# ARTICLE 2. LICENSING

## Rule 1. Licensing Requirements; Miscellaneous Provisions

**820 IAC 2-1-1 Transfer of licenses prohibited**

Authority: IC 25-8-3-23
Affected: IC 25-1-11-12; IC 25-8-4-4

Sec. 1. (a) Under IC 25-8-4-4, licenses issued by the board may not be transferred. Accordingly:
(1) cosmetology schools;
(2) cosmetology salons;
(3) electrology salons;
(4) manicurist salons;
(5) esthetic salons;
(6) barber shops;
(7) barber schools; and
(8) mobile salons;
may not operate under new ownership or in a new location until a new license has been issued by the board.

(b) Subsection (a) does not apply to cosmetology salons changing locations if approved by the board under IC 25-8-4-4.

(c) Temporary permits or licenses for new salons will not be issued without board approval when the new salon is located in the same location where another salon has operated on probation or under sanctions imposed under IC 25-1-11-12. *(State Board of Cosmetology and Barber Examiners; 820 IAC 2-1-1; filed Feb 23, 1990, 5:00 p.m.: 13 IR 1401, eff Apr 1, 1990; filed Dec 3, 1991, 11:00 a.m.: 15 IR 561; readopted filed May 22, 2001, 9:56 a.m.: 24 IR 3236; readopted filed Jul 19, 2007, 1:01 p.m.: 20070808-IR-820070046RFA; filed Feb 12, 2010, 2:58 p.m.: 20100310-IR-820080935FRA; filed Aug 30, 2012, 2:01 p.m.: 20120926-IR-820120064FRA)*

**820 IAC 2-1-1.1 Mobile salons**

Authority: IC 25-8-3-23
Affected: IC 25-8-2-15.5

Sec. 1.1. In addition to those services permitted in mobile salons under IC 25-8-2-15.5, mobile salons may also be licensed for the practice of barbering. *(State Board of Cosmetology and Barber Examiners; 820 IAC 2-1-1.1; filed Aug 30, 2012, 2:01 p.m.: 20120926-IR-820120064FRA)*

**820 IAC 2-1-2 Cosmetology schools, cosmetology salons, electrology salons, manicurist salons, and esthetic salons; mobile structure prohibited (Repealed)**

Sec. 2. *(Repealed by State Board of Cosmetology and Barber Examiners; filed Feb 12, 2010, 2:58 p.m.: 20100310-IR-820080935FRA)*

**820 IAC 2-1-3 Cosmetology school license applications; notice of intention (Repealed)**

Sec. 3. *(Repealed by State Board of Cosmetology and Barber Examiners; filed Feb 12, 2010, 2:58 p.m.: 20100310-IR-820080935FRA)*

**820 IAC 2-1-4 Application for a cosmetology school license; required items**

Authority: IC 25-8-3-23
Affected: IC 25-8-5-2; IC 25-8-5-3

Sec. 4. (a) An application for a cosmetology school license shall include the matters required by IC 25-8-5-3 and the following:

(1) The contract that is to be used between the cosmetology school and its students, which must include the school's refund policy.
(2) A report from the office of the state fire marshal showing compliance with fire safety laws.
(3) A copy of the cosmetology school's deed for the property where the cosmetology school is located or a lease for at least one (1) year showing that the premises are to be used as a cosmetology school.
(4) A budget for the first year of operation of the cosmetology school.
(5) A financial statement on a form provided by the board.
(6) A floor plan of the cosmetology school, which shall show, in detail, the following:
(A) The placement of students.
(B) Classroom entrances and exits.
(C) Space for waiting customers (indicating the number of chairs).
(D) Separate student and public cloakroom spaces.
(E) At least two (2) restrooms.
(7) A list of licensed instructors who will be teaching in the cosmetology school.
(b) The application shall be completed in its entirety and verified. *(State Board of Cosmetology and Barber Examiners; 820 IAC 2-1-4; filed Feb 23, 1990, 5:00 p.m.: 13 IR 1402, eff Apr 1, 1990; readopted filed May 22, 2001, 9:56 a.m.: 24 IR 3236; readopted filed Jul 19, 2007, 1:01 p.m.: 20070808-IR-820070046RFA; filed Feb 12, 2010, 2:58 p.m.: 20100310-IR-820080935FRA)*

**820 IAC 2-1-5 Education equivalencies**

Authority: IC 25-8-3-23
Affected: IC 25-8-9-3; IC 25-8-11-4; IC 25-8-12.5-4

Sec. 5. Successful completion of the general education diploma (GED) shall be considered the equivalent of the following:
(1) A tenth grade education for cosmetology applicants under IC 25-8-9-3(2).
(2) A tenth grade education for esthetician applicants under IC 25-8-12.5-4(2).
(3) An eighth grade education for manicurist applicants under IC 25-8-11-4(2).
(4) An eighth grade education for shampoo operator applicants under IC 25-8-12-3(2) *[IC 25-8-12 was repealed by P.L.157-2006, SECTION 76, effective July 1, 2006.]*.
*(State Board of Cosmetology and Barber Examiners; 820 IAC 2-1-5; filed Dec 3, 1991, 11:00 a.m.: 15 IR 561; readopted filed May 22, 2001, 9:56 a.m.: 24 IR 3236; readopted filed Jul 19, 2007, 1:01 p.m.: 20070808-IR-820070046RFA; readopted filed Nov 25, 2013, 9:22 a.m.: 20131225-IR-820130286RFA)*

