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TITLE 804 BOARD OF REGISTRATION FOR ARCHITECTS AND LANDSCAPE ARCHITECTS

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## Final Rule

LSA Document #19-427(F)

## DIGEST

Amends [804 IAC 1.1-2-1](#) to eliminate the requirement that applications for reciprocal registration as an architect or landscape architect be made through the National Council of Architectural Registration Boards (NCARB) or the Council of Landscape Architectural Registration Boards (CLARB). Amends [804 IAC 1.1-2-2](#), [804 IAC 1.1-6-4](#), and [804 IAC 1.1-6-5](#) to make technical corrections and eliminate outdated provisions. Adds [804 IAC 1.1-7-1.1](#) to set out the experience requirements for registration as an architect. Repeals [804 IAC 1.1-6-3](#), [804 IAC 1.1-6-6.1](#), [804 IAC 1.1-6-7](#), [804 IAC 1.1-6-7.1](#), [804 IAC 1.1-6-8](#), [804 IAC 1.1-6-9](#), [804 IAC 1.1-6-11](#), [804 IAC 1.1-7-2](#) through [804 IAC 1.1-7-19](#), and [804 IAC 1.1-7-21](#) through [804 IAC 1.1-7-36](#). Effective 30 days after filing with the Publisher.

[804 IAC 1.1-2-1](#); [804 IAC 1.1-2-2](#); [804 IAC 1.1-6-3](#); [804 IAC 1.1-6-4](#); [804 IAC 1.1-6-5](#); [804 IAC 1.1-6-6.1](#); [804 IAC 1.1-6-7](#); [804 IAC 1.1-6-7.1](#); [804 IAC 1.1-6-8](#); [804 IAC 1.1-6-9](#); [804 IAC 1.1-6-11](#); [804 IAC 1.1-7-1.1](#); [804 IAC 1.1-7-2](#); [804 IAC 1.1-7-3](#); [804 IAC 1.1-7-4](#); [804 IAC 1.1-7-5](#); [804 IAC 1.1-7-6](#); [804 IAC 1.1-7-7](#); [804 IAC 1.1-7-8](#); [804 IAC 1.1-7-9](#); [804 IAC 1.1-7-10](#); [804 IAC 1.1-7-11](#); [804 IAC 1.1-7-12](#); [804 IAC 1.1-7-13](#); [804 IAC 1.1-7-14](#); [804 IAC 1.1-7-15](#); [804 IAC 1.1-7-16](#); [804 IAC 1.1-7-17](#); [804 IAC 1.1-7-18](#); [804 IAC 1.1-7-19](#); [804 IAC 1.1-7-21](#); [804 IAC 1.1-7-22](#); [804 IAC 1.1-7-23](#); [804 IAC 1.1-7-24](#); [804 IAC 1.1-7-24.1](#); [804 IAC 1.1-7-25](#); [804 IAC 1.1-7-26](#); [804 IAC 1.1-7-27](#); [804 IAC 1.1-7-28](#); [804 IAC 1.1-7-29](#); [804 IAC 1.1-7-30](#); [804 IAC 1.1-7-31](#); [804 IAC 1.1-7-32](#); [804 IAC 1.1-7-33](#); [804 IAC 1.1-7-33.1](#); [804 IAC 1.1-7-34](#); [804 IAC 1.1-7-35](#); [804 IAC 1.1-7-36](#)

SECTION 1. [804 IAC 1.1-2-1](#) IS AMENDED TO READ AS FOLLOWS:

**[804 IAC 1.1-2-1](#) Applications****Authority:** [IC 25-4-1-3](#); [IC 25-4-2](#)**Affected:** [IC 25-4-1](#); [IC 25-4-2-4](#); [IC 25-4-2-6](#)

Sec. 1. (a) In keeping with the purpose of [IC 25-4-1](#) and [IC 25-4-2](#), an application for original registration will be accepted by the board from any person desiring to engage in the practice of architecture or **landscape architecture** or use the title of **"architect"** or **"landscape architect"** in Indiana.

(b) Reciprocity registration shall be as follows:

(1) For an architect, a person who is currently a licensed architect in good standing in another state or territory of the United States, foreign country, or province and who wishes to be considered for registration in Indiana ~~will be required to~~ **may** apply through NCARB. It shall be the responsibility of the applicant to ensure that NCARB furnishes the record to the board. ~~and no reciprocal application will be considered in the absence of the NCARB record or its equivalent.~~

(2) For a landscape architect, a person who is currently a licensed or certified landscape architect in good standing in another state or jurisdiction and who wishes to be considered for registration in Indiana ~~will be required to~~ **may** apply through CLARB. It shall be the responsibility of the applicant to ensure that CLARB furnishes the record to the board and to request an application from the Indiana board. ~~No reciprocal application will be considered in the absence of the CLARB record or its equivalent.~~

(c) All applications shall be made on forms prescribed by the board. The application form shall be completed in accordance with instructions furnished with it. An application form shall be considered incomplete if all information is not furnished. The applicant shall be given notice of omissions or deficiencies, and, if the information required is not provided by the applicant within six (6) months of the notice, the application will be terminated.

~~(d) Applications for registration of landscape architects other than by reciprocity shall be received ninety (90) calendar days prior to the applicable examination date.~~

~~(e)~~ **(d)** All materials in support of any application that are not in English must be fully translated into English, and the translation must be certified in an appropriate fashion.

