

# ARTICLE 4. TRAINING AND CERTIFICATION

## Rule 1. Definitions

### 836 IAC 4-1-1 Definitions

Authority: IC 16-31-2-7

Affected: IC 16-31

Sec. 1. The definitions in 836 IAC 1-1-1 apply throughout this article. (*Indiana Emergency Medical Services Commission; 836 IAC 4-1-1; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2745; filed Feb 20, 2003, 8:00 a.m.: 26 IR 2362; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3562; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA*)

## Rule 2. Emergency Medical Services Training Institution

### 836 IAC 4-2-1 General requirements for training institutions; staff

Authority: IC 16-31-2-7; IC 16-31-3-14; IC 16-31-3-14.5; IC 16-31-3-20

Affected: IC 4-21.5; IC 16-21; IC 16-31-3-2; IC 20-12-62-3; IC 20-12-71-8; IC 20-18-2-7

Sec. 1. (a) All institutions administering or seeking to administer emergency medical services training programs shall:

- (1) be certified by the commission prior to providing such training; and
- (2) comply with this section.

Any multiple campus institution administering or seeking to administer such programs shall have its training institution certified by the commission on a campus-by-campus basis.

(b) Each Indiana emergency medical services training institution of emergency medical technician programs shall be:

- (1) a postsecondary institution as defined in IC 20-12-71-8 [*IC 20-12 was repealed by P.L.2-2007, SECTION 390, effective July 1, 2007.*];
- (2) a private technical, vocational, or trade school as defined in IC 20-12-62-3 [*IC 20-12 was repealed by P.L.2-2007, SECTION 390, effective July 1, 2007. See IC 21-17-1-15.*];
- (3) a high school as defined in IC 20-18-2-7;
- (4) a provider organization as defined in IC 16-31; or
- (5) an appropriately accredited hospital licensed under IC 16-21;

that has adequate resources and dedication to educational endeavors. Educational institutions shall be appropriately accredited by a regional accrediting association for higher education or have state licensure that assures comparable educational standards.

(c) Such an institution shall submit an application to the agency at least ninety (90) days prior to the date for which certification is requested in a manner prescribed by the agency. The application shall include the following:

- (1) The name and address of the training institution.
- (2) The name of the institution official.
- (3) Agreement or agreements of affiliation with clinical and internship facilities.
- (4) Type of emergency medical service courses conducted.
- (5) Medical director approval form listing affiliated instructor or instructors.
- (6) In-course standards and criteria by which the instructor is to determine successful completion of the didactic and clinical portions of the course to include the following:
  - (A) Attendance requirements and absentee policies.
  - (B) Testing procedures.
  - (C) Number and scope of in-course tests.
  - (D) Didactic pass/fail grade average and criteria.
  - (E) Provision for makeup test and classes.
  - (F) Minimal age for enrollment.
  - (G) Policies for provider organization reasonable accommodations under the Americans with Disabilities Act.
  - (H) Description of the screening and evaluation process for acceptance into any certified training program.

(7) Other information as required by the agency.

(d) Certification as an emergency medical services training institution is valid for a period of two (2) years from the date of certification.

(e) Certified emergency medical services training institutions shall be certified according to the institution's intent and ability to teach various levels of emergency medical services curricula as follows:

(1) A basic life support training institution is defined as an institution that presents one (1) or more of the following training courses:

(A) Basic emergency medical technician.

(B) Emergency medical technician-basic advanced.

(C) Emergency medical first responder training courses.

(2) An advanced life support training institution is defined as an institution that presents one (1) or more of the following training courses and may include one (1) or more of the basic life support training courses listed under subdivision (1):

(A) Emergency medical technician-intermediate.

(B) Paramedic.

(f) A certified training institution shall submit an application for recertification to the agency at least sixty (60) days prior to the date of certification expiration. The application for recertification shall indicate compliance with the requirements currently in effect at the time of the application for renewal.

(g) Certified advanced life support training institutions conducting paramedic training programs on or after July 1, 2008, shall show written proof of national accreditation of the program. (*Indiana Emergency Medical Services Commission; 836 IAC 4-2-1; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2747; filed Feb 20, 2003, 8:00 a.m.: 26 IR 2364; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3564; filed Jul 31, 2007, 10:01 a.m.: 20070829-IR-836060011FRA; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA*)

#### **836 IAC 4-2-2 Institutional responsibilities**

Authority: IC 16-31-2-7; IC 16-31-3-14; IC 16-31-3-14.5; IC 16-31-3-20

Affected: IC 16-31-3

Sec. 2. A certified training institution seeking commission approval for administering emergency medical services training courses shall meet the following minimum requirements:

(1) Designate one (1) person as a training institution official responsible for:

(A) administering all of the activities of the emergency medical services training institution; and

(B) communicating with the agency.

(2) Submit to an inspection of training facilities and equipment.

(3) Provide a list of educational staff to meet staffing-student ratio requirements established in approved curricula.

(4) Have the necessary clinical facilities, or affiliations with clinical facilities, to conduct the required clinical phases of emergency medical service training programs.

(5) Under conditions where didactic and clinical training are to be conducted by separate institutions, program responsibility will rest with the institution that is certified by the commission. In cases where two (2) or more certified training institutions are cooperating in the presentation of an emergency medical services training program, both institutions will be held jointly responsible for the training programs.

(6) Provide classroom space to effectively present the various requirements in the curricula.

(7) The curriculum requirements for all certified training programs shall be approved by the commission. Course applications will be made in a manner prescribed by the agency. The agency or commission may disapprove a course application when it has been determined that the training institution or primary instructor has been found in noncompliance with rules and regulations.

(8) Have the training equipment and training aids (including the emergency care equipment) required by the curriculum of the courses that the training institution offers. The training institution shall have an adequate amount of the training equipment to be utilized by students to meet any equipment-to-student ratios prescribed by the curriculum being presented.

(9) Make available a minimum of twelve (12) hours, over a two (2) year period, of continuing education in educational

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principles and techniques for each of its affiliated primary instructors. A training institution may offer this continuing education or advise its faculty members of such continuing education at other sites. The training institution official may accept educational programs conducted at other facilities.

(10) Evaluate each course and retain a record of the evaluation.

(11) Evaluate each affiliated instructor at least one (1) time a calendar year and retain a record of the evaluation.

(12) Provide educational personnel for each approved training course, consisting of the following:

(A) A medical director.

(B) A program director for the following levels:

(i) For an emergency medical technician-basic advanced course, the program director shall be:

(AA) a physician;

(BB) a registered nurse;

(CC) an emergency medical technician-basic advanced;

(DD) an emergency medical technician-intermediate; or

(EE) a paramedic.

(ii) For an emergency medical technician-intermediate course, the program director shall be:

(AA) an emergency medical technician-intermediate;

(BB) a paramedic;

(CC) a physician; or

(DD) a registered nurse.

(iii) For a paramedic course, the program director shall be:

(AA) a paramedic;

(BB) a physician; or

(CC) a registered nurse.

(C) A primary instructor.

(D) Instructional staff.

(13) Be responsible for in-course standards and criteria by which it determines a student's successful completion of the didactic and clinical portions of the course. The criteria include, but are not limited to, the following:

(A) Attendance requirements and absentee policies.

(B) In-course testing procedures.

(C) Number and scope of in-course tests.

(D) Didactic pass/fail grade average and criteria.

(E) Provision for makeup classes and tests.

(F) Minimum age for enrollment.

(G) Policies for providing reasonable accommodation under the Americans with Disabilities Act.

(14) Be responsible for the screening and evaluation criteria for admission into any certified training program.

(15) Assure a certified primary instructor, affiliated with the training institution, is present in each emergency medical technician class session unless a specialty topic instructor in:

(A) hazardous materials;

(B) terrorism;

(C) emergency vehicle operation; or

(D) extrication;

is presenting the specific session in their specialty.

(16) Have a retention schedule of seven (7) years for all training and course records.

