



## Jillian Huber

**Assistant to the President & CEO**

**Special Projects Coordinator**

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### Professional Experience:

Jillian Huber serves as the Assistant to the President & CEO and Special Projects Coordinator for the Northwest Indiana Regional Development Authority (RDA). Jillian has been with the organization since summer 2007. Prior to her work with the RDA, she performed administrative and organizational tasks for the Griffith/Merrillville Airport.

Jillian is responsible for managing administrative aspects of RDA projects as they relate to scheduling, logistical coordination, communication, organizing, managing and reporting. Her responsibilities also include general fiscal and office management functions and direct support the Chief Operating Officer in addition to the President and CEO. Her position performs, coordinates and oversees technical and office administrative duties in support of the RDA and its Advisory Board. The position provides highly sensitive support to the President and CEO and Board of Directors.

### EDUCATION, CERTIFICATES & TRAINING

- Capella University, MS, Public Administration, 2012 - Current
- Indiana University, B.S., Labor Studies, 2011
- SHRM [Society for Human Resource Management], Member, 2011

Jillian resides with her husband, John, a union carpenter, her two children, Ben and Ellie and their impulsive but lovable boxer Wrigley in Schererville Indiana.