

Professional Licensing Agency  
402 West Washington Street  
Room W072  
Indianapolis, Indiana 46204



Michael R. Pence  
Governor of Indiana  
Nicholas W. Rhoad  
PLA Executive Director

**Landscape Architect Licensing Checklist – By Reciprocity Without CLARB**

\_\_\_\_\_ Completed Application for Landscape Architect Registration

\_\_\_\_\_ Photo attached

\_\_\_\_\_ Notary Seal (if you answered “yes” to any personal background questions)

\_\_\_\_\_ \$520 fee

\_\_\_\_\_ Verification of Employment / Reference (State Form 54686)

- Applicant portion
- Sponsor portion (Filled out by applicant’s employer/supervisor)
- Notary seal
- Covers period from date of graduation to present

\_\_\_\_\_ Original official college transcript (Directly from school to IPLA)  
(Minimum B.S. degree from *accredited* college)

\_\_\_\_\_ Certification of scores for examination (Sent directly from state to IPLA)

\_\_\_\_\_ If self-employed, a list of projects worked on and role played in each one, i.e. supervisor, principal, etc.

\_\_\_\_\_ Signed notarized attesting to accuracy

If you have any questions for the State Board of Registration for Architects & Landscape Architects please email [pla10@pla.in.gov](mailto:pla10@pla.in.gov) or call 317-234-3022.