



**Indiana
Professional
Licensing
Agency**

Indiana State Board of Nursing
402 West Washington Street, Room W072
Indianapolis, Indiana 46204
Phone: (317) 234-2043
Website: PLA.IN.gov

Michael R. Pence, Governor

Nicholas Rhoad, Executive Director

ANNUAL REPORT FOR PROGRAMS IN NURSING

Guidelines: An Annual Report prepared and submitted by the faculty of the school of nursing, will provide the Indiana State Board of Nursing with a clear picture of how the nursing program is currently operating and its compliance with the regulations governing the professional and/or practical nurse education program(s) in the State of Indiana. The Annual Report is intended to inform the Education Subcommittee and the Indiana State Board of Nursing of program operations during the academic reporting year. This information will be posted on the Board's website and will be available for public viewing.

Purpose: To provide a mechanism to provide consumers with information regarding nursing programs in Indiana and monitor complaints essential to the maintenance of a quality nursing education program.

Directions: To complete the Annual Report form attached, use data from your academic reporting year unless otherwise indicated. An example of an academic reporting year may be: August 1, 2013 through July 31, 2014. Academic reporting years may vary among institutions based on a number of factors including budget year, type of program delivery system, etc. Once your program specifies its academic reporting year, the program must utilize this same date range for each consecutive academic reporting year to insure no gaps in reporting. You must complete a **SEPARATE report** for each PN, ASN and BSN program.

This form is due to the Indiana Professional Licensing Agency by the close of business on October 1st each year. The form must be electronically submitted with the original signature of the Dean or Director to: PLA2@PLA.IN.GOV. Please place in the subject line "Annual Report (Insert School Name) (Insert Type of Program) (Insert Academic Reporting Year). For example, "Annual Report ABC School of Nursing ASN Program 2013." The Board may also request your most recent school catalog, student handbook, nursing school brochures or other documentation as it sees fit. It is the program's responsibility to keep these documents on file and to provide them to the Board in a timely manner if requested.

Indicate Type of Nursing Program for this Report: PN _____ ASN _____ BSN __xx__

Dates of Academic Reporting Year: 01/08/2013 – 07/31/2014 _____
(Date/Month/Year) to (Date/Month/Year)

Name of School of Nursing: University of Southern Indiana _____

Address: 8600 University Blvd., Evansville, IN 47712 _____

Dean/Director of Nursing Program

Name and Credentials: Ann White Ph.D., MBA, RN, NE-BC _____

Title: Dean of the College of Nursing and Health Professions _____

Email: awhite@usi.edu _____

Nursing Program Phone #:812.465.1151 _____ Fax: 812.465.7092 _____



Michael R. Pence, Governor

Nicholas Rhoad, Executive Director

Website Address: <http://health.usi.edu> _____

Social Media Information Specific to the SON Program (Twitter, Facebook, etc.): Facebook

Please indicate last date of NLNAC or CCNE accreditation visit, if applicable, and attach the outcome and findings of the visit: CCNE visit was February, 2014. We will receive the outcome in October of 2014; however we have attached a current accreditation letter. _____

If you are not accredited by NLNAC or CCNE where are you at in the process? _____

SECTION 1: ADMINISTRATION

Using an "X" indicate whether you have made any of the following changes during the preceding academic year. For all "yes" responses you must attach an explanation or description.

- | | |
|---|-------------------------|
| 1) Change in ownership, legal status or form of control | Yes ___ No <u>x</u> ___ |
| 2) Change in mission or program objectives | Yes ___ No <u>x</u> ___ |
| 3) Change in credentials of Dean or Director | Yes ___ No <u>x</u> ___ |
| 4) Change in Dean or Director | Yes ___ No <u>x</u> ___ |
| 5) Change in the responsibilities of Dean or Director | Yes <u>x</u> ___ No ___ |
| 6) Change in program resources/facilities | Yes ___ No <u>x</u> ___ |
| 7) Does the program have adequate library resources? | Yes <u>x</u> ___ No ___ |
| 8) Change in clinical facilities or agencies used (list both additions and deletions on attachment) | Yes ___ No <u>x</u> ___ |
| 9) Major changes in curriculum (list if positive response) | Yes <u>x</u> ___ No ___ |

Implementation of a new university core curriculum (Fall semester 2014) which reduced the credit hours from 50 to 39 core credits.



Michael R. Pence, Governor

Nicholas Rhoad, Executive Director

Pilot summer program which moved the last semester of nursing (spring 2014) to the previous summer (summer 2013) to allow for December graduates. No change was made in course content only in sequencing of courses.