**820 IAC 2-1-6 Signs requirements for cosmetology salons, electrology salons, manicurist salons, esthetic salons, and mobile salons**

Authority: IC 25-8-3-23; IC 25-8-7-8
Affected: IC 25-8

Sec. 6. (a) A person holding:
(1) a cosmetology salon license;
(2) an electrology salon license;
(3) a manicurist salon license;
(4) an esthetic salon license; or
(5) a mobile salon license;
shall display a clearly visible sign at the main public entrance of the salon or the self-contained mobile salon.
(b) The sign must:
(1) be clearly visible at the main public entrance;
(2) state in legible printing the name of the establishment; and
(3) state that the establishment is licensed as:

(A) a cosmetology salon;
(B) an electrology salon;
(C) a manicurist salon;
(D) an esthetic salon; or
(E) a mobile salon.

*(State Board of Cosmetology and Barber Examiners; 820 IAC 2-1-6; filed Dec 3, 1991, 11:00 a.m.: 15 IR 562; readopted filed May 22, 2001, 9:56 a.m.: 24 IR 3236; readopted filed Jul 19, 2007, 1:01 p.m.: 20070808-IR-820070046RFA; filed Aug 30, 2012, 2:01 p.m.: 20120926-IR-820120064FRA)*

**820 IAC 2-1-6.5 License display requirements for mobile salons**

Authority: IC 25-8-3-23; IC 25-8-4-13
Affected: IC 25-8

Sec. 6.5. In addition to the requirements of IC 25-8-4-13, a person holding a mobile salon license shall display the license in a conspicuous place in the mobile salon or the licensee's work space in a mobile salon that is not self-contained. *(State Board of Cosmetology and Barber Examiners; 820 IAC 2-1-6.5; filed Aug 30, 2012, 2:01 p.m.: 20120926-IR-820120064FRA)*

**820 IAC 2-1-6.6 License display requirements for beauty culture professionals**

Authority: IC 25-8-3-23; IC 25-8-4-13
Affected: IC 25-8

Sec. 6.6. In addition to the requirements of IC 25-8-4-13, a person holding a beauty culture professional license shall display the license in a conspicuous place in the mobile salon or the licensee's work space in a mobile salon that is not self-contained. *(State Board of Cosmetology and Barber Examiners; 820 IAC 2-1-6.6; filed Aug 30, 2012, 2:01 p.m.: 20120926-IR-820120064FRA)*

**820 IAC 2-1-7 Addresses and contact information for cosmetology salons, electrology salons, manicurist salons, esthetic salons, and mobile salons**

Authority: IC 25-8-3-23
Affected: IC 25-8-4-2

Sec. 7. (a) Applications for cosmetology salon, electrology salon, manicurist salon, and esthetic salon licenses shall include both the applicant's mailing address and the actual location of the salon, if different than the mailing address.

(b) Applications for mobile salon licenses shall include both the applicant's mailing address and the permanent address where records of appointments and license numbers of employees are kept, if different than the mailing address.

(c) Applicants for mobile salon licenses shall provide the applicant's mobile telephone number. *(State Board of Cosmetology and Barber Examiners; 820 IAC 2-1-7; filed Dec 3, 1991, 11:00 a.m.: 15 IR 562; readopted filed May 22, 2001, 9:56 a.m.: 24 IR 3236; readopted filed Jul 19, 2007, 1:01 p.m.: 20070808-IR-820070046RFA; filed Aug 30, 2012, 2:01 p.m.: 20120926-IR-820120064FRA)*

## Rule 2. Examinations

**820 IAC 2-2-1 Examination for instructors**

Authority: IC 25-8-3-23
Affected: IC 25-8-4-2

Sec. 1. (a) In addition to qualifying under the requirements of IC 25-8-4-2, an applicant for a beauty culture instructor license must pass an examination on Indiana statutes and rules before being licensed.

(b) The passing score for the examination is seventy-five percent (75%). *(State Board of Cosmetology and Barber Examiners;*

*820 IAC 2-2-1; filed Feb 23, 1990, 5:00 p.m.: 13 IR 1402, eff Apr 1, 1990; filed Dec 3, 1991, 11:00 a.m.: 15 IR 562; filed Dec 29, 1998, 10:54 a.m.: 22 IR 1487; filed May 4, 2001, 11:16 a.m.: 24 IR 2682; readopted filed May 22, 2001, 9:56 a.m.: 24 IR 3236; readopted filed Jul 19, 2007, 1:01 p.m.: 20070808-IR-820070046RFA; filed Feb 12, 2010, 2:58 p.m.: 20100310-IR-820080935FRA)*

