

Indiana State Library Foundation Grant Guidelines and Application

Created October 2015

We are pleased to introduce this grant opportunity from the Indiana State Library Foundation. The purpose of this grant is to assist patrons of the Indiana Talking Book and Braille Library with purchasing assistive technology devices.

Before submitting this application it is important to ensure you meet the necessary requirements and have included all the appropriate documentation. Please note that the grant committee or the Foundation may request additional information as needed.

GRANT GUIDELINES

1. You **must** either be a patron in good standing of the Indiana Talking Book and Braille Library Service **or** an Indiana Institution that works with the Blind and Visually Impaired.
2. Grant requests may be submitted at any time throughout the year. The requests will be reviewed by a committee and awarded on a quarterly basis until the funds allotted for that calendar year are expended.
3. Grant requests may be made in any denomination from \$50 to \$1,000.
4. Grants from the Indiana State Library Foundation are considered reimbursement grants. Once the grant application is approved and the requestor is notified, **only** then may proof of purchase for that product or amount be sent for reimbursement.
5. A grant may only be awarded to an individual or institution one time every 3 calendar years.

REQUIRED DOCUMENTS FOR SUBMISSION

The following items should be filled out completely and sent to:

Talking Book and Braille Library
c/o Indiana State Library Foundation
140 North Senate Avenue
Indianapolis, IN 46204
Or email to: tbbl@library.in.gov

- Cover Letter
- Grant Application Form

For more information about the Indiana State Library Foundation visit the website at:

www.islffoundation.org

You may reproduce this form on your computer

Date of application: _____ Application submitted to: _____

Indiana State Library Foundation Grant Application Form

Personal Information

Name of Grantee or Parent/Guardian if Grantee is a Minor _____

Address _____

City, State, Zip _____

Phone _____

Cell _____

E-mail address _____

Name of contact person regarding this application _____

Phone _____

E-mail _____

Is the grantee a patron of the Talking Book and Braille Service? _____ Yes _____ No

If no, does your organization work with the visually impaired? _____ Yes _____ No

If no, please explain below why you are applying for this grant:

Information

Please give a 2-3 sentence summary of request including information regarding what device will be purchased:

Budget

Total dollar amount needed: _____

\$ _____

Dollar amount requested: _____

\$ _____

Amount funded from other sources: _____

\$ _____

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Authorization

By signing below you are verifying all information on this application is accurate.

Printed Name:

Signature:

Date:

Internal Use Only

Received By:

Date:

Date Reviewed:

Award Grant? Yes No

If yes, amount to be awarded:

Date Applicant Notified:

Date of Reimbursement:

ABOUT THE INDIANA STATE LIBRARY FOUNDATION

MISSION

To serve citizens of Indiana through the support, enhancement and promotion of activities of the Indiana State Library, their programs and collections and to aid in development of library related programs benefiting libraries throughout the state and the library profession.

BACKGROUND

Governor Mitch Daniels signed Senate Bill 485 into law in the spring of 2011, which authorized the Indiana Library & Historical Board (ILHB) to establish a nonprofit foundation to solicit and accept tax-deductible contributions. The foundation will raise funds to support the Indiana State Library and statewide library services that benefit the Indiana library community.

In addition to providing the Foundation with fundraising capabilities, the bill allows current funds to be transferred from state accounts to the foundation. The bill also requires the Foundation to be governed by a board of directors and undergo an annual audit by the State Board of Accounts. The bill authored by Senator Beverly Gard (R-Greenfield) went into effect **July 1, 2011**.