



Marquette Implementation Coordinator

The *Marquette Implementation Coordinator (MIC)* will be responsible for providing leadership in the RDA's efforts to support redevelopment of the Lake Michigan Shoreline. Through strong communication, problem solving and technical coordination, the MIC will work with a diverse group of stakeholders to foster new relationships and stronger regional collaboration.

The following are areas of critical responsibility:

- Shoreline Coordination
 - Interact proactively and consistently with RDA grantees, partners and stakeholders;
 - Provide technical assistance to stakeholders on variety of issues;
 - Provide day-to-day project management and oversight of funded shoreline development projects;
 - Monitor financial and project status of active grants;
 - Serve as advisor/liaison to the Marquette Advisory Council;
- Land Use Planning
 - Provide technical assistance to state, regional, county and local planning agencies;
 - Oversee development of property/parcel database;
 - Coordinate land use activities between various organizations;
- Financial Leveraging
 - Identify and attain additional financial and project resources ;
 - Broker relationships with national, state and local entities to promote significance of NWI region;
 - Seek out, develop and submit grants to support Marquette implementation;
- Project Management & Support
 - Assist RDA Executive Director in general RDA project management responsibilities;
 - Perform Deputy functions as directed;

The following qualifications and skills will be essential within this position:

- 3 or more years experience in a related field;
- Bachelor's Degree required with Graduate degree preferred or equivalent experience;
- Degree concentrations preferred include: Environmental Planning, Project Management, MPA, MBA or Economic Development;
- Demonstrated communication, group facilitation, organization and leadership skills;
- Ability to travel in and out of state as required;

RDA is an Equal Opportunity Employer

Qualified candidates should submit their resume no later than October 30, 2009 to:

Organizational Development Solutions, Inc.

PO Box 214

Westville IN 46391

Via email to information@successwithods.com