

STATE OF INDIANA

DEPARTMENT OF LOCAL GOVERNMENT FINANCE



INDIANA GOVERNMENT CENTER NORTH
100 NORTH SENATE AVENUE N1058
INDIANAPOLIS, IN 46204
PHONE (317) 232-3761
FAX (317) 232-8779

LOCAL UNIT BUDGET INFORMATION FOR REVIEW PURPOSES

***Please file this completed form and the requested information with your Hearing Officer before or at your annual budget hearing.**

UNIT NAME: _____	COUNTY: _____
CONTACT PERSON: _____	TITLE: _____
TELEPHONE: _____	EMAIL: _____
MAILING ADDRESS: _____	

- I. Excessive levy appeals must be filed directly with the Indianapolis Department of Local Government Finance office as well as filing one copy with the Auditor.
- Volunteer Fire
 - Fire Contract with a Municipality
 - Increase in pension payments and contributions
 - Public Transportation
 - Annexation, Consolidation or other extensions of governmental services to additional geographic areas.
 - Correction of any advertising errors, mathematical errors or errors in data.
 - Shortfall due to erroneous assessed valuation
 - Operation of a new jail or juvenile detention facility
 - Cost of Courts
 - Township Poor Relief
 - Three-year growth factor
 - Voting machines systems
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- II. Forms
- Prescribed budget forms (1, 2, 3, 4, 4B, 5)
 - Line 2 Worksheet (w/copies of reduction resolutions if applicable)
 - Debt Service Worksheet w/Amortization Schedules & Lease Rental Amount & Affidavits
- III. Additional information required
- Fund and Appropriation Ledgers (Computer printouts are acceptable) Ledgers must be posted and balanced through June 30, 2006. If you attended the July-August hands-on session, the fund and appropriation ledger information is not needed, unless there have been changes.
 - Investments as of June 30, 2006 (If not included in cash)
 - Copies of orders for any new Cumulative Funds established
 - Copies of orders for any new debt
 - Proofs of Publication – Budget advertisement
 - Proofs of Publication – Tax rate chart (Co. Auditor only)
 - Certificate of Miscellaneous Revenues with updated revenue form 2 if applicable
 - Certificate of Net Assessed Valuations (Auditor only)
 - Form PR7, if not submitted to State Bd. Accounts (Townships only)
 - Investment information

Was a levy excess fund set up prior to July 1 of the current year? Y N N/A
Do you anticipate transferring money to a rainy day fund? Y N
Do you request a specific tax rate? Y N If applicable, include a copy of the resolution.
Please indicate any additional comments or concerns on the backside of this form.