

Members

Rep. David Wolkins, Chairperson
Rep. Ryan Dvorak
Sen. Edward Charbonneau
Sen. Frank Mrvan
Thomas Easterly



COMPLIANCE ADVISORY PANEL

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Authority: IC 13-13-7-2

MEETING MINUTES¹

Meeting Date: October 30, 2012
Meeting Time: 2:50 P.M.
Meeting Place: State House, 200 W. Washington St.,
Room 404
Meeting City: Indianapolis, Indiana
Meeting Number: 1

Members Present: Rep. David Wolkins, Chairperson; Rep. Ryan Dvorak; Sen. Edward Charbonneau; Sen. Frank Mrvan; Thomas Easterly.

Members Absent: None.

Call to Order. Rep. Wolkins, Chair of the Compliance Advisory Panel, called the meeting to order at 2:50 p.m.

Compliance Assistance Report. Rick Bossingham, Assistant Commissioner, Office of Compliance Support, Indiana Department of Environmental Management, provided a report of compliance and technical assistance program activities for fiscal year 2012 (Exhibit 1).

Adjournment. Rep. Wolkins adjourned the meeting at 3:00 p.m.

¹ These minutes, exhibits, and other materials referenced in the minutes can be viewed electronically at <http://www.in.gov/legislative>. Hard copies can be obtained in the Legislative Information Center in Room 230 of the State House in Indianapolis, Indiana. Requests for hard copies may be mailed to the Legislative Information Center, Legislative Services Agency, West Washington Street, Indianapolis, IN 46204-2789. A fee of \$0.15 per page and mailing costs will be charged for hard copies.



October 2012

Compliance Advisory Panel Report

CTAP Activities July 1, 2011 - June 30, 2012

IC 13-28-3

**Exhibit 1
Compliance Advisory Panel
Meeting 1, October 30, 2012**

The federal Clean Air Act requires states to provide compliance assistance. IC 13-28-3 further defines Indiana's implementation of compliance assistance through the Compliance and Technical Assistance Program (CTAP) which has expanded assistance to all environmental programs: air, land and water.

CTAP activities are tracked and the following metrics help to measure program success and staff performance.

Internal program metrics for calendar year 2012 (results as of June 30, 2012):

	<i>2012 Goal</i>	<i>Completed</i>	<i>Percentage of Goal</i>
<i>Site Visits</i>	250	157	63%
<i>Potential Customers</i>	1350	1538	114%

PROBE metrics:

<i>FY 2011 Goal: 1247/quarter</i>	<i>1st Quarter</i>	<i>2nd Quarter</i>	<i>3rd Quarter</i>	<i>4th Quarter</i>
<i>Technical Assistance Contacts</i>	827	901	1186	1134
<i>FY 2012 Goal: 1058/quarter</i>	<i>1st Quarter</i>	<i>2nd Quarter</i>	<i>3rd Quarter</i>	<i>4th Quarter</i>
<i>Technical Assistance Contacts</i>	1323	1109	1299	1678

*FY12 &13 goals were reduced to account for staffing reductions.

Compliance and Technical Assistance Numbers:

- 2,092 total phone contacts
 - 1,103 Air
 - 156 Water
 - 403 Land
 - 430 Misc. Assistance
- 315 Site Visits
- Presented information at 59 events to 2094 attendees

Additional Technical Assistance Provided:

- Provide assistance to the ESP and CLEAN community programs.
- Conduct E101 training: The goal of the training is to provide working professionals with a basic understanding of environmental regulations in order to effectively manage the requirements that impact their facilities.
- Worked with IDEM and other state Small Business Environmental Assistance Programs (SBEAP) on several compliance and permitting initiatives. Partnerships are numerous and include the Clean Yard Program, Gasoline Distribution Facilities, Drycleaner Separator Waste, and Continued Use Outreach with OIQ; Greenhouse Gas Guidance, Wood Waste Outreach, Autobody Training, and Area Source NESHAP Guidance with OAQ and other SBEAPs; and Pesticide General Permit, Net DMR, and Antidegradation guidance and outreach with OWQ.
- Promote cooperation between IDEM and regulated entities.
- CTAP Follow-up Letters: Follow-up letters clarify requirements to the customer and can be used to demonstrate the customer is proactively pursuing compliance to IDEM inspectors.
- Continue to manage Small Business Regulatory Coordinator duties as described in IC 4-22-2-28.1.