*(Indiana Emergency Medical Services Commission; 836 IAC 4-2-2; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2748; filed Feb 20, 2003, 8:00 a.m.: 26 IR 2365; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3565; filed Jul 31, 2007, 10:01 a.m.: 20070829-IR-836060011FRA; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)*

**836 IAC 4-2-3 Educational staff qualifications and responsibilities**

Authority: IC 16-31-2-7; IC 16-31-3-14; IC 16-31-3-14.5; IC 16-31-3-20

Affected: IC 16-31-3

Sec. 3. (a) Minimum personnel qualifications for the training institution's education staff shall be as follows:

- (1) A medical director.
- (2) A program director who shall:
  - (A) have appropriate education and experience necessary to teach in the assigned areas at the discretion of the medical director;
  - (B) be thoroughly and appropriately knowledgeable about all subject matter;
  - (C) be able to demonstrate all skills assigned to teach or evaluate;
  - (D) be a certified primary instructor; and
  - (E) hold a clinical certification or license at least equal to that of the curriculum of the course in which the individual acts as the program director.
- (3) The primary instructor shall be certified by the commission.
- (4) Instructional staff members will be selected from various specialties and have appropriate education and experience necessary to teach in the assigned areas at the discretion of the training institution official. The individual must be:
  - (A) thoroughly and appropriately knowledgeable about all subject matter; and
  - (B) able to demonstrate all skills that the individual is assigned to teach or evaluate.

Instructional staff members involved in the skills testing of students shall be persons who hold a clinical certification or license at least equal to that of the curriculum of the course in which the individual acts as instructional staff.

(b) Education staff responsibilities are as follows:

- (1) The medical director is responsible for the following:
  - (A) Providing competent medical direction in the conduct of the training program by providing necessary liaison with physicians to obtain adequate instructor services.
  - (B) Assuring accurate and thorough presentation of the medical content of the course curriculum.
  - (C) Attesting on forms provided by the agency to the competency of the course graduates to perform the medical skills required by the certification for which the student has been trained.
- (2) The program director for any advanced life support course is responsible for the following:
  - (A) Developing teaching plans.
  - (B) Assuring that the course of instruction meets established standards of the commission and training institution.
  - (C) Providing liaisons with physicians and other specialists to obtain adequate instructor services for the course.
  - (D) Monitoring and evaluating classroom activities, including clinical and practice sessions.
  - (E) Assuring that the required equipment and materials necessary for teaching the course being offered are available at each class session.
  - (F) Coordinating and evaluating all:
    - (i) didactic;
    - (ii) clinical;
    - (iii) practical; and
    - (iv) field/internship;activities associated with the course.
  - (G) Acting as the liaison between the students and the program staff.
  - (H) Maintaining student class records concerning:
    - (i) attendance;
    - (ii) performance; and
    - (iii) grades.
  - (I) Fulfilling other course requirements as designated by the medical director and the training institution official.
- (3) Instructional staff and primary instructors are responsible to teach and to test students during selected lessons or class sessions as assigned by the program director or medical director. The instructional staff is evaluated and held accountable

prescribed by the medical director and the training institution official.

*(Indiana Emergency Medical Services Commission; 836 IAC 4-2-3; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2749; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3566; filed Jul 31, 2007, 10:01 a.m.: 20070829-IR-836060011FRA; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)*

#### **836 IAC 4-2-4 Institution reporting requirements**

Authority: IC 16-31-2-7

Affected: IC 16-31-3

Sec. 4. (a) Each training institution shall submit any changes within thirty (30) days to the agency that includes the following information:

(1) Name, address, and telephone number of the training institution official.

(2) List of affiliated educational staff, including name, certification level, and certification number.

(3) Changes in the training institutions standards and criteria.

(b) Each training institution will provide a final report on each course to the agency within fifteen (15) days following the completion of the course. These reports will be submitted in a manner prescribed by the agency.

(c) Each training institution official will complete other forms as required by the agency for purposes of course, student, or training institution evaluation. The institution will cooperate with and assist the agency in collecting statistics and evaluating performance and costs related to emergency medical services training. *(Indiana Emergency Medical Services Commission; 836 IAC 4-2-4; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2750; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3567; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)*

#### **836 IAC 4-2-5 Penalties (Repealed)**

Sec. 5. *(Repealed by Indiana Emergency Medical Services Commission; filed Feb 20, 2003, 8:00 a.m.: 26 IR 2372)*

### **Rule 3. First Responders**

#### **836 IAC 4-3-1 Training standards**

Authority: IC 16-31-2-7

Affected: IC 16-31-2-8

Sec. 1. The minimum requirements for first responder training shall be the following:

(1) The curriculum of the first responder training course shall be the Indiana emergency medical first responder training curriculum, which is based on the current national standard curriculum for first responders, as amended and approved by the commission.

(2) Each first responder training course shall be coordinated by a primary instructor, and each class shall be conducted by approved faculty members who shall be certified at a minimum as emergency medical technicians, or appropriate nurses and physicians.

(3) To successfully complete the Indiana emergency medical first responder training course for original certification or for certification renewal, a student shall pass the commission-authorized practical and written examinations.

*(Indiana Emergency Medical Services Commission; 836 IAC 4-3-1; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2750; readopted filed Nov 30, 2006, 9:17 a.m.: 20061213-IR-836060486RFA; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)*

#### **836 IAC 4-3-2 Certification standards**

Authority: IC 16-31-2-7; IC 16-31-3-14; IC 16-31-3-14.5; IC 16-31-3-20

Affected: IC 16-31-2-8; IC 16-31-3

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Sec. 2. (a) Applicants for original certification as a first responder shall meet the following requirements:

(1) Be a minimum of fourteen (14) years of age.

(2) Have successfully completed the following:

(A) A commission-approved first responder course.

(B) State written and practical skills examinations as approved by the commission.

(b) Certification as a first responder shall be valid for a period of two (2) years.

(c) To renew a certification, a first responder shall submit a report of continuing education every two (2) years that meets or exceeds the minimum requirement to take and report twenty (20) hours of continuing education according to the following:

(1) Participate in a minimum of sixteen (16) hours of any combination of lectures, critiques, skills proficiency examination, or audit and review that reviews subject matter presented in the Indiana first responder curriculum.

(2) Participate in a minimum of four (4) hours in defibrillation and airway management as presented in the Indiana first responder curriculum.

(d) An individual who fails to comply with the continuing education requirements described in this article:

(1) forfeits all rights and privileges of a certified first responder; and

(2) shall cease from providing the services authorized by a first responder certification as of the date of expiration of the current certificate.

(e) An individual wanting to reacquire a certification shall:

(1) complete a first responder recertification training course as approved by the commission; and

(2) successfully complete the state written and practical skills examinations as set forth and approved by the commission.

If the individual fails either certification examination, the person must retake an Indiana first responder training course.

(f) First responders shall:

(1) not perform procedures for which the first responder has not been specifically trained:

(A) in the Indiana first responder curriculum; and

(B) that have not been approved by the commission as being within the scope and responsibility of the first responder;

(2) not act negligently, recklessly, or in such a manner that endangers the health or safety of emergency patients or the members of the general public;

(3) comply with the state and federal laws governing the confidentiality of patient medical information;

(4) not delegate to a less qualified individual any skill that requires a first responder; and

(5) comply with the protocols established by the:

(A) commission;

(B) provider organization; and

(C) provider organization's medical director.

*(Indiana Emergency Medical Services Commission; 836 IAC 4-3-2; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2751; filed Feb 20, 2003, 8:00 a.m.: 26 IR 2366; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3567; filed Jul 31, 2007, 10:01 a.m.: 20070829-IR-836060011FRA; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)*

### **836 IAC 4-3-3 Certification based upon reciprocity**

Authority: IC 16-31-2-7; IC 16-31-3-14; IC 16-31-3-14.5; IC 16-31-3-20

Affected: IC 16-31-3-8; IC 16-31-3-10

Sec. 3. (a) To obtain certification based upon reciprocity, an individual shall be a minimum of fourteen (14) years of age and meet one (1) of the following requirements:

(1) Be a person who:

(A) possesses a valid certificate or license as a first responder from another state;

(B) while serving in the military of the United States, successfully completed a course of training and study equivalent to the material contained in the Indiana first responder training course;

(C) holds a valid unlimited license to practice medicine in Indiana; or

(D) successfully completed a course of training and study equivalent to the material contained in the Indiana first

responder training course and successfully completes the written and practical skills certification examinations prescribed by the commission.

