

RFP 01-13

Attachment F Question and Answer Template

Please submit your questions in the form below by the date and time established in the RFP.

#	DOC NAME (RFP or Attachment)	PAGE # OR SECTION #	RESPONDENTS QUESTION	RDA'S RESPONSE
1	General RFP Question	N/A	My company is interested in subcontracting service, or teaming on this project. Is there a way to connect with those you believe will be responding to the RFP?	The RDA will not release a list of potential Respondents until the conclusion of the selection process.
2	RDA Feasibility Studies Proposal -01-13	References 2.3.6, pg. 12	The RFP request two studies different but similar in nature. Will 3 references be required for each study?	Respondent may submit the same three references for each study.
3	RDA Feasibility Studies Proposal -01-13	Cost Proposal 2.4, pg. 13	The RFP indicates the staffing plan must also clearly identify staff assigned to each task. Given the uncertainty of the start date would it be acceptable to outline roles/skill sets of staff assigned without attached a specific name. At project start we will provide appropriate resources to complete the studies requested.	Respondents may submit a staffing plan that outlines roles/skill sets of staff assigned without attaching specific names.
4	RDA Feasibility Studies Proposal -01-13	Proposal Evaluation Procedure 3.1.3 pg., 15	Indicates greater weight will be given to price. Does the RDA have a price range for each study based on your expectations to complete?	The RDA does not have a price range for each study.
5	RDA Feasibility Studies Proposal -01-13	Attachment C, 2.0, pg. 1	The Trauma Feasibility Study requires various data elements such as patient volumes at trauma centers and number of Indiana residents treated in Indiana Trauma Centers in the past three years, etc. Does the RDA have data in their possession or access to this data through the Indiana Department of Health?	The RDA does not have direct access to the data elements in the RFP and the RDA understands that complete information may not be fully available. Upon selection of a Respondent(s), the RDA will assist in and facilitate requests to other Indiana agencies, as necessary, to provide the selected Respondent(s) with as much information as possible. The RDA expects Respondent(s) to assist in the information gathering process. The RDA expects selected Respondent(s) to be able to construct the necessary data to best answer the feasibility questions.

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6	RDA Feasibility Studies Proposal -01-13	Attachment C, 3.0, pg. 2	Similar question as above, what data is in possession or available?	The RDA does not have direct access to the data elements in the RFP and the RDA understands that complete information may not be fully available. Upon selection of a Respondent(s), the RDA will assist in and facilitate requests to other Indiana agencies, as necessary, to provide the selected Respondent(s) with as much information as possible. The RDA expects Respondent(s) to assist in the information gathering process. The RDA expects selected Respondent(s) to be able to construct the necessary data to best answer the feasibility questions.
7	Northwest Indiana Regional Development Authority Request for Proposal 01-13	page 4 & 8	On the cover as well as page 8 the submission due date is October 25, but on page 4 it lists October 18. Can you please confirm the correct date?	The RFP response is due October 25, 2013.
8	Northwest Indiana Regional Development Authority Request for Proposal 01-13	General	If one firm is responding to both feasibility study requests for proposals, should the submission be integrated into one response or broken out to two separate responses for each study?	The response should be broken out to two separate responses.
9	Attachment C		Has Indiana made modifications to the American College of Surgeons verification standards? If so, what are they (please include additions, deletions, and modifications)? Alternatively, may we have a copy of the Indiana State trauma center standards?	Information regarding the state's trauma center registry can be found here: http://www.in.gov/isdh/25407.htm . The Indiana State Department of Health manages the registry and not the RDA. Upon selection of a Respondent(s), the RDA will assist in and facilitate requests to other Indiana agencies, as necessary, to provide the selected Respondent(s) with as much information as possible. The RDA expects selected Respondent(s) to be able to construct the necessary data to best answer the feasibility questions.

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10	Attachment C		Will the applicants be provided with a hard copy of the data variables included in the state trauma registry?	Information regarding the state's trauma center registry can be found here: http://www.in.gov/isdh/25407.htm . The Indiana State Department of Health manages the registry and not the RDA. Upon selection of a Respondent(s), the RDA will assist in and facilitate requests to other Indiana agencies, as necessary, to provide the selected Respondent(s) with as much information as possible. The RDA expects selected Respondent(s) to be able to construct the necessary data to best answer the feasibility questions.
11	Attachment C		Please describe the software system used for Indiana's trauma registry?	Information regarding the state's trauma center registry can be found here: http://www.in.gov/isdh/25407.htm . The Indiana State Department of Health manages the registry and not the RDA. Upon selection of a Respondent(s), the RDA will assist in and facilitate requests to other Indiana agencies, as necessary, to provide the selected Respondent(s) with as much information as possible. The RDA expects selected Respondent(s) to be able to construct the necessary data to best answer the feasibility questions.
12	Attachment C		Will the awardee have access to the de-identified data contained within the state trauma registry?	Information regarding the state's trauma center registry can be found here: http://www.in.gov/isdh/25407.htm . The Indiana State Department of Health manages the registry and not the RDA. Upon selection of a Respondent(s), the RDA will assist in and facilitate requests to other Indiana agencies, as necessary, to provide the selected Respondent(s) with as much information as possible. The RDA expects selected Respondent(s) to be able to construct the necessary data to best answer the feasibility questions.
13	Attachment C		Will the applicants have access to EMS procedures (air and ground) governing the transport of injured patients to the most appropriate facility?	The RDA is not in possession of such information, but the RDA will assist in and facilitate requests to other entities, as necessary, to provide selected Respondent(s) with as much information as possible.

