

Resolution to Encumber Operating Funds

WHEREAS, It has been determined that it is now necessary to encumber appropriations from the _____ Fund for items which have purchase orders having not yet been delivered and services which have yet to be met to further the projects of _____ Public Library during 2006; Now, therefore be it resolved by the Library Board of the _____ Public Library, _____ County, Indiana, that for the following appropriations hereby be encumbered from the 2006 budget for the Operating Fund and ordered set apart out of that fund herein named and for the purposes herein specified, subject to the laws governing the same:

<u>Purchase</u> <u>Order #</u>	<u>Vendor's</u> <u>Name</u>	<u>Budget</u> <u>Line Item</u>	<u>Amount</u> <u>Encumbered</u>
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Total \$

Presented to the _____ Public Library Board, read in full and adopted this _____ Day of January, 2007, by the following aye and nay vote.

AYE

NAY

ATTEST:

Secretary, Library Board

CC: Copies are to be sent to Department of Local Government Finance and State Board of Accounts