The traditional BSN program was separated from the RN Completion Program. This was accomplished by giving the RN Completion courses new course numbers to better direct registered nurses to the required courses.

SECTION 2: PROGRAM

1A.) How would you characterize your program’s performance on the NCLEX for the most recent academic year as compared to previous years? Increasing _____ Stable ___xx___ Declining _____

1B.) If you identified your performance as declining, what steps is the program taking to address this issue?

2A.) Do you require students to pass a standardized comprehensive exam before taking the NCLEX?
Yes _____ No ___xx_____

2B.) If **not**, explain how you assess student readiness for the NCLEX. ___ ATI subject exams are administered throughout the curriculum with required review if specified benchmarks are not met

2C.) If **so**, which exam(s) do you require?

2D.) When in the program are comprehensive exams taken: Upon Completion _____
As part of a course _____ Ties to progression or thru curriculum _____

2E.) If taken as part of a course, please identify course(s): _____

3.) Describe any challenges/parameters on the capacity of your program below:

A. Faculty recruitment/retention: Faculty needs have been met for the present academic year; however, recruitment of adjunct clinical faculty is challenging

B. Availability of clinical placements: To date, clinical placements for students have met clinical experience requirements; however, specialty units are challenging.



Michael R. Pence, Governor

Nicholas Rhoad, Executive Director

C. Other programmatic concerns (library resources, skills lab, sim lab, etc.): _____

4.) At what point does your program conduct a criminal background check on students?

5.) At what point and in what manner are students apprised of the criminal background check for your program? Students are informed in a letter that indicates they have been accepted into the nursing program. Admission is contingent upon satisfactory drug screen and background check.

SECTION 3: STUDENT INFORMATION

1.) Total number of students admitted in academic reporting year:

Summer _____ Fall _____ Spring _____ 110 _____

2.) Total number of graduates in academic reporting year:

Summer _____ Fall _____ Spring _____ 83 _____

3.) Please attach a brief description of all complaints about the program, and include how they were addressed or resolved. For the purposes of illustration only, the CCNE definition of complaint is included at the end of the report.

No complaints based upon CCNE definition of complaint.

4.) Indicate the type of program delivery system:

Semesters ___xxx___ Quarters _____ Other (specify): _____



Michael R. Pence, Governor

Nicholas Rhoad, Executive Director

SECTION 4: FACULTY INFORMATION

A. Provide the following information for all faculty new to your program in the academic reporting year (attach additional pages if necessary):

Faculty Name:	Charlotte Connerton
Indiana License Number:	IN 28129202A
Full or Part Time:	Full-time
Date of Appointment:	August 15, 2013
Highest Degree:	MSN
Responsibilities:	Undergraduate nursing community health course and management courses

Faculty Name:	Sue Krieg
Indiana License Number:	IN 28081037A
Full or Part Time:	Full-time
Date of Appointment:	August 1, 2013
Highest Degree:	MSN
Responsibilities:	Undergraduate medical-surgical courses and clinical



**Indiana
Professional
Licensing
Agency**

Indiana State Board of Nursing
402 West Washington Street, Room W072
Indianapolis, Indiana 46204
Phone: (317) 234-2043
Website: PLA.IN.gov

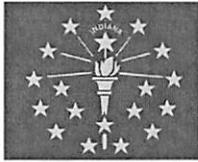
Michael R. Pence, Governor

Nicholas Rhoad, Executive Director

Faculty Name:	Olivia Taylor
Indiana License Number:	28168363A
Full or Part Time:	Full-time
Date of Appointment:	August 22, 2013
Highest Degree:	MSN
Responsibilities:	Undergraduate medical-surgical courses and clinical

Faculty Name:	Dawn Worman
Indiana License Number:	28124361A
Full or Part Time:	Full-time
Date of Appointment:	August 26, 2013
Highest Degree:	MSN
Responsibilities:	Undergraduate medical-surgical courses and clinical

Faculty Name:	Susan Maier-Hammock
Indiana License Number:	
Full or Part Time:	Full time
Date of Appointment:	January 2014



**Indiana
Professional
Licensing
Agency**

Indiana State Board of Nursing
402 West Washington Street, Room W072
Indianapolis, Indiana 46204
Phone: (317) 234-2043
Website: PLA.IN.gov

Michael R. Pence, Governor

Nicholas Rhoad, Executive Director

	Left employment May of 2013, returned January of 2014
Highest Degree:	MSN
Responsibilities:	Mental Health Nursing and clinical, Nursing Management for RN Completion Students

