

## ARTICLE 6.1. SCHOOL ACCREDITATION

### Rule 0.5. Applicability

#### 511 IAC 6.1-0.5-1 Applicability to schools

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-31-4-2

Sec. 1. This article applies only to the following:

(1) Public schools.

(2) Nonpublic schools that voluntarily become accredited.

*(Indiana State Board of Education; 511 IAC 6.1-0.5-1; filed Feb 20, 2002, 9:43 a.m.: 25 IR 2231; readopted filed Nov 12, 2008, 10:15 a.m.: 20081203-IR-511080524RFA)*

### Rule 1. School Accreditation System

#### 511 IAC 6.1-1-1 School accreditation

Authority: IC 20-19-2-8; IC 20-31-1-1; IC 20-31-4-17

Affected: IC 20-24; IC 20-26-15; IC 20-31-4; IC 20-31-5; IC 20-31-8

Sec. 1. (a) A public school must be accredited. A nonpublic school may seek accreditation.

(b) A school may be accredited by meeting the following criteria:

(1) Comply with the legal standards in section 4 of this rule.

(2) Comply with the school improvement plan requirements of IC 20-31-5 by doing one (1) of the following:

(A) Complete a continuous and strategic school improvement and achievement plan that meets the requirements of IC 20-10.2-3 [IC 20-10.2 was repealed by P.L.1-2005, SECTION 240, effective July 1, 2005.] and 511 IAC 6.2-3.

(B) Implement a quality-focused approach to strategic and continuous school improvement, such as the criteria for the Malcolm Baldrige National Quality Award for Education or the criteria for a national or regional accrediting agency approved by the state board.

(3) Meet school improvement and performance requirements under IC 20-31-8.

(c) The board shall accredit a nonpublic school that:

(1) becomes a freeway school under IC 20-26-15; and

(2) complies with the terms of the freeway school contract.

(d) The board shall accredit a school that:

(1) becomes a charter school under IC 20-24; and

(2) complies with the requirements of IC 20-24.

(e) A school holding accreditation under the former performance-based accreditation system shall retain accreditation until the transition to the accreditation system described in this rule is complete. *(Indiana State Board of Education; 511 IAC 6.1-1-1; filed Jan 9, 1989, 11:00 a.m.: 12 IR 1184; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; filed Feb 20, 2002, 9:43 a.m.: 25 IR 2231; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3306; readopted filed Nov 12, 2008, 10:15 a.m.: 20081203-IR-511080524RFA)*

#### 511 IAC 6.1-1-2 Definitions

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-28-11; IC 20-31-4; IC 20-32-5; IC 20-32-8

Sec. 2. (a) The definitions in this section apply throughout this article.

(b) "Academic standards" means the skills and knowledge base expected of students for a particular subject area at a particular grade level.

(c) "Accreditation year" means the year from July 1 to June 30.

(d) "Attendance center" means one (1) or more buildings where the school's program serves pupils who reside in an attendance area.

(e) "Credit" has the meaning set forth in 511 IAC 6-7.1-1(d).

(f) "Curriculum" means the planned interaction of pupils with instructional content, materials, resources, and processes for

evaluating the attainment of educational objectives.

(g) "Department" means the Indiana department of education.

(h) "Dropout" means a student who:

- (1) was enrolled in school during the current school year or the previous summer recess;
- (2) left the educational system during the current school year or the previous summer recess;
- (3) has not graduated from high school; and
- (4) does not meet any of the following exclusionary conditions:

(A) Death.

(B) Temporary absence due to suspension or a school excused absence.

(C) Transfer to a public or nonpublic school.

(i) "Dropout rate" means the number determined under STEP THREE of the following formula:

STEP ONE: Determine the number of students enrolled on October 1 or the date closest to October 1 that school is in session.

STEP TWO: Determine the number of students who drop out of school during the current school year and the previous summer recess.

STEP THREE: Determine the quotient of:

(A) the amount determined under STEP TWO; divided by

(B) the amount determined under STEP ONE.

(j) "ISTEP" means Indiana statewide testing for educational progress as established under IC 20-32-5, IC 20-32-8, and 511 IAC 5-2.

(k) "Legal standards" means those Indiana statutes and state board rules that apply to school accreditation.

(l) "Principal" means a properly certified person who is assigned as the chief administrative officer of a school.

(m) "School classification" refers to the following school types:

(1) An elementary school, which includes:

(A) grade 1, 2, or 3;

(B) grade 1, 2, or 3 in combination with other grades; or

(C) any school that has grade 6 as its highest grade.

(2) A high school, which includes:

(A) grade 10, 11, or 12; or

(B) grade 10, 11, or 12 in combination with other grades.

(3) A middle school or junior high school, which includes any grade or combination of grades that is not defined as an elementary school or a high school.

If a school includes kindergarten through grade 12, the school superintendent shall designate the division of the grades within the school into at least two (2) school classifications.

(n) "School corporation" means any public school corporation established by, and under the laws of, the state of Indiana. The term includes, but is not necessarily limited to, any:

(1) school city;

(2) school town;

(3) school township;

(4) consolidated school corporation;

(5) county school corporation;

(6) metropolitan school district;

(7) township school corporation;

(8) united school corporation; or

(9) community school corporation.

(o) "Semester" means one-half (1/2) of a regular school year.

(p) "State board" means the Indiana state board of education.

(q) "Student attendance rate" means the aggregate number of days of attendance for the regular school year divided by the number of aggregate days of enrollment, determined as follows:

(1) Attendance shall be taken twice during each full student instructional day, once in the morning session and once in the afternoon session. A student in attendance during any part of the day, up to and including one-half (1/2) of the day, shall be counted as one-half (1/2). A student in attendance for more than one-half (1/2) of the day shall be counted as one (1). A full

student instructional day shall be counted as one (1) in determining the number of student instructional days in the regular school year.

(2) Attendance shall be taken once during each partial student instructional day. A student in attendance during any part of the day shall be counted as one-half (1/2). A partial student instructional day counts as one-half (1/2) in determining the number of student instructional days in the regular school year.

(r) "Superintendent" means the chief administrative officer of a school corporation, generally referred to as the superintendent of schools, except, in the case of township schools, the term refers to the county superintendent of schools.

(s) "Teacher" means a properly certified, licensed person who is assigned to instruction. (*Indiana State Board of Education; 511 IAC 6.1-1-2; filed Jan 9, 1989, 11:00 a.m.: 12 IR 1184; filed Jul 18, 1989, 5:00 p.m.: 12 IR 2259; filed Nov 8, 1990, 3:05 p.m.: 14 IR 652; filed Oct 6, 1997, 5:20 p.m.: 21 IR 389; filed May 28, 1998, 4:57 p.m.: 21 IR 3824; filed Feb 20, 2002, 9:43 a.m.: 25 IR 2231; filed Jul 14, 2004, 9:30 a.m.: 27 IR 4007; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3306; filed Dec 21, 2010, 10:17 a.m.: 20110119-IR-511090384FRA*)

### **511 IAC 6.1-1-3 Accreditation levels**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-31-4-3

Sec. 3. Subject to the provisions of section 13.5 of this rule, the state board shall accord each school either full accreditation status, provisional accreditation status, or probationary accreditation status. (*Indiana State Board of Education; 511 IAC 6.1-1-3; filed Jan 9, 1989, 11:00 a.m.: 12 IR 1185; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; filed Feb 20, 2002, 9:43 a.m.: 25 IR 2233; readopted filed Nov 12, 2008, 10:15 a.m.: 20081203-IR-511080524RFA*)

### **511 IAC 6.1-1-4 Accreditation requirements**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-20-8-3; IC 20-31-5; IC 20-32-5; IC 20-32-8

Sec. 4. A school must meet the following accreditation requirements to be accorded full accreditation status:

(1) Compliance with the following legal standards:

(A) Health and safety requirements listed under 511 IAC 6.1-2.

(B) Minimum time requirements listed under 511 IAC 6.1-3.

(C) Staff-student ratio requirements listed under 511 IAC 6.1-4.

(D) Curriculum offering requirements listed under 511 IAC 6.1-5.

(E) Instructional staff requirements listed under 511 IAC 6.1-6.

(F) ISTEP participation requirements in accordance with IC 20-32-5, IC 20-32-8, and 511 IAC 5-2.

