

## **IC 4-1-2**

### **Chapter 2. Office Hours; Employees' Hours of Work**

#### **IC 4-1-2-1**

##### **State employees; working day; holidays; state library**

Sec. 1. It is the intent of this chapter that state offices be open and able to conduct public business at all times during an eight and one-half (8 1/2) hour working day. Each employee shall work for a full seven and one-half (7 1/2) hours each working day and provision for a one (1) hour lunch period shall be provided each employee. Lunch hours of employees shall be staggered to permit the conduct of business at all times during a working day. Breaks shall be provided as set forth in IC 5-10-6-2. It shall be lawful for state offices to close their doors for business from the close of the working day each Friday or in the event Friday is a legal holiday, then from the close of the working day on the Thursday which immediately precedes such legal holiday, until the commencement of the working day on the next following Monday, or in the event Monday is a legal holiday, then until the commencement of the working day on the Tuesday which immediately follows such legal holiday; provided, however, that the state library may be kept open until noon Saturdays in the discretion of the Indiana library and historical board.

*(Formerly: Acts 1953, c.133, s.1.) As amended by P.L.5-1984, SEC.1; P.L.13-2008, SEC.1.*

#### **IC 4-1-2-2**

##### **Legal action on days state offices closed**

Sec. 2. Legal action required to be taken at state offices during the time said offices are closed pursuant to the provisions of this chapter can be taken on the next following day said offices are open pursuant to the provisions of this chapter to the same effect as if this chapter had not become law.

*(Formerly: Acts 1953, c.133, s.2.) As amended by P.L.5-1984, SEC.2.*

#### **IC 4-1-2-3**

##### **Supreme court; court of appeals; rules for conduct of business**

Sec. 3. Nothing in this chapter contained shall be construed to affect the business of the supreme court or court of appeals of the state of Indiana as regulated by rule or law.

*(Formerly: Acts 1953, c.133, s.3.) As amended by P.L.5-1984, SEC.3.*