



Michael R. Pence, Governor

Nicholas Rhoad, Executive Director

ANNUAL REPORT FOR PROGRAMS IN NURSING

Guidelines: An Annual Report prepared and submitted by the faculty of the school of nursing, will provide the Indiana State Board of Nursing with a clear picture of how the nursing program is currently operating and its compliance with the regulations governing the professional and/or practical nurse education program(s) in the State of Indiana. The Annual Report is intended to inform the Education Subcommittee and the Indiana State Board of Nursing of program operations during the academic reporting year. This information will be posted on the Board's website and will be available for public viewing.

Purpose: To provide a mechanism to provide consumers with information regarding nursing programs in Indiana and monitor complaints essential to the maintenance of a quality nursing education program.

Directions: To complete the Annual Report form attached, use data from your academic reporting year unless otherwise indicated. An example of an academic reporting year may be: August 1, 2013 through July 31, 2014. Academic reporting years may vary among institutions based on a number of factors including budget year, type of program delivery system, etc. Once your program specifies its academic reporting year, the program must utilize this same date range for each consecutive academic reporting year to insure no gaps in reporting. You must complete a **SEPARATE report** for each PN, ASN and BSN program.

This form is due to the Indiana Professional Licensing Agency by the close of business on October 1st each year. The form must be electronically submitted with the original signature of the Dean or Director to: PLA2@PLA.IN.GOV. Please place in the subject line "Annual Report (Insert School Name) (Insert Type of Program) (Insert Academic Reporting Year). For example, "Annual Report ABC School of Nursing ASN Program 2013." The Board may also request your most recent school catalog, student handbook, nursing school brochures or other documentation as it sees fit. It is the program's responsibility to keep these documents on file and to provide them to the Board in a timely manner if requested.

Indicate Type of Nursing Program for this Report: PN X ASN BSN

Dates of Academic Reporting Year: September 2013 – August 2014

Name of School of Nursing: Brown Mackie College – Indianapolis

Address: 1200 North Meridian Street, Suite 100, Indianapolis, IN 46204

Dean/Director of Nursing Program

Name and Credentials: Hailey Hannon MSN, RN

Title: Practical Nursing Administrator Email; hhannon@brownmackie.edu

Nursing Program Phone #: 317-532-0792 Fax: 317-532-0814

Website Address: www.brownmackie.edu/Indianapolis



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Social Media Information Specific to the SON Program (Twitter, Facebook, etc.): N/A

Please indicate last date of NLNAC or CCNE accreditation visit, if applicable, and attach the outcome and findings of the visit: N/A

If you are not accredited by NLNAC or CCNE where are you at in the process? ***We are in the process of preparing for candidacy i.e. updating faculty credentialing, curriculum and a systematic plan of evaluation.***

SECTION 1: ADMINISTRATION

Using an "X" indicate whether you have made any of the following changes during the preceding academic year. For all "yes" responses you must attach an explanation or description.

- 1) Change in ownership, legal status or form of control Yes _____ No X
- 2) Change in mission or program objectives Yes _____ No X
- 3) Change in credentials of Dean or Director Yes _____ No X
- 4) Change in Dean or Director Yes _____ No X
- 5) Change in the responsibilities of Dean or Director Yes _____ No X
- 6) Change in program resources/facilities Yes _____ No X
- 7) Does the program have adequate library resources? Yes X No _____
- 8) Change in clinical facilities or agencies used (list both additions and deletions on attachment) Yes X No _____

****See attachment titled: Clinical Facility List Sept. 2013 – Sept. 2014***

- 9) Major changes in curriculum (list if positive response) Yes _____ No X

****Final approval from the Department of Education to institute new curriculum revisions that were approved by the ISBN in June, 2013 were approved in August 2014 with plans to implement in January 2015.***



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SECTION 2: PROGRAM

1A.) How would you characterize your program's performance on the NCLEX for the most recent academic year as compared to previous years? Increasing X Stable _____ Declining _____

1B.) If you identified your performance as declining, what steps is the program taking to address this issue? N/A

2A.) Do you require students to pass a standardized comprehensive exam before taking the NCLEX?
Yes X No _____

2B.) If **not**, explain how you assess student readiness for the NCLEX. N/A

2C.) If **so**, which exam(s) do you require? *Assessment Technology Institute (ATI) PN Comprehensive Predictor 2011*