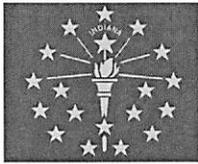
Faculty Name:	
Indiana License Number:	
Full or Part Time:	
Date of Appointment:	
Highest Degree:	
Responsibilities:	

B. Total faculty teaching in your program in the academic reporting year:

1. Number of full time faculty: 20
2. Number of part time faculty: 1
3. Number of full time clinical faculty: 15
4. Number of part time clinical faculty: 1
5. Number of adjunct faculty: 19

C. Faculty education, by highest degree only:

1. Number with an earned doctoral degree: 9
2. Number with master's degree in nursing: 11



**Indiana
Professional
Licensing
Agency**

Indiana State Board of Nursing
402 West Washington Street, Room W072
Indianapolis, Indiana 46204
Phone: (317) 234-2043
Website: PLA.IN.gov

Michael R. Pence, Governor

Nicholas Rhoad, Executive Director

3. Number with baccalaureate degree in nursing: 0

4. Other credential(s). Please specify type and number: 0

D. Given this information, does your program meet the criteria outlined in **848 IAC 1-2-13** or **848 IAC 1-2-14**?

Yes xx No

E. Please attach the following documents to the Annual Report in compliance with **848 IAC 1-2-23**:

1. A list of faculty no longer employed by the institution since the last Annual Report

Gale Hoehn, Retired from the university, May of 2013

2. An organizational chart for the nursing program and the parent institution.

Attached to email

I hereby attest that the information given in this Annual Report is true and complete to the best of my knowledge. This form **must** be signed by the Dean or Director. No stamps or delegation of signature will be accepted.

Ann White

9/3/14

Signature of Dean/Director of Nursing Program

Date

Ann White

Printed Name of Dean/Director of Nursing Program

Please note: Your comments and suggestions are welcomed by the Board. Please feel free to attach these to your report.



Michael R. Pence, Governor

Nicholas Rhoad, Executive Director

Definitions from CCNE:

Potential Complainants

A complaint regarding an accredited program may be submitted by any individual who is directly affected by the actions or policies of the program. This may include students, faculty, staff, administrators, nurses, patients, employees, or the public.

Guidelines for the Complainant

The CCNE Board considers formal requests for implementation of the complaint process provided that the complainant: a) illustrates the full nature of the complaint in writing, describing how CCNE standards or procedures have been violated, and b) indicates his/her willingness to allow CCNE to notify the program and the parent institution of the exact nature of the complaint, including the identity of the originator of the complaint.

The Board may take whatever action it deems appropriate regarding verbal complaints, complaints that are submitted anonymously, or complaints in which the complainant has not given consent to being identified.



Indiana State Board of Nursing
402 West Washington Street, Room W072
Indianapolis, Indiana 46204
Phone: (317) 234-2043
Website: PLA.IN.gov

Michael R. Pence, Governor

Nicholas Rhoad, Executive Director

Section I: Administration

5) Change in the responsibilities of Dean or Director

The Assistant Dean of Nursing moved to the Interim Director of Graduate Studies within the university. As a result, the position of Assistant Dean is vacant. The Dean of the College of Nursing and Health Professions is overseeing the assistant dean's duties until the position is filled.

7) The Library Resources

The David L. Rice Library provides faculty and students with resources for teaching, learning and research. The library has extensive online journal databases with full text capabilities. The CNHP also has a library liaison to assist faculty on acquisition of books, journals and other learning resources specifically for the CNHP. Librarians offer orientation and classroom instruction for undergraduate students. Reference librarians are available for consultation,

In addition to the regular hours of operation, the library is also open during the evenings and on weekends. The library is accessible online and the help desk is available during operating hours to provide reference support and assistance for local and distant students. The library also facilitates the use of interlibrary loans as requested by students and faculty. The David L. Rice Library holds subscriptions to 56 electronic online databases with access to more than 14,000 full-text online journals. There are more than 2,000 online nursing and health-care journals available for enrolled students with 219 online and/or hardcopy journals dedicated to nursing. Available databases include Academic Premier, ProQuest Health and Medical Complete, First Search, Dialog, CINAHL, Eric, Books in Print, MLA International Bibliography, MEDLINE, Social Work Abstracts, ProQuest Research Library, General Science Abstracts, Health Source: Nursing/Academic Division and PsychoInfo databases. All courses contain a web link to the library to provide easier access to library services for the students

9) Major changes in curriculum (list if positive response):

- Implementation of a new university core curriculum (Fall semester 2014) which reduced the credit hours from 50 to 39 credits.
- Implementation of the state mandate that all university programs be limited to 120 hours.