*(Board of Registration for Architects and Landscape Architects; [804 IAC 1.1-2-1](#); filed Mar 25, 1980, 9:15 a.m.: 3*

IR 950; filed Jan 8, 1982, 10:10 a.m.: 5 IR 388; filed May 24, 1982, 8:45 a.m.: 5 IR 1403; filed Sep 22, 1983, 3:30 p.m.: 6 IR 2411; filed Nov 14, 1985, 8:39 a.m.: 9 IR 754; filed Jan 23, 1997, 3:00 p.m.: 20 IR 1589; readopted filed May 10, 2001, 2:40 p.m.: 24 IR 3235; readopted filed Oct 4, 2007, 3:37 p.m.: [20071031-IR-804070042RFA](#); readopted filed Nov 25, 2013, 9:19 a.m.: [20131225-IR-804130276RFA](#); readopted filed Nov 26, 2019, 3:41 p.m.: [20191225-IR-804190181RFA](#); filed Jan 13, 2020, 2:07 p.m.: [20200212-IR-804190427FRA](#))

SECTION 2. [804 IAC 1.1-2-2](#) IS AMENDED TO READ AS FOLLOWS:

**[804 IAC 1.1-2-2](#) Landscape architects; experience requirements**

**Authority:** [IC 25-4-1-3](#)

**Affected:** [IC 25-4-2-1](#); [IC 25-4-2-3](#)

Sec. 2. (a) This section establishes the actual practical experience requirements under [IC 25-4-2-3\(a\)\(2\)\(B\)](#) and [IC 25-4-2-3\(a\)\(6\)](#) for applicants for registration as a landscape architect. Subsection (b) establishes the requirements for [IC 25-4-2-3\(a\)\(2\)\(B\)](#) as an alternative to graduation from an accredited curriculum of landscape architecture presented by a college or school approved by the board. Subsections (c) through (i) ~~establishes~~ **(g) establish** the requirements for [IC 25-4-2-3\(a\)\(6\)](#).

(b) Experience of a grade and character satisfactory to the board, which would be used in lieu of an accredited degree in landscape architecture ~~as follows:~~ **includes the following:**

- (1) Work under the direct supervision of a registered landscape architect, which falls within the scope of the services described in the definition of landscape architecture found in [IC 25-4-2-1\(b\)](#). ~~and~~
- (2) Has attained before January 1, 2003, at least eight (8) years of satisfactory experience as described in subdivision (1).

(c) Before January 1, 2003, experience of a grade and character satisfactory to the board to be used in combination with an accredited degree in landscape architecture, and satisfactorily passing the LARE in order to establish licensure as a registered landscape architect, consists of all work which falls within the scope of the services described in the definition of landscape architecture found in [IC 25-4-2-1](#). Applicants who accrue experience allowed under this subsection will not lose credit for that experience even if their applications are filed after December 31, 2002.

(d) After December 31, 2002, experience of a grade and character satisfactory to the board to be used in combination with an accredited degree in landscape architecture, and satisfactorily passing the LARE in order to establish licensure as a registered landscape architect, includes the following:

- (1) Work in a landscape architecture firm or other locations under the direct supervision of a registered landscape architect.
- (2) Teaching landscape architecture in an accredited program.
- (3) Work in an architect's office, under a registered landscape architect or architect.
- (4) Work in an engineer's office, under a registered landscape architect or professional engineer.
- (5) Work in a land surveyor's office, under a registered landscape architect or land surveyor.
- (6) Work in a government agency's office, under a registered landscape architect, registered professional engineer, registered architect, registered land surveyor, or planner certified by the American Institute of City Planners.

(e) The work performed under subsection (d)(1) through (d)(6) must:

- (1) be within the scope of the services described in the definition of landscape architecture found in [IC 25-4-2-1](#); and
- (2) cover work as addressed in the definition of landscape architecture in [IC 25-4-2-1\(b\)](#).

~~(f) Applicants who were admitted to the landscape architect examination on an application filed before July 1, 2000, shall not be required to obtain the three (3) year experience required by [IC 25-4-2-3\(a\)\(6\)](#) and by subsections (e) or (d).~~

~~(g) Applicants who were admitted to the landscape architect examination on an application filed after June 30, 2000, shall be required to obtain the three (3) year experience required by [IC 25-4-2-3\(a\)\(6\)](#) and by subsection (e) or (d).~~

~~(f)~~ **(f)** A maximum of twelve (12) months of actual practical experience as listed in subsection (d) may be acquired prior to receiving an accredited degree in landscape architecture. An applicant for registration as a landscape architect must acquire a minimum of two (2) years of actual practical experience after having graduated with an accredited degree from a school or college of landscape architecture in a setting described in subsection (d). This subsection does not apply to individuals who take the examination without a degree as allowed by subsection (b) and [IC 25-4-2-3\(a\)\(2\)\(B\)](#).

~~(g)~~ **(g)** One (1) year of the minimum three (3) years of practical experience must be obtained in settings described in ~~subsections~~ **subsection** (d)(1) or (d)(3) through (d)(6).

*(Board of Registration for Architects and Landscape Architects; [804 IAC 1.1-2-2](#); filed Mar 25, 1980, 9:15 a.m.: 3 IR 950; filed Jan 8, 1982, 10:10 a.m.: 5 IR 389; filed May 24, 1982, 8:45 a.m.: 5 IR 1404; filed Sep 22, 1983, 3:30 p.m.: 6 IR 2411; filed Nov 14, 1985, 8:39 a.m.: 9 IR 755; filed Sep 16, 1987, 9:15 a.m.: 11 IR 789; filed Jan 22, 1990, 5:00 p.m.: 13 IR 1051; readopted filed May 10, 2001, 2:40 p.m.: 24 IR 3235; filed Jan 24, 2002, 12:05 p.m.: 25 IR 1904; readopted filed Oct 4, 2007, 3:37 