the County Treasurer and available for distribution were distributed to the Library on or prior to December 31 of the year collected.

Note 5. Deposits and Investments

Deposits, made in accordance with Indiana Code 5-13, with financial institutions in the State of Indiana at year end were entirely insured by the Federal Depository Insurance Corporation or by the Indiana Public Deposit Insurance Fund. This includes any deposit accounts issued or offered by a qualifying financial institution.

State statute (IC 5-13-9) authorizes the Library to invest in securities including, but not limited to, federal government securities, repurchase agreements, and certain money market mutual funds. Certain other statutory restrictions apply to all investments made by local governmental units.

JASPER COUNTY PUBLIC LIBRARY
NOTES TO SCHEDULES
(Continued)

Note 6. Pension Plan

Public Employees' Retirement Fund

Plan Description

The Library contributes to the Indiana Public Employees' Retirement Fund (PERF), a defined benefit pension plan. PERF is an agent multiple-employer public employee retirement system, which provides retirement benefits to plan members and beneficiaries. All full-time employees are eligible to participate in this defined benefit plan. State statutes (IC 5-10.2 and 5-10.3) govern, through the PERF Board, most requirements of the system, and give the Library authority to contribute to the plan. The PERF retirement benefit consists of the pension provided by employer contributions plus an annuity provided by the member's annuity savings account. The annuity savings account consists of members' contributions, set by state statute at 3% of compensation, plus the interest credited to the member's account. The employer may elect to make the contributions on behalf of the member.

PERF administers the plan and issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole and for its participants. That report may be obtained by contacting:

Public Employees' Retirement Fund
Harrison Building, Room 800
143 West Market Street
Indianapolis, IN 46204
Ph. (317) 233-4162

Funding Policy and Annual Pension Cost

The contribution requirements of the plan members for PERF are established by the Board of Trustees of PERF.

Note 7. Long-Term Debt

The Library has issued various general obligation bonds to provide funds for the acquisition and construction of major capital facilities. The outstanding principal at December 31, 2005, was \$3,240,000.

JASPER COUNTY PUBLIC LIBRARY
EXIT CONFERENCE

The contents of this report were discussed on September 13, 2006, with Patricia J. Stringfellow, Director; and Gail M. Jung, Business Manager. Our examination disclosed no material items that warrant comment at this time.