The undergraduate nursing program complied with the state legislative mandate that required all college programs to equal a total of 120 credit hours. The UG nursing program was reduced by 10 credit hours. This was accomplished by identifying three



Indiana State Board of Nursing
402 West Washington Street, Room W072
Indianapolis, Indiana 46204
Phone: (317) 234-2043
Website: PLA.IN.gov

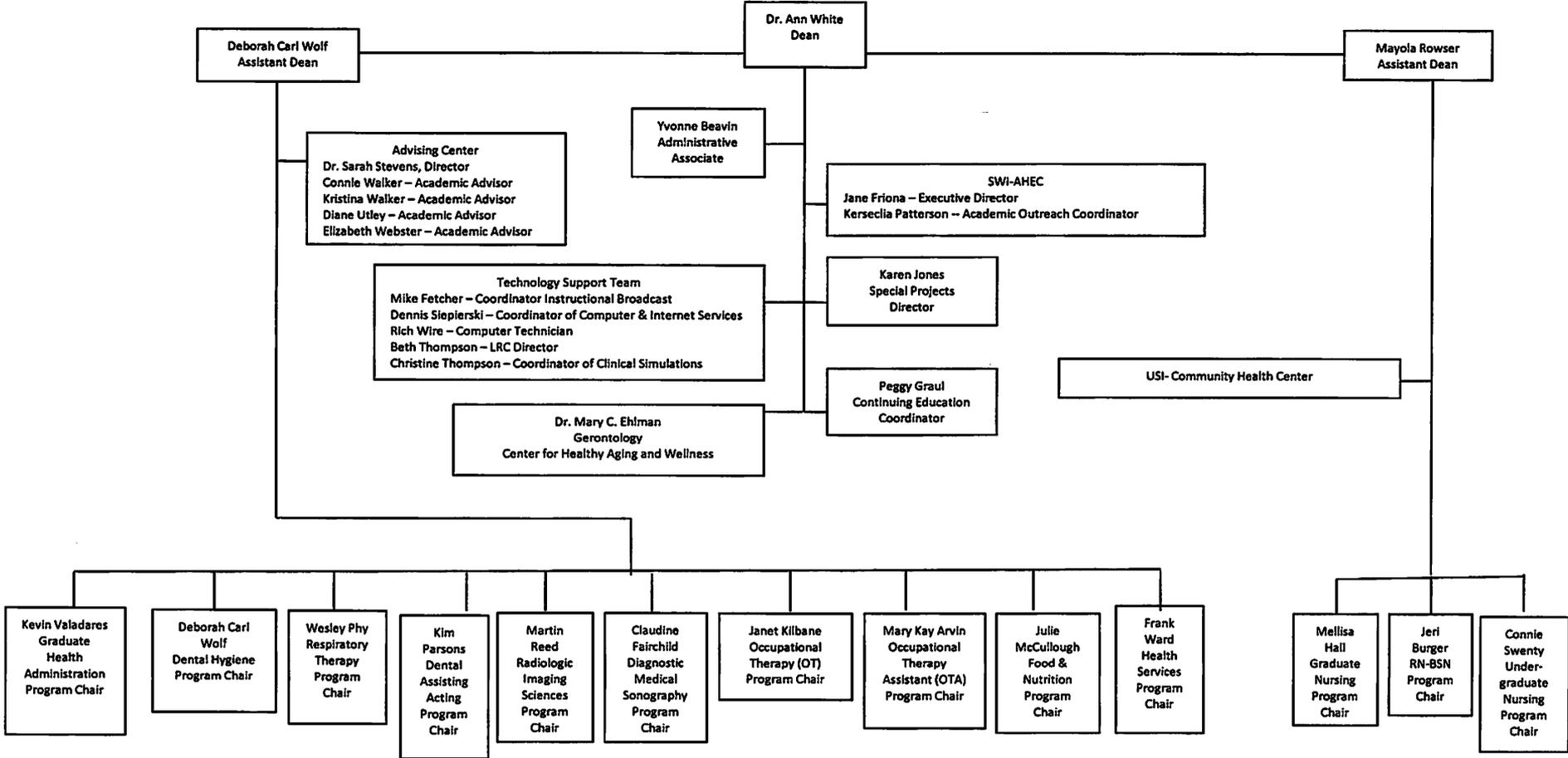
Michael R. Pence, Governor

Nicholas Rhoad, Executive Director

liberal arts courses (art, history, and global communities) that were offered as part of the core curriculum. One nursing course, NURS 467, Nursing Management in the Care of Adults was reduced from 7 credit hours to 6 credit hours.

