Contractor Expenditure Ledger

(Maintain an individual ledger for each contract under the project, i.e., engineering, administration and construction, etc.)

Contractor _____ **Contract Number** _____

Date Contract Executed _____ **Total Contract Amount** _____

Description of Work Performed _____

Invoice Information		Warrant Information		Payment Information			Change Order/Amendment		
Invoice Number	**Invoice Date**	**Check Number**	**Check Date**	**Grant Portion ($ Amount)**	**Local Portion ($ Amount)**	**Total Amount Paid**	**Number**	**Amount of Increase/ Decrease**	**Remaining Contract Balance**

Sample Ledger

Beginning Balance									$ 2,050,039.00
1	10/1/2010	12345	10/1/2010	$ 50,000.00	$ 25,000.00	$ 75,000.00			$ 1,975,039.00
						$ -	1	$ 50,000.00	$ 2,025,039.00
						$ -	2	$ (50,000.00)	$ 1,975,039.00
2	11/1/2010	12346	11/2/2010	$ 100,000.00	$ 50,000.00	$ 150,000.00			$ 1,825,039.00
		Totals:		**$ 150,000.00**	**$ 75,000.00**	**$ 225,000.00**			

Actual Ledger

Beginning Balance									
						$0.00			$0.00
						$0.00			$0.00
						$0.00			$0.00
						$0.00			$0.00
						$0.00			$0.00
						$0.00			$0.00
						$0.00			$0.00
						$0.00			$0.00
						$0.00			$0.00
						$0.00			$0.00
						$0.00			$0.00
						$0.00			$0.00
						$0.00			$0.00
						$0.00			$0.00
						$0.00			$0.00
						$0.00			$0.00
						$0.00			$0.00
						$0.00			$0.00
Totals:				**$** 0.00	**$** 0.00	**$** 0.00			