(2) Be a person who:

(A) holds a current first responder registration issued by the National Registry; and

(B) has completed a course equivalent to Indiana approved curriculum.

(b) Any nonresident of Indiana who possesses a certificate or license as a first responder that is valid in another state, upon affiliation with an Indiana certified provider organization, may apply to the agency for temporary certification as a first responder. Upon receipt of a valid application and verification of valid status by the agency, the agency may issue temporary certification, which shall be valid for:

(1) the duration of the applicant's current certificate or license; or

(2) a period not to exceed six (6) months from the date that the reciprocity request is approved by the agency;

whichever period of time is shorter. A person receiving temporary certification may apply for full certification using the procedure required in subsection (a). (*Indiana Emergency Medical Services Commission; 836 IAC 4-3-3; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2751; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3568; filed Jul 31, 2007, 10:01 a.m.: 20070829-IR-836060011FRA; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA*)

## **Rule 4. Certification of Emergency Medical Technicians**

### **836 IAC 4-4-1 General certification provisions**

Authority: IC 16-31-2-7

Affected: IC 16-31-3

Sec. 1. (a) Applicants for original certification as an emergency medical technician shall meet the following requirements:

(1) Be a minimum of eighteen (18) years of age.

(2) Successfully complete the Indiana basic emergency medical technician training course as approved by the commission and administered by a certified training institution.

(3) Pass the emergency medical technician written and practical skills examinations as set forth and approved by the commission.

(b) The applicant shall apply for certification on forms provided by the agency postmarked within one (1) year of the date that the course was concluded as shown on the course report.

(c) The minimum requirement for basic emergency medical technicians training shall be as follows:

(1) The current version of the Indiana basic emergency medical technician training course as amended and approved by the commission.

(2) Each Indiana basic emergency medical technician course shall be supervised by a program director who is affiliated with the course sponsoring training institution as described in this article.

(d) No course shall be approved as equivalent to subsection (c) unless the course meets the training standards in effect on the date an equivalency determination is requested.

(e) Emergency medical technicians shall comply with the following:

(1) An emergency medical technician shall not perform procedures for which the emergency medical technician has not been specifically trained:

(A) in the Indiana basic emergency medical technician curriculum; and

(B) that have not been approved by the commission as being within the scope and responsibility of the emergency medical technician.

(2) An emergency medical technician shall not act negligently, recklessly, or in such a manner that endangers the health or safety of emergency patients or the members of the general public.

(3) An emergency medical technician shall comply with the state and federal laws governing the confidentiality of patient medical information.

(4) An emergency medical technician shall not delegate to a less qualified individual any skill that requires an emergency medical technician.

(5) An emergency medical technician shall comply with the protocols established by the commission, the provider organization, and the provider organization's medical director.

*(Indiana Emergency Medical Services Commission; 836 IAC 4-4-1; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2752; filed Feb 20, 2003, 8:00 a.m.: 26 IR 2366; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3568; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)*

**836 IAC 4-4-2 Application for original certification or certification renewal**

Authority: IC 16-31-2-7

Affected: IC 16-31

Sec. 2. (a) Application for emergency medical technician certification shall be made on forms provided by the agency. Applicants shall complete the required forms and submit the forms to the agency. The application shall include the following:

- (1) The name and address of the applicant.
- (2) Criminal history declarations of the applicant.
- (3) The name of the training institution where training was completed.
- (4) Other information required by the agency.
- (b) All applicants for original certification shall provide evidence of compliance with the requirements for certification.
- (c) Certification as an emergency medical technician shall be valid for a period of two (2) years.
- (d) To renew a certification, a certified emergency medical technician shall submit a report of continuing education every two (2) years that meets or exceeds the minimum requirement to take and report forty (40) hours of continuing education according to the following:

- (1) Participate in a minimum of thirty-four (34) hours of any combination of:

- (A) lectures;
- (B) critiques;
- (C) skills proficiency examinations;
- (D) continuing education courses; or
- (E) teaching sessions;

that review subject matter presented in the Indiana basic emergency medical technician curriculum.

- (2) Participate in a minimum of six (6) hours of audit and review.
- (3) Participate in any update course as required by the commission.
- (4) Successfully complete a proficiency evaluation that tests the skills presented in the Indiana basic emergency medical technician curriculum.

(e) If a properly completed renewal application is submitted within one hundred twenty (120) calendar days after the expiration of the certification, together with the required documentation to show that the applicant has completed all required continuing education within the two (2) years prior to the expiration of the certification, and a fifty dollar (\$50) reapplication fee, the certification will be reinstated on the date that the commission staff determines that the required application, documentation, and reapplication fee have been properly submitted. The expiration date will be two (2) years from the expiration of the previous, expired certification.

(f) Notwithstanding any other provisions of this article, a person also certified as an emergency medical technician-basic advanced, emergency medical technician-intermediate, or paramedic under IC 16-31 may substitute the required continuing education credits for those of subsection (d).

(g) An individual who fails to comply with the continuing education requirements described in this article shall not exercise any of the rights and privileges of an emergency medical technician and shall cease from providing the services authorized by an emergency medical technician certification as of the date of expiration of the current certificate.

- (h) An individual wanting to reacquire a certification shall:

- (1) complete an emergency medical technician recertification training course as approved by the commission; and
- (2) successfully complete the state written and practical skills examinations as set forth and approved by the commission.

If the individual fails either certification examination, the person must retake an Indiana basic emergency medical technician training course. *(Indiana Emergency Medical Services Commission; 836 IAC 4-4-2; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2752;*



*filed Jun 11, 2004, 1:30 p.m.: 27 IR 3569; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; filed Mar 25, 2011, 10:24 a.m.: 20110420-IR-836100361FRA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)*

**836 IAC 4-4-3 Certification based upon reciprocity**

Authority: IC 16-31-2-7

Affected: IC 16-31-3-8; IC 16-31-3-10

Sec. 3. (a) To obtain certification based upon reciprocity, an individual shall be a minimum of eighteen (18) years of age and meet one (1) of the following requirements:

- (1) Be a person who:
  - (A) possesses a valid certificate or license as an emergency medical technician from another state; and
  - (B) successfully completes the written and practical skills certification examinations as prescribed by the commission.
- (2) Be a person who:
  - (A) while serving in the military of the United States, successfully completed a course of training and study equivalent to the material contained in the Indiana basic emergency medical technician training course; and
  - (B) successfully completes the written and practical skills certification examinations prescribed by the commission.
- (3) Be a person who:
  - (A) holds a valid unlimited license to practice medicine in Indiana; and
  - (B) successfully completes the written and practical skills certification examinations prescribed by the commission.
- (4) Be a person who:
  - (A) successfully completed a course of training and study equivalent to the material contained in the Indiana basic emergency medical technician training course; and
  - (B) successfully completes the written and practical skills certification examinations prescribed by the commission.
- (5) Be a person who:
  - (A) holds a current emergency medical technician registration from the National Registry; and
  - (B) has completed a course equivalent to the Indiana approved curriculum.

(b) Any nonresident of Indiana who possesses a certificate or license as an emergency medical technician that is valid in another state, or a valid registration issued by the National Registry, upon affiliation with an Indiana certified provider organization may apply to the agency for temporary certification as an emergency medical technician. Upon receipt of a valid application and verification of valid status by the agency, the agency may issue temporary certification, which shall be valid for the duration of the applicant's current certificate or license or for a period not to exceed six (6) months from the date that the reciprocity request is approved by the agency, whichever period of time is shorter. A person receiving temporary certification may apply for full certification using the procedure required in section 1 of this rule. *(Indiana Emergency Medical Services Commission; 836 IAC 4-4-3; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2753; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3570; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)*

**Rule 5. Emergency Medical Services Primary Instructor Certification**

**836 IAC 4-5-1 Student qualifications to enter training**

Authority: IC 16-31-2-7; IC 16-31-3-14; IC 16-31-3-14.5; IC 16-31-3-20

Affected: IC 16-31-3-14

Sec. 1. An applicant for Indiana primary instructor training shall meet the following requirements:

- (1) Have been certified, registered, or licensed as an emergency medical technician for a period of not less than one (1) year.
- (2) Have at least one (1) year of experience in the delivery of emergency medical care in the prehospital setting.
- (3) Submit a letter of intent to affiliate from at least one (1) Indiana certified training institution.

