



GUIDE FOR SORTING RX HISTORY REPORTS IN MICROSOFT EXCEL

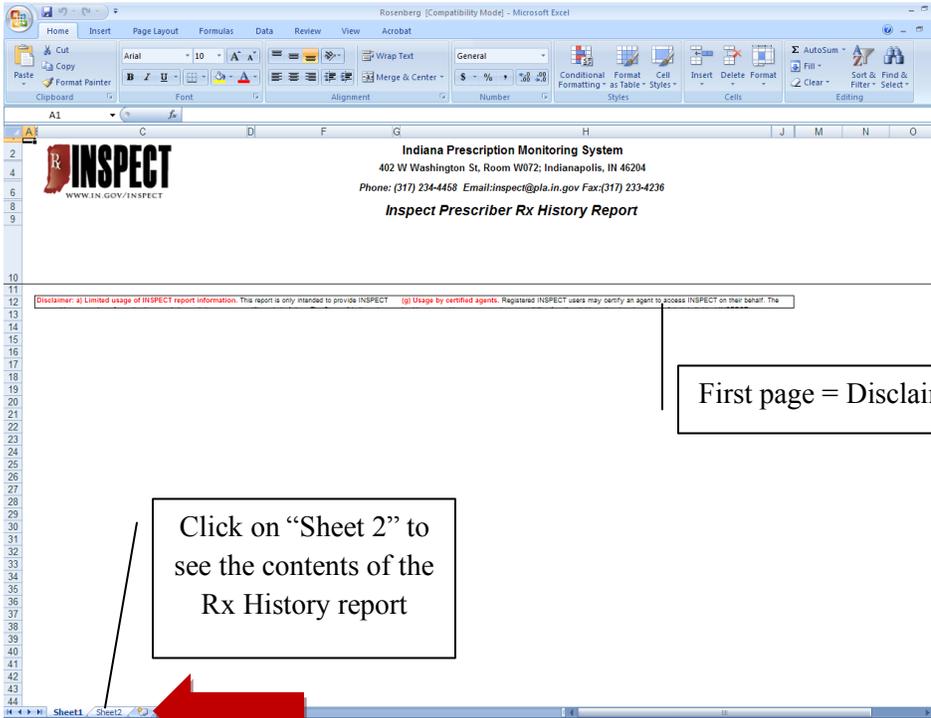
1. Log in to your INSPECT WebCenter Account.
2. Go to the Requests tab on the left, and select “New Request”.
3. Select “Practitioner” from the drop-down menu and enter **only** the DEA number you’d like to request in the required field.
4. The default time period for a search is one calendar year. You can un-check the box and enter in a different date range if you wish, but that range cannot exceed 365 days. (If you need data for multiple years you can request year-long ranges, for example: 1/1/2009-12/31/2009, 1/1/2010-12/31/2010, etc.)
5. Select “Excel” as the format.
6. Check the certification checkbox once the information is correct, and click “Create”.

Make sure that “Practitioner” is selected from your drop-down menu.

Make sure the report format is set to “Excel”

7. Your report will be returned to you as a Microsoft Excel spreadsheet. You **must** have Excel installed on your computer in order to properly view the document if the report format is requested in Excel.

8. When you open the Microsoft Excel spreadsheet, the entire first sheet will contain only our disclaimer. You must click on “Sheet 2” in order to see the actual report.



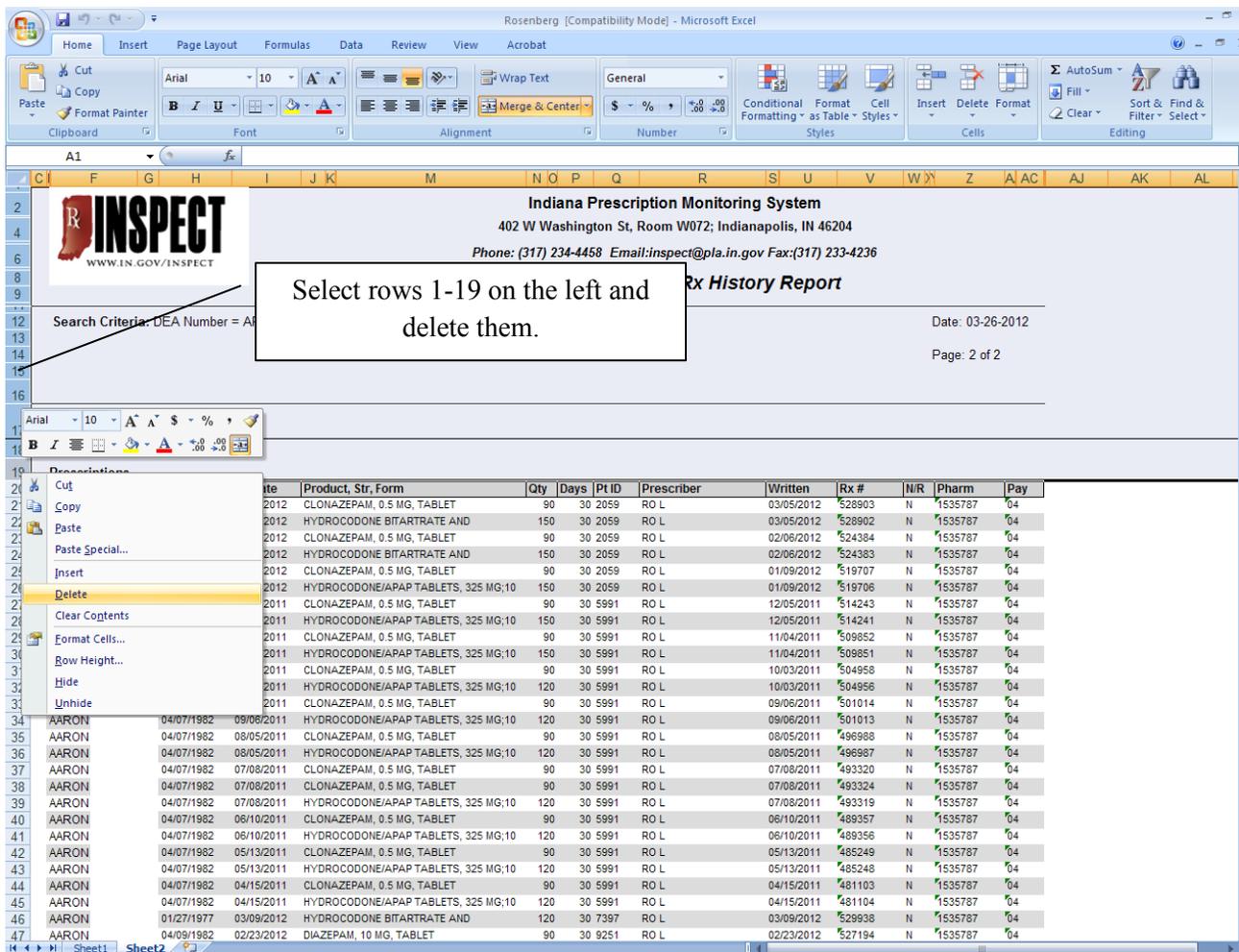
9. When you open Sheet 2 of the Excel document, you will see the Prescriber Rx History report.

