

HOME INSPECTORS LICENSING BOARD
Will meet on
Tuesday, November 1, 2022
At 12:00 p.m.
Indiana Government Center-South
Conference Center, Room 1
402 West Washington Street, Indianapolis, Indiana 46204

CALL TO ORDER

The meeting was called to order at 12:00 PM, pursuant to public notice posted at the principal office of the board at least forty-eight (48) hours before the time of the meeting.

BOARD MEMBERS PRESENT: Mark Genung, Chairman
John Longenecker, Vice Chairperson
Phillip Thornberry (electronic)

BOARD MEMBERS ABSENT: Paul Shoopman

STATE OFFICIALS PRESENT: Tracy Hicks, Board Director
Marianna Kassenbrock, Assistant Board Director
James Harry, Deputy Attorney General

PLEDGE OF ALLEGIENCE

ADOPTION OF THE MINUTES FROM THE NOVEMBER 1, 2022, MEETING OF THE BOARD

A motion was made and seconded to adopt the minutes of the November 1, 2022, meeting of the board.

Longenecker/Thornberry
3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.
Motion carried.

OFFICE OF THE ATTORNEY GENERAL'S REPORT

Verbal and written report provided.

ELECTION OF OFFICERS – Same officers elected (they have to change next year)

ADOPTION OF THE MINUTES FROM THE NOVEMBER 1, 2022, MEETING OF THE BOARD

A motion was made and seconded to elect the same officers for 2023.

Longenecker/Thornberry
3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.
Motion carried.

OFFICE OF THE ATTORNEY GENERAL'S REPORT

Verbal and written

CONSIDERATION OF OBJECTION TO NOTICE OF PROPOSED DEFAULT

A. Thomas Miner, HI01500040, 2021HILB0004

A motion was made and seconded to hold him in default and continue with the hearing.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

ADMINISTRATIVE HEARING

A. Thomas C. Miner, HI01500040, 2021HILB0004

A motion was made and seconded the state proved its case regarding count 1.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

A motion was made and seconded the there was no violation regarding count 2.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

A motion was made and seconded to impose consumer restitution of \$1000.00, and place the Respondent on indefinite probation with no right to petition for removal for a period of one year. require 4 hours of CE regarding foundations and retaining walls to be completed within six months and may not be included in the CE requirement to renew, \$5 fee.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

B. Jacob Morgan, HI02100083, 2021HILB0001

A motion was made and seconded to remove probation pending proof his criminal court costs are paid.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

CONSIDERATION OF APPLICATION FOR HOME INSPECTOR LICENSE

A. Garland Murphy

A motion was made and seconded to deny the application. TX does not grant Indiana the same privileges and no evidence he passed the national home inspector exam.

Longenecker/Thornberry

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.
Motion carried.

B. Scott Felix

A motion was made and seconded to deny did not take national exam and did not complete course from an Indiana approved provider.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.
Motion carried.

C. Neil Grove

A motion was made and seconded to deny. He has not taken the national home inspector exam.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.
Motion carried.

D. Robert Zolnowski

A motion was made and seconded to approve the application for license.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.
Motion carried.

**CORRESPONDENCE FROM THE AMERICAN HOME INSPECTORS TRAINING, CE10600362,
REGARDING THE FIELD TRAINING PORTION OF THE PRELICENSE COURSE**

A motion was made and seconded to approve to shorten from 5 to 2 days providing they are providing 12 hours pursuant to board rule.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.
Motion carried.

APPLICATIONS FOR APPROVAL TO PROVIDE CONTINUING EDUCATION

A. Kentucky Real Estate Inspectors Association, CE21400017

Improve Your Report Writing – 3 hours

How to and How Not to Inspect Exterior Siding – 3 hours

Home Run Plumbing – 2 hours

Defect or No Defect – 3 hours

Heat Pumps & Mini Splits – 3 hours

A motion was made and seconded to approve the courses.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.
Motion carried.

B. Inspection Certification Association, CE21600007

Inspecting Electrical – 8 hours
A Focus on Plumbing Systems – 5 hours
Advanced heating Systems Inspection – 6 hours
Alternative homes, - 2 hours
Business Finance Basics & Planning for Growth – 2 hours
Inspecting Roof Components – 4 hours
Inspecting Structural Components – 4 hours
Inspecting the Exterior – 4 hours
Pool, Spa, Sprinkler Inspections – 2 hours
Professional Responsibilities and Ethics – 2 hours
Reviewing Report Writing – 2 hours
Smart Homes – 2 hours
Well & Septic Inspection – 2 hours
HVAC: Advanced Ventilation & Insulation Inspection – 5 hours

A motion was made and seconded to approve the courses.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

ADJOURNMENT

The meeting adjourned at 2:22