*(Indiana Emergency Medical Services Commission; 836 IAC 4-5-1; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2754; readopted filed Nov 30, 2006, 9:17 a.m.: 20061213-IR-836060486RFA; filed Jul 31, 2007, 10:01 a.m.: 20070829-IR-836060011FRA; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-*

836160328RFA)

**836 IAC 4-5-2 Certification and recertification; general**

Authority: IC 16-31-2-7; IC 16-31-3-14; IC 16-31-3-14.5; IC 16-31-3-20

Affected: IC 16-31-3-14

Sec. 2. (a) Application for certification will be made on forms and according to procedures prescribed by the agency. In order to be certified as an emergency medical services primary instructor, the applicant shall meet one (1) of the following requirements:

(1) Successfully complete a commission-approved Indiana emergency medical services primary instructor training course and complete all of the following:

- (A) Successfully complete the primary instructor written examination.
- (B) Successfully complete the primary instructor training program.
- (C) Be currently certified as an Indiana emergency medical technician.
- (D) Successfully pass the Indiana basic emergency medical services written and practical skills examinations within one (1) year prior to applying for certification as a primary instructor.

(2) Successfully complete a training course equivalent to the material contained in the Indiana emergency medical service primary instructor course and complete all of the following:

- (A) Successfully complete the primary instructor written examination.
- (B) Successfully complete the primary instructor training program.
- (C) Be currently certified as an Indiana emergency medical technician.
- (D) Successfully pass the Indiana basic emergency medical services written and practical skills examinations within one (1) year prior to applying for certification as a primary instructor.

(b) Certification as an emergency medical services primary instructor is valid for two (2) years.

(c) In order to retain certification as a primary instructor, a person shall meet the following requirements:

- (1) Retain affiliation with at least one (1) Indiana certified training institution.
- (2) Conduct a minimum of eighty (80) hours of educational sessions based upon the emergency medical service curricula, which in content are either less than or equal to the primary instructor's level of clinical certification.
- (3) Complete a minimum of twelve (12) hours of continuing education that specifically addresses the topic of educational philosophy and techniques, offered or approved by the affiliating training institution.
- (4) Be evaluated by the training institution in regard to instructional skills and compliance with existing standards of the training institution and the commission at least once per course.
- (5) Every two (2) years present, to the agency, evidence of compliance with this subsection during the period of certification as prescribed by the commission.

(6) Maintain the prerequisite certification described in subsection (a)(1)(C).

(d) The minimum requirements for emergency medical services primary instructor training is the current version of the Indiana primary instructor course, based upon the current national standard curriculum as amended and approved by the commission.

(e) A primary instructor shall comply with the following:

- (1) All state and federal laws governing the confidentiality of student information.
- (2) The material taught by the primary instructor shall not conflict with the curriculum approved by the commission.
- (3) Not negligently, recklessly, or willfully endanger the health or safety of emergency patients or students.
- (4) All course standards as established by the training institution course policies and procedures.

(f) Individuals who have failed to comply with the continuing education requirements shall not exercise any of the rights and privileges of a primary instructor.

(g) An individual wanting to reacquire a primary instructor certification shall do the following:

- (1) Meet all prerequisites of an Indiana emergency medical services primary instructor training course.
- (2) Successfully complete the primary instructor written examination.
- (3) Successfully complete the primary instructor recertification evaluation.
- (4) Successfully pass the Indiana basic emergency medical services written and practical skills examinations within one (1)

year prior to applying for certification as a primary instructor.

*(Indiana Emergency Medical Services Commission; 836 IAC 4-5-2; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2754; filed Feb 20, 2003, 8:00 a.m.: 26 IR 2367; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3570; filed Jul 31, 2007, 10:01 a.m.: 20070829-IR-836060011FRA; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)*

## **Rule 6. Advanced Emergency Medical Technician Training**

### **836 IAC 4-6-1 Advanced emergency medical technician training (Repealed)**

Sec. 1. *(Repealed by Indiana Emergency Medical Services Commission; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3579)*

## **Rule 6.1. Advanced Emergency Medical Technician Intermediate Training**

### **836 IAC 4-6.1-1 Advanced emergency medical technician intermediate training**

Authority: IC 16-31-2-7

Affected: IC 16-31-3-20

Sec. 1. (a) All institutions administering or seeking to administer training programs for advanced emergency medical technician intermediates who engage in the provision of advanced life support services are required to be certified by the commission.

(b) An institution certified by the commission to conduct training programs for advanced emergency medical technician intermediates must:

(1) be a training institution certified under 836 IAC 4-2; and

(2) operate according to the procedures described in 836 IAC 4-2.

(c) The minimum curriculum requirements for advanced emergency medical technician intermediate training shall be the Indiana advanced emergency medical technician intermediate training curriculum based upon the current national standard curriculum as amended and approved by the commission.

(d) The program director shall be a physician, a registered nurse, a paramedic, or an advanced emergency medical technician intermediate responsible for the duties of 836 IAC 4-2. *(Indiana Emergency Medical Services Commission; 836 IAC 4-6.1-1; filed Feb 20, 2003, 8:00 a.m.: 26 IR 2368; readopted filed Aug 21, 2009, 1:31 p.m.: 20090916-IR-836090381RFA; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)*

## **Rule 7. Emergency Medical Technicians-Basic Advanced; Certification**

### **836 IAC 4-7-1 Student qualification to enter training**

Authority: IC 16-31-2-7

Affected: IC 16-31-3-14

Sec. 1. (a) An applicant for Indiana emergency medical technician-basic advanced training shall hold a valid certificate as an emergency medical technician.

(b) Individuals who have successfully completed an Indiana basic emergency medical technician course or are accepted for basic reciprocity and have taken the Indiana basic written and practical certification examinations may hold a provisional spot in the emergency medical technician-basic advanced course. *(Indiana Emergency Medical Services Commission; 836 IAC 4-7-1; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2755; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3571; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)*

**836 IAC 4-7-2 Certification provisions; general**

Authority: IC 16-31-2-7

Affected: IC 4-21.5; IC 16-31-3-14

Sec. 2. (a) An applicant for certification as an emergency medical technician-basic advanced shall meet the following requirements:

- (1) Be an Indiana certified emergency medical technician.
- (2) Be affiliated with a certified emergency medical technician-basic advanced provider organization or a supervising hospital.
- (3) Successfully complete the Indiana emergency medical technician-basic advanced training course as approved by the commission and administered by a certified training institution.
- (4) Pass the emergency medical technician-basic advanced written and practical skills examinations as approved by the commission.

(b) The applicant shall apply for certification on forms provided by the agency postmarked within one (1) year of the date that the course was concluded as shown on the course report.

(c) The applicant shall submit verification of all affiliated provider organizations and supervising hospitals.

(d) Certification exemptions identified under 836 IAC 1-1-4 shall apply to the certification of emergency medical technician-basic advanced.

(e) Emergency medical technicians-basic advanced are prohibited from having in their possession, or maintained on board emergency response vehicles, any equipment or supplies that have not been approved by the emergency medical technician-basic advanced provider organization medical director.

(f) Emergency medical technicians-basic advanced shall comply with the following:

(1) An emergency medical technician-basic advanced shall not perform a procedure for which the emergency medical technician-basic advanced has not been specifically trained:

(A) in the Indiana emergency medical technician basic and the Indiana emergency medical technician-basic advanced curriculums; or

(B) that have not been approved by the commission as being within the scope and responsibility of the emergency medical technician-basic advanced.

