**Preserving application questions**

***Questions:***

1. What is your Indiana Main Street Level Designation?
2. Who are the project partners and what are their roles in the PreservINg grant application?
3. Describe the history of your Main Street district, and how the built environment has evolved over time.
4. What historical factors have led to the need for your community to receive the PreservINg Main Street grant? How will the PreservINg Main Street program benefit the community and contribute to the revitalization of the downtown area?
5. What is the current vacancy rate in your Main Street district (vacancy rate is the total vacant commercial square footage divided by the total commercial square footage)? What factors have led to this rate?
6. What are the current conditions of buildings in the Main Street district?
7. Provide a detailed overview of prior planning efforts for historic preservation efforts in the downtown district. How would receiving PreservINg Main Street fit into the goals and work plans of the organization or meet the organization’s mission statement? If you reference any comprehensive documentations from locally adopted plans or meeting minutes, please include those as separate attachments, and reference the file name in the narrative below.
8. What current financial incentives does the Main Street organization and/or the city have for building repair and maintenance? How successful have these efforts been?
9. What's the current municipal approval process for proposed changes within the downtown district (referring to zoning, code enforcement etc.)
10. Describe how the community has approached historic preservation in the past. Does the community have design guidelines or a design review commission already in place? Provide examples of past preservation projects in the community.
11. What experience and qualifications do you and your project team bring to this project? Please provide a brief overview of your team's relevant experience and expertise.
12. What is your organization’s experience working with your downtown building and business owners? Please provide details that would help the scoring committee best understand the working relationship between the business community and your organization.
13. Describe your strategy to recruit building owners into the program. Be as detailed as possible.
14. Are there any potential challenges or obstacles to completing the preservation activities? If so, please describe how you plan to address these challenges.

***Required Uploads:***

Project and committee teams with contact information

Resolution from the Local Unit of Government indicating they will pay for the project planning or update the current plan if over 5-years old.

Letter from the Clerk-Treasurer indicating which account LUG match funds will be used for this program.

Resolution from the Main Street board of directors saying they will raise $200,000 in 2-years.

Current city/town ordinances that relate to the Main Street district.

Map of Main Street district

Proposed project photos with location map.

National register of historic places document

8-10 letters of support from proposed building owners

Current Building Inventory