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**Indiana  
Public  
Libraries**

***Public Library Access Card***

**PLAC**

# Questions & Answers about the Public Library Access Card

Q: *What is a Public Library Access Card (PLAC)?*

A: The PLAC is a library card which allows the holder to borrow materials from any public library in the state of Indiana.

Q: *Is there a fee for the PLAC?*

A: Yes. Check for details about the PLAC program at your home public library circulation desk or at any public library. An additional fee will be charged to you if you do not live or pay real property taxes in a library district.

Q: *Who is eligible for a PLAC?*

A: If you have a valid library card from the public library in your community, you are eligible for a PLAC. You must be in good standing at your home public library (where you are a resident or real property taxpayer of the library taxing district). If you do not live or pay real property taxes in the library district, you are eligible for a PLAC after a fee in addition to the PLAC fee has been paid.

Q: *Where do I get a PLAC?*

A: Any library will issue your PLAC. If you do not live or pay real property taxes in a library district, you may purchase a PLAC at the public library of your choice after a fee in addition to the PLAC fee has been paid.

Q: *What types of materials can I check out with a PLAC?*

A: Books that normally circulate at public libraries will be available for loan. Other items will be available at the discretion of each public library.

Q: *Must I return materials borrowed with the PLAC to the location from which they came?*

A: Yes. You must follow the rules of each library you use and assume responsibility for all materials you borrow. This includes paying for lost or damaged materials and over due fines.

Q: *How long can I use a PLAC?*

A: The PLAC expires one year from the date you apply for the card. When your PLAC expires, you can apply for another at any public library.

Q: *May I use the PLAC as a family card?*

A: The PLAC is an individual card. Each library will have its own guidelines on use of a library card by a person other than the actual cardholder.

Q: *Will college students need a PLAC to use public libraries outside their home public library district?*

A: Resident students are not required to have a PLAC to use the public library in the community where their college or university is located. If they choose to use a public library other than their home public library or the public library in the community where they attend, then they may purchase a PLAC at either their home public library or the public library in their school's community.