2D.) When in the program are comprehensive exams taken: As part of a course X

2E.) If taken as part of a course, please identify course(s): *ATI Comprehensive Assessment Review Package (CARP) is used throughout the program in various courses. The ATI comprehensive predictor is given in PN2995 Preceptorship and Practicum. See attached titled: ATI Grid: PN Student Final Indiana revised 4/3/12-BMC- Indianapolis*

3.) Describe any challenges/parameters on the capacity of your program below:

A. Faculty recruitment/retention: *The program continues to strive to meet the regulations of the ISBON and ACEN accreditation, formally known as NLNAC, by advertising in local and national markets and hiring RNs with MSN's.*

B. Availability of clinical placements: *No problems with clinical placements. We have added six additional clinical facilities within the last year.*

C. Other programmatic concerns (library resources, skills lab, sim lab, etc.): *No other programmatic concerns.*

4.) At what point does your program conduct a criminal background check on students?
Students are apprised of the need for the criminal background check during the admissions process. Students sign a disclosure form stating they have been notified. Additionally the background check is completed prior to entering the first clinical course.



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5.) At what point and in what manner are students apprised of the criminal background check for your program? *The students are informed during a face-to-face meeting with the nurse administrator upon receipt of the criminal background check results.*

SECTION 3: STUDENT INFORMATION

1.) Total number of students admitted in academic reporting year:

Winter 10/2013-12/2013 24 Summer 04/2014-06/2014 26

Fall 07/2014-08/2014 21 Spring 01/2014-03/2014 21

2.) Total number of graduates in academic reporting year:

Winter 10/2013-12/2013 15 Summer 04/2014-06/2014 11

Fall 07/2014-08/2014 4 Spring 01/2014-03/2014 8

3.) Please attach a brief description of all complaints about the program, and include how they were addressed or resolved. For the purposes of illustration only, the CCNE definition of complaint is included at the end of the report.

4.) Indicate the type of program delivery system: Quarters X

SECTION 4: FACULTY INFORMATION

A. Provide the following information for **all faculty new** to your program in the academic reporting year (attach additional pages if necessary):

Faculty Name:	Atwood, Temika
Indiana License Number:	28162331A
Full or Part Time:	Adjunct faculty
Date of Appointment:	04/07/2014
Highest Degree:	MSN



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Responsibilities:	Didactic/Skills Laboratory Instructor
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Faculty Name:	Nolan, Kirsten
Indiana License Number:	28159795A
Full or Part Time:	Full-Time Faculty
Date of Appointment:	04/07/2014
Highest Degree:	MSN
Responsibilities:	Didactic/Clinical Instructor

Faculty Name:	Putz, Angela
Indiana License Number:	28148858A
Full or Part Time:	Adjunct Faculty
Date of Appointment:	04/07/2014
Highest Degree:	BSN
Responsibilities:	Clinical Instructor

Faculty Name:	Tharpe (Lucas), Desirae
Indiana License Number:	28174967A
Full or Part Time:	Adjunct Faculty
Date of Appointment:	04/07/2014



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Highest Degree:	BSN
Responsibilities:	Didactic/Skills Lab Instructor

B. Total faculty teaching in your program in the academic reporting year:

1. Number of full time faculty: 6
2. Number of part time faculty: 0
3. Number of full time clinical faculty: 0
4. Number of part time clinical faculty: 0
5. Number of adjunct faculty: 12

C. Faculty education, by highest degree only:

1. Number with an earned doctoral degree: 1
2. Number with master's degree in nursing: 5
3. Number with baccalaureate degree in nursing: 11
4. Other credential(s). Please specify type and number: MSED: 1

D. Given this information, does your program meet the criteria outlined in 848 IAC 1-2-13 or 848 IAC 1-2-14? Yes X No _____

E. Please attach the following documents to the Annual Report in compliance with 848 IAC 1-2-23:

1. A list of faculty no longer employed by the institution since the last Annual Report;

See attachment titled: PN Faculty Changes

2. An organizational chart for the nursing program and the parent institution.

See Attachment titled: PN Organizational Chart –PN Nursing 2013-2014



**Indiana
Professional
Licensing
Agency**

Indiana State Board of Nursing
402 West Washington Street, Room W072
Indianapolis, Indiana 46204
Phone: (317) 234-2043
Website: PLA.IN.gov

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I hereby attest that the information given in this Annual Report is true and complete to the best of my knowledge. This form **must** be signed by the Dean or Director. No stamps or delegation of signature will be accepted.