Indiana Prescription Monitoring System
402 W Washington St, Room W072; Indianapolis, IN 46204
Phone: (317) 234-4458 Email: inspect@pla.in.gov Fax: (317) 233-4236
Inspect Prescriber Rx History Report

Search Criteria: DEA Number = AR3288075 And State = IN And Request Period '03/26/2011 To '03/26/2012 Date: 03-26-2012
Page: 2 of 2

| Patient | DOB | Fill Date | Product, Str, Form | Qty | Days | PIID | Prescriber | Written | Rx # | NIR | Pharm | Pay |
|---------|------------|------------|-------------------------------------|-----|------|------|------------|------------|--------|-----|---------|-----|
| AARON | 04/07/1982 | 03/05/2012 | CLONAZEPAM, 0.5 MG, TABLET | 90 | 30 | 2059 | RO L | 03/05/2012 | 528903 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 03/05/2012 | HYDROCODONE BITARTRATE AND | 150 | 30 | 2059 | RO L | 03/05/2012 | 528902 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 02/06/2012 | CLONAZEPAM, 0.5 MG, TABLET | 90 | 30 | 2059 | RO L | 02/06/2012 | 524384 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 02/06/2012 | HYDROCODONE BITARTRATE AND | 150 | 30 | 2059 | RO L | 02/06/2012 | 524383 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 01/09/2012 | CLONAZEPAM, 0.5 MG, TABLET | 90 | 30 | 2059 | RO L | 01/09/2012 | 519707 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 01/09/2012 | HYDROCODONE/APAP TABLETS, 325 MG/10 | 150 | 30 | 2059 | RO L | 01/09/2012 | 519706 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 12/05/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | 30 | 5991 | RO L | 12/05/2011 | 514243 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 12/05/2011 | HYDROCODONE/APAP TABLETS, 325 MG/10 | 150 | 30 | 5991 | RO L | 12/05/2011 | 514241 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 11/04/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | 30 | 5991 | RO L | 11/04/2011 | 509852 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 11/04/2011 | HYDROCODONE/APAP TABLETS, 325 MG/10 | 150 | 30 | 5991 | RO L | 11/04/2011 | 509851 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 10/03/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | 30 | 5991 | RO L | 10/03/2011 | 504958 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 10/03/2011 | HYDROCODONE/APAP TABLETS, 325 MG/10 | 120 | 30 | 5991 | RO L | 10/03/2011 | 504958 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 09/06/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | 30 | 5991 | RO L | 09/06/2011 | 501014 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 09/06/2011 | HYDROCODONE/APAP TABLETS, 325 MG/10 | 120 | 30 | 5991 | RO L | 09/06/2011 | 501013 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 08/05/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | 30 | 5991 | RO L | 08/05/2011 | 496888 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 08/05/2011 | HYDROCODONE/APAP TABLETS, 325 MG/10 | 120 | 30 | 5991 | RO L | 08/05/2011 | 496887 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 07/08/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | 30 | 5991 | RO L | 07/08/2011 | 493220 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 07/08/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | 30 | 5991 | RO L | 07/08/2011 | 493220 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 07/08/2011 | HYDROCODONE/APAP TABLETS, 325 MG/10 | 120 | 30 | 5991 | RO L | 07/08/2011 | 493219 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 06/10/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | 30 | 5991 | RO L | 06/10/2011 | 489257 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 06/10/2011 | HYDROCODONE/APAP TABLETS, 325 MG/10 | 120 | 30 | 5991 | RO L | 06/10/2011 | 489256 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 05/13/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | 30 | 5991 | RO L | 05/13/2011 | 485249 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 05/13/2011 | HYDROCODONE/APAP TABLETS, 325 MG/10 | 120 | 30 | 5991 | RO L | 05/13/2011 | 485248 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 04/15/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | 30 | 5991 | RO L | 04/15/2011 | 481103 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 04/15/2011 | HYDROCODONE/APAP TABLETS, 325 MG/10 | 120 | 30 | 5991 | RO L | 04/15/2011 | 481104 | N | 1535787 | 04 |
| AARON | 04/07/1982 | 03/08/2012 | HYDROCODONE BITARTRATE AND | 120 | 30 | 5997 | RO L | 03/08/2012 | 529386 | N | 1535787 | 04 |
| AARON | 04/09/1982 | 02/23/2012 | CLONAZEPAM, 10 MG, TABLET | 90 | 30 | 8251 | RO L | 02/23/2012 | 527194 | N | 1535787 | 04 |

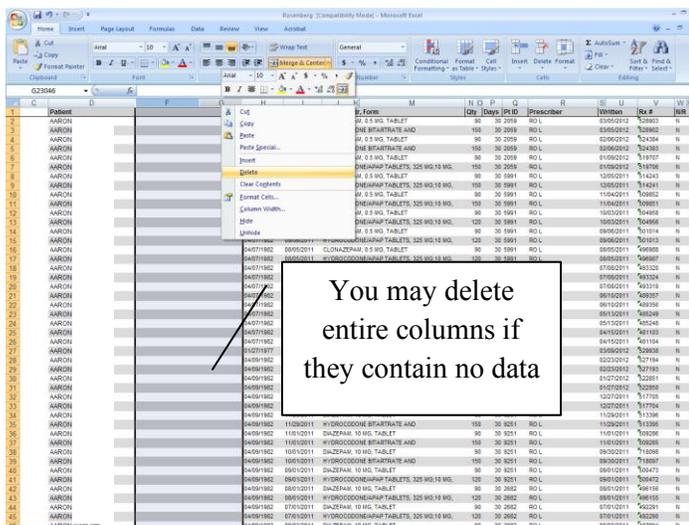
10. Select the first 19 rows of the spreadsheet, right-click and DELETE those rows.