(G) Mandatory annual assessment requirements in accordance with 511 IAC 6.2-6.

(H) Accurate and timely submission of all reports required of schools.

(I) Production of an annual performance report that meets the requirements of IC 20-20-8 and in the case of a:

(i) public school, is published in accordance with IC 20-20-8-3; or

(ii) nonpublic school, is disseminated to school constituents.

(J) Strategic and continuous school improvement and achievement planning requirements under IC 20-31-5 and 511 IAC 6.2-3.

(2) Assignment to one (1) of the following categories of school improvement and performance under 511 IAC 6.2-6-4:

(A) Exemplary.

(B) Commendable.

(C) Academic progress.

(*Indiana State Board of Education; 511 IAC 6.1-1-4; filed Jan 9, 1989, 11:00 a.m.: 12 IR 1185; filed Nov 8, 1990, 3:05 p.m.: 14 IR 654; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; filed Feb 20, 2002, 9:43 a.m.: 25 IR 2233; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3306; readopted filed Nov 12, 2008, 10:15 a.m.: 20081203-IR-511080524RFA; filed Dec 21, 2010, 10:13 a.m.: 20110119-IR-511090382FRA*)

### **511 IAC 6.1-1-5 Accreditation procedures (Expired)**

Sec. 5. *(Expired under IC 4-22-2.5, effective January 1, 2009.)*

**511 IAC 6.1-1-6 Accreditation status, school and school corporation**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-31-4-7

Sec. 6. (a) If the department determines that a school meets the accreditation requirements defined in section 4 of this rule, the state board shall accord the school full accreditation status and award the school a certificate of full accreditation status.

(b) The department shall review a fully accredited school no later than three (3) years after the state board's determination of its accreditation status.

(c) When schools enrolling at least ninety-five percent (95%) of the students within a school corporation achieve full accreditation status, the state board shall accord the school corporation full accreditation status and award the school corporation a certificate of full accreditation status. *(Indiana State Board of Education; 511 IAC 6.1-1-6; filed Jan 9, 1989, 11:00 a.m.: 12 IR 1186; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; filed Feb 20, 2002, 9:43 a.m.: 25 IR 2234; readopted filed Nov 12, 2008, 10:15 a.m.: 20081203-IR-511080524RFA)*

**511 IAC 6.1-1-7 Appointment of on-site review panel (Expired)**

Sec. 7. *(Expired under IC 4-22-2.5, effective January 1, 2009.)*

**511 IAC 6.1-1-8 Composition of the on-site review panel (Expired)**

Sec. 8. *(Expired under IC 4-22-2.5, effective January 1, 2009.)*

**511 IAC 6.1-1-9 Duties of the on-site review panel (Expired)**

Sec. 9. *(Expired under IC 4-22-2.5, effective January 1, 2009.)*

**511 IAC 6.1-1-10 Recommendations of the on-site review panel**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-31-4-11

Sec. 10. Upon completion of its on-site evaluation, the review panel shall make a recommendation to the state board concerning:

- (1) the accreditation status of the school;
- (2) if applicable, recommendations for improvement of the school including a recommendation that the department provide for technical assistance to the school; and
- (3) the school's next review date.

*(Indiana State Board of Education; 511 IAC 6.1-1-10; filed Jan 9, 1989, 11:00 a.m.: 12 IR 1186; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA)*

**511 IAC 6.1-1-11 Determination by the state board Version a**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-31-4-12

*NOTE: This version of section effective until January 1, 2011. See also following version of section, effective January 1, 2011.*

Sec. 11. (a) Upon receipt of the review panel's recommendation, which must include analysis of strengths and weaknesses and justification for the recommendation, the state board shall make one (1) of the following determinations as to the accreditation status of the school:

- (1) Full accreditation status, with review conducted three (3) years after the state board's determination of full accreditation,

if the school meets requirements for accreditation under section 4 of this rule.

(2) Provisional accreditation status, with review conducted at least annually after the state board's determination of provisional accreditation, if both of the following are determined:

(A) The school meets the requirements for accreditation under section 4(1) of this rule.

(B) The school is placed in the academic watch (priority) category of school improvement and performance under 511 IAC 6.2-6-5.

(3) Provisional accreditation status, with review conducted at least annually after the state board's determination of provisional accreditation status, if both of the following are determined:

(A) The school meets the requirements for accreditation under section 4(1) of this rule.

(B) The school is in the first or second year after initial placement in the academic probation (high priority) category of school improvement and performance under 511 IAC 6.2-6-5.

(4) Probationary accreditation status, with review conducted at least annually after the state board's determination of probationary accreditation status, if, in the third year or subsequent year after initial placement in the academic probation (high priority) category of school improvement and performance under 511 IAC 6.2-6-5, the school remains in the academic probation (high priority) category of school improvement and performance.

(b) If a school is accorded provisional accreditation status or probation accreditation status for failure to comply with legal standards under section 4(1) of this rule, the state board and department shall note that the status was accorded for a reason other than school performance. (*Indiana State Board of Education; 511 IAC 6.1-1-11; filed Jan 9, 1989, 11:00 a.m.: 12 IR 1186; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; filed Feb 20, 2002, 9:43 a.m.: 25 IR 2235; readopted filed Nov 12, 2008, 10:15 a.m.: 20081203-IR-511080524RFA*)

#### **511 IAC 6.1-1-11      Determination by the state board Version b**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-31-4-12

*NOTE: This version of section effective January 1, 2011. See also preceding version of section, effective until January 1, 2011.*

Sec. 11. (a) Upon receipt of the review panel's recommendation, which must include analysis of strengths and weaknesses and justification for the recommendation, the state board shall make one (1) of the following determinations as to the accreditation status of the school:

(1) Full accreditation status, with review conducted three (3) years after the state board's determination of full accreditation, if the school meets requirements for accreditation under section 4 of this rule.

(2) Provisional accreditation status, with review conducted at least annually after the state board's determination of provisional accreditation, if both of the following are determined:

(A) The school meets the requirements for accreditation under section 4(1) of this rule.

(B) The school is placed in the "D" category of school improvement and performance under 511 IAC 6.2-6-5.

(3) Provisional accreditation status, with review conducted at least annually after the state board's determination of provisional accreditation status, if both of the following are determined:

(A) The school meets the requirements for accreditation under section 4(1) of this rule.

(B) The school is in the first or second year after initial placement in the "F" category of school improvement and performance under 511 IAC 6.2-6-5.

(4) Probationary accreditation status, with review conducted at least annually after the state board's determination of probationary accreditation status, if, in the third year or subsequent year after initial placement in the "F" category of school improvement and performance under 511 IAC 6.2-6-5, the school remains in the "F" category of school improvement and performance.

(b) If a school is accorded provisional accreditation status or probation accreditation status for failure to comply with legal standards under section 4(1) of this rule, the state board and department shall note that the status was accorded for a reason other than school performance. (*Indiana State Board of Education; 511 IAC 6.1-1-11; filed Jan 9, 1989, 11:00 a.m.: 12 IR 1186; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; filed Feb 20, 2002, 9:43 a.m.: 25 IR 2235; readopted filed Nov 12, 2008, 10:15 a.m.: 20081203-IR-511080524RFA; filed Sep 8, 2010, 11:38 a.m.: 20101006-IR-511090995FRA, eff Jan 1, 2011*)

**511 IAC 6.1-1-11.5 Review of fully accredited school Version a**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-31-4

*NOTE: This version of section effective until January 1, 2011. See also following version of section, effective January 1, 2011.*

Sec. 11.5. (a) The department shall appoint a review panel to conduct an evaluation of a school that has been awarded full accreditation status if the department verifies, prior to the school's next review date, that:

(1) The school is not in substantial compliance with the legal standards for accreditation under section 4(1) of this rule.

(2) The school has been placed in one (1) of the following categories of school improvement and performance under 511 IAC 6.2-6-5:

(A) Academic watch (priority).

(B) Academic probation (high priority).

