



Journeyman Plumber Application Checklist

If applying through an Indiana Plumbing Commission Approved Apprenticeship School

- 1.) Must be at least 18 years old
- 2.) Applicant Information section (Page 1)
- 3.) Original photograph-passport size-attached to application
- 4.) Application payment (check or money order made payable to the Indiana Professional Licensing Agency)
- 5.) **Mandatory** –approved school sponsor signature and current/active plumbing license
- 6.) Personal Background section (Page 3)
- 7.) Application affirmation section signed and dated
- 8.) Authorization for Release of Information section signed and dated

If you answer “yes” to questions 2 through 5 on the background questions, you will need:

- 9.) The Final Court Order document of pending or finalized charges. If you were ever placed on probation or are still on probation, you will need to submit order removing probation or setting terms of probation.

If applying through Plumbing Trade (requires current out-of-state plumbing license)

- 1.) Must be at least 18 years old
- 2.) Applicant information (Page 1)
- 3.) Original Photograph-passport size-attached to application
- 4.) Application payment (check or money order made payable to the Indiana Professional Licensing Agency)
- 5.) Out-Of-State Licensed Plumber Section (Page 2)- *Four (4) years of Experience in Plumbing Trade*
- 6.) Employer Affidavit of Experience in Plumbing Trade (signature required)
- 7.) Notary Certificate Section (signature of employer required)
- 8.) Copy of current/active out-of-state plumbing license
- 9.) Personal Background Section (page 3)
- 10.) Application affirmation section signed and dated
- 11.) Authorization for Release of Information section signed and dated

If you answer “yes” to questions 2 through 5 on the background questions, you will need:

- 12.) The Final Court Order document of pending or finalized charges. If you were ever placed on probation or are still on probation, you will need to submit order removing probation or setting terms of probation.

Exam Information

Candidates must have their application for examination reviewed and approved for eligibility by the Plumbing Commission before the candidate can register for the exam. Applicants can register for the exam, on the Prove webpage: www.provexam.com. Study material information can be found [here](#).