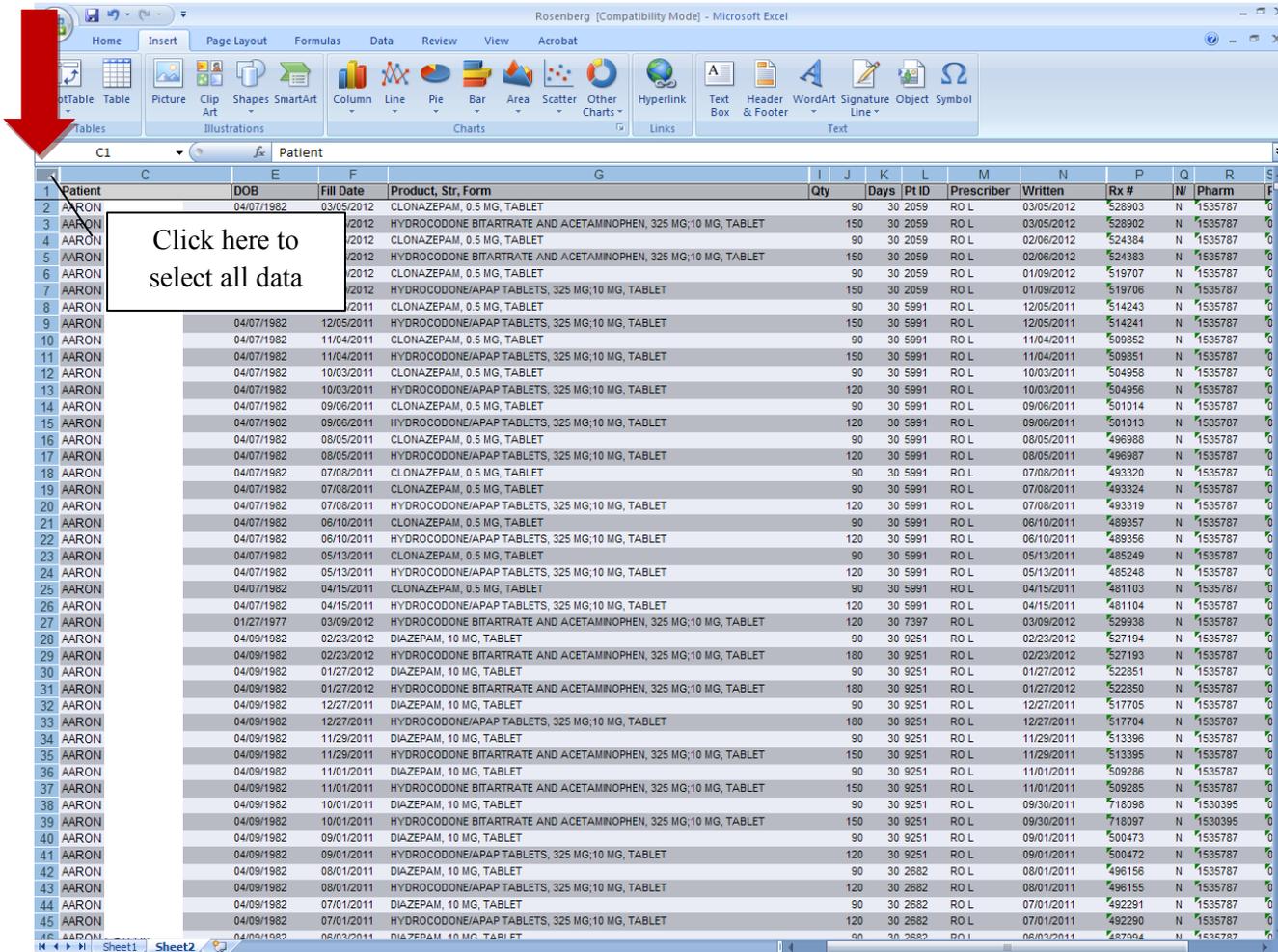
11. Once the top 19 rows have been deleted, you will be left with the patient data, and a heading row.

12. Go to the bottom of the report and delete any data after the patient information ends, **including** the Prescriber Key and Pharmacy Key.

12. At this time you may delete any blank columns if you wish. (It is not necessary to continue, but may make the spreadsheet more legible.) You may also want to lengthen certain columns (like **Product**) to see all the data in the field.



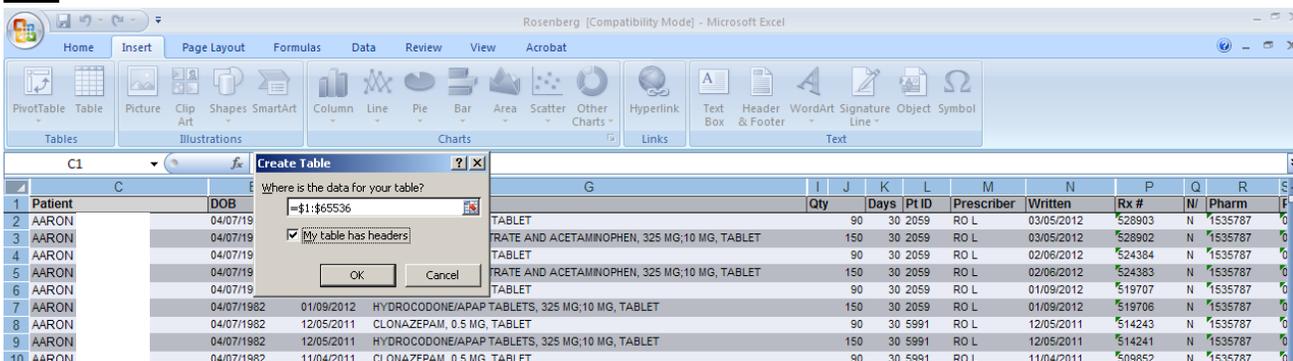
13. You are now left with only patient data and the heading row at the top. Select the entire spreadsheet by clicking the box in the upper left hand corner of the spreadsheet. This will “Select All” the data so that it can be made into a table to enable sorting.