(b) Sections 7 through 11 of this rule apply to a review under this section. (*Indiana State Board of Education; 511 IAC 6.1-1-11.5; filed Sep 11, 1997, 8:55 a.m.: 21 IR 395; filed Feb 20, 2002, 9:43 a.m.: 25 IR 2236; errata filed Aug 30, 2002, 10:00 a.m.: 26 IR 36; readopted filed Nov 12, 2008, 10:15 a.m.: 20081203-IR-511080524RFA*)

**511 IAC 6.1-1-11.5 Review of fully accredited school Version b**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-31-4

*NOTE: This version of section effective January 1, 2011. See also preceding version of section, effective until January 1, 2011.*

Sec. 11.5. (a) The department shall appoint a review panel to conduct an evaluation of a school that has been awarded full accreditation status if the department verifies, prior to the school's next review date, the following:

(1) The school is not in substantial compliance with the legal standards for accreditation under section 4(1) of this rule.

(2) The school has been placed in one (1) of the following categories of school improvement and performance under 511 IAC 6.2-6-5:

(A) "D".

(B) "F".

(b) Sections 7 through 11 of this rule apply to a review under this section. (*Indiana State Board of Education; 511 IAC 6.1-1-11.5; filed Sep 11, 1997, 8:55 a.m.: 21 IR 395; filed Feb 20, 2002, 9:43 a.m.: 25 IR 2236; errata filed Aug 30, 2002, 10:00 a.m.: 26 IR 36; readopted filed Nov 12, 2008, 10:15 a.m.: 20081203-IR-511080524RFA; filed Sep 8, 2010, 11:38 a.m.: 20101006-IR-511090995FRA, eff Jan 1, 2011*)

**511 IAC 6.1-1-12 Duties of the governing body (Repealed)**

Sec. 12. (*Repealed by Indiana State Board of Education; filed Feb 20, 2002, 9:43 a.m.: 25 IR 2239*)

**511 IAC 6.1-1-13 Action by the state board (Expired)**

Sec. 13. (*Expired under IC 4-22-2.5, effective January 1, 2009.*)

**511 IAC 6.1-1-13.5 Action by state board on nonpublic school or charter school Version a**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-19-2-8; IC 20-24

*NOTE: This version of section effective until January 1, 2011. See also following version of section, effective January 1, 2011.*

Sec. 13.5. (a) The state board shall revoke the accreditation status of a nonpublic school or a charter school under IC 20-24 if, in the fifth year after initial placement in the academic probation (high priority) category of school improvement and performance under 511 IAC 6.2-6-5, the school remains in the academic probation (high priority) category of school improvement and performance.

(b) If the accreditation status of a nonpublic school is revoked under subsection (a), the school may not seek accreditation until

the school year in which the school normally would have been reviewed had the school been accorded full accreditation status rather than probationary accreditation status. (*Indiana State Board of Education; 511 IAC 6.1-1-13.5; filed Sep 11, 1997, 8:55 a.m.: 21 IR 395; filed Feb 20, 2002, 9:43 a.m.: 25 IR 2236; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3306; readopted filed Nov 12, 2008, 10:15 a.m.: 20081203-IR-511080524RFA*)

**511 IAC 6.1-1-13.5      Action by state board on nonpublic school or charter school Version b**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-24

*NOTE: This version of section effective January 1, 2011. See also preceding version of section, effective until January 1, 2011.*

Sec. 13.5. (a) The state board shall revoke the accreditation status of a nonpublic school or a charter school under IC 20-24 if, in the fifth year after initial placement in the "F" category of school improvement and performance under 511 IAC 6.2-6-5, the school remains in the "F" category of school improvement and performance.

(b) If the accreditation status of a nonpublic school is revoked under subsection (a), the school may not seek accreditation until the school year in which the school normally would have been reviewed had the school been accorded full accreditation status rather than probationary accreditation status. (*Indiana State Board of Education; 511 IAC 6.1-1-13.5; filed Sep 11, 1997, 8:55 a.m.: 21 IR 395; filed Feb 20, 2002, 9:43 a.m.: 25 IR 2236; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3306; readopted filed Nov 12, 2008, 10:15 a.m.: 20081203-IR-511080524RFA; filed Sep 8, 2010, 11:38 a.m.: 20101006-IR-511090995FRA, eff Jan 1, 2011*)

**511 IAC 6.1-1-14      Recommendations to the general assembly**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-31-4-15

Sec. 14. If a school corporation accorded probationary accreditation status does not raise the level of accreditation of each of its schools that are on probationary accreditation status to full accreditation status within one (1) year, the department shall submit recommendations to the general assembly concerning the operation and administration of the school corporation and the schools within that school corporation. (*Indiana State Board of Education; 511 IAC 6.1-1-14; filed Jan 9, 1989, 11:00 a.m.: 12 IR 1187; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA*)

**511 IAC 6.1-1-15      Right of appeal (Expired)**

Sec. 15. (*Expired under IC 4-22-2.5, effective January 1, 2009.*)

**Rule 2.      Health and Safety Requirements**

**511 IAC 6.1-2-1      General requirements**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-31-4-1

Sec. 1. Each school shall comply with the rules of:

- (1) the fire prevention and building safety commission;
- (2) the state department of health; and
- (3) the Indiana occupational safety and health administration.

(*Indiana State Board of Education; 511 IAC 6.1-2-1; filed Jan 9, 1989, 11:00 a.m.: 12 IR 1187; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; filed Feb 20, 2002, 9:43 a.m.: 25 IR 2237; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA*)

**511 IAC 6.1-2-2      Emergency preparedness (Repealed)**

Sec. 2. (*Repealed by Indiana State Board of Education; filed Aug 28, 1998, 4:58 p.m.: 22 IR 91*)

**511 IAC 6.1-2-2.5 Safe schools and emergency preparedness planning**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-31-4-1

Sec. 2.5. (a) Each school corporation shall, in consultation with local public safety agencies, develop a written emergency preparedness plan for the school corporation and each school in the corporation. An emergency preparedness plan shall, at a minimum, contain the following:

- (1) Appropriate warning systems.
- (2) Procedures for notifying other agencies and organizations.
- (3) Posting of evacuation routes.
- (4) Emergency preparedness instruction for staff and students.
- (5) Public information procedures.
- (6) Steps that will be taken prior to a decision to evacuate buildings or dismiss classes.
- (7) Provisions to protect the safety and well-being of staff, students, and the public in case of:
  - (A) fire;
  - (B) natural disaster, such as tornado, flood, or earthquake;
  - (C) adverse weather conditions, such as winter storms or extreme heat;
  - (D) nuclear contamination, such as power plant or transport vehicle spills;
  - (E) exposure to chemicals, such as pesticides, industrial spills and contaminants, laboratory chemicals, and cleaning agents; and
  - (F) manmade occurrences, such as student disturbance, weapon, weapon of mass destruction, contamination of water supply or air supply, hostage, and kidnaping incidents.

(b) Within sixty (60) days after the beginning date of each school year, the superintendent shall certify to the department that the emergency preparedness plans for the school corporation and each school in the school corporation have been reviewed and revised, if necessary. Within sixty (60) days of opening a new or significantly remodeled school, the superintendent shall certify to the department that a new plan has been developed or that the existing plan has been reviewed and revised, if necessary.

(c) Emergency preparedness plans shall be available for inspection by the department. (*Indiana State Board of Education; 511 IAC 6.1-2-2.5; filed Aug 28, 1998, 4:58 p.m.: 22 IR 91; readopted filed Sep 7, 2004, 5:10 p.m.: 28 IR 323; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA*)

**511 IAC 6.1-2-3 Emergency preparedness drills (Expired)**

Sec. 3. (*Expired under IC 4-22-2.5, effective January 1, 2008.*)

**511 IAC 6.1-2-4 Health tests**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-31-4-1; IC 20-34-3

Sec. 4. (a) The school corporation shall insure that every child in the school corporation has been immunized in accordance with IC 20-34-4-5.

(b) The school corporation shall conduct visual acuity screening tests in accordance with IC 20-34-3-12 and 511 IAC 4-2-1 through 511 IAC 4-2-1.1.

(c) The school corporation shall conduct annual audiometer tests in accordance with IC 20-34-3-14.