**820 IAC 2-2-1.1 Photograph with application (Repealed)**

Sec. 1.1. *(Repealed by State Board of Cosmetology and Barber Examiners; filed Feb 12, 2010, 2:58 p.m.: 20100310-IR-820080935FRA)*

**820 IAC 2-2-1.2 Photo identification required (Repealed)**

Sec. 1.2. *(Repealed by State Board of Cosmetology and Barber Examiners; filed Feb 12, 2010, 2:58 p.m.: 20100310-IR-820080935FRA)*

**820 IAC 2-2-2 Instructor license; examination fee (Repealed)**

Sec. 2. *(Repealed by State Board of Cosmetology and Barber Examiners; filed Feb 12, 2010, 2:58 p.m.: 20100310-IR-820080935FRA)*

**820 IAC 2-2-3 Age requirement; necessity of examination**

Authority: IC 25-8-3-23; IC 25-8-6-4
Affected: IC 25-8

Sec. 3. (a) Individuals submitting an application for the written examination under IC 25-8 shall be at least eighteen (18) years of age.

(b) All first attempt state board examinations must be taken within one (1) year after graduation from an applicable course in a cosmetology school. Any repeat examination must be successfully completed within three (3) years after graduation from the same course.

(c) The board may waive the requirements in subsection (b) if an applicant can show good cause. *(State Board of Cosmetology and Barber Examiners; 820 IAC 2-2-3; filed Dec 3, 1991, 11:00 a.m.: 15 IR 562; filed Dec 29, 1998, 10:54 a.m.: 22 IR 1488; filed May 4, 2001, 11:16 a.m.: 24 IR 2682; readopted filed May 22, 2001, 9:56 a.m.: 24 IR 3236; readopted filed Jul 19, 2007, 1:01 p.m.: 20070808-IR-820070046RFA; filed Feb 12, 2010, 2:58 p.m.: 20100310-IR-820080935FRA)*

**820 IAC 2-2-4 License examination; attire, equipment (Repealed)**

Sec. 4. *(Repealed by State Board of Cosmetology and Barber Examiners; filed Feb 12, 2010, 2:58 p.m.: 20100310-IR-820080935FRA)*

**820 IAC 2-2-5 Repeat examination**

Authority: IC 25-8-3-23
Affected: IC 25-8-9-5

Sec. 5. (a) An applicant who does not receive a satisfactory grade on the applicant's second attempt on the beauty culture professional written examination as allowed by IC 25-8-9-5 shall only be allowed to take the written examination again upon submission of proof of completion of an additional one hundred (100) hours of instruction in the theory of beauty culture as a student in a cosmetology school.

(b) An applicant who does not receive a satisfactory grade on the sixth attempt of the written examination allowed by subsection (a) may take the written examination the seventh time.

(c) The requirements of subsection (a) concerning additional education apply for the eighth written examination attempt and every odd-numbered attempt thereafter. *(State Board of Cosmetology and Barber Examiners; 820 IAC 2-2-5; filed Dec 3, 1991, 11:00 a.m.: 15 IR 563; filed May 4, 2001, 11:16 a.m.: 24 IR 2682; readopted filed May 22, 2001, 9:56 a.m.: 24 IR 3236; readopted filed Jul 19, 2007, 1:01 p.m.: 20070808-IR-820070046RFA; filed Feb 12, 2010, 2:58 p.m.: 20100310-IR-820080935FRA; errata filed Apr 22, 2010, 12:08 p.m.: 20100505-IR-820080935ACA)*

**820 IAC 2-2-6 Repeat examinations; instructor (Repealed)**

Sec. 6. *(Repealed by State Board of Cosmetology and Barber Examiners; filed Feb 12, 2010, 2:58 p.m.: 20100310-IR-820080935FRA)*

**820 IAC 2-2-7 Repeat examinations; manicurist (Repealed)**

Sec. 7. *(Repealed by State Board of Cosmetology and Barber Examiners; filed Feb 12, 2010, 2:58 p.m.: 20100310-IR-820080935FRA)*

**820 IAC 2-2-8 Repeat examinations; electrologist (Repealed)**

Sec. 8. *(Repealed by State Board of Cosmetology and Barber Examiners; filed Feb 12, 2010, 2:58 p.m.: 20100310-IR-820080935FRA)*

**820 IAC 2-2-9 Repeat examinations; shampoo operator (Repealed)**

Sec. 9. *(Repealed by State Board of Cosmetology and Barber Examiners; filed Feb 12, 2010, 2:58 p.m.: 20100310-IR-820080935FRA)*

**820 IAC 2-2-10 Repeat examinations; esthetician (Repealed)**

Sec. 10. *(Repealed by State Board of Cosmetology and Barber Examiners; filed Feb 12, 2010, 2:58 p.m.: 20100310-IR-820080935FRA)*

**820 IAC 2-2-11 Repeat examinations; instructor, electrologist, or esthetician license; reciprocity applicants (Repealed)**

Sec. 11. *(Repealed by State Board of Cosmetology and Barber Examiners; filed Feb 12, 2010, 2:58 p.m.: 20100310-IR-820080935FRA)*

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