- In response to local hospital needs for December graduates, a summer program which moved the last semester of nursing (spring 2014) to the previous summer (summer 2013) was piloted. No change was made in course content only in sequencing of courses. The courses of the last semester (Nursing Management in the Care of Adults, Professional Nursing and Healthcare Issues, and Internship in Professional Nursing) a total of 14 hours, were moved to a 14 week summer session. Eleven students submitted applications and were admitted to the program. The decision to accept eleven students was based upon the student's GPAs and the available clinical sites. All eleven students successfully passed NCLEX on the first attempt and were employed as registered nurses in January 2014.
- The curriculum of the traditional UG BSN program was separated from the RN Completion Program. Courses that were taught in both the BSN program and the RN Completion program were Research, Professional Nursing and Healthcare Issues, Population Based Healthcare, and Nursing Management in the Care of Adults. No change was made in course content; however for clarity, the courses were separated for each program. The change was accomplished by creating new course numbers for RN Completion Courses to better direct registered nurses to the required courses when registering for the courses.

**University of Southern Indiana
College of Nursing and Health Professions
2014-2015 Organizational Chart**





Commission on
Collegiate Nursing
Education

Serving the
Public Interest
Through Quality
Accreditation

November 4, 2004

Nadine A. Coudret, EdD, RN
Dean
School of Nursing & Health Professions
University of Southern Indiana
8600 University Boulevard
Evansville, IN 47712

Dear Dr. Coudret:

On behalf of the Commission on Collegiate Nursing Education (CCNE), I am pleased to advise you that the CCNE Board of Commissioners acted at its meeting on October 7-9, 2004, to grant accreditation of the baccalaureate and master's degree programs in nursing at the University of Southern Indiana for a term of 10 years, extending to December 31, 2014. You should plan for the next on-site evaluation to take place in the spring of 2014.

At its meeting, the Board determined that both programs met all four accreditation standards. The Board additionally determined that there are no compliance concerns with respect to the key elements.

As is required for all accredited programs, the Board requested that the programs submit a continuous improvement progress report at the mid-point of the accreditation term. That report should address the nursing programs' continued compliance with all accreditation standards. The deadline for submitting the progress report to CCNE is December 31, 2009. The Report Review Committee and then the Board of Commissioners will review the progress report in the spring of 2010. For more information about the continuous improvement progress report, please refer to the CCNE procedures.

As you are aware, the CCNE Board of Commissioners acted in October 2003 to amend the accreditation standards. The amended *Standards for Accreditation of Baccalaureate and Graduate Nursing Programs* will become effective on January 1, 2005. As a result, any program hosting a CCNE on-site evaluation and/or submitting a report to CCNE after January 1, 2005--including the continuous improvement progress report referenced above--will be required to comply with the *Standards for Accreditation of Baccalaureate and Graduate Nursing Programs*, amended October 2003. CCNE will provide assistance to programs, as appropriate, as they transition to the revised standards. The revised standards are posted on the CCNE Web site at www.aacn.nche.edu/accreditation, along with a summary of the changes.

A copy of the accreditation report that was sent to you earlier, along with your response to it, is being transmitted to the institution's chief executive officer as the Commission's official report to University of Southern Indiana. We hope that both the results of your self-study process and the accreditation report will be useful to the continued growth and development of the nursing programs. Certificates of accreditation are enclosed.

One Dupont Circle, NW
Suite 530
Washington, DC
20036-1120
202-887-6791
fax 202-887-8476
www.aacn.nche.edu

As a reminder, programs are expected to continue to comply with the CCNE standards and procedures throughout the period of accreditation. This includes advising CCNE in the event of any substantive change in the nursing programs or of any major organizational changes that may affect the programs' administration, scope or quality. These reporting requirements are discussed further in the CCNE procedures.

We appreciate the many courtesies and the helpfulness extended to the CCNE evaluation team in the spring of 2004. The Commissioners join me in expressing our best wishes as you proceed with tasks important to the future of your nursing programs.

Sincerely,

A handwritten signature in black ink that reads "Mary Margaret Mooney". The signature is written in a cursive, flowing style.

**Mary Margaret Mooney, pbvm, DNSc, RN,CS, FAAN
Chair, Board of Commissioners**

**cc: President H. Ray Hoops
CCNE Board of Commissioners
CCNE Accreditation Review Committee
CCNE Evaluation Team**

**University of Southern Indiana
College of Nursing and Health Professions
2013-14 Organizational Chart**

