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**TITLE 820 STATE BOARD OF COSMETOLOGY  
EXAMINERS**

LSA Document #03-21

March 12, 2003

The Honorable Senator Jerry Denbo, Chairperson  
Administrative Rules Oversight Committee  
c/o Ms. Susan Kennell  
Legislative Services Agency  
200 West Washington Street, Suite 301  
Indianapolis, Indiana 46204-2789

Re: LSA Document #03-21

Dear Chairman Denbo:

On behalf of the Indiana Professional Licensing Agency, State Board of Cosmetology Examiners ("Board"), I am submitting this memorandum to the Administrative Rules Oversight Committee pursuant to IC 4-22-2-19(c).

Pursuant to IC 25-1-4-3.2, effective July 1, 2001, a board or agency regulating a profession or occupation under this title or under IC 15, IC 16, or IC 22 shall require at least one-half (50%) of all continuing education requirements must be allowed by distance learning methods, except for doctors, nurses, chiropractors, optometrists and dentists. The Board may adopt rules under IC 4-22-2 to implement IC 25-8-15 (continuing education). In accordance with IC 4-22-2-19(c)(2), this letter is to notify you that the Board did not institute the rulemaking process within sixty (60) days of the effective date of this statute. The Board reviewed other states' requirements and procedures for distance learning continuing education as well as established a committee with distance learning continuing education providers to assist in the rulemaking process. The Board is now prepared to propose administrative rules to establish the requirements and procedures for distance learning continuing education educators, providers, and courses.

If you have any further concerns or require additional information, please do not hesitate to contact me at 317-232-5954 or email me at [mdavis@pla.state.in.us](mailto:mdavis@pla.state.in.us).

Sincerely,

Medana C. Davis  
Staff Counsel