



Name:
 Address
 Street:
 City:
 State:
 Zip Code:

Information to renew online is below. To renew by mail - please return this entire page to the address above after answering all questions on the form. Be sure to enclose the renewal fee of \$400. Checks should be payable to: "Indiana Professional Licensing Agency". ****Add \$50.00 late fee if this application is postmarked after 10/1/2011. NO EXCEPTIONS****.

LICENSED HOME INSPECTOR RENEWAL APPLICATION

DATE DUE	RENEWAL FEE	Please Circle your answer to ALL the following questions: SINCE YOU LAST RENEWED YOUR LICENSE: (if yes to questions 1-3, please attach details of action taken)
10/1/2011	\$400	
LICENSE NUMBER	CURRENT STATUS	1. Has any professional license, certificate, registration, or permit you hold or have held been disciplined or are formal charges pending? YES NO
HOME ADDRESS CORRECTION:		2. Have you been denied a license, certificate, registration, or permit in any state? YES NO
		3. Have you been convicted of or pled guilty to a violation of a federal or state law or are criminal charges pending? YES NO
**YOU MUST INCLUDE A COPY OF YOUR PROFESSIONAL LIABILITY INSURANCE POLICY WITH THIS RENEWAL FORM		CONTINUING EDUCATION VERIFICATION: Have you completed the required continuing education hours requirement as stated in IAC 876 1-5-1? (See "Continuing Education Requirements" below) YES NO
		WE ARE REQUIRED TO UPDATE YOUR PROFESSIONAL LIABILITY INSURANCE INFO – PLEASE INCLUDE A COPY OF YOUR POLICY WITH THIS FORM.
		You must sign and date below. By signing this form, you are attesting that the information on this renewal is true and correct and that you have met all required continuing education hours if applicable.
Signature _____		Date _____

- **Renew Online:** Go to www.pla.in.gov and select the License Express link. Your Login ID is your primary license number. Password is the last four digits of your social security #. You can update your address and other demographic information during the renewal or any other time by logging in to your records online.
- **Pocket Cards:** You must order an updated pocket card or verification of your license online at www.pla.IN.gov if you desire to obtain one. We no longer mail these automatically upon renewal. DO NOT request this pocket card until 48 hours AFTER you have completed your renewal application and you have verified that the license shows renewed. We will NOT refund your payment due to ordering an un-updated card.
- **Tax Lien Information:** If a tax protest has been recorded on your license according to the Indiana Department of Revenue, your license may not be renewed until this agency receives written confirmation that the tax protest has been removed by the Indiana Department of Revenue.
- **Continuing Education:** CE Requirements are viewable online at www.pla.in.gov .
- **Name Changes** must be done in writing – include a copy of a legal change document (marriage license, divorce decree, new social security card) and mail to the address above. Be sure to include your license number.
- If you have questions, please feel free to contact the Home Inspector Licensing Board by email at pla9@pla.in.gov or by phone at (317) 234-3009.