Hailey Hannon MSN, RN September 23, 2014

Signature of Dean/Director of Nursing Program

Date

Hailey Hannon MSN, RN

Printed Name of Dean/Director of Nursing Program

Please note: Your comments and suggestions are welcomed by the Board. Please feel free to attach these to your report.



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Definitions from CCNE:

Potential Complainants

A complaint regarding an accredited program may be submitted by any individual who is directly affected by the actions or policies of the program. This may include students, faculty, staff, administrators, nurses, patients, employees, or the public.

Guidelines for the Complainant

The CCNE Board considers formal requests for implementation of the complaint process provided that the complainant: a) illustrates the full nature of the complaint in writing, describing how CCNE standards or procedures have been violated, and b) indicates his/her willingness to allow CCNE to notify the program and the parent institution of the exact nature of the complaint, including the identity of the originator of the complaint.

The Board may take whatever action it deems appropriate regarding verbal complaints, complaints that are submitted anonymously, or complaints in which the complainant has not given consent to being identified.



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Brown Mackie College – Indianapolis

Practical Nursing Program Clinical Site List

September 2013- September 2014

Clinical Site	Level of Care	Courses Utilizing Site
Altenheim 3525 E. Hanna Ave. Indianapolis, IN 46237 317-788-4261	Skilled nursing care, acute & long-term Therapies - PT, OT, Speech	PN1030 PN1130 PN1230 PN1300 PN1350 PN1400 PN2995 Currently using
Castleton HealthCare Center 7360 East 86 th Street Indianapolis, IN 46256 317-845-0032	Skilled Nursing Care Assisted Living Care	PN 1030 PN 1130 PN 1230 PN 1300 PN 1350 PN1400 Currently using
Especially Kidz Health & Rehabilitation Center 2325 S Miller St. Shelbyville, IN 46176 317-392-3287	Skilled nursing care, acute & long -term Therapy - OT, PT, RT, Speech Respite care	PN 2200 PN2995 Currently using
Harbor Light Hospice 7164 Graham Rd, Suite 150 Indianapolis, IN 46250 317-849-5600	Hospice	PN2995 Currently using
(HCR) Manor Care Health Services (Anderson) 1345 North Madison Avenue Anderson, IN 46011 765-644-2888	Skilled nursing care, acute & long -term Therapy - OT, PT, RT, Speech Rehabilitation Services Memory Care	PN 1450 PN 2100 New in May 2014, currently using
Lakeview Manor 45 Beachway Dr. Indianapolis, IN 46224 317-243-3721	Skilled nursing care, acute & long-term Therapy - OT, PT, RT, Speech	PN1030 PN 1130 PN1230 PN1300 PN1350 PN1400



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		PN1450 Deleted: No longer utilizing
Miller's Merry Manor Nursing Home (Tipton) 300 Fairgrounds Road. Tipton, IN 46072 317-736-4665	Skilled nursing care, acute & long-term Therapy - OT, PT, RT, Speech Memory care	PN 2995 New in July 2014; Using soon
Morning Pointe of Franklin 75 South Milford Drive Franklin, IN 46131 317-736-4665	Skilled Nursing Care Assisted Living Care	PN 2995 New in May 2014; currently using
Prairie Lakes Health Campus 9730 Prairie Lakes Boulevard East Noblesville, IN 46046 317-770-3644	Skilled Nursing Care, acute & long-term Therapy - OT, PT, & RT	PN1030 PN1130 PN1230 PN1350 PN1400 PN1450 PN 2100 PN 2995 Currently using
Reid Hospital & Health Care Services 1100 Reid Parkway Richmond, IN 47374 (765)983-3000	Full Service Hospital	PN 2995 Currently using
Regency Place 377 Westridge Blvd. Greenwood, IN 46142 317-888-4948	Skilled Nursing Care Assisted Living Care Rehabilitation Care Memory Care	PN 2995 Currently using
Springhurst Health Campus 628 N. Meridian Road Greenfield, IN. 46140 317-462-7067	Skilled Nursing Care Assisted Living Care	PN2995 Currently using
St. Mary Healthcare Center 2201 Cason Street Lafayette, IN 47802 765-447-4102	Skilled Nursing Care Assisted Living Care	PN 2995 Currently using



