

IC 9-24-2.5

Chapter 2.5. Voter Registration Services and Driver's License Applications

IC 9-24-2.5-1

Purpose of chapter

Sec. 1. This chapter prescribes the procedures to be followed by the commission in processing voter registration applications under 42 U.S.C. 1973gg-3, IC 3-7-14, and IC 3-7-26.7.

As added by P.L.12-1995, SEC.115. Amended by P.L.120-2009, SEC.12.

IC 9-24-2.5-2

Designated individual

Sec. 2. The manager of each license branch may designate an employee of the license branch as the individual responsible for performing the voter registration duties of the commission under this chapter at that license branch. The employee designated under this section shall supervise the registration of voters by other employees of the license branch and shall perform any other registration duty required to be performed by the license branch under this chapter. Notwithstanding this designation, any employee of the license branch may perform registration duties in accordance with this chapter.

As added by P.L.12-1995, SEC.115.

IC 9-24-2.5-3

Manager responsible if no designated individual

Sec. 3. If the manager does not designate an employee under section 2 of this chapter, the manager is the individual responsible for performing the voter registration duties of the commission under this chapter at that license branch. The manager shall supervise the registration of voters by other employees of the license branch and shall perform any other registration duty required to be performed by the license branch under this chapter. Notwithstanding the designation of the manager under this section, any employee of the license branch may perform registration duties in accordance with this chapter.

As added by P.L.12-1995, SEC.115.

IC 9-24-2.5-4

Transmittal of voter registration application forms

Sec. 4. (a) As required under 42 U.S.C. 1973gg-3(e)(1), the manager or designated license branch employee shall transmit a copy of the completed voter registration portion of each application for a driver's license or an identification card for nondrivers issued under this article to the county voter registration office of the county in which the individual's residential address (as indicated on the application) is located.

(b) The voter registration application shall be transmitted to the county voter registration office in an electronic format and on an

expedited basis (as defined by IC 3-5-2-23.2) using the computerized list established under IC 3-7-26.3. Except in the case of applications submitted online under IC 3-7-26.7, the paper copy of the application shall be transmitted under subsection (a) to the county voter registration office not later than five (5) days after the application is accepted at the license branch.

As added by P.L.12-1995, SEC.115. Amended by P.L.3-1995, SEC.143; P.L.164-2006, SEC.137; P.L.120-2009, SEC.13.

IC 9-24-2.5-5

Repealed

(Repealed by P.L.3-1995, SEC.155.)

IC 9-24-2.5-6

Methods for transmittal of paper copies of applications; paper copy not needed for clerk to process application

Sec. 6. (a) A manager or an employee may use any of the following methods to transmit paper copies of voter registration applications under section 4 of this chapter:

- (1) Hand delivery to the county voter registration office.
- (2) Delivery by the United States Postal Service, using first class mail.

(b) A county voter registration office:

- (1) shall process a voter registration application transmitted in electronic format from a license branch; and
- (2) is not required to receive the paper copy of a voter registration application from a license branch before:
 - (A) approving or denying the application; and
 - (B) mailing a notice of approval or denial to the applicant.

As added by P.L.12-1995, SEC.115. Amended by P.L.164-2006, SEC.138; P.L.225-2011, SEC.88.

IC 9-24-2.5-7

Hand delivery

Sec. 7. If a manager or an employee transmits paper copies of registration applications by hand delivery under section 6(1) of this chapter, the county voter registration office shall provide the manager or employee with a receipt for the forms. The receipt must state the date and time of delivery, and the printed name and signature of the person who received the forms.

As added by P.L.12-1995, SEC.115. Amended by P.L.164-2006, SEC.139.

IC 9-24-2.5-8

County addresses and telephone numbers to be provided

Sec. 8. The election division shall provide the commission with a list of the current addresses and telephone numbers of the offices of the county voter registration office in each county. The commission shall promptly forward the list and each revision of the list to each license branch.

As added by P.L.12-1995, SEC.115. Amended by P.L.2-1996, SEC.225; P.L.3-1997, SEC.427; P.L.225-2011, SEC.89.

IC 9-24-2.5-9

Confidentiality of information

Sec. 9. Voter registration information received or maintained under this chapter is confidential.

As added by P.L.12-1995, SEC.115.

IC 9-24-2.5-10

Notice regarding elections

Sec. 10. The co-directors of the election division shall notify the commission of the following:

- (1) The scheduled date of each primary, general, municipal, and special election.
- (2) The jurisdiction in which the election will be held.
- (3) The date when registration ceases under IC 3-7-13-10 before each primary, general, municipal, and special election.

As added by P.L.12-1995, SEC.115. Amended by P.L.2-1996, SEC.226; P.L.3-1997, SEC.428.

IC 9-24-2.5-11

License branch information to be provided

Sec. 11. The commission shall provide the co-directors of the election division with a list stating the following:

- (1) The address and telephone number of each license branch.
- (2) The name of the manager of the license branch and any employee designated by the manager to be responsible for performing voter registration duties under this chapter.

As added by P.L.12-1995, SEC.115. Amended by P.L.2-1996, SEC.227; P.L.3-1997, SEC.429.

IC 9-24-2.5-12

Commission and secretary of state agreement to share information to verify voter registration applications

Sec. 12. As required under 42 U.S.C. 15483, the secretary of state (with the consent of the co-directors of the election division) and the commission shall enter into an agreement to match information in the computerized list established under IC 3-7-26.3 with information in the data base of the commission to enable the election division and the commission to verify the accuracy of the information provided on voter registration applications.

As added by P.L.209-2003, SEC.198.

IC 9-24-2.5-13

Commission agreement with commissioner of Social Security to verify voter registration information

Sec. 13. (a) As required under 42 U.S.C. 15483, the commission shall enter into an agreement with the Commissioner of Social Security under 42 U.S.C. 405(r)(8)(A) to verify information set forth

on voter registration applications.

(b) The information subject to verification under this section is the following:

(1) Whether the name (including the first name and any family forename or surname), date of birth (including month, day, and year), and Social Security number of an individual provided to the Commissioner of Social Security match the information contained in the Commissioner's records.

(2) Whether the individual is shown in the records of the Commissioner of Social Security as deceased.

(c) The agreement under subsection (b) must comply with 42 U.S.C. 15481 and IC 3-7-26.3.

As added by P.L.209-2003, SEC.199.