(2) An emergency medical technician-basic advanced shall not act negligently, recklessly, or in such a manner that endangers the health or safety of emergency patients or the members of the general public.

(3) An emergency medical technician-basic advanced shall comply with the state and federal laws governing the confidentiality of patient medical information.

(4) An emergency medical technician-basic advanced shall not delegate to a less qualified individual any skill that requires an emergency medical technician-basic advanced.

(5) An emergency medical technician-basic advanced shall comply with the protocols established by the commission, the provider organization, and the provider organization's medical director.

*(Indiana Emergency Medical Services Commission; 836 IAC 4-7-2; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2755; filed Feb 20, 2003, 8:00 a.m.: 26 IR 2368; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3571; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)*

**836 IAC 4-7-3 Application for certification**

Authority: IC 16-31-2-7

Affected: IC 16-31-3-8; IC 16-31-3-20

Sec. 3. (a) Application for certification as an emergency medical technician-basic advanced shall be made on forms provided by the agency and shall submit the forms to the agency.

(b) All applicants for original certification shall provide evidence of compliance with the requirements for certification.

(c) Certification as an emergency medical technician-basic advanced shall be valid for two (2) years.

(d) Emergency medical technicians-basic advanced are authorized to perform manual or automated defibrillation, rhythm

interpretation, and intravenous line placement. These procedures may only be performed when affiliated with a certified emergency medical technician-basic advanced provider organization and while operating under written protocols or the direct supervision of a physician of the supervising hospital or an individual authorized in writing by the medical staff to act in the behalf of a physician of the approved supervising hospital. Emergency medical technicians-basic advanced are prohibited from performing any advanced life support procedure other than manual or automated defibrillation, rhythm interpretation, and intravenous line placement as prescribed in the Indiana emergency medical technician-basic advanced course, with or without physician direction, for which certification by the commission has not been granted.

(e) Individuals who have failed to comply with the continuing education requirements shall not exercise any of the rights and privileges of an emergency medical technician-basic advanced or administer advanced life support to any emergency patient.

(f) An individual wanting to reacquire a certification shall complete an emergency medical technician-basic advanced recertification training course and successfully complete the state written and practical skills examinations as set forth and approved by the commission. If the individual fails the certification examinations, the person shall retake an entire emergency medical technician-basic advanced training course.

(g) Emergency medical technicians-basic advanced failing to satisfy the requirements of subsection (f) shall satisfy the requirements for certification renewal by fulfilling the requirements for original certification as outlined in this article. (*Indiana Emergency Medical Services Commission; 836 IAC 4-7-3; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2756; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3572; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA*)

### **836 IAC 4-7-3.5 Continuing education requirements**

Authority: IC 16-31-2-7

Affected: IC 16-31-3

Sec. 3.5. (a) To renew a certification, a certified emergency medical technician-basic advanced shall submit a report of continuing education every two (2) years that meets or exceeds the minimum requirements to take and report fifty-six (56) hours of continuing education according to the following:

(1) Participate in a minimum of thirty-four (34) hours of any combination of:

- (A) lectures;
- (B) critiques;
- (C) skills proficiency examinations;
- (D) continuing education courses; or
- (E) teaching sessions;

that review subject matter presented in the Indiana basic emergency medical technician curriculum.

(2) Participate in a minimum of ten (10) hours of any combination of:

- (A) lectures;
- (B) critiques;
- (C) skills proficiency examinations; or
- (D) teaching sessions;

that review subject matter presented in the Indiana emergency medical technician-basic advanced curriculum.

(3) Participate in a minimum of twelve (12) hours of audit and review.

(4) Participate in any update course as prescribed by the commission.

(5) Successfully complete a proficiency evaluation that tests the skills presented in the Indiana basic emergency medical technician curriculum and the Indiana emergency medical technician-basic advanced curriculum.

(b) If a properly completed renewal application is submitted within one hundred twenty (120) calendar days after the expiration of the certification, together with the required documentation to show that the applicant has completed all required continuing education within the two (2) years prior to the expiration of the certification, and a fifty dollar (\$50) reapplication fee, the certification will be reinstated on the date that the commission staff determines that the required application, documentation, and reapplication fee have been properly submitted. The expiration date will be two (2) years from the expiration of the previous, expired certification. (*Indiana Emergency Medical Services Commission; 836 IAC 4-7-3.5; filed Apr 4, 2002, 9:15 a.m.: 25 IR*

2517; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3573; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; filed Mar 25, 2011, 10:24 a.m.: 20110420-IR-836100361FRA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)

**836 IAC 4-7-4 Emergency medical technician-basic advanced certification based upon reciprocity**

Authority: IC 16-31-2-7; IC 16-31-3-14; IC 16-31-3-14.5; IC 16-31-3-20

Affected: IC 16-31-3-2; IC 16-31-3-20

Sec. 4. (a) To obtain emergency medical technician-basic advanced certification based upon reciprocity, an individual shall meet the following requirements:

(1) Be affiliated with an Indiana certified emergency medical technician-basic advanced provider organization or supervising hospital.

(2) Possess a valid certificate or license as an emergency medical technician-basic advanced from another state or successfully complete a course of training and study equivalent to the material contained in the Indiana emergency medical technician-basic advanced training course.

(3) Successfully pass the Indiana emergency medical technician-basic advanced written and practical skills examinations as set forth and approved by the commission.

(b) Application for certification shall be postmarked or delivered to the agency office within six (6) months after the request for reciprocity.

(c) Any nonresident of Indiana who possesses a certificate or license as an emergency medical technician-basic advanced, or intermediate that is valid in another state, or a valid registration with National Registry, upon affiliation with an Indiana certified emergency medical technician-basic advanced provider organization may apply to the agency for temporary certification as an emergency medical technician-basic advanced. Upon receipt of a valid application and verification of valid status by the agency, the agency may issue temporary certification that shall be valid for:

(1) the duration of the applicant's current certificate or license; or

(2) a period not to exceed six (6) months from the date that the reciprocity request is approved by the director;

whichever period of time is shorter. A person receiving temporary certification may apply for full certification using section 1 of this rule. (*Indiana Emergency Medical Services Commission; 836 IAC 4-7-4; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2756; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3573; filed Jul 31, 2007, 10:01 a.m.: 20070829-IR-836060011FRA; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA*)

**Rule 7.1. Emergency Medical Technician-Intermediate; Certification**

**836 IAC 4-7.1-1 Student qualifications to enter training**

Authority: IC 16-31-2-7; IC 16-31-3-14; IC 16-31-3-14.5; IC 16-31-3-20

Affected: IC 16-31-3-2

Sec. 1. (a) An applicant for Indiana emergency medical technician-intermediate training shall meet the following requirements:

(1) Hold a valid certificate as an emergency medical technician.

(2) Be at a minimum of eighteen (18) years of age.

(3) Have a high school diploma or general education diploma.

(b) Individuals who have successfully completed an Indiana basic emergency medical technician course or are accepted for basic reciprocity and have taken the Indiana basic written and practical certification examinations may hold a provisional spot in the emergency medical technician-intermediate course. (*Indiana Emergency Medical Services Commission; 836 IAC 4-7.1-1; filed Feb 20, 2003, 8:00 a.m.: 26 IR 2369; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3573; filed Jul 31, 2007, 10:01 a.m.: 20070829-IR-836060011FRA; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA*)

**836 IAC 4-7.1-2 Registered nurses; qualification to enter training**

Authority: IC 16-31-2-7

Affected: IC 16-31-3-2

Sec. 2. (a) A registered nurse may challenge the emergency medical technician-intermediate course if he or she meets the following requirements:

- (1) Be a registered nurse in Indiana.
- (2) Be an Indiana certified emergency medical technician.
- (3) Be able to document one (1) year of experience in an emergency department or as a flight nurse with an air ambulance service.
- (4) Hold an advanced cardiac life support certification.
- (5) Hold either an American Heart Association or American Red Cross health care provider card or equivalent.
- (6) Be able to meet prerequisites required by the commission, the emergency medical technician-intermediate curriculum, and the local training institution course.