(d) The school corporation shall administer a test to determine postural defects in accordance with IC 20-34-3-16 [*IC 20-34-3-16 was repealed by P.L.4-2007, SECTION 1, effective July 1, 2007.*]. (*Indiana State Board of Education; 511 IAC 6.1-2-4; filed Jan 9, 1989, 11:00 a.m.: 12 IR 1188; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3306*)

**511 IAC 6.1-2-5 Eye protection devices**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-31-4-1; IC 20-34-3-19



Sec. 5. Every pupil and teacher shall wear industrial quality eye protective devices when required by IC 20-34-3-19. (*Indiana State Board of Education; 511 IAC 6.1-2-5; filed Jan 9, 1989, 11:00 a.m.: 12 IR 1188; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3306*)

**511 IAC 6.1-2-6 Student services**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-31-4-1

Sec. 6. Each school shall provide student services under 511 IAC 4-1.5. (*Indiana State Board of Education; 511 IAC 6.1-2-6; filed Jan 9, 1989, 11:00 a.m.: 12 IR 1188; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; filed Feb 20, 2002, 9:43 a.m.: 25 IR 2237; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA*)

**Rule 3. Minimum Time Requirements**

**511 IAC 6.1-3-1 Student instructional day (Expired)**

Sec. 1. (*Expired under IC 4-22-2.5, effective January 1, 2009.*)

**511 IAC 6.1-3-2 Elementary school curriculum (Repealed)**

Sec. 2. (*Repealed by Indiana State Board of Education; filed Dec 22, 1992, 5:00 p.m.: 16 IR 1388, eff Jul 1, 1993*)

**511 IAC 6.1-3-3 Middle or junior high school curriculum (Repealed)**

Sec. 3. (*Repealed by Indiana State Board of Education; filed Dec 22, 1992, 5:00 p.m.: 16 IR 1388, eff Jul 1, 1993*)

**511 IAC 6.1-3-4 High school curriculum (Expired)**

Sec. 4. (*Expired under IC 4-22-2.5, effective January 1, 2008.*)

**Rule 4. Staff-Student Ratio Requirements (Repealed)**

(*Repealed by Indiana State Board of Education; filed Dec 21, 2010, 10:07 a.m.: 20110119-IR-511090357FRA*)

**Rule 5. Curriculum Offerings**

**511 IAC 6.1-5-0.5 General curriculum principles (Repealed)**

Sec. 0.5. (*Repealed by Indiana State Board of Education; filed Dec 21, 2010, 10:13 a.m.: 20110119-IR-511090382FRA*)

**511 IAC 6.1-5-0.6 General curriculum principles**

Authority: IC 20-19-2-8

Affected: IC 20-19-2-8

Sec. 0.6. (a) The board calls on each school corporation in Indiana to develop and implement a curriculum for kindergarten through grade 12 that provides a planned sequence of learning experiences of adequate breadth and depth so that each Hoosier child is educated to have the knowledge, skills, maturity, social competence, and motivation to be:

- (1) prepared to succeed in further education;
- (2) an effective participant in the global economy;
- (3) a positive influence in the community; and
- (4) an active citizen in American democracy.

(b) In applying these general principles, the school should provide students with opportunities to do the following:

- (1) Use language to think and communicate effectively, both orally and in writing.
- (2) Use mathematical knowledge and methods to solve problems.
- (3) Reason logically.
- (4) Use ideas and symbols with power and ease.
- (5) Understand and apply scientific knowledge and methods.
- (6) Make use of technology and understand its limitations.
- (7) Express oneself through the arts and understand the artistic expression of others.
- (8) Apply knowledge about the ecological and social environments in making decisions.
- (9) Understand the unique cultural experiences and political institutions of the United States.
- (10) Understand other languages and cultures.
- (11) Understand spatial relationships.
- (12) Apply knowledge about health, nutrition, and physical activity.
- (13) Acquire the capacity to meet unexpected challenges.
- (14) Make informed judgments.

(c) The department shall develop a comprehensive curriculum guide and supporting materials to assist schools in developing the curriculum described in this section. (*Indiana State Board of Education; 511 IAC 6.1-5-0.6; filed Dec 21, 2010, 10:13 a.m.: 20110119-IR-511090382FRA*)

**511 IAC 6.1-5-1 Kindergarten curriculum (Repealed)**

Sec. 1. (*Repealed by Indiana State Board of Education; filed Dec 21, 2010, 10:13 a.m.: 20110119-IR-511090382FRA*)

**511 IAC 6.1-5-2 Elementary school curriculum (Repealed)**

Sec. 2. (*Repealed by Indiana State Board of Education; filed Dec 22, 1992, 5:00 p.m.: 16 IR 1388, eff Jul 1, 1993*)

**511 IAC 6.1-5-2.5 Elementary school curriculum (Repealed)**

Sec. 2.5. (*Repealed by Indiana State Board of Education; filed Dec 21, 2010, 10:13 a.m.: 20110119-IR-511090382FRA*)

**511 IAC 6.1-5-2.6 Elementary curriculum**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-30-5-13; IC 20-30-5-14; IC 20-31-3; IC 20-31-4-1

Sec. 2.6. (a) In kindergarten through grade 6, the curriculum:

(1) includes:

- (A) a balance of learning experiences in the academic areas in subsection (b);
- (B) in grades 1 through 5, career awareness models to introduce students to work values and basic employment concepts as required by IC 20-30-5-14;
- (C) in grade 6, initial career information models that focus on career choices as they relate to student interest and skills as required by IC 20-30-5-14; and
- (D) exploratory activities;

consistent with the academic standards developed under IC 20-31-3 and the general principles in section 0.6 of this rule;

- (2) develops students' ability to apply subject matter skills to solve personal, school, and community problems;
- (3) is appropriate to research-identified developmental characteristics of learners;
- (4) prepares students to succeed in the Core 40 high school curriculum;
- (5) integrates appropriate technology as described in Indiana's Academic Standards;
- (6) includes practical experiences through which students:
  - (A) begin to recognize technological systems and processes;
  - (B) learn to use technology to solve problems related to home, school, community, and workplace; and
  - (C) develop skills useful in performing individual and family responsibilities;

- (7) is provided in a culture that fosters collaboration of teachers and other school personnel across subject areas, through techniques such as teaming or professional learning communities;
- (8) is enriched through the integration of community service-learning activities that apply curriculum-based knowledge in experiential settings;
- (9) integrates global educational experiences that provide for the study of other societies and world issues; and
- (10) prepares students for success in middle school.

(b) The elementary curriculum develops students' knowledge and skills based on the academic standards in the following:

- (1) English language arts.
- (2) Mathematics.
- (3) Social studies and citizenship.
- (4) Science.
- (5) Visual arts and music.
- (6) Health and wellness.
- (7) Physical education, adapted as necessary.

(c) Through elective enrichment, the elementary curriculum develops students' knowledge and skills based on the academic standards in the following:

- (1) Theater and dance.
- (2) World languages.

*(Indiana State Board of Education; 511 IAC 6.1-5-2.6; filed Dec 21, 2010, 10:13 a.m.: 20110119-IR-511090382FRA)*

### **511 IAC 6.1-5-3 Middle or junior high school curriculum (Repealed)**

*Sec. 3. (Repealed by Indiana State Board of Education; filed Dec 22, 1992, 5:00 p.m.: 16 IR 1388, eff Jul 1, 1993)*

### **511 IAC 6.1-5-3.5 Middle level curriculum (Repealed)**

*Sec. 3.5. (Repealed by Indiana State Board of Education; filed Dec 21, 2010, 10:13 a.m.: 20110119-IR-511090382FRA)*

### **511 IAC 6.1-5-3.6 Middle level curriculum**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-30-5-14; IC 20-31-3; IC 20-31-4-1

Sec. 3.6. (a) In grades 7 and 8, and grade 6 when it is included in the middle school, the middle level curriculum:

(1) includes:

- (A) a balance of learning experiences in the academic areas in subsection (b);
- (B) initial career information models initial career information models that focus on career choices as they relate to student interest and skills as required by IC 20-30-5-14; and
- (C) exploratory activities;

consistent with the academic standards developed under IC 20-31-3 and the general principles in section 0.5 of this rule;

- (2) develops students' ability to apply subject matter skills to solve personal, school, and community problems;
- (3) is appropriate to research-identified developmental characteristics of young adolescents;
- (4) prepares students to succeed in the Core 40 high school curriculum;
- (5) integrates appropriate technology as described in Indiana's Academic Standards;
- (6) provides students with opportunities with a licensed teacher, counselor, or administrator that build knowledge and skills for academic, career, and citizenship development;
- (7) is provided in a culture that fosters collaboration of teachers and other school personnel across subject areas, through techniques such as teaming or professional learning communities;
- (8) is enriched through the integration of community service-learning activities that apply curriculum-based knowledge in experiential settings;
- (9) integrates global educational experiences that provide for the study of other societies and world issues; and
- (10) prepares students for success in high school.