14. Once you have selected the entire spreadsheet, click the “Table” button, under the “Insert” tab.



15. Once you click the “Table” button, it will ask you if your table has headers. Check mark the box to indicate your table **does** have headers.



16. Now your spreadsheet is a Table, and can be sorted by any variable in the header column. At first the Table will be sorted alphabetically by patient name. You can change this by selecting the arrow and sorting any variable heading a column.

| Patient | DOB | Fill Date | Product, Str, Form | Qty | Column5 | Days | Pt ID | Prescriber | Written | Rx # | N/R |
|---------|------------|------------|--|-----|---------|------|-------|------------|------------|--------|-----|
| AARON | 04/07/1982 | 03/05/2012 | CLONAZEPAM, 0.5 MG, TABLET | 90 | | 30 | 2059 | RO L | 03/05/2012 | 528903 | N |
| AARON | 04/07/1982 | 03/05/2012 | HYDROCODONE BITARTRATE AND ACETAMINOPHEN, 325 MG;10 MG, TABLET | 150 | | 30 | 2059 | RO L | 03/05/2012 | 528902 | N |
| AARON | 04/07/1982 | 02/08/2012 | CLONAZEPAM, 0.5 MG, TABLET | 90 | | 30 | 2059 | RO L | 02/08/2012 | 524384 | N |
| AARON | 04/07/1982 | 02/08/2012 | HYDROCODONE BITARTRATE AND ACETAMINOPHEN, 325 MG;10 MG, TABLET | 150 | | 30 | 2059 | RO L | 02/08/2012 | 524383 | N |
| AARON | 04/07/1982 | 01/09/2012 | CLONAZEPAM, 0.5 MG, TABLET | 90 | | 30 | 2059 | RO L | 01/09/2012 | 519707 | N |
| AARON | 04/07/1982 | 01/09/2012 | HYDROCODONE/APAP TABLETS, 325 MG;10 MG, TABLET | 150 | | 30 | 2059 | RO L | 01/09/2012 | 519706 | N |
| AARON | 04/07/1982 | 12/05/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | | 30 | 5991 | RO L | 12/05/2011 | 514243 | N |
| AARON | 04/07/1982 | 12/05/2011 | HYDROCODONE/APAP TABLETS, 325 MG;10 MG, TABLET | 150 | | 30 | 5991 | RO L | 12/05/2011 | 514241 | N |
| AARON | 04/07/1982 | 11/04/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | | 30 | 5991 | RO L | 11/04/2011 | 509852 | N |
| AARON | 04/07/1982 | 11/04/2011 | HYDROCODONE/APAP TABLETS, 325 MG;10 MG, TABLET | 150 | | 30 | 5991 | RO L | 11/04/2011 | 509851 | N |
| AARON | 04/07/1982 | 10/03/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | | 30 | 5991 | RO L | 10/03/2011 | 504958 | N |
| AARON | 04/07/1982 | 10/03/2011 | HYDROCODONE/APAP TABLETS, 325 MG;10 MG, TABLET | 120 | | 30 | 5991 | RO L | 10/03/2011 | 504956 | N |
| AARON | 04/07/1982 | 09/06/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | | 30 | 5991 | RO L | 09/06/2011 | 501014 | N |
| AARON | 04/07/1982 | 09/06/2011 | HYDROCODONE/APAP TABLETS, 325 MG;10 MG, TABLET | 120 | | 30 | 5991 | RO L | 09/06/2011 | 501013 | N |
| AARON | 04/07/1982 | 08/05/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | | 30 | 5991 | RO L | 08/05/2011 | 496988 | N |
| AARON | 04/07/1982 | 08/05/2011 | HYDROCODONE/APAP TABLETS, 325 MG;10 MG, TABLET | 120 | | 30 | 5991 | RO L | 08/05/2011 | 496987 | N |
| AARON | 04/07/1982 | 07/08/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | | 30 | 5991 | RO L | 07/08/2011 | 493320 | N |
| AARON | 04/07/1982 | 07/08/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | | 30 | 5991 | RO L | 07/08/2011 | 493324 | N |
| AARON | 04/07/1982 | 07/08/2011 | HYDROCODONE/APAP TABLETS, 325 MG;10 MG, TABLET | 120 | | 30 | 5991 | RO L | 07/08/2011 | 493319 | N |
| AARON | 04/07/1982 | 06/10/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | | 30 | 5991 | RO L | 06/10/2011 | 489357 | N |
| AARON | 04/07/1982 | 06/10/2011 | HYDROCODONE/APAP TABLETS, 325 MG;10 MG, TABLET | 120 | | 30 | 5991 | RO L | 06/10/2011 | 489356 | N |
| AARON | 04/07/1982 | 05/13/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | | 30 | 5991 | RO L | 05/13/2011 | 485249 | N |
| AARON | 04/07/1982 | 05/13/2011 | HYDROCODONE/APAP TABLETS, 325 MG;10 MG, TABLET | 120 | | 30 | 5991 | RO L | 05/13/2011 | 485248 | N |
| AARON | 04/07/1982 | 04/15/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | | 30 | 5991 | RO L | 04/15/2011 | 481103 | N |
| AARON | 04/07/1982 | 04/15/2011 | HYDROCODONE/APAP TABLETS, 325 MG;10 MG, TABLET | 120 | | 30 | 5991 | RO L | 04/15/2011 | 481104 | N |

17. For example, to sort by the **Product** (Alprazolam, Hydrocodone, etc.) you would select the arrow next to “Product, Str, Form” and sort “A to Z”, then click “Ok”.

