

DRAFT
HOME INSPECTORS LICENSING BOARD
Will meet on
Tuesday, March 7, 2023
At 12:00 p.m.
Indiana Government Center-South, Room W064
402 West Washington Street, Indianapolis, Indiana 46204

CALL TO ORDER

The meeting was called to order at 12:00 PM, pursuant to public notice posted at the principal office of the board at least forty-eight (48) hours before the time of the meeting.

BOARD MEMBERS PRESENT: Mark Genung, Chairman
John Longenecker, Vice Chairperson
Phillip Thornberry (electronic)

BOARD MEMBERS ABSENT: Paul Shoopman

STATE OFFICIALS PRESENT: Tracy Hicks, Board Director
Marianna Kassenbrock, Assistant Board Director
James Harry, Deputy Attorney General

PLEDGE OF ALLEGIENCE

ADOPTION OF THE MINUTES FROM THE NOVEMBER 1, 2022, MEETING OF THE BOARD

A motion was made and seconded to adopt the minutes of the November 1, 2022, meeting of the board.

Longenecker/Thornberry
3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.
Motion carried.

OFFICE OF THE ATTORNEY GENERAL'S REPORT

Verbal and written report provided.

ELECTION OF OFFICERS

A motion was made and seconded to elect Mark Genung as Chairman for 2023 and John Longenecker as Vice Chairman for 2023.

Longenecker/Thornberry
3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.
Motion carried.

OFFICE OF THE ATTORNEY GENERAL'S REPORT

Verbal and written report provided.

CONSIDERATION OF OBJECTION TO NOTICE OF PROPOSED DEFAULT

A. Thomas Miner, HI01500040, 2021HILB0004

A motion was made and seconded to hold Respondent in default and continue with the hearing.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

ADMINISTRATIVE HEARING

A. Thomas C. Miner, HI01500040, 2021HILB0004

A motion was made and seconded the state proved its case regarding count 1.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

A motion was made and seconded the there was no violation regarding count 2.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

A motion was made and seconded to require consumer restitution in the amount of \$1000.00, place the Respondent on indefinite probation with no right to petition for removal for a period of one year, require 4 hours of CE regarding foundations and retaining walls to be completed within six months, none of which may be included in the CE requirement to renew, and the \$5 fee to be deposited into the Health Records and Personal Identifying Information Protection Trust Fund

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

B. Jacob Morgan, HI02100083, 2021HILB0001

A motion was made and seconded to remove probation pending proof his criminal court costs are paid.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

CONSIDERATION OF APPLICATION FOR HOME INSPECTOR LICENSE

A. Garland Murphy

A motion was made and seconded to deny the application. Texas does not grant Indiana licensees the same privileges and there is no evidence he passed the National Home Inspector Exam provided by the Examination Board of Professional Home Inspectors.

Longnecker/Thornberry

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

B. Scott Felix

A motion was made and seconded to deny the application because there is no evidence he passed the National Home Inspector Exam provided by the Examination Board of Professional Home Inspectors, and he did not complete the prelicensing course from an Indiana approved provider.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

C. Neil Grove

A motion was made and seconded to deny the applications because there is no evidence he passed the National Home Inspector Exam provided by the Examination Board of Professional Home Inspectors.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

D. Robert Zolnowski

A motion was made and seconded to approve the application for license.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

CORRESPONDENCE FROM THE AMERICAN HOME INSPECTORS TRAINING, CE10600362, REGARDING THE FIELD TRAINING PORTION OF THE PRELICENSE COURSE

A motion was made and seconded to approve their request to shorten the field training from 5 to 2 days providing they are providing 12 hours of training pursuant to 878 IAC 1-3-2.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

APPLICATIONS FOR APPROVAL TO PROVIDE CONTINUING EDUCATION

A. Kentucky Real Estate Inspectors Association, CE21400017

Improve Your Report Writing – 3 hours

How to and How Not to Inspect Exterior Siding – 3 hours

Home Run Plumbing – 2 hours

Defect or No Defect – 3 hours

Heat Pumps & Mini Splits – 3 hours

A motion was made and seconded to approve the courses.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

B. Inspection Certification Association, CE21600007

Inspecting Electrical – 8 hours

A Focus on Plumbing Systems – 5 hours

Advanced heating Systems Inspection – 6 hours

Alternative homes, - 2 hours

Business Finance Basics & Planning for Growth – 2 hours

Inspecting Roof Components – 4 hours

Inspecting Structural Components – 4 hours

Inspecting the Exterior – 4 hours

Pool, Spa, Sprinkler Inspections – 2 hours

Professional Responsibilities and Ethics – 2 hours

Reviewing Report Writing – 2 hours

Smart Homes – 2 hours

Well & Septic Inspection – 2 hours

HVAC: Advanced Ventilation & Insulation Inspection – 5 hours

A motion was made and seconded to approve the courses.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

ADJOURNMENT

The meeting adjourned at 2:22 p.m.