(b) The middle level curriculum develops students' knowledge and skills based on the academic standards in the following:

- (1) English language arts.
- (2) Mathematics.
- (3) Social studies and citizenship.
- (4) Science.
- (5) Visual arts and music.
- (6) Career and technical education in a minimum of two (2) of the following curricular areas:
  - (A) Agricultural science and agribusiness.
  - (B) Business.
  - (C) Family and consumer sciences.
  - (D) Technology education.

(7) Health and wellness.

(8) Physical education.

(c) Through elective enrichment, the middle level curriculum develops students' knowledge and skills based on the academic standards in the following:

- (1) Theater and dance.
- (2) World languages.

*(Indiana State Board of Education; 511 IAC 6.1-5-3.6; filed Dec 21, 2010, 10:13 a.m.: 20110119-IR-511090382FRA)*

#### **511 IAC 6.1-5-4 High school curriculum (Repealed)**

Sec. 4. *(Repealed by Indiana State Board of Education; filed Dec 21, 2010, 10:13 a.m.: 20110119-IR-511090382FRA)*

#### **511 IAC 6.1-5-4.5 High school curriculum**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-30-5; IC 20-31-3; IC 20-31-4-1

Sec. 4.5. (a) The high school curriculum includes all courses and learning areas required by 511 IAC 6-7 and 511 IAC 6-7.1.

(b) The curriculum includes a sufficient number and variety of courses so that students are able to fulfill requirements for any of the diplomas in 511 IAC 6-7 and 511 IAC 6-7.1 within four (4) years.

(c) The courses listed in the Indiana state approved course titles and descriptions may be offered for high school graduation credit in accordance with the provisions of 511 IAC 6-7 and 511 IAC 6-7.1.

(d) Courses listed in the Indiana state approved course titles and descriptions are generally considered one (1) or two (2) semester courses unless more than one (1) level is specified in the approved course description. *(Indiana State Board of Education; 511 IAC 6.1-5-4.5; filed Dec 21, 2010, 10:13 a.m.: 20110119-IR-511090382FRA)*

#### **511 IAC 6.1-5-5 Textbooks**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-26-12-28; IC 20-31-4-1

Sec. 5. The governing body of each school corporation shall adopt from the state textbook adoption lists a textbook for each of the subjects taught or obtain a waiver under IC 20-26-12-28. The superintendent shall forward to the state board a list of those selections. *(Indiana State Board of Education; 511 IAC 6.1-5-5; filed Jan 9, 1989, 11:00 a.m.: 12 IR 1192; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3307; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA)*

#### **511 IAC 6.1-5-6 Media program**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-31-4-1

Sec. 6. All schools shall have a media program that is an integral part of the educational program. A licensed media specialist

shall supervise the media program. Each school shall spend at least eight dollars (\$8) per student per year from its 22200 account to maintain its media program. (*Indiana State Board of Education; 511 IAC 6.1-5-6; filed Jan 9, 1989, 11:00 a.m.: 12 IR 1192; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA*)

**511 IAC 6.1-5-7 Special education**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-31-4-1; IC 20-35

Sec. 7. Each school corporation shall provide special education to students with disabilities in accordance with 511 IAC 7. (*Indiana State Board of Education; 511 IAC 6.1-5-7; filed Jan 9, 1989, 11:00 a.m.: 12 IR 1192; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; filed Feb 20, 2002, 9:43 a.m.: 25 IR 2238; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA*)

**511 IAC 6.1-5-8 Limited-English proficient students**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-30-9

Sec. 8. Each school corporation shall provide appropriate instruction to limited-English proficient students. (*Indiana State Board of Education; 511 IAC 6.1-5-8; filed Jan 9, 1989, 11:00 a.m.: 12 IR 1192; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA*)

**511 IAC 6.1-5-9 Homework policy required**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-31-4-1

Sec. 9. Each school and school corporation shall adopt, implement, and communicate to teachers, parents, and students a written homework policy to reinforce the concept that homework is an out-of-school assignment that contributes to the educational process of the student. Homework shall be viewed as an extension of class work and related to the objectives of the curriculum. (*Indiana State Board of Education; 511 IAC 6.1-5-9; filed Feb 20, 2002, 9:43 a.m.: 25 IR 2238; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA*)

**511 IAC 6.1-5-10 Retaining student for athletic purposes prohibited**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-31-4-1

Sec. 10. Each school and school corporation shall adopt and enforce a written policy that prohibits retaining a student in a grade level for the sole purpose of improving the student's ability to participate in extracurricular athletic programs. (*Indiana State Board of Education; 511 IAC 6.1-5-10; filed Feb 20, 2002, 9:43 a.m.: 25 IR 2238; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA*)

**Rule 5.1. Approved High School Courses**

**511 IAC 6.1-5.1-1 Multidisciplinary courses (Repealed)**

Sec. 1. (*Repealed by Indiana State Board of Education; filed Dec 21, 2010, 10:13 a.m.: 20110119-IR-511090382FRA*)

**511 IAC 6.1-5.1-2 Language arts courses (Repealed)**

Sec. 2. (*Repealed by Indiana State Board of Education; filed Dec 21, 2010, 10:13 a.m.: 20110119-IR-511090382FRA*)

**511 IAC 6.1-5.1-3 Social studies courses (Repealed)**

Sec. 3. *(Repealed by Indiana State Board of Education; filed Dec 21, 2010, 10:13 a.m.: 20110119-IR-511090382FRA)*

**511 IAC 6.1-5.1-4 World language courses (Repealed)**

Sec. 4. *(Repealed by Indiana State Board of Education; filed Dec 21, 2010, 10:13 a.m.: 20110119-IR-511090382FRA)*

**511 IAC 6.1-5.1-5 Mathematics (Repealed)**

Sec. 5. *(Repealed by Indiana State Board of Education; filed Dec 21, 2010, 10:13 a.m.: 20110119-IR-511090382FRA)*

**511 IAC 6.1-5.1-6 Science courses (Repealed)**

Sec. 6. *(Repealed by Indiana State Board of Education; filed Dec 21, 2010, 10:13 a.m.: 20110119-IR-511090382FRA)*

**511 IAC 6.1-5.1-7 Health and physical education (Repealed)**

Sec. 7. *(Repealed by Indiana State Board of Education; filed Dec 21, 2010, 10:13 a.m.: 20110119-IR-511090382FRA)*

**511 IAC 6.1-5.1-8 Fine arts courses (Repealed)**

Sec. 8. *(Repealed by Indiana State Board of Education; filed Dec 21, 2010, 10:13 a.m.: 20110119-IR-511090382FRA)*

**511 IAC 6.1-5.1-9 Business, marketing, and information technology; technology education (Repealed)**

Sec. 9. *(Repealed by Indiana State Board of Education; filed Dec 21, 2010, 10:13 a.m.: 20110119-IR-511090382FRA)*

**511 IAC 6.1-5.1-10 Vocational-technical courses (Repealed)**

Sec. 10. *(Repealed by Indiana State Board of Education; filed Jul 12, 1993, 10:00 a.m.: 16 IR 2854, eff Jul 1, 1993 [IC 4-22-2-36 suspends the effectiveness of a rule document for thirty (30) after filing with the secretary of state. LSA Document #92-143 was filed Jul 12, 1993.] )*

**511 IAC 6.1-5.1-10.1 Career-technical courses (Repealed)**

Sec. 10.1. *(Repealed by Indiana State Board of Education; filed Dec 21, 2010, 10:13 a.m.: 20110119-IR-511090382FRA)*

**511 IAC 6.1-5.1-11 Other acceptable courses (Repealed)**

Sec. 11. *(Repealed by Indiana State Board of Education; filed Dec 21, 2010, 10:13 a.m.: 20110119-IR-511090382FRA)*

**Rule 6. Instructional Staff Requirements**

**511 IAC 6.1-6-1 School personnel**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-28; IC 20-31-4-1

Sec. 1. (a) Each school corporation shall employ only teachers, administrators, and student services specialists properly licensed under 511 IAC 10.

