

INDIANA LIBRARY AND HISTORICAL BOARD

June 11, 2010

Indiana State Library

Room 401

I. CALL TO ORDER AND INTRODUCTIONS

The Business meeting of the Indiana Library and Historical Board was called to order by Mr. Bob Barcus at 10:00am. Board members present were, Mrs. Carol McKey, Dr. Tom Hamm and Mr. Jon Myers. Mr. Jeff Krull was unable to attend. Also present were, Roberta Brooker, Director of the Indiana State Library and Pamela J. Bennett, Director of the Indiana Historical Bureau.

Others present were:

Jim Corridan, Deputy Director, State Library
Liz Schoettle, Associate Director, State Library
Wendy Knapp, State Library
Ron Rose, State Library
Drew Griffis, State Library
Carol Graham, State Library

II. INDIANA LIBRARY AND HISTORICAL DEPARTMENT BUSINESS

6-1-10 Minutes The minutes of the April 9, 2010 meeting were presented for approval. Dr. Hamm moved and Mrs. McKey seconded:

THAT THE MINUTES OF THE APRIL 9, 2010 MEETING BE APPROVED AS PRESENTED.

Motion passed.

Note: The December 10, 2010 meeting date was moved to Wednesday, December 8, 2010.

6-2-10 Building Ron Rose reported that the replacement of the sidewalk at the Ohio Street entrance was complete. He also reported that the on-going project of Security for the Campus, which for the first time the library has been included in the discussion for the hiring of the vendor, is progressing. There should be a decision on who will receive the security contract sometime in August. The fiber optic project is progressing. It should be completed within the next 2-3 weeks. Mr. Rose also reported that as of July 1 the custodial care of the building will be done during the day instead of after the building closes. It could cause some inconvenience for staff and patrons. This change will be a cost savings for the state.

III. INDIANA STATE LIBRARY BUSINESS

6-3-10 Personnel Report Ms. Brooker presented the personnel report. Mrs. McKey moved and Dr. Hamm seconded:

TO APPROVE THE PERSONNEL REPORT AS PRESENTED.

Motion passed

6-4-10 Financial Report Mr. Corridan presented the financial report for approval. Mr. Myers moved and Dr. Hamm seconded:

TO APPROVE THE FINANCIAL REPORT AS PRESENTED.

Motion passed.

6-5-10 Director's Report Ms. Brooker reported that she had received her performance appraisal from the Governor's Office. A copy was distributed to the Board. Ms. Brooker distributed a copy of the library metrics that are sent to the Budget Agency each quarter. The Governor also reviews the metrics. An audit report was also distributed to the Board. Ms. Brooker stated that there was nothing remarkable in the report. Ms. Brooker reported on the Letters About Literature Award Reception. There were about 300 people in attendance and for many it was the first time being in the State Library. They were very interested in the architecture of the building. Several people stayed after the reception just to enjoy the building. Ms. Brooker reported that she had attended the 100th anniversary of the Eckhart Public Library. The celebration was held outside and was a wonderful community event. James Madison was the guest speaker.

6-6-10 Outreach & Access Services Mr. Corridan reported that the State Library just released the results of the INSPIRE database RFP. The State Library is spending less money this next year and adding six new databases. Four are geared toward science, a series of nursing programs, and a Military and Intelligence database. There is also a program called Teaching Books which is K thru 6/8 grade level literacy program. They should be available on July 1. Also on July 1 there will be a switch from Webfeat to Serial Solutions because Webfeat will no longer be supported. ProQuest purchased Webfeat and they own Serial Solutions.

In May the State Library hosted the Indiana Evergreen Conference here at the State Library. There were about 120 people in attendance from across the state. Mr. Corridan stated that in 2012 or 2013 the State Library is hoping to host the International Evergreen Conference here in Indiana.

Mr. Corridan stated that the reason for running the fiber optic into the library is to have all the public access terminals run off the fiber optics and not through the State of Indiana web sites, interfaces and firewalls because none of the web sites like twitter and social networks can be accessed through the states firewall. It will also be a back up if or when the states system goes down.

6-7-10 Public Services Ms. Schoettle presented for approval the Indiana State Library Meeting Room Policy and Procedures. After discussion it was agreed to remove the 4th chance for a last minute cancellation in a twelve month period which will result in a six month suspension from that group/organization reserving/using ISL meeting or training rooms. Dr. Hamm moved and Mrs. McKey seconded:

**TO APPROVE THE INDIANA STATE LIBRARY MEETING ROOM AND PROCEDURES POLICY WITH THE REMOVAL OF THE 4TH CHANCE FOR A LAST MINUTE CANCELLATION IN A TWELVE MONTH PERIOD WHICH WILL RESULT IN A SIX MONTH SUSPENSION FROM THAT GROUP/ORGANIZATION RESERVING/USING ISL MEETING OR TRAINING ROOMS.
Motion passed.**

IV. HISTORICAL BUREAU BUSINESS

The Director's report is made a part of these minutes.

6-8-10 Financial Report Miss Bennett presented the financial report for approval. Dr. Hamm moved and Mrs. McKey seconded:

**TO ACCEPT THE FINANCIAL REPORT AS PRESENTED.
Motion passed.**

6-9-10 Miss Bennett stated that there had been no activity in personnel.
Human
Resources
Report

6-10-10 There was no action needed.
Marker
Program

The meeting adjourned at 11:20am.