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<i>Terre Haute Regional Hospital</i> 3901 S. 7th St Terre Haute, IN 47802 812-237-1277	Full Service Hospital	PN 2150 Currently using
<i>The Hearth of Windermere</i> 9745 Olympia Dr Fishers, IN 46038 317-576-1925	Assisted Living Care Memory Care	PN1130 PN1300 PN1400 New in August- Currently using
<i>Washington HealthCare Center</i> 8210 West Washington Street Indianapolis, IN 46231 317-244-6848	Skilled Nursing Care Assisted Living Care Rehabilitation Care Memory Care	PN 1030 PN 1130 PN 1230 PN 1300 PN 1400 PN 1450 PN 2100 New in April 2014 – Currently using



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Indianapolis Practical Nursing Inactive Faculty

Name	Status
Deady, Barbara	Inactive
Miller, Velvet	Inactive
Lane (Mack), Cynthia	Inactive
Haverly, Pamela	Inactive

No Changes with Indianapolis Practical Nursing Leadership



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Indianapolis Practical Nursing Staffing 2014

Name	Status
<i>Hannon, Hailey</i>	<i>Active – Practical Nursing Administrator</i>
Atwood, Temika	Active – Adjunct
Bowman, Teresa	Active - Adjunct
Buck, Jill	Active - Adjunct
Castillo, Ariane	Active - Adjunct
Craig, Janet	Active – Full-Time
Deady, Barb	Inactive
Harrison, Sheila	Active - Full-Time
Haverly, Pamela	Inactive
Johnson, Lydia	Active - Administrative Asst.
Lane, Cynthia (Maiden Name: Mack)	Inactive
Meek, Mary	Active – Full-Time
Miller, Velvet	Inactive
Nolan, Kirsten	Active – Full-Time
Putz, Angela	Active – Adjunct
Roberts, Dona	Active - Adjunct
Schiefelbein, Renea	Active - Adjunct
Schulten, Jeanita	Active - Adjunct
Stephany-Sharp, Vickie	Active - Adjunct
Tharpe, Desirae	Active – Adjunct

