

## Information for Library Directors: Pathfinder

### Organizations that have the information

- Indiana State Library
  - New Director's One Stop Guide <http://www.in.gov/library/3310.htm>
- State Board of Accounts
  - Manual for Public Libraries for Accounting <http://www.in.gov/sboa/4450.htm>
- Department of Local Government Finance
  - Gateway Manual User Guides <http://www.in.gov/dlgf/9105.htm>
- Indiana Department of Revenue
  - Indiana Tax Handbook for New and Small Business Owners <http://www.in.gov/dor/files/business-tax-handbook.pdf>
  - Sales Tax <http://www.in.gov/dor/3650.htm>
- Legislative Services Agency <http://www.in.gov/legislative/index.htm>
  - Indiana Code <http://www.in.gov/legislative/ic/code/>
  - Indiana Administrative Code <http://www.in.gov/legislative/iac/>
  - Legislation <http://www.in.gov/legislative/index.htm>
  - Indiana Handbook of Taxes, Revenues, and Appropriations annual publication <http://iga.in.gov/legislative/2016/publications/handbooks/>
- Internal Revenue Service
  - Employer's Tax Guide to Fringe Benefits <http://www.irs.gov/pub/irs-pdf/p15b.pdf>
- Department of Labor
  - Wage and Hour Division <http://www.dol.gov/whd/>
  - Vacation and Holidays <https://www.dol.gov/general/topic/workhours/holidays>
  - Fair Labor Standards Act <http://www.dol.gov/whd/regs/compliance/wh1282.pdf>
- Institute of Museums and Libraries
  - Public Library data <https://harvester.census.gov/imlssearch/>
- USAC <http://www.usac.org/sl/>
  - eRate

## Information for Library Directors: Pathfinder

- Contact Indiana State Library/Library Development Office Immediately if the following changes:
  - New Library Board member appointments
  - Library Director
  - Name Change
  - Address Change
  - Change of Hours
  - Web Address Change
  - Statewide Reciprocal Borrowing Status Change
- Resolutions <http://www.in.gov/library/3289.htm> you must have
  - State Technology Grant Fund Resolution
  - Rainy Day Fund
  - Capital Assets Threshold
  - Cash Change Fund
  - Petty Cash Fund
  - Credit Card Use
  - Resolution to Unlock CIPA Filter: Who, when
  - Resolution for Non-Resident Fee