(b) Each school corporation shall enter into employment contracts with licensed personnel as required under IC 20-28-6.

(c) Each school corporation shall compensate substitute teachers in accordance with IC 20-28-9-7 through IC 20-28-9-8. *(Indiana State Board of Education; 511 IAC 6.1-6-1; filed Jan 9, 1989, 11:00 a.m.: 12 IR 1192; readopted filed Oct 12, 2001, 12:55*

*p.m.: 25 IR 937; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3307; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA)*

**511 IAC 6.1-6-2 Staff performance evaluation**

Authority: IC 20-19-2-8; IC 20-31-4-17

Affected: IC 20-28-11; IC 20-31-4-1

Sec. 2. Each school shall develop and implement a staff performance evaluation plan in accordance with IC 20-28-11 and 511 IAC 10-6. *(Indiana State Board of Education; 511 IAC 6.1-6-2; filed Jan 9, 1989, 11:00 a.m.: 12 IR 1192; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3307; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA)*

**511 IAC 6.1-6-3 Teacher internship program (Expired)**

Sec. 3. *(Expired under IC 4-22-2.5, effective January 1, 2008.)*

**Rule 7. School Improvement Requirements (Repealed)**

*(Repealed by Indiana State Board of Education; filed Feb 20, 2002, 9:43 a.m.: 25 IR 2239)*

**Rule 8. Performance-Based Award and Incentive Program**

**511 IAC 6.1-8-1 Purpose**

Authority: IC 20-19-2-8; IC 20-31-11-7

Affected: IC 20-31-11; IC 20-32-5

Sec. 1. The purpose of the performance-based award and incentive program is to recognize and reward public schools that exhibit relative improvement in at least one (1) of the following factors:

(1) Student attendance rate.

(2) Educational proficiencies in English/language arts under IC 20-32-5 and 511 IAC 5-2-5 *[511 IAC 5-2-5 expired under IC 4-22-2.5, effective January 1, 2008.]*

(3) Educational proficiencies in mathematics under IC 20-32-5 and 511 IAC 5-2-5 *[511 IAC 5-2-5 expired under IC 4-22-2.5, effective January 1, 2008.]*

(4) Average ISTEP scores for each subject area and for each grade level tested under the ISTEP program.

*(Indiana State Board of Education; 511 IAC 6.1-8-1; filed Jul 24, 1989, 5:00 p.m.: 12 IR 2261; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3307)*

**511 IAC 6.1-8-2 Definitions (Expired)**

Sec. 2. *(Expired under IC 4-22-2.5, effective January 1, 2008.)*

**511 IAC 6.1-8-3 Nonmonetary awards (Expired)**

Sec. 3. *(Expired under IC 4-22-2.5, effective January 1, 2008.)*

**511 IAC 6.1-8-4 Monetary awards**

Authority: IC 20-19-2-8; IC 20-31-11-7

Affected: IC 20-31-4; IC 20-31-11-7; IC 20-32-5

Sec. 4. (a) The department of education shall grant a monetary award to all public schools that exhibit relative improvement in at least two (2) of the four (4) factors listed under section 1 of this rule.

(b) Any public school that receives a monetary award under this program may expend the money for any educational purpose

for that school; however, the school may not use the money for:

- (1) athletics;
- (2) salaries for school personnel; or
- (3) salary bonuses for school personnel.
- (c) A monetary award is not used to determine a school corporation's:
  - (1) maximum permissible general fund ad valorem property tax levy under IC 6-1.1-19-1.5 [*IC 6-1.1-19-1.5 was repealed by P.L.2-2006, SECTION 199, effective July 1, 2006.*]; or
  - (2) tuition support under IC 21-2-1.6 [*sic.*].
- (d) The department shall distribute monetary awards to schools eligible under subsection (a). Each eligible school shall receive an amount equal to the amount determined under STEP FOURTEEN of the following formula:

STEP ONE: Determine the remainder of:

- (A) the amount of the appropriation under IC 20-31-11-7; minus
- (B) the amount necessary to purchase and distribute nonmonetary awards under section 3 of this rule; minus
- (C) the amount necessary to administer the program.

STEP TWO: Determine the product of:

- (A) the amount of money determined under STEP ONE; and
- (B) four-tenths (0.4).

STEP THREE: Determine the sum of the enrollment of all schools eligible for a monetary award.

STEP FOUR: Determine the quotient of:

- (A) the number determined under STEP TWO; divided by
- (B) the number determined under STEP THREE.

STEP FIVE: Determine the product of:

- (A) the enrollment of the school; and
- (B) the amount determined under STEP FOUR.

STEP SIX: Determine the product of:

- (A) the amount determined under STEP ONE; and
- (B) six-tenths (0.6).

STEP SEVEN: Determine the amount of the school's relative improvement under section 2 of this rule in each of factors listed under section 1 of this rule.

STEP EIGHT: For each school eligible for a monetary award, determine the T-score for each amount determined under STEP SEVEN, using only the schools that:

- (A) are within the school's classification; and
- (B) have made improvement in the particular factor.

STEP NINE: Determine the sum of the T-scores determined under STEP EIGHT for each school eligible for a monetary award, letting zero (0) equal the T-score for a factor for which there is no improvement.

STEP TEN: Determine the product of:

- (A) the number determined under STEP NINE; and
- (B) the enrollment of each school.

STEP ELEVEN: Determine the sum of the numbers determined under STEP TEN for all schools eligible for a monetary award.

STEP TWELVE: Determine the quotient of:

- (A) the amount determined under STEP SIX; divided by
- (B) the number determined under STEP ELEVEN.

STEP THIRTEEN: Determine the product of:

- (A) the number determined under STEP TEN for the school; and
- (B) the amount determined under STEP TWELVE.

STEP FOURTEEN: Determine the sum of:

- (A) the amount determined under STEP FIVE; and
- (B) the amount determined under STEP THIRTEEN.

*(Indiana State Board of Education; 511 IAC 6.1-8-4; filed Jul 24, 1989, 5:00 p.m.: 12 IR 2262; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3307)*



**511 IAC 6.1-8-5 Reporting requirements (Expired)**

Sec. 5. *(Expired under IC 4-22-2.5, effective January 1, 2008.)*

**Rule 9. Nonpublic School Recognition**

**511 IAC 6.1-9-1 Definitions**

Authority: IC 20-19-2-8; IC 20-19-2-10

Affected: IC 20-19-2-10

Sec. 1. (a) The definitions in this section apply throughout this rule.

(b) "Board" means the state board of education.

(c) "Curriculum" means the formal and informal programs expected by those who accept the mission and the goals of the school. The term includes curricular and extracurricular activities, instruction, school climate, and student services.

(d) "Department" means the department of education.

(e) "Governing body" means the board or committee with the primary responsibility for policy development and supervision of the school.

(f) "Mission statement" means a clear and concise explanation that reflects the shared vision of the constituents of the school community and is a commitment to ensure the preservation of the mission in the day-to-day operation of the school.

(g) "Nonpublic school" means any school that is not maintained by a public school corporation. The term includes, but is not limited to, any private school or any parochial school.

(h) "Recognized nonpublic school" means a nonpublic school that is determined to be in compliance with standards for the recognition of nonpublic schools under this rule. *(Indiana State Board of Education; 511 IAC 6.1-9-1; filed Feb 28, 1992, 5:00 p.m.: 15 IR 1216; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA)*

**511 IAC 6.1-9-2 Nonpublic school recognition system**

Authority: IC 20-19-2-8; IC 20-19-2-10

Affected: IC 20-19-2-10

Sec. 2. A nonpublic school voluntarily may seek recognition under this rule. *(Indiana State Board of Education; 511 IAC 6.1-9-2; filed Feb 28, 1992, 5:00 p.m.: 15 IR 1216; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA)*

**511 IAC 6.1-9-3 Recognition**

Authority: IC 20-19-2-8; IC 20-19-2-10

Affected: IC 20-19-2-10

Sec. 3. A nonpublic school must meet the following requirements to be recognized:

(1) Compliance with the following standards:

(A) School mission requirements listed under section 7 of this rule.

(B) Governance requirements listed under section 8 of this rule.

(C) Curriculum requirements listed under section 9 of this rule.

(D) Personnel requirements listed under section 10 of this rule.

(E) Facility requirements listed under section 11 of this rule.