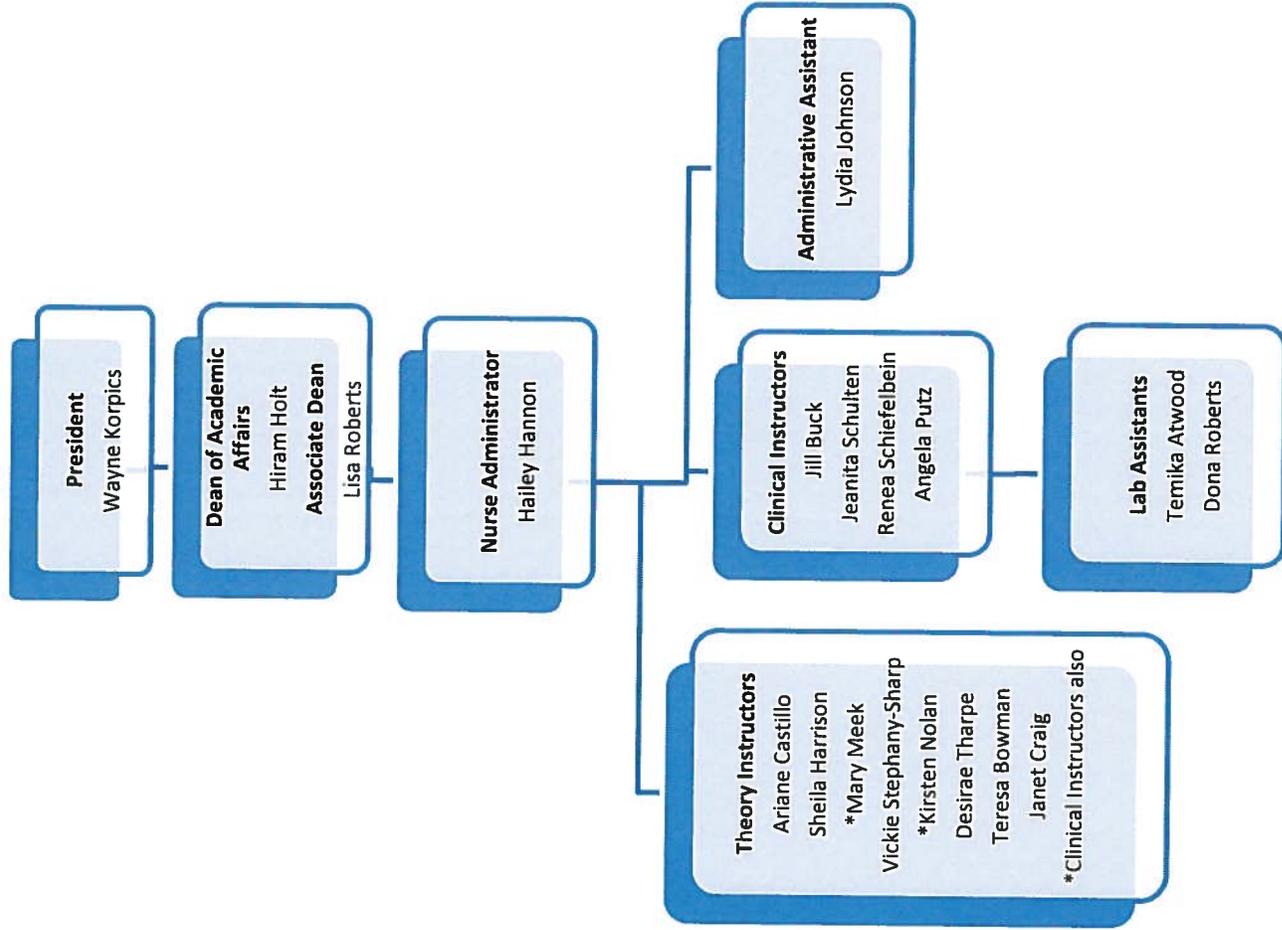
PN Faculty Totals

Full-Time = 4

Adjunct PRN = 10

Inactive = 4

BROWN MACKIE COLLEGE - INDIANAPOLIS
PRACTICAL NURSING PROGRAM
ORGANIZATIONAL CHART 2014



ATI Testing Schedule

Course	Practice Exams	Proctored CAP	Comments
PN 1000 Introduction to Nursing		Critical Thinking Week 2 of the Month	<ul style="list-style-type: none"> Assessment is added to course grade, but with small value points to be determined by the campus.
PN 1030 Fundamentals I			
PN 1130 Fundamentals II	Fundamentals of Nursing Practice (Test 1 and 2)		<ul style="list-style-type: none"> Practice test attempts are unlimited. Students to obtain 90% on practice test to be eligible to take the proctored fundamental assessment in 1230. After 4 attempts on the practice test are completed without the minimum of a 90% scored, the students are to complete the Remediation Request Form and turn it into the nursing administrator. If the minimum of 90% is not achieved, the student will not be able to take the proctored assessment in PN 1230 and will receive a zero.
PN 1230 Fundamentals III		Fundamentals (Test 1) Week 2 of the Month Fundamentals (Test 2) Week 4 of the Month	<ul style="list-style-type: none"> Failure to obtain the minimum of a Level 2 on first attempt will result in mandatory remediation. Failure to obtain the minimum of a Level 2 on second attempt will result in failure of the course and require a course repeat. 2 testing attempts allowed. Assessment is added to course grade.
NUR/PN 1300 Musculoskeletal & Protective Health Problems	Pharmacology Practice (Test 1 and 2)		
NUR/PN 1350 Needs of the Older Adult	Mental Health Practice (Test 1 and 2)	Mental Health (Test 1) Week 2 of the Month	<ul style="list-style-type: none"> Assessment is NOT added to course grade, but is required for completion of the course.
NUR/PN 1400 Endocrine/Neurological & Elimination Health Problems		Mental Health (Test 2) Week 2 of the Month	<ul style="list-style-type: none"> Assessment is NOT added to course grade, but is required for completion of the course.
NUR/PN 1450 Oxygenation & Cardiovascular Health Problems	Medical Surgical Practice (Test 1 and 2)	Pharmacology (Test 1) Week 2 of the Month Pharmacology (Test 2) Week 4 of the Month	<ul style="list-style-type: none"> Practice test attempts are unlimited. Students to obtain 90% on practice test to be eligible to take the proctored medical-surgical assessment in 2100. After 4 attempts on the practice test are completed without the minimum of a 90% scored, the students are to complete the Remediation Request Form and turn it into the nursing