| Patient | DOB | Fill Date | Product, Str, Form | Qty | Column5 | Days | Pt ID | Prescriber | Written | Rx # | N/R |
|---------|------------|------------|-------------------------------|-----|---------|------|-------|------------|------------|--------|-----|
| AARON | 04/07/1982 | 11/04/2011 | HYDROCODONE/APAP TABLETS, 325 | 150 | | 30 | 5991 | RO L | 11/04/2011 | 509851 | N |
| AARON | 04/07/1982 | 10/03/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | | 30 | 5991 | RO L | 10/03/2011 | 504958 | N |
| AARON | 04/07/1982 | 10/03/2011 | HYDROCODONE/APAP TABLETS, 325 | 120 | | 30 | 5991 | RO L | 10/03/2011 | 504956 | N |
| AARON | 04/07/1982 | 09/06/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | | 30 | 5991 | RO L | 09/06/2011 | 501014 | N |
| AARON | 04/07/1982 | 09/06/2011 | HYDROCODONE/APAP TABLETS, 325 | 120 | | 30 | 5991 | RO L | 09/06/2011 | 501013 | N |
| AARON | 04/07/1982 | 08/05/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | | 30 | 5991 | RO L | 08/05/2011 | 496988 | N |
| AARON | 04/07/1982 | 08/05/2011 | HYDROCODONE/APAP TABLETS, 325 | 120 | | 30 | 5991 | RO L | 08/05/2011 | 496987 | N |
| AARON | 04/07/1982 | 07/08/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | | 30 | 5991 | RO L | 07/08/2011 | 493320 | N |
| AARON | 04/07/1982 | 07/08/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | | 30 | 5991 | RO L | 07/08/2011 | 493324 | N |
| AARON | 04/07/1982 | 07/08/2011 | HYDROCODONE/APAP TABLETS, 325 | 120 | | 30 | 5991 | RO L | 07/08/2011 | 493319 | N |
| AARON | 04/07/1982 | 06/10/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | | 30 | 5991 | RO L | 06/10/2011 | 489357 | N |
| AARON | 04/07/1982 | 06/10/2011 | HYDROCODONE/APAP TABLETS, 325 | 120 | | 30 | 5991 | RO L | 06/10/2011 | 489356 | N |
| AARON | 04/07/1982 | 05/13/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | | 30 | 5991 | RO L | 05/13/2011 | 485249 | N |
| AARON | 04/07/1982 | 05/13/2011 | HYDROCODONE/APAP TABLETS, 325 | 120 | | 30 | 5991 | RO L | 05/13/2011 | 485248 | N |
| AARON | 04/07/1982 | 04/15/2011 | CLONAZEPAM, 0.5 MG, TABLET | 90 | | 30 | 5991 | RO L | 04/15/2011 | 481103 | N |

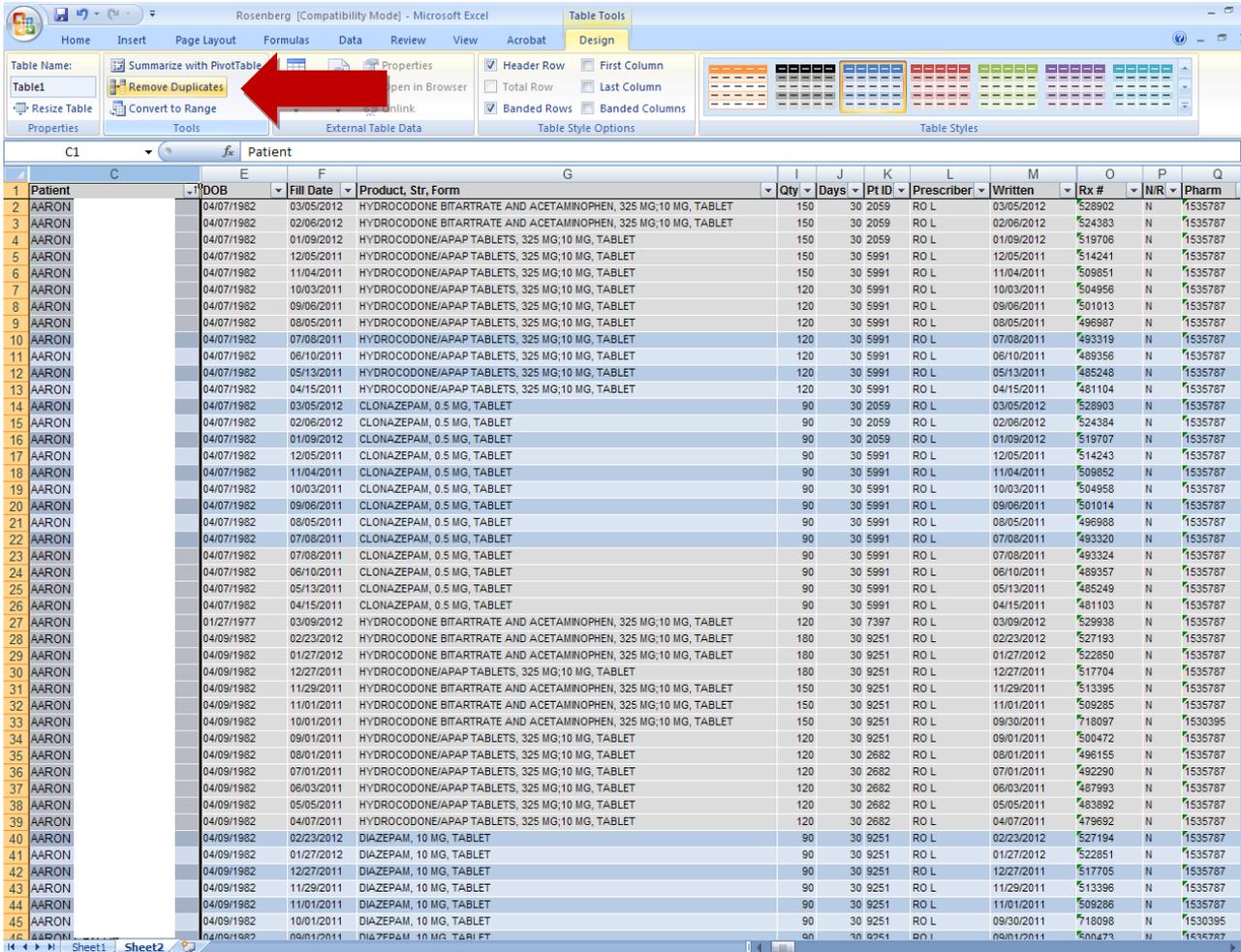
18. Now you can see all the data sorted by product. You can group those similar products together or copy that portion and start a new sheet to further analyze that data, if you wish.