(b) For successful completion of the emergency medical technician-intermediate training course, a registered nurse must meet all of the requirements set forth by the training institution for all students or meet the prerequisites as described in subsection (a) and the following:

- (1) May earn credit by written examination for individual modules of the emergency medical technician-intermediate course.
- (2) Test out of a module to be completed prior to the beginning of that module by completing:
  - (A) the written examination with a passing score; and
  - (B) the practical skills examination with a passing score.

Failure of any module exam will require the students to participate in the entire module.

- (3) Successfully complete the emergency medical technician-intermediate program comprehensive final examination.
- (4) Demonstrate skill proficiency by completing the emergency medical technician-intermediate level skills with course proficiency.
- (5) May earn credit of clinical hours by review of the student's past experience in the clinical areas.
- (6) Complete all field internship and required hospital clinical hours.
- (7) Pass the emergency medical technician-intermediate written and practical skills examinations as approved by the commission.
- (8) Meet general certification requirements in section 3 of this rule.

*(Indiana Emergency Medical Services Commission; 836 IAC 4-7.1-2; filed Feb 20, 2003, 8:00 a.m.: 26 IR 2369; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3574; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)*

**836 IAC 4-7.1-2.5 Inactive status for an Indiana certified emergency medical technician-intermediate**

Authority: IC 16-31-2-7; IC 16-31-3-14; IC 16-31-3-14.5; IC 16-31-3-20

Affected: IC 16-31-3-2

Sec. 2.5. (a) An emergency medical technician-intermediate requesting inactive emergency medical technician-intermediate status shall be:

- (1) currently certified in Indiana as an emergency medical technician-intermediate; and
- (2) an individual who has previously recertified as an emergency medical technician-intermediate in Indiana at least one (1) time.

The individual's certification must be in good standing with the commission at the time inactive status is applied for and granted. Applicants for inactive status do not have to be affiliated with an emergency medical technician-intermediate provider organization at the time the inactive status is applied for or granted. Applicants requesting inactive status shall submit a request in writing to the commission.

(b) If an emergency medical technician-intermediate wants to keep an active emergency medical technician certification, the emergency medical technician-intermediate shall meet the requirements set forth in 836 IAC 4-4.

(c) An emergency medical technician-intermediate on inactive status shall collect and report continuing education requirements listed in section 5(b)(1) through (5)(b)(3) of this rule, during the inactive period, and the continuing education hours shall be reported to the commission prior to the expiration date of the certificate.

(d) An emergency medical technician-intermediate with an inactive status wishing to return to active status must meet the following requirements:

(1) Comply with subsection (b) during inactive status.

(2) Submit a fully completed application for advanced life support.

(e) Upon completion of the requirements listed in subsection (d), the emergency medical technician certification shall become active. (*Indiana Emergency Medical Services Commission; 836 IAC 4-7.1-2.5; filed Jul 31, 2007, 10:01 a.m.: 20070829-IR-836060011FRA; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA*)

### **836 IAC 4-7.1-3 General certification**

Authority: IC 16-31-2-7; IC 16-31-3-14; IC 16-31-3-14.5; IC 16-31-3-20

Affected: IC 4-21.5; IC 16-31-3-14

Sec. 3. (a) An applicant for certification as an emergency medical technician-intermediate shall meet the following requirements:

(1) Be a certified emergency medical technician.

(2) Be affiliated with a certified emergency medical technician-intermediate provider organization or a supervising hospital.

(3) Successfully complete the Indiana emergency medical technician-intermediate training course as approved by the commission and administered by an Indiana certified training institution.

(4) Pass the emergency medical technician-intermediate written and practical skills examinations as approved by the commission.

(b) The applicant shall do the following:

(1) Apply for certification on forms provided by the agency postmarked within one (1) year of the date of successful completion of the required certification examinations.

(2) Submit verification of all affiliated provider organizations and supervising hospitals.

(c) Certification exemptions identified under 836 IAC 1-1-4 apply to the certification of emergency medical technician-intermediates.

(d) Emergency medical technician-intermediates are prohibited from having in their possession, or maintained on board emergency response vehicles, any advanced life support equipment or supplies that have not been approved in writing by the emergency medical technician-intermediate provider organization medical director.

(e) Emergency medical technician-intermediates shall:

(1) not perform a procedure for which the emergency medical technician-intermediate has not been specifically trained:

(A) in the Indiana emergency medical technician basic and the Indiana emergency medical technician-intermediate curriculums; or

(B) that have not been approved by the commission as being within the scope and responsibility of the emergency medical technician-intermediate;

(2) not act negligently, recklessly, or in such a manner that endangers the health or safety of emergency patients or the members of the general public;

(3) comply with the state and federal laws governing the confidentiality of patient medical information;

(4) not delegate to a less qualified individual any skill that requires an emergency medical technician-intermediate; and

(5) comply with the protocols established by the:

(A) commission;

(B) provider organization; and

(C) provider organization's medical director.

(*Indiana Emergency Medical Services Commission; 836 IAC 4-7.1-3; filed Feb 20, 2003, 8:00 a.m.: 26 IR 2370; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3574; filed Jul 31, 2007, 10:01 a.m.: 20070829-IR-836060011FRA; readopted filed Jul 29, 2010, 8:07*



*a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)*

**836 IAC 4-7.1-4 Application for certification; renewal**

Authority: IC 16-31-2-7

Affected: IC 16-31-3

Sec. 4. (a) Application for certification as an emergency medical technician-intermediate shall be made on forms provided by the agency. An applicant shall:

(1) complete the required forms; and

(2) submit the forms to the agency.

(b) All applicants for original certification shall provide evidence of compliance with the requirements for certification.

(c) Certification as an emergency medical technician-intermediate shall be valid for two (2) years.

(d) Individuals who have failed to comply with the continuing education requirements shall not exercise any of the rights and privileges nor administer advanced life support services to emergency patients.

(e) If a properly completed renewal application is submitted within one hundred twenty (120) calendar days after the expiration of the certification, together with the required documentation to show that the applicant has completed all required continuing education within the two (2) years prior to the expiration of the certification, and a fifty dollar (\$50) reapplication fee, the certification will be reinstated on the date that the commission staff determines that the required application, documentation, and reapplication fee have been properly submitted. The expiration date will be two (2) years from the expiration of the previous, expired certification.

(f) An individual wanting to reacquire a certification shall complete an emergency medical technician-intermediate recertification training course and successful completion of state written and practical skills examinations as set forth and approved by the commission. If the individual fails the certification examinations, the person shall retake an entire emergency medical technician-intermediate training course. (*Indiana Emergency Medical Services Commission; 836 IAC 4-7.1-4; filed Feb 20, 2003, 8:00 a.m.: 26 IR 2370; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3575; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; filed Mar 25, 2011, 10:24 a.m.: 20110420-IR-836100361FRA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA*)

**836 IAC 4-7.1-5 Continuing education requirements**

Authority: IC 16-31-2-7; IC 16-31-3-14; IC 16-31-3-14.5; IC 16-31-3-20

Affected: IC 16-31-3-8; IC 16-31-3-20

Sec. 5. (a) To renew a certification, a certified emergency medical technician-intermediate shall submit a report of continuing education every two (2) years that meets or exceeds the minimum requirements in subsection (b).

(b) An applicant shall report a minimum of seventy-two (72) hours of continuing education consisting of the following:

(1) Section Ia, completion of an emergency medical technician-intermediate refresher course based on federal DOT-approved curriculum consisting of a minimum of thirty-six (36) hours, which refresher course may be completed through a supervising hospital-approved continuing education course consisting of the following:

(A) Twelve (12) hours in airway, breathing, and cardiology.

(B) Six (6) hours in medical emergencies.

(C) Five (5) hours in trauma.

(D) Twelve (12) hours in obstetrics and pediatrics.

(E) One (1) hour in operations.

(2) Section Ib, attach a current copy of advanced cardiac life support certification. The certification expiration date shall be concurrent with the emergency medical technician-intermediate certification expiration date.

