# INDIANA STATE BOARD OF HEALTH FACILITY ADMINISTRATORS

**March 3, 2011**

**MINUTES**

## I. CALL TO ORDER AND ESTABLISHMENT OF QUOROM

Ms. Shelley Rauch called the meeting to order at 10:48 a.m. and a quorum was not established in Room W064 in the Indiana Government Center South, 402 W. Washington Street, Indianapolis, IN 46204.

**Board Members Present:**
Shelley Rauch, HFA, President
Arlene Franklin, Member
Christine Shuey, HFA, Member
Jennifer Gappa, HFA, Member
Dr. William Province, II, Member
Karen Filler Smith, Member

**Board Members Absent:**
Kelly Borror, HFA, Member
Kathy Frank, Member
Brenda Buroker, Member
Colleen Matthews, HFA, Member
Nan Girton, Consumer Member

**State Officials Present:**
Tasha Coleman, Board Director, Indiana Professional Licensing Agency
Andre Phillips, Assistant Board Director, Indiana Professional Licensing Agency
Gordon White, Board Advisory Council, Office of the Attorney General

## II. ADOPTION OF THE AGENDA

A motion was made and seconded to adopt the agenda, as amended.

Province/Gappa

## III. ADOPTION OF THE MINUTES FROM THE NOVEMBER 4, 2010 MEETING OF THE BOARD

A motion was made and seconded to adopt the Minutes from the November 4, 2010 meeting of the Board.

Province/Franklin

## IV. PERSONAL APPEARANCE

### A. Jeremy Gerrish

Re: application

Mr. Jeremy Gerrish did personally appear before the Board to answer questions regarding his positive response application for licensure as a Health Facility Administrator by endorsement. Mr. Gerrish was terminated from his previous employment for misappropriation of funds. A recommendation was made and seconded to accept the application upon receipt of a background check which would be reviewed by Shelley Rauch

Province/Franklin

### B. Justin Vogt

Re: positive response

Mr. Justin Vogt did personally appear before the Board to answer questions regarding his positive response application for licensure as a Health Facility Administrator by examination. Mr. Vogt had two previous offenses related to drinking. The Most recent offense was in 2003; he has successfully completed his criminal probation. A recommendation was made to approve the application.

Shuey/Province

## V. ADMINISTRATIVE HEARINGS

### A. In the matter of the license of Karyn Price, HFA, 14001607A

Cause No.: 2000 HFA 0073
Re: Order to Show Cause

**Parties and Counsel Present:**
Michael Minglin, DAG

**Witnesses:**
None

**Participating Board Members:**
Shelley Rauch, HFA
Karen Filler Smith
Christine Shuey, HFA
Jennifer Gappa, HFA
Dr. William Province, III

**Court Reporter:**
Susan Hessman

**Case Summary:**

**Resolution:** As an Administrative Law Judge, in the absence of a quorum, the members of the Board present issued a notice of proposed default to Karyn Price due to her failure to appear as requested.

Province/Shuey

## VI. APPLICATION REVIEW

### A. Tammy Metzinger
Re: 30% waiver request

A recommendation was made and seconded to approve the waiver request of Tammy Metzinger for 156 hours (15%). The reduction of hours may be taken in the following areas only: reduced by 40 hours in human resources and 116 hours in the business office.

Gappa/Shuey

### B. Kelli Ashley
Re: 30% waiver request

A recommendation was made and seconded to approve the waiver request of Kelli Ashley for 8% waiver in the area of dietary.

### C. Tony Stewart
Re: Request to precept two AIT's

A recommendation was made and seconded to approve Tony Stewart to precept to AIT

Gappa/Province

## VII. DISCUSSION

### A. Elections
Due to the lack of a quorum elections were not held.

### B. HOPE HFA Course

Becky Bartle with HOPE requested to shorten the HOPE course to 6 weeks instead of a 7 week course. The hours and content completed will remain the same. A recommendation was made and seconded to approve the reduction.

Gappa/Shuey

**C. ROEC Presentation**

Shelley Rauch updated the Board on her presentation to the ROEC committee on February. Part B of the presentation will be given on April 20, 2011 and the Board has been asked for recommendations to the committee.

- Background checks would be helpful for screening purposes
- Licensure should be required (much like doctors and nurses should be licensed and qualified)
- Administrators are watchdogs for how Medicaid and Medicare dollars are being used
- Without licensure the CE requirements could not be enforced

**D. Magnolia Health Systems, CE Sponsor**

A recommendation was made to issue a letter to Magnolia Health System to state that we have not filed any formal discipline and to remind them of the law

**X. ADJOURNMENT**

There being no further business, and having completed its duties, the meeting of the Indiana State Board of Health Facility Administrators adjourned at 2:30 pm.

Shelley Rauch, Chair

**Next Scheduled Meeting:**

Thursday, May 5, 2011 - Full Board Meeting
Indiana Government Building –South
Room W064