Course	Practice Exams	Proctored CAP	Comments
			<p>administrator.</p> <ul style="list-style-type: none"> • If the minimum of 90% is not achieved, the student will not be able to take the proctored assessment in PN 2100 and will receive a zero. • Pharmacology assessment in NOT added to course grade, but is required for completion of the course.
NUR/PN 2100 Multiple System Health Problems		Medical Surgical (Test 1) Week 2 of the Month Medical Surgical (Test 2) Week 4 of the Month	<ul style="list-style-type: none"> • Failure to obtain the minimum of a Level 2 on first attempt will result in mandatory remediation. • Failure to obtain the minimum of a Level 2 on second attempt will result in continued mandatory remediation, and possible course failure and repeat. • 2 testing attempts allowed. • Assessment is added to course grade.
NUR/PN 2150 Needs of the Reproductive Client	Maternal/Newborn Practice (Test 1 and 2)	Maternal/Newborn (Test 1) Week 3 of the Month Maternal/Newborn (Test 2) Week 4 of the Month	<ul style="list-style-type: none"> • Practice test attempts are unlimited. • Assessment is added to course grade.
NUR/PN 2200 Needs of the Pediatric Client	Nursing Care of Children Practice (Test 1 and 2) Comprehensive Predictor Practice (Test 1 and 2)	Care of Children (Test 1) Week 3 of the Month Care of Children (Test 2) Week 4 of the Month	<ul style="list-style-type: none"> • Practice test attempts are unlimited. • Care of Children assessment is added to course grade.
PN 2990 PN 2995 NUR 2900 Preceptorship & Practicum	Management Practice (Test 1 and 2)	Critical Thinking Week 1 of the Month Comprehensive (Test 1) Week 2 of the Month Management (Test 1 & 2) Week 3 of the Month Comprehensive (Test 2) Week 4 of the Month	<ul style="list-style-type: none"> • Critical thinking and the management assessment is NOT added to course grade, but is required for completion of the course. • Failure to obtain the minimum score of 90% predicted probability of passing the NCLEX on the first attempt will result in mandatory remediation. • Failure to obtain the minimum score of 90% predicted probability of passing the NCLEX on the second attempt will result in continued mandatory remediation, and possible course failure and repeat.

Number of Items per Proctored Exam: Fundamentals (60), Mental Health (50), Pharmacology (50), Medical-Surgical (90), Maternal/Newborn (50), Nursing Care of Children (60), Management (60), and Comprehensive Predictor (150).



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Program Sequence: Practical Nursing (Indiana)

Quarter	Course	Course Name	Prerequisite	Theory Contact Hours	Lab Contact Hours	Clinical Contact Hours	Total Contact Hours	Total Credit Hours	
		CURRICULUM COURSES							
1	PN1000	Introduction to Nursing	None	50	0	0	50	5	
	MC1150	Introduction to Microcomputer Applications	None	48	0	0	48	4	
	PS1200	Principles of Psychology	None	48	0	0	48	4	
	ME1351	Anatomy and Physiology I	None	48	0	0	48	4	
2	ME1352	Anatomy and Physiology II	ME1351	48	0	0	48	4	
	PN1030	Fundamental Skills I	MC1150 ME1352 PN1000 PS1200	60	36	24	120	5	
	PN1130	Fundamental Skills II	ME1352 PN1030 PS1200	60	36	24	120	5	
3	PN1230	Fundamental Skills III	ME1352 PN1030 PN1130	48	48	24	120	5	
	PN1300	Musculoskeletal & Protective Health Problems	PN1230	48	0	48	96	5	
	PN1350	Needs of the Older Adult	PN1230	48	0	48	96	5	
4	PN1400	Endocrine/Neurological & Elimination Health Problems	PN1300 PN1350	48	0	48	96	5	
	PN1450	Oxygenation & Cardiovascular Health Problems	PN1300 PN1350	48	0	48	96	5	
	PN2100	Multiple System Health Problems	PN1400 PN1450	48	0	48	96	5	
5	PN2150	Needs of the Reproductive Client	PN1400 PN1450	48	0	48	96	5	
	PN2200	Needs of the Pediatric Client	PN1400 PN1450	48	0	48	96	5	
	PN2995	Preceptorship and Practicum	Completion of all requirements	20	0	90	110	5	
		CORE CURRICULUM COURSES			192	0	0	192	16
		CONCENTRATION COURSES			574	120	498	1192	60
		PROGRAM TOTAL			766	120	498	1384	76