(3) Section Ic, attach a current copy of cardiopulmonary resuscitation for the professional rescuer certification. The certification expiration date shall be concurrent with the emergency medical technician-intermediate certification expiration date.

(4) Section II, participate in a minimum of twelve (12) hours audit and review.

(5) Section III, participate in twenty-four (24) hours of additional emergency medical services-related continuing education. Additional hours may include participation in any update course as required by the commission.

(6) Section IV, skill maintenance (with no specified hour requirement). All skills shall be directly observed by the emergency medical service medical director or emergency medical service educational staff of the supervising hospital, either at an in-service or in an actual clinical setting. The observed skills include, but are not limited to, the following:

- (A) Patient assessment and management; medical and trauma.
- (B) Ventilatory management skills/knowledge.
- (C) Cardiac arrest management.
- (D) Bandaging and splinting.
- (E) Medication administration, intravenous therapy, intravenous bolus, and intraosseous therapy.
- (F) Spinal immobilization; seated and lying patients.
- (G) Obstetrics and gynecological scenarios.
- (H) Communications documentation.

*(Indiana Emergency Medical Services Commission; 836 IAC 4-7.1-5; filed Feb 20, 2003, 8:00 a.m.: 26 IR 2371; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3575; filed Jul 31, 2007, 10:01 a.m.: 20070829-IR-836060011FRA; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)*

### **836 IAC 4-7.1-6 Emergency medical technician-intermediate certification based upon reciprocity**

Authority: IC 16-31-2-7; IC 16-31-3-14; IC 16-31-3-14.5; IC 16-31-3-20

Affected: IC 16-31-3

Sec. 6. (a) To obtain emergency medical technician-intermediate certification based upon reciprocity, an applicant shall be affiliated with a certified emergency medical technician-intermediate provider organization and be a person who, at the time of applying for reciprocity, meets one (1) of the following requirements:

(1) Possesses a valid certificate or license as an emergency medical technician-intermediate from another state and who successfully passes the emergency medical technician-intermediate practical and written certification examinations as set forth and approved by the commission. Application for certification shall be postmarked or delivered to the agency office within six (6) months after the request for reciprocity.

(2) Has successfully completed a course of training and study equivalent to the material contained in the Indiana emergency medical technician-intermediate training course and successfully completes the written and practical skills certification examinations prescribed by the commission.

(3) Possesses a valid National Registry intermediate certification based on the emergency medical technician-intermediate curriculum approved by the commission.

(b) Notwithstanding subsection (a), any nonresident of Indiana who possesses a certificate or license as an emergency medical technician-intermediate that is valid in another state may apply to the director for temporary certification as an emergency medical technician-intermediate. Upon receipt of a valid application and verification of valid status by the agency, the agency may issue temporary certification that shall be valid for:

(1) the duration of the applicant's current certificate or license; or

(2) a period not to exceed six (6) months from the date that the reciprocity request is approved by the agency;

whichever period of time is shorter. A person receiving temporary certification may apply for full certification using the procedure required in section 1 of this rule. *(Indiana Emergency Medical Services Commission; 836 IAC 4-7.1-6; filed Feb 20, 2003, 8:00 a.m.: 26 IR 2371; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3576; filed Jul 31, 2007, 10:01 a.m.: 20070829-IR-836060011FRA; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)*

## **Rule 8. Paramedic Training**

### **836 IAC 4-8-1 Paramedic training (Repealed)**

Sec. 1. *(Repealed by Indiana Emergency Medical Services Commission; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3579)*

## **Rule 9. Emergency Paramedics; Certification**

### **836 IAC 4-9-1 Student qualifications to enter training**

Authority: IC 16-31-2-7; IC 16-31-3-14; IC 16-31-3-14.5; IC 16-31-3-20

Affected: IC 16-31-3-2

Sec. 1. (a) An applicant for Indiana paramedic training shall meet the following requirements:

- (1) Hold a valid certificate as an emergency medical technician.
- (2) Be at a minimum of eighteen (18) years of age.
- (3) Have a high school diploma or general education diploma.

(b) Individuals who have successfully completed an Indiana basic emergency medical technician course or are accepted for basic reciprocity and have taken the Indiana basic written and practical skills certification examinations may hold a provisional spot in a paramedic course. *(Indiana Emergency Medical Services Commission; 836 IAC 4-9-1; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2757; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3576; filed Jul 31, 2007, 10:01 a.m.: 20070829-IR-836060011FRA; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)*

### **836 IAC 4-9-2 Registered nurses; qualification to enter training**

Authority: IC 16-31-2-7

Affected: IC 16-31-3-2

Sec. 2. (a) A registered nurse can challenge the paramedic course if they meet the following:

- (1) Be a registered nurse in Indiana.
- (2) Be an Indiana certified emergency medical technician.
- (3) Be able to document one (1) year of experience in an emergency department or as a flight nurse with an air ambulance service.
- (4) Hold an advanced cardiac life support certification.
- (5) Hold either an American Heart Association or American Red Cross Health care provider card or equivalent.
- (6) Be able to meet prerequisites required by the commission, the emergency medical technician paramedic curriculum, and the local training institution course.

(b) For successful completion of the paramedic training course, a registered nurse must meet all of the requirements set forth by the training institution for all students or meet the prerequisites as described in subsection (a) and the following:

- (1) May earn credit by written examination for individual modules of the paramedic course.
- (2) Test out of a module to be completed prior to the beginning of that module by completing:
  - (A) the written examination with a passing score; and
  - (B) the practical skills examination with a passing score.

Failure of any module exam will require the students to participate in the entire module.

- (3) Successfully complete the paramedic program comprehensive final examination.
- (4) Demonstrate skill proficiency by completing the paramedic level skills with course proficiency.
- (5) May earn credit of clinical hours by review of the student's past experience in the clinical areas.
- (6) Complete all field internship and required hospital clinical hours.
- (7) Pass the paramedic written and practical skills examinations as approved by the commission.
- (8) Meet general certification requirements in section 3 of this rule.

*(Indiana Emergency Medical Services Commission; 836 IAC 4-9-2; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2757; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3576; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)*

**836 IAC 4-9-2.5 Inactive status for an Indiana certified paramedic**

Authority: IC 16-31-2-7

Affected: IC 16-31-3

Sec. 2.5. (a) A paramedic requesting inactive paramedic status shall be currently certified in Indiana as a paramedic and be an individual who has previously recertified as a paramedic in Indiana at least one (1) time. The individual's certification must be in good standing with the commission at the time inactive status is granted. Applicants for inactive status do not have to be affiliated with a paramedic provider organization. Applicants wanting inactive status shall submit a request in writing to the commission.

(b) If a paramedic wants to keep an active emergency medical technician certification, the paramedic shall meet the requirements set forth in 836 IAC 4.4 [sic., 836 IAC 4-4].

(c) Paramedics on inactive status must collect the following continuing education hours during the inactive period, and the continuing education hours must be reported to the commission prior to the expiration date of the certificate:

(1) Collect and report continuing education requirements listed in section 5(b)(1) through (5)(b)(3) of this rule.

(2) Collect and report twelve (12) additional continuing education hours.

(d) Paramedics with an inactive status wishing to return to active status must meet the following requirements:

(1) Comply with subsection (b) during inactive status.

(2) Be affiliated with an Indiana certified paramedic provider organization or an Indiana certified paramedic supervising hospital by submitting a signed application for advanced life support.

(3) Submit in writing a verified statement attesting to the applicant's competency in skills listed in section 5(b)(5) of this rule signed by the paramedic provider medical director.

Upon completion of these requirements, the emergency medical technician certification will become active. (*Indiana Emergency Medical Services Commission; 836 IAC 4-9-2.5; filed Apr 4, 2002, 9:15 a.m.: 25 IR 2517; readopted filed Jul 29, 2008, 8:50 a.m.: 20080820-IR-836080410RFA; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA*)

**836 IAC 4-9-3 General certification**

Authority: IC 16-31-2-7; IC 16-31-3-14; IC 16-31-3-14.5; IC 16-31-3-20

Affected: IC 4-21.5; IC 16-31-3-14

Sec. 3. (a) An applicant for certification as a paramedic shall meet the following requirements:

(1) Be a certified emergency medical technician.