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14	Attachment C		Does the Indiana State Department of Health maintain a claim-based data registry of their patient population? (ex. similar to Pennsylvania's PHC4 data)	Information regarding the state's trauma center registry can be found here: http://www.in.gov/isdh/25407.htm . The Indiana State Department of Health manages the registry and not the RDA. Upon selection of a Respondent(s), the RDA will assist in and facilitate requests to other Indiana agencies, as necessary, to provide the selected Respondent(s) with as much information as possible. The RDA expects selected Respondent(s) to be able to construct the necessary data to best answer the feasibility questions.
15	Attachment C		We assume the technical proposal is to outline the methodology, timeline, resources/personnel and tools we would deploy to complete the "Scope of Work" outlined in Attachment C. Are there other/specific elements you would like included?	No other elements are requested at this time, but the RDA welcomes Respondents to include any additional information that they believe will assist in understanding the Respondent's proposal.
16	Attachment C (Scope of Work)	§ 1.0 - Overview	Is it permissible to submit a proposal to complete only the Trauma Feasibility Study or Academic Medical Center Feasibility Study, and not both?	Yes. Respondents may submit a proposal to complete only one of the two feasibility studies.
17	Attachment C (Scope of Work)	§ 2.0 - Trauma Feasibility Study	Will RDA be able to secure access to and provide to vendor the most current three years of the Indiana Hospital Association's all-payer inpatient and emergency department databases at patient-level detail to support this project? Will there be a cost for access to this data set?	Upon selection of a Respondent(s), the RDA will assist in and facilitate requests to the Indiana Hospital Association, as necessary, to provide the selected Respondent(s) with as much information as possible. Please understand that the Indiana Hospital Association is a separate entity and is under no obligation to provide this information.
18	Attachment C (Scope of Work)	§ 2.0 - Trauma Feasibility Study	Does RDA have access to an alternative patient-level detail data set that will support this analysis? If yes, what data is it and what is contained in the data set?	No.
19	Attachment C (Scope of Work)	§ 2.0 - Trauma Feasibility Study	Does RDA have access to patient-level data sets for patients being treated in IL or MI? If yes, what is the source and what information is contained?	Upon selection of a Respondent(s), the RDA will assist in and facilitate requests to Illinois and Michigan, as necessary, to provide the selected Respondent(s) with as much information as possible. Please understand that there is no guarantee that the RDA will be able to procure such data and information.

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20	Attachment C (Scope of Work)	§ 2.0 - Trauma Feasibility Study	Does the RDA maintain a database of trauma centers in NW Indiana and surrounding states, or is that something that would need to be purchased or constructed by the vendor?	Information regarding the state's trauma center registry can be found here: http://www.in.gov/isdh/25407.htm . The Indiana State Department of Health manages the registry and not the RDA. Upon selection of a Respondent(s), the RDA will assist in and facilitate requests to other Indiana agencies, as necessary, to provide the selected Respondent(s) with as much information as possible. The RDA expects selected Respondent(s) to be able to construct the necessary data to best answer the feasibility questions.
21	Attachment C (Scope of Work)	§ 2.0 - Trauma Feasibility Study	Does the RDA have a preferred data source for health insurance payments for NW Indiana residents using services in IL or is that to be secured by the vendor?	It should be secured by vendor. RDA will assist in and facilitate requests to other Indiana agencies, as necessary, to provide selected Respondent(s) with as much information as possible.
22	Attachment C (Scope of Work)	§ 2.0 - Trauma Feasibility Study	Does the RDA have a preferred data source for the healthcare workforce in NW Indiana, or is that to be provided by the vendor?	The RDA does not have preferred data sources and expects that the selected Respondent(s) will.
23	RFP - Feasibility Study for Trauma Center and AMC	Pages 4 and 8	Page 4 of the RFP gives a due date for proposal submission of October 18, 2013 and page 8 gives a due date of October 25, 2013. Which is the correct date?	The RFP response is due October 25, 2013.
24	RFP - Feasibility Study for Trauma Center and AMC	Attachment C, Section 2, Line 14	Does this section refer to the expectation of a comprehensive facility sizing model, development plan, and/or capital plan?	Attachment C, Section 2, Line 14 refers to an expectation for a summary capital plan and not a comprehensive capital plan. Nonetheless, the plan should be supported by the data gathered by Respondent.
25	RFP - Feasibility Study for Trauma Center and AMC	Attachment C, Section 2, Line 14	Does this section refer to the development of a financial pro forma?	Attachment C, Section 2, Line 14 refers to an expectation for a summary capital plan and not a comprehensive capital plan. Nonetheless, the plan should be supported by the data gathered by Respondent.
26	RFP - Feasibility Study for Trauma Center and AMC	Attachment C, Section 3	Does the RDA's definition of an academic medical center span beyond a School of Medicine (e.g., Schools of Nursing, Pharmacy, etc. should be considered as well)? Would the AMC include wet and/or dry research space?	The RDA's definition of an academic medical center does not include a School of Nursing or a School of Pharmacy. The RDA would expect a Respondent to provide commentary and recommendations on market demanded medical research space.

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27	RFP - Feasibility Study for Trauma Center and AMC	Attachment C, Section 3, Line 3	Will the AMC be affiliated with Indiana University School of Medicine or are affiliations with other AMCs being explored as well? If so, with what ones?	The RDA is open to all feasible affiliations, including, but not limited to Indiana University.
28	RFP - Feasibility Study for Trauma Center and AMC	Attachment C, Section 3, Line 3	Is there an expectation of needing to complete the Trauma Center and AMC Feasibility studies by a certain date?	The RDA requests that the studies be completed by June 1, 2014.
29	RFP - Feasibility Study for Trauma Center and AMC	Attachment C, Section 3, Line 3	Will RDA leadership want the winning firm to interview key stakeholders as part of this planning effort?	Such interviews are preferred, but not required. The RDA is open to other forms of assessment supplied by successful Respondent(s) to evaluate capabilities.