(2) Performance at its expected level in the following areas:

(A) Student attendance rate.

(B) For high schools, graduation rate.

(C) ISTEP results.

(D) Mathematics proficiencies.

(E) Language arts proficiencies.

*(Indiana State Board of Education; 511 IAC 6.1-9-3; filed Feb 28, 1992, 5:00 p.m.: 15 IR 1216; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA)*

**511 IAC 6.1-9-4 Recognition procedures**

Authority: IC 20-19-2-8; IC 20-19-2-10

Affected: IC 20-19-2-10; IC 20-32-5

Sec. 4. (a) A nonpublic school seeking recognition must participate in the ISTEP testing program under IC 20-32-5 and 511 IAC 5-2. The school must inform the department of its intention to seek recognition on or before July 1 of the school year in which the school seeks recognition. A recognized nonpublic school seeking renewal of its recognition must notify the department of its intention to seek renewal on or before July 1 of the year preceding the expiration of its recognition.

(b) The department shall inform each nonpublic school seeking recognition of its expected performance levels in the criteria under section 3(a)(2) of this rule [*sic.*, section 3(2) of this rule].

(c) A school's expected performance level in each of the criteria under section 3(2) of this rule shall be determined in a manner based on the computation under 511 IAC 6.1-1-5(b).

(d) In lieu of participating in the ISTEP testing program, a nonpublic school may request that the board approve use of another test instrument to determine if the school has met its expected performance levels. The nonpublic school must validate the selected test and establish, to the satisfaction of the board, that the test and the minimum performance expectation are appropriate substitutes for ISTEP.

(e) The department shall:

(1) collect from each school the information collected under 511 IAC 6.1-1-5(c);

(2) compare the information collected under subdivision (1) with the school's expected performance levels in the criteria under section 3(2) of this rule;

(3) collect from each school documentation verifying the school's compliance with the standards listed in sections 7 through 11 of this rule; and

(4) review the documentation under subdivision (3) to determine if the school has met all standards.

(f) If the department determines that a school meets the recognition requirements under section 3 of this rule, the board shall accord the school recognized status.

(g) Recognition is valid for five (5) years but may be revoked for cause under section 5 of this rule. *(Indiana State Board of Education; 511 IAC 6.1-9-4; filed Feb 28, 1992, 5:00 p.m.: 15 IR 1217; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3307; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA)*

**511 IAC 6.1-9-5 Revocation of recognition**

Authority: IC 20-19-2-8; IC 20-19-2-10

Affected: IC 20-19-2-10

Sec. 5. If the department determines that a recognized school no longer is in compliance with recognition requirements under this rule, the department may institute revocation proceedings before the board. *(Indiana State Board of Education; 511 IAC 6.1-9-5; filed Feb 28, 1992, 5:00 p.m.: 15 IR 1217; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA)*

**511 IAC 6.1-9-6 Right of appeal**

Authority: IC 20-19-2-8; IC 20-19-2-10

Affected: IC 20-19-2-10

Sec. 6. A decision of the department under this rule may be appealed to the board. *(Indiana State Board of Education; 511 IAC 6.1-9-6; filed Feb 28, 1992, 5:00 p.m.: 15 IR 1217; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA)*

**511 IAC 6.1-9-7 School mission**

Authority: IC 20-19-2-8; IC 20-19-2-10

Affected: IC 20-19-2-10

Sec. 7. (a) The governing body shall adopt a written mission statement for the school.

(b) The governing body shall ensure that the mission statement is:

- (1) communicated effectively to staff, parents, students, and the governing body;
- (2) operative in the school's practices, policies, and programs; and
- (3) reviewed regularly and, when appropriate, revised.

*(Indiana State Board of Education; 511 IAC 6.1-9-7; filed Feb 28, 1992, 5:00 p.m.: 15 IR 1217; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA)*

**511 IAC 6.1-9-8 Governance**

Authority: IC 20-19-2-8; IC 20-19-2-10

Affected: IC 20-19-2-10

Sec. 8. (a) The governing body shall adopt a written statement of its roles, duties, and responsibilities. The governing body review *[sic.]* the statement regularly.

(b) In addition to other duties and responsibilities, the governing body has responsibility to do the following:

(1) Adopt and review regularly policies to guide the school's activities. The governing body shall incorporate the policies into a handbook and ensure that the handbook is given to each person who shares in the primary responsibility for policy development.

(2) Approve and review regularly the school's budget. The school's budget and financial records shall be maintained and reported in a format consistent with commonly accepted accounting standards.

(3) Adopt and follow clearly defined policies for supervising the chief administrative officer of the school.

(4) Approve a school improvement plan and other long-range plans for the school.

(c) The governing body shall meet regularly to fulfill its duties and responsibilities. *(Indiana State Board of Education; 511 IAC 6.1-9-8; filed Feb 28, 1992, 5:00 p.m.: 15 IR 1217; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA)*

**511 IAC 6.1-9-9 Curriculum**

Authority: IC 20-19-2-8; IC 20-19-2-10

Affected: IC 20-19-2-10

Sec. 9. (a) The minimum school year consists of one hundred eighty (180) student instructional days with a minimum of five (5) hours for grades 1 through 6 and six (6) hours for grades 7 through 12; or a minimum of nine hundred (900) instructional hours for grades 1 through 6 and one thousand eighty (1,080) instructional hours for grades 7 through 12 each school year.

(b) The school's curriculum consists of a structured series of intended learner outcomes in math, science, social studies, English language arts, and other areas. The outcomes are congruent with the mission of the school. There is a curriculum planning process that includes a focus on what students actually learn. Each component of the curriculum consists of instructional goals, criterion-referenced assessment, and materials.

(c) Curriculum evaluation is scheduled on a regular basis to establish the congruence between mission and curriculum. The curriculum is structured and adjusted in order to address varied student needs. A basic description outlining the subjects to be taught and the contents of each subject area are a part of a policy manual and are shared with parents.

(d) Student learning is assessed frequently through a variety of evaluation techniques for the purpose of diagnosis, remediation, and reporting. Teachers have high expectations for each student and demonstrate this through the methods of teaching they employ. Standardized tests, as appropriate, are administered to each child on a regular basis, and there are procedures in place and in use that illustrate how test results are implemented in curriculum updating. Frequent reports of each student's progress are made to parents in written form and/or through conferences.

(e) The school has a media center that holds a balanced collection of print materials, nonprint materials, and teaching/learning equipment which is sufficient in quantity and quality to meet the educational needs of the students. All media and other library

materials are classified and catalogued according to a commonly accepted system. The school budgets an appropriate amount of money each year to maintain an effective media program.

(f) The school provides opportunities for parent involvement. Parents, students, and staff attitudes are assessed, and school climate assessment plans are made for growth in this area.

(g) The school complies with applicable state emergency preparedness codes and with applicable state health testing codes.

(h) The school makes necessary provisions concerning special education and limited English proficient students.

(i) The school provides a variety of extracurricular activities which meet the needs and interests of the students and reflect the mission of the school. Each activity is carefully supervised by appropriately trained personnel.

(j) All student applicants are admitted according to established written admission criteria and procedures. The school has an established discipline policy, including written procedures for handling behavior. Permanent cumulative records for each student are maintained, stored, and shared as appropriate and are handled according to applicable state and federal laws. (*Indiana State Board of Education; 511 IAC 6.1-9-9; filed Feb 28, 1992, 5:00 p.m.: 15 IR 1218; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA*)

#### **511 IAC 6.1-9-10      Personnel**

Authority: IC 20-19-2-8; IC 20-19-2-10

Affected: IC 20-19-2-10

Sec. 10. (a) The school employs teachers and professional staff members, other than administrators, who:

(1) are appropriately licensed under 511 IAC 10; or

(2) hold a baccalaureate degree, enroll in an accredited teacher preparation program within one (1) year of employment, complete an accredited teacher preparation program, and establish licensure within five (5) years of employment, and thereafter maintain licensure.

(b) The school employs an administrator who:

(1) is appropriately licensed under 511 IAC 10; or

(2) holds a baccalaureate degree, enrolls in an accredited master's degree program in school administration within one (1) year of employment, and completes an accredited master's degree program in school administration within five (5) years of employment; or

(3) holds a master's degree, enrolls in an accredited program in school administration within one (1) year of employment, and completes an accredited program in school administration within five (5) years of employment.