| Patient | DOB | Fill Date | Product, Str, Form | Qty | Days | Pt ID | Prescriber | Written | Rx # | N/R | Pharm |
|------------|------------|------------|--|-----|------|-------|------------|------------|---------|-----|---------|
| 1 DENNIS | 02/04/1951 | 04/07/2011 | ACETAMINOPHEN AND CODEINE PHOSPHATE, 300 MG/60 MG, TABLET | 120 | 30 | 1388 | RO L | 04/07/2011 | 479807 | N | 1535787 |
| 2 DIANE H | 07/23/1963 | 09/26/2011 | ACETAMINOPHEN AND CODEINE, 300 MG/30 MG, TABLET | 20 | 5 | 4788 | RO L | 09/22/2011 | 2249488 | N | 1523963 |
| 3 ROSEMI | 07/07/1956 | 06/21/2011 | ACETAMINOPHEN AND CODEINE, 300 MG/60 MG, TABLET | 120 | 30 | 8844 | RO L | 06/21/2011 | 4073043 | N | 1525914 |
| 4 ROSEMI | 07/07/1956 | 05/13/2011 | ACETAMINOPHEN AND CODEINE, 300 MG/60 MG, TABLET | 120 | 30 | 8844 | RO L | 05/13/2011 | 4072528 | N | 1525914 |
| 5 CHRISTI | 12/18/1987 | 12/30/2011 | ADDERALL, 7.5 MG/7.5 MG/7.5 MG/7.5 MG, CAPSULE, EXTENDED RELEASE | 60 | 30 | 2168 | RO L | 12/30/2011 | 1413028 | N | 1523706 |
| 6 ANTONI | 11/04/1957 | 09/06/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 60 | 30 | 7127 | RO L | 09/06/2011 | 500964 | N | 1535787 |
| 7 ANTONI | 11/04/1957 | 08/09/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 60 | 30 | 7127 | RO L | 08/09/2011 | 497255 | N | 1535787 |
| 8 ANTONI | 11/04/1957 | 07/11/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 60 | 30 | 6571 | RO L | 07/11/2011 | 493554 | N | 1535787 |
| 9 CYNTHI | 07/27/1977 | 11/04/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 2176 | RO L | 11/04/2011 | 509909 | N | 1535787 |
| 10 CYNTHI | 07/27/1977 | 09/29/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 2176 | RO L | 09/29/2011 | 504350 | N | 1535787 |
| 11 CYNTHI | 07/27/1977 | 09/01/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 2176 | RO L | 09/01/2011 | 500414 | N | 1535787 |
| 12 CYNTHI | 11/15/1953 | 08/24/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 30 | 30 | 9312 | RO L | 08/23/2011 | 499193 | N | 1535787 |
| 13 DAWN B | 06/06/1965 | 12/27/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 4492 | RO L | 12/27/2011 | 517575 | N | 1535787 |
| 14 DAWN B | 06/06/1965 | 11/29/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 4492 | RO L | 11/29/2011 | 513351 | N | 1535787 |
| 15 DONNA | 11/30/1979 | 08/05/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 1789 | RO L | 08/04/2011 | 496806 | N | 1535787 |
| 16 DORCAS | 04/21/1980 | 11/17/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 60 | 30 | 8775 | RO L | 11/17/2011 | 511765 | N | 1535787 |
| 17 JAMES E | 11/11/1966 | 08/15/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 8759 | RO L | 08/15/2011 | 498044 | N | 1535787 |
| 18 JERRY S | 09/25/1964 | 12/02/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 5181 | RO L | 12/02/2011 | 514046 | N | 1535787 |
| 19 JERRY S | 09/25/1964 | 11/04/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 5181 | RO L | 11/04/2011 | 509846 | N | 1535787 |
| 20 JORGE I | 06/19/1986 | 09/29/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 120 | 30 | 9130 | RO L | 09/29/2011 | 504408 | N | 1535787 |
| 21 JORGE I | 06/19/1986 | 08/29/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 120 | 30 | 4699 | RO L | 08/29/2011 | 499888 | N | 1535787 |
| 22 JORGE I | 06/19/1986 | 07/29/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 120 | 30 | 6899 | RO L | 07/29/2011 | 495956 | N | 1535787 |
| 23 JOSEPH | 07/12/1981 | 03/13/2012 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 1568 | RO L | 03/12/2012 | 530398 | N | 1535787 |
| 24 JOSEPH | 07/12/1981 | 01/13/2012 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 1568 | RO L | 01/13/2012 | 520725 | N | 1535787 |
| 25 JOSEPH | 07/12/1981 | 12/16/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 1568 | RO L | 12/15/2011 | 516189 | N | 1535787 |
| 26 JOSEPH | 07/12/1981 | 11/18/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 1568 | RO L | 11/17/2011 | 512047 | N | 1535787 |
| 27 JOSEPH | 07/12/1981 | 10/21/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 1568 | RO L | 10/21/2011 | 507892 | N | 1535787 |
| 28 JOSEPH | 07/12/1981 | 09/23/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 1568 | RO L | 09/23/2011 | 503882 | N | 1535787 |
| 29 JOSEPH | 07/12/1981 | 08/26/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 1568 | RO L | 08/26/2011 | 498661 | N | 1535787 |
| 30 JOSEPH | 07/12/1981 | 07/29/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 1159 | RO L | 07/29/2011 | 496020 | N | 1535787 |
| 31 KELLY F | 11/11/1973 | 12/27/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 120 | 30 | 9902 | RO L | 12/27/2011 | 517663 | N | 1535787 |
| 32 KELLY F | 11/11/1973 | 11/29/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 9902 | RO L | 11/29/2011 | 513344 | N | 1535787 |
| 33 KRYSTL | 05/24/1985 | 10/06/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 30 | 30 | 1614 | RO L | 10/04/2011 | 505411 | N | 1535787 |
| 34 LADONN | 03/29/1961 | 07/12/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 120 | 30 | 278 | RO L | 07/12/2011 | 493757 | N | 1535787 |
| 35 LINDA H | 11/23/1962 | 11/10/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 30 | 30 | 6294 | RO L | 11/10/2011 | 510750 | N | 1535787 |
| 36 MADONN | 08/16/1986 | 09/20/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 3164 | RO L | 09/20/2011 | 503161 | N | 1535787 |
| 37 MARISSO | 02/15/1973 | 11/21/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 2044 | RO L | 11/21/2011 | 512429 | N | 1535787 |
| 38 MARISSO | 02/15/1973 | 10/21/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 2044 | RO L | 10/21/2011 | 507899 | N | 1535787 |
| 39 MARISSO | 02/15/1973 | 09/20/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 2044 | RO L | 09/20/2011 | 503201 | N | 1535787 |
| 40 MEDIA D | 05/22/1980 | 07/28/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 30 | 10 | 5435 | RO L | 07/28/2011 | 495797 | N | 1535787 |
| 41 PATRICI | 05/09/1973 | 09/29/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 60 | 30 | 910 | RO L | 09/29/2011 | 504421 | N | 1535787 |
| 42 RANDOL | 07/28/1955 | 08/04/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 8451 | RO L | 08/04/2011 | 496645 | N | 1535787 |
| 43 ROBERT | 07/28/1977 | 12/23/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 2989 | RO L | 12/23/2011 | 517448 | N | 1535787 |
| 44 ROBERT | 07/28/1977 | 11/28/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 2989 | RO L | 11/28/2011 | 513202 | N | 1535787 |
| 45 ROBERT | 07/28/1977 | 10/28/2011 | ALPRAZOLAM .25MG 1000CT, 0.25 MG, TABLET | 90 | 30 | 2989 | RO L | 10/28/2011 | 508925 | N | 1535787 |

