

**Preconstruction Conference Acknowledgement**

A copy of this document must be provided to OCRA when complete. The original document should be maintained in the Grant Administration file.

This is to certify that the undersigned acknowledge and accept the federal and state regulations as they pertain to projects partially funded with Community Development Block Grant funds:

The General Contractor, hereinafter referred to as the "Contractor" has previously completed the following contract(s) or subcontract(s) for work on federally funded projects:

Project	Location
_____	_____
_____	_____
_____	_____
_____	_____

Is the General Contractor familiar with the requirements associated with federally funded projects?

Yes                  No

Does the Contractor understand and accept responsibility of communicating all requirements to all subcontractors employed on this project, including second and third tier subcontractors, independent subcontractors, self-employed owners and all other entities?

Yes                  No

Does the Contractor understand that the grantee shall withhold funds from the general contractor if *it or any of its subcontractors* fail to comply with all applicable requirements on this federal project until such requirements are met?

Yes                  No

Does the Contractor understand that a copy of the federal wage decision applicable to this project and the Federal Labor Standards Provisions (HUD-4010) must be physically attached to the contract that the grantee signs with the contractor and that these two documents must be physically attached to all subcontracts entered into for this project?

Yes                  No

**Labor Standards Form 8**

List below the names of all known subcontractors on this project and the type of work to be performed:

Subcontractor	Type of Work
_____	_____
_____	_____
_____	_____
_____	_____

Are there any questions relative to the federal regulations to be utilized on this project?

Yes                  No

The Undersigned do hereby acknowledge that on (Date) \_\_\_\_\_ at the Pre-Construction Conference pertaining to the \_\_\_\_\_ project, instructions were received regarding state and federal requirements and regulations for construction projects funded in whole or in part with Community Development Block Grant Funds.

This is to certify that I understand and accept the rules, procedures and requirements regarding a construction contract between \_\_\_\_\_ and \_\_\_\_\_.

Contractor's Representative Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Contractor Represented: \_\_\_\_\_

Grantee's Representative Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Grant Administrator's Signature: \_\_\_\_\_

Date: \_\_\_\_\_