(2) Be affiliated with a certified paramedic provider organization or a supervising hospital.

(3) Successfully complete the Indiana paramedic training course as approved by the commission and administered by an Indiana certified training institution.

(4) Pass the paramedic written and practical skills examinations as approved by the commission.

(b) The applicant shall do the following:

(1) Apply for certification on forms provided by the agency postmarked within one (1) year of the date of successful completion of the required certification examinations.

(2) Submit verification of all affiliated provider organizations and supervising hospitals.

(c) Certification exemptions identified under 836 IAC 1-1-4 apply to the certification of paramedics.

(d) Paramedics are prohibited from having in their possession, or maintained on board emergency response vehicles, any advanced life support equipment or supplies that have not been approved in writing by the paramedic provider organization medical director.

(e) Paramedics shall:

(1) not perform a procedure for which the emergency medical technician paramedic has not been specifically trained:

(A) in the Indiana emergency medical technician basic and the Indiana emergency medical technician paramedic curriculums; or

(B) that have not been approved by the commission as being within the scope and responsibility of the emergency

- medical technician paramedic;
- (2) not act negligently, recklessly, or in such a manner that endangers the health or safety of emergency patients or the members of the general public;
- (3) comply with the state and federal laws governing the confidentiality of patient medical information;
- (4) not delegate to a less qualified individual any skill that requires a paramedic; and
- (5) comply with the protocols established by the:
  - (A) commission;
  - (B) provider organization; and
  - (C) provider organization's medical director.

*(Indiana Emergency Medical Services Commission; 836 IAC 4-9-3; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2757; filed Feb 20, 2003, 8:00 a.m.: 26 IR 2372; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3577; filed Jul 31, 2007, 10:01 a.m.: 20070829-IR-836060011FRA; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)*

#### **836 IAC 4-9-4 Application for certification; renewal**

Authority: IC 16-31-2-7; IC 16-31-3-14; IC 16-31-3-14.5; IC 16-31-3-20

Affected: IC 16-31-3

Sec. 4. (a) Application for certification as a paramedic shall be made on forms provided by the agency. An applicant shall:

- (1) complete the required forms; and
- (2) submit the forms to the agency.
- (b) All applicants for original certification shall provide evidence of compliance with the requirements for certification.
- (c) Certification as a paramedic shall be valid for two (2) years.

(d) Individuals who have failed to comply with the continuing education requirements shall not exercise any of the rights and privileges nor administer advanced life support services to emergency patients.

(e) If a properly completed renewal application is submitted within one hundred twenty (120) calendar days after the expiration of the certification, together with the required documentation to show that the applicant has completed all required continuing education within the two (2) years prior to the expiration of the certification, and a fifty dollar (\$50) reapplication fee, the certification will be reinstated on the date that the commission staff determines that the required application, documentation, and reapplication fee have been properly submitted. The expiration date will be two (2) years from the expiration of the previous, expired certification.

(f) An individual wanting to reacquire a certification shall complete a paramedic recertification training course and successful completion of state written and practical skills examinations as set forth and approved by the commission. If the individual fails the certification examinations, the person shall retake an entire paramedic training course. *(Indiana Emergency Medical Services Commission; 836 IAC 4-9-4; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2758; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3577; filed Jul 31, 2007, 10:01 a.m.: 20070829-IR-836060011FRA; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; filed Mar 25, 2011, 10:24 a.m.: 20110420-IR-836100361FRA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)*

#### **836 IAC 4-9-5 Continuing education requirements**

Authority: IC 16-31-2-7; IC 16-31-3-14; IC 16-31-3-14.5; IC 16-31-3-20

Affected: IC 16-31-3-8; IC 16-31-3-20

Sec. 5. (a) To renew a certification, a certified paramedic shall submit a report of continuing education every two (2) years that meets or exceeds the minimum requirements in subsection (b).

- (b) An applicant shall report a minimum of seventy-two (72) hours of continuing education consisting of the following:
  - (1) Section IA, forty-eight (48) hours of continuing education through a formal paramedic refresher course as approved by the commission or forty-eight (48) hours of supervising hospital-approved continuing education that includes the following:
    - (A) Sixteen (16) hours in airway, breathing, and cardiology.
    - (B) Eight (8) hours in medical emergencies.

- (C) Six (6) hours in trauma.
- (D) Sixteen (16) hours in obstetrics and pediatrics.
- (E) Two (2) hours in operations.
- (2) Section IB, attach a current copy of cardiopulmonary resuscitation certification for the professional rescuer. The certification expiration date shall be concurrent with the paramedic certification expiration date.
- (3) Section IC, attach a current copy of advanced cardiac life support certification. The certification expiration date shall be concurrent with the paramedic certification expiration date.
- (4) Section II, twenty-four (24) additional hours of emergency medical services related continuing education; twelve (12) of these hours shall be obtained from audit and review. The participation in any course as approved by the commission may be included in this section.
- (5) Section III, skill maintenance (with no specified hour requirement). All skills shall be directly observed by the emergency medical service medical director or emergency medical service educational staff of the supervising hospital either at an in-service or in an actual clinical setting. The observed skills include, but are not limited to, the following:
  - (A) Patient medical assessment and management.
  - (B) Trauma assessment and management.
  - (C) Ventilatory management.
  - (D) Cardiac arrest management.
  - (E) Bandaging and splinting.
  - (F) Medication administration, intravenous therapy, intravenous bolus, and intraosseous therapy.
  - (G) Spinal immobilization.
  - (H) Obstetrics and gynecological scenarios.
  - (I) Communication and documentation.

*(Indiana Emergency Medical Services Commission; 836 IAC 4-9-5; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2758; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3578; filed Jul 31, 2007, 10:01 a.m.: 20070829-IR-836060011FRA; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-836160328RFA)*

**836 IAC 4-9-6 Paramedic certification based upon reciprocity**

Authority: IC 16-31-2-7; IC 16-31-3-14; IC 16-31-3-14.5; IC 16-31-3-20

Affected: IC 16-31-3

Sec. 6. (a) To obtain paramedic certification based upon reciprocity, an applicant shall be affiliated with a certified paramedic provider organization and be a person who, at the time of applying for reciprocity, meets one (1) of the following requirements:

- (1) Possesses a valid certificate or license as a paramedic from another state and who successfully passes the paramedic practical and written certification examinations as set forth and approved by the commission. Application for certification shall be postmarked or delivered to the agency office within six (6) months after the request for reciprocity.
- (2) Has successfully completed a course of training and study equivalent to the material contained in the Indiana paramedic training course and successfully completes the written and practical skills certification examinations prescribed by the commission.
- (3) Possesses a valid National Registry paramedic certification.

(b) Notwithstanding subsection (a), any nonresident of Indiana who possesses a certificate of license as a paramedic that is valid in another state, upon residing at an Indiana address, may apply to the agency for temporary certification as a paramedic. Upon receipt of a valid application and verification of valid status by the agency, the agency may issue temporary certification that shall be valid for:

- (1) the duration of the applicant's current certificate or license; or
- (2) a period not to exceed six (6) months from the date that the reciprocity request is approved by the director;

whichever period of time is shorter. A person receiving temporary certification may apply for full certification using the procedure required in section 1 of this rule. *(Indiana Emergency Medical Services Commission; 836 IAC 4-9-6; filed Jun 30, 2000, 4:18 p.m.: 23 IR 2759; filed Jun 11, 2004, 1:30 p.m.: 27 IR 3578; filed Jul 31, 2007, 10:01 a.m.: 20070829-IR-836060011FRA; readopted filed Jul 29, 2010, 8:07 a.m.: 20100825-IR-836100267RFA; readopted filed Oct 31, 2016, 1:48 p.m.: 20161130-IR-*

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**Rule 10. Penalties**

**836 IAC 4-10-1 Penalties (Repealed)**

Sec. 1. *(Repealed by Indiana Emergency Medical Services Commission; filed Feb 20, 2003, 8:00 a.m.: 26 IR 2372)*

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