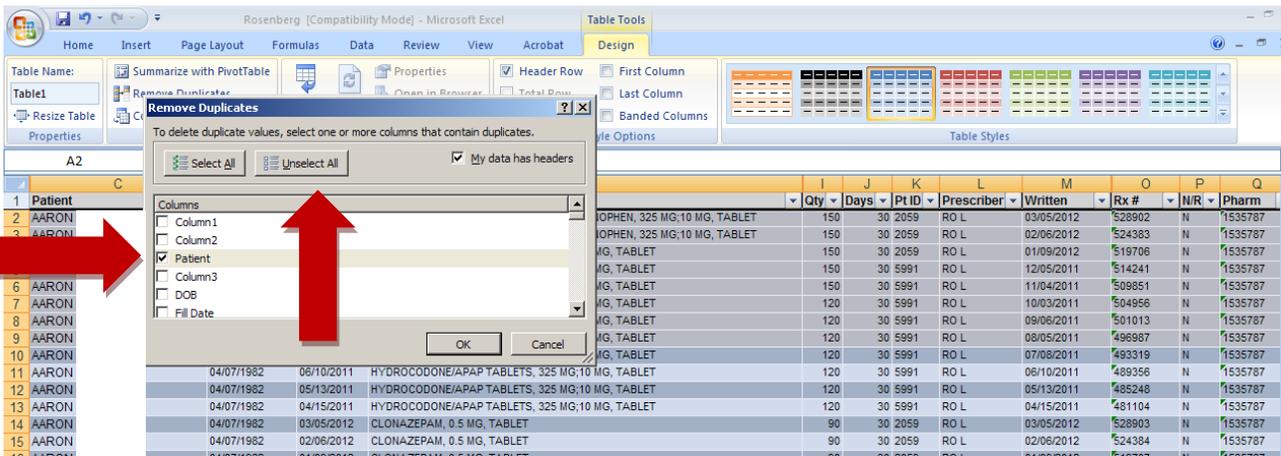
19. You may also wish to sort by Quantity Dispensed to view patients receiving the highest quantities.

| Patient | DOB | Fill Date | Product, Str, Form | Qty | Days | Pt ID | Prescriber | Written | Rx # | N/R | Pharm |
|-------------|------------|------------|--|-----|------|-------|------------|------------|------------|-----|---------|
| 1 MARGARET | 08/17/1960 | 03/16/2012 | HYDROCODONE BITARTRATE AND ACETAMINOPHEN, 10 MG/325 MG, SOLUTION | 240 | 8 | 1400 | RO L | 09/19/2011 | 2247628 | R | 1523693 |
| 2 MARGARET | 08/17/1960 | 02/16/2012 | HYDROCODONE BITARTRATE AND ACETAMINOPHEN, 10 MG/325 MG, SOLUTION | 30 | 407 | 407 | RO L | 02/16/2012 | 00428313 | N | 1534672 |
| 3 HOPE | 10/06/1954 | 12/29/2011 | HYDROCODONE BITARTRATE AND ACETAMINOPHEN, 10 MG/325 MG, SOLUTION | 90 | 1210 | 1210 | RO L | 12/22/2011 | 1211357105 | N | 2905632 |
| 4 LISABETH | 09/07/1977 | 03/12/2012 | PROMETHAZINE WITH CODEINE SYRUP COUGH, 10 MG/6.25 MG, SYRUP | 6 | 1560 | 1560 | RO L | 03/12/2012 | 530097 | N | 1535787 |
| 5 LISABETH | 09/07/1977 | 02/14/2012 | PROMETHAZINE WITH CODEINE SYRUP COUGH, 10 MG/6.25 MG, SYRUP | 6 | 1560 | 1560 | RO L | 02/14/2012 | 525791 | N | 1535787 |
| 6 LISABETH | 09/07/1977 | 01/17/2012 | PROMETHAZINE WITH CODEINE SYRUP COUGH, 10 MG/6.25 MG, SYRUP | 6 | 1560 | 1560 | RO L | 01/17/2012 | 521209 | N | 1535787 |
| 7 LISABETH | 09/07/1977 | 12/20/2011 | PROMETHAZINE WITH CODEINE SYRUP COUGH, 10 MG/6.25 MG, SYRUP | 6 | 1560 | 1560 | RO L | 12/20/2011 | 518938 | N | 1535787 |
| 8 LISABETH | 09/07/1977 | 11/22/2011 | PROMETHAZINE WITH CODEINE SYRUP COUGH, 10 MG/6.25 MG, SYRUP | 6 | 1560 | 1560 | RO L | 11/22/2011 | 512580 | N | 1535787 |
| 9 LISABETH | 09/07/1977 | 10/25/2011 | PROMETHAZINE WITH CODEINE SYRUP COUGH, 10 MG/6.25 MG, SYRUP | 6 | 1560 | 1560 | RO L | 10/18/2011 | 508272 | N | 1535787 |
| 10 LISABETH | 09/07/1977 | 09/26/2011 | PROMETHAZINE WITH CODEINE SYRUP COUGH, 10 MG/6.25 MG, SYRUP | 6 | 1560 | 1560 | RO L | 09/26/2011 | 503840 | N | 1535787 |
| 11 LISABETH | 09/07/1977 | 08/26/2011 | PROMETHAZINE WITH CODEINE SYRUP COUGH, 10 MG/6.25 MG, SYRUP | 36 | 1560 | 1560 | RO L | 08/26/2011 | 495943 | N | 1535787 |
| 12 LISABETH | 09/07/1977 | 07/29/2011 | PROMETHAZINE WITH CODEINE SYRUP COUGH, 10 MG/6.25 MG, SYRUP | 6 | 5929 | 5929 | RO L | 07/29/2011 | 495911 | N | 1535787 |
| 13 LISABETH | 09/07/1977 | 07/01/2011 | PROMETHAZINE WITH CODEINE SYRUP COUGH, 10 MG/6.25 MG, SYRUP | 6 | 5929 | 5929 | RO L | 07/01/2011 | 492252 | N | 1535787 |
| 14 LISABETH | 10/06/1954 | 12/29/2011 | ALPRAZOLAM, 2 MG, TABLET | 90 | 1210 | 1210 | RO L | 12/22/2011 | 1211357105 | N | 2905632 |
| 15 HOPE | 10/06/1954 | 02/09/2012 | CARISOPRODOL, 350 MG, TABLET | 90 | 1210 | 1210 | RO L | 12/22/2011 | 1212039152 | N | 3650442 |
| 16 ANA | 10/23/1958 | 09/27/2011 | CHERATUSSIN AC, 10 MG/SML;100 MG/SML, LIQUID | 240 | 8 | 1400 | RO L | 09/19/2011 | 2247628 | R | 1523693 |
| 17 ANA | 10/23/1958 | 09/19/2011 | CHERATUSSIN AC, 10 MG/SML;100 MG/SML, LIQUID | 240 | 8 | 1400 | RO L | 09/19/2011 | 2247628 | N | 1523693 |
| 18 ANGELA | 06/30/1960 | 03/31/2011 | CHERATUSSIN AC, 10 MG/SML;100 MG/SML, LIQUID | 240 | 8 | 7901 | RO L | 03/31/2011 | 00872666 | N | 1535321 |
| 19 ETHEL B | 10/09/1929 | 03/06/2012 | IOPHEN C NR, 10 MG/SML;100 MG/SML, LIQUID | 240 | 4 | 6127 | RO L | 03/06/2012 | 529221 | N | 1535787 |
| 20 STEVEN | 07/03/1957 | 04/12/2011 | IOPHEN C NR, 10 MG/SML;100 MG/SML, LIQUID | 240 | 4 | 6903 | RO L | 04/12/2011 | 480514 | N | 1535787 |
| 21 LORRIE | 04/18/1966 | 03/31/2011 | PROMETHAZINE HYDROCHLORIDE AND CODEINE PHOSPHATE, 10 MG/SML;6.25 MG/SML, SYRUP | 240 | 8 | 7655 | RO L | 03/31/2011 | 1668905 | N | 1523807 |
| 22 MARY | 12/21/1965 | 04/19/2011 | PROMETHAZINE HYDROCHLORIDE AND CODEINE PHOSPHATE, 10 MG/SML;6.25 MG/SML, SYRUP | 240 | 8 | 9213 | RO L | 04/19/2011 | 2205898 | N | 1523693 |
| 23 CAMIE | 10/08/1993 | 01/23/2012 | PROMETHAZINE WITH CODEINE SYRUP COUGH, 10 MG/6.25 MG, SYRUP | 24 | 24 | 8257 | RO L | 01/23/2012 | 522018 | N | 1535787 |
| 24 DIANE | 03/25/1959 | 04/14/2011 | PROMETHAZINE WITH CODEINE SYRUP COUGH, 10 MG/6.25 MG, SYRUP | 24 | 1380 | 1380 | RO L | 04/14/2011 | 571418 | N | 1510824 |
| 25 JOHN | 12/30/1947 | 09/29/2011 | PROMETHAZINE WITH CODEINE SYRUP COUGH, 10 MG/6.25 MG, SYRUP | 240 | 8 | 9937 | RO L | 09/29/2011 | 504381 | N | 1535787 |
| 26 ALEJA | 07/26/1962 | 03/20/2012 | TRAMADOL HYDROCHLORIDE, 50 MG, TABLET | 240 | 30 | 1615 | RO L | 03/19/2012 | 531099 | N | 1535787 |

20. In order to see how many unique individual patients received a prescription, you can remove all duplicates from the **Patient** column. To do so, select the entire patient column and then click “Remove Duplicates” under the Design tab.



21. When the Remove Duplicates box appears, click the “Unselect All” button, then check only the box next to the word **Patient**.



22. A message from Excel will appear, saying the number of duplicates found and the number of remaining unique values. In this instance, 1851 unique patients received a prescription from this prescriber.

The screenshot shows an Excel spreadsheet with a table of prescription data. The columns are: Patient, DOB, Fill Date, Product, Str, Form, Qty, Days, Pt ID, Prescriber, Written, Rx #, IN/R, and Pharm. A dialog box is open in the center of the spreadsheet, displaying the message: "63684 duplicate values found and removed; 1851 unique values remain." The dialog box has an "OK" button at the bottom.

You can also parse out certain data to make new sheets within Excel. For example, copying all Rx's written on 1/3/2012 and placing the data in a new sheet shows that on 1/3, 220 prescriptions were dispensed under this DEA number. Or you can copy all rows that contain a certain product, like ALPRAZOLAM and paste those in a different sheet to further analyze / sort if needed.

The formula above can be followed to figure out the number of patients who see this prescriber in a year. After requesting year to year reports (1/1/2009-12/31/2009) Sort the report and remove the Duplicates in the PATIENT column. The number of unique values left (after duplicates have been removed) is the number of patients.