(c) The school provides the administrator with adequate time for administrative duties and supervisory duties and provides the administrator with clerical support. The administrator shares the school's mission statement with the governing body, staff, students, and parents.

(d) The school employs substitute teachers who meet the requirements for substitute teachers under 511 IAC 10.

(e) The school shall not employ a person who has had a teaching license revoked by any state for immorality, misconduct in office, incompetency, or willful neglect of duty unless that license subsequently has been reinstated. The school shall not employ a person who has had a teaching license revoked by the state of Indiana for any reason unless that license subsequently has been reinstated.

(f) The school has:

(1) a process for regular evaluation of all professional staff members;

(2) an orientation program for all new professional staff members;

(3) an intern process for beginning teachers;

(4) established procedures for securing, recruiting, and releasing new teachers; and

(5) personnel policies for all staff members.

(*Indiana State Board of Education; 511 IAC 6.1-9-10; filed Feb 28, 1992, 5:00 p.m.: 15 IR 1218; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA*)

#### **511 IAC 6.1-9-11      Facilities**

Authority: IC 20-19-2-8; IC 20-19-2-10

Affected: IC 20-19-2-10

Sec. 11. (a) The school's buildings, grounds, and equipment are adequate for the age and number of students. The size and design of the building are appropriate to meet program and personnel needs.

(b) The school has a plan for the regular maintenance of buildings, grounds, and equipment.

(c) The school meets applicable rules of the fire prevention and building safety commission and applicable rules of the state board of health [*sic.*, *Indiana state department of health*].

(d) Playgrounds/athletic fields are adequate in size and number and conducive to safe play. (*Indiana State Board of Education; 511 IAC 6.1-9-11; filed Feb 28, 1992, 5:00 p.m.: 15 IR 1219; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA*)

**511 IAC 6.1-9-12      Advisory committee**

Authority: IC 20-19-2-8; IC 20-19-2-10

Affected: IC 20-19-2-10

Sec. 12. The advisory committee on nonpublic schools is established to make recommendations to the board to assist the board in making decisions concerning nonpublic schools. The committee consists of seven (7) members, including the following:

(1) Four (4) members who represent nonpublic schools.

(2) The state superintendent, or the superintendent's designee, who shall act as chairman of the committee.

(*Indiana State Board of Education; 511 IAC 6.1-9-12; filed Feb 28, 1992, 5:00 p.m.: 15 IR 1219; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; readopted filed Nov 20, 2007, 11:36 a.m.: 20071219-IR-511070386RFA*)

**Rule 10.    Indiana 2000 Schools**

**511 IAC 6.1-10-1      Definitions**

Authority: IC 20-19-2-11

Affected: IC 20-19-2-11

Sec. 1. (a) The definitions in this section apply throughout this rule.

(b) "Indiana 2000 program" refers to the Indiana 2000 school restructuring program created by IC 20-19-2-11 that authorizes schools to exercise management authority that is expanded beyond that which is permitted under statutes governing curriculum and textbook selection and rules adopted by the state board of education.

(c) "Indiana 2000 school" means a school that has been designated by the state board of education under section 4 of this rule as eligible to participate in the Indiana 2000 program.

(d) "School" refers to a public school or accredited nonpublic school. (*Indiana State Board of Education; 511 IAC 6.1-10-1; filed Jun 3, 1992, 9:00 a.m.: 15 IR 2213; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3307*)

**511 IAC 6.1-10-2      Application procedure (Expired)**

Sec. 2. (*Expired under IC 4-22-2.5, effective January 1, 2008.*)

**511 IAC 6.1-10-3      Application contents**

Authority: IC 20-19-2-11

Affected: IC 20-19-2-11; IC 20-29-2-12

Sec. 3. The applications described in section 2(a) of this rule must include the following information:

(1) Demographic data on the school and the community in which the school is located including any social and economic characteristics that contribute to unique qualities of the school and its community.

(2) A description of each of the following:

(A) The events or activities that the school has engaged in and intends to engage in to promote its school restructuring program.

(B) The degree of participation in the school restructuring program by the various principal parties including the

following:

- (i) Teachers.
- (ii) The governing body of the school corporation.
- (iii) Parents.
- (iv) The business community.
- (C) The vision that the applicant has for the restructured school, including the following:
  - (i) Short term and long term goals.
  - (ii) Changes in curriculum and instruction.
- (D) Procedures the school will use to waive rules and to seek a waiver of statutes.
- (E) Professional development activities that will be conducted by the school to promote school restructuring.
- (F) Procedures and methods that the school will use to evaluate its school restructuring program and report the results of the evaluation to the following:
  - (i) Parents.
  - (ii) The community.
  - (iii) The state board of education.
- (G) The manner in which individual student progress will be measured and reported to parents.
- (3) Evidence of the following:
  - (A) The cooperation and support of the principal parties cited in subdivision (2)(A), including the exclusive representative as defined in IC 20-29-2-9, for engaging in the school restructuring program.
  - (B) The commitment to increasing family involvement in the school.
- (4) A description of the school's plan for admission of students who do not reside in the school's attendance area but who have legal settlement within the school corporation, unless inapplicable.
- (5) A statement indicating whether the school corporation, on behalf of its applicant schools, or the applicant nonpublic school intends to:
  - (A) adopt the six (6) national education goals adopted by the national governor's association in February 1990;
  - (B) establish a community-wide strategy for achieving the national goals;
  - (C) develop a progress report for measuring each school's progress in achieving the national goals; and
  - (D) support experimental schools.
- (6) If the school intends to do the things listed in subdivision (5), a description of the types of activities the school expects to conduct and the methods the school plans to employ to realize those intentions.
- (7) Preliminary budget expectations.
- (8) Any other information required by the state board in the application.

*(Indiana State Board of Education; 511 IAC 6.1-10-3; filed Jun 3, 1992, 9:00 a.m.: 15 IR 2213; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3307)*

#### **511 IAC 6.1-10-4      Designation of Indiana 2000 schools; grant awards (Expired)**

Sec. 4. *(Expired under IC 4-22-2.5, effective January 1, 2008.)*

#### **511 IAC 6.1-10-5      Waivers of rules and statutes**

Authority: IC 20-19-2-11

Affected: IC 20-19-2-11; IC 20-30; IC 20-33-5

Sec. 5. (a) Upon designation as an Indiana 2000 school, a school corporation, on behalf of its Indiana 2000 schools, or an accredited nonpublic school may, after notifying the state board, invoke a waiver of any rule adopted by the state board except this rule.

(b) The state board, upon request of an Indiana 2000 school, may waive any statute relating to curriculum or textbook selection that is identified by the school and the state board as affecting, restricting, or otherwise limiting the school in making management and operational decisions with regard to curriculum matters or textbook selection. Statutes that relate to curriculum and textbook selection include, but are not limited to, the following:

- (1) IC 20-33-5 to the degree that it prohibits schools from receiving a reimbursement for textbooks that have not been adopted

by the state board.

(2) IC 20-30-5 concerning mandatory curriculum requirements.

(3) IC 20-20-10 concerning the technology preparation curriculum.

(4) IC 20-30-6 concerning optional curriculum requirements.

(5) IC 20-20-5 concerning textbook adoption requirements.

(6) IC 20-26-12 to the degree that it limits the purchase and rental of textbooks to those adopted by the state board.

(7) IC 20-26-12 to the degree that it applies only to textbooks that are adopted by the state board.

*(Indiana State Board of Education; 511 IAC 6.1-10-5; filed Jun 3, 1992, 9:00 a.m.: 15 IR 2214; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3307)*

**511 IAC 6.1-10-6      Relationship to performance-based accreditation (Expired)**

Sec. 6. *(Expired under IC 4-22-2.5, effective January 1, 2008.)*

**511 IAC 6.1-10-7      Annual report (Expired)**

Sec. 7. *(Expired under IC 4-22-2.5, effective January 1, 2008.)*

**511 IAC 6.1-10-8      Revocation of Indiana 2000 school status (Expired)**

Sec. 8. *(Expired under IC 4-22-2.5, effective January 1, 2008.)*

**511 IAC 6.1-10-9      Final decision (Expired)**

Sec. 9. *(Expired under IC 4-22-2.5, effective January 1, 2008.)*

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