

Members

Sen. Edward Charbonneau, Chairperson  
Sen. Mark Stoops  
Rep. David Wolkins  
Rep. Sue Errington  
Thomas Easterly



## COMPLIANCE ADVISORY PANEL

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Authority: IC 13-13-7-2

### MEETING MINUTES<sup>1</sup>

**Meeting Date:** October 11, 2013  
**Meeting Time:** 1:04 P.M.  
**Meeting Place:** State House, 200 W. Washington St., Room 431  
**Meeting City:** Indianapolis, Indiana  
**Meeting Number:** 1

**Members Present:** Sen. Edward Charbonneau, Chairperson; Sen. Mark Stoops; Rep. Sue Errington; Thomas Easterly.

**Members Absent:** Rep. David Wolkins.

Senator Edward Charbonneau convened the meeting at 1:04 p.m..

Senator Charbonneau recognized Rick Bossingham, Assistant Commissioner, Office of Compliance Support, Indiana Department of Environmental Management (IDEM).

Mr. Bossingham presented a report on the activities of the Compliance and Technical Assistance Program (CTAP) for the state fiscal year ending June 30, 2013 (Exhibit 1). The report contains the following information:

- CTAP satisfies the requirement of the federal Clean Air Act that each state operate a technical and environmental compliance assistance program for small business stationary sources (42 U.S.C. 7661f).
- CTAP provides compliance and technical assistance concerning air, land, and

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<sup>1</sup> These minutes, exhibits, and other materials referenced in the minutes can be viewed electronically at <http://www.in.gov/legislative> Hard copies can be obtained in the Legislative Information Center in Room 230 of the State House in Indianapolis, Indiana. Requests for hard copies may be mailed to the Legislative Information Center, Legislative Services Agency, West Washington Street, Indianapolis, IN 46204-2789. A fee of \$0.15 per page and mailing costs will be charged for hard copies.

water pollution control.

- CTAP activities are tracked and the information is used to measure program success and staff performance.
- CTAP provides training on environmental regulations and promotes cooperation between IDEM and regulated entities.
- CTAP has entered into numerous partnerships involving programs such as the Clean Yard Program, Tire Retailer Outreach, and Spill Prevention, Control and Countermeasures for Agriculture.

IDEM Commissioner Thomas Easterly commented that it is useful to have CTAP's programs assisting people with environmental compliance.

Senator Charbonneau adjourned the Compliance Advisory Panel meeting at 1:08 p.m..

CAPC  
EX 1  
10/11/13



August 2013

## Compliance Advisory Panel Report

CTAP Activities July 1, 2012 - June 30, 2013

IC 13-28-3

The federal Clean Air Act requires states to provide compliance assistance. IC 13-28-3 further defines Indiana's implementation of compliance assistance through the Compliance and Technical Assistance Program (CTAP) which has expanded assistance to all environmental programs: air, land and water.

CTAP activities are tracked and the following metrics help to measure program success and staff performance.

### Internal program metrics for calendar year 2013 (results as of June 30, 2013):

	2012 Goal	Completed	Percentage of Goal
Site Visits	250	169	68%
Potential Customers	1356	1957	144%

### PROBE metrics:

FY 2012 Goal: 1058/quarter	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter
Technical Assistance Contacts	1323	1109	1299	1678
FY 2013 Goal: 300 site visits/year (rolling total)	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Site visits	283	305	281	314

\*FY 13 PROBE tracking was revised by IDEM senior management from technical assistance contacts to site visits.

### Compliance and Technical Assistance Numbers:

- 1,953 total phone contacts
  - 1,033 Air
  - 181 Water
  - 411 Land
  - 690 Multi-Media/Misc. Assistance
- 325 Site Visits
- Presented information at 65 events to 2759 attendees

### Additional Technical Assistance Provided:

- Provide assistance to the ESP and CLEAN community programs.
- Conduct E101 training: The goal of the training is to provide working professionals with a basic understanding of environmental regulations in order to effectively manage the requirements that impact their facilities.
- Worked with IDEM and other state Small Business Environmental Assistance Programs (SBEAP) on several compliance and permitting initiatives. Partnerships are numerous and include the Clean Yard Program, Tire Retailer outreach and Spill Prevention, Control and Countermeasures for Agriculture with OIQ; Industrial Laundry, Waste Water and Drinking Water, Internal Combustion Engines, Degreasing, Auto Shredders, Chrome Electroplating, Boiler MACT and Area Source NESHAP Guidance with OAQ and Net DMR, and Antidegradation guidance and outreach with OWQ.
- Promote cooperation between IDEM and regulated entities.
- CTAP Follow-up Letters: Follow-up letters clarify requirements to the customer and can be used to demonstrate the customer is proactively pursuing compliance to IDEM inspectors.
- Continue to manage Small Business Regulatory Coordinator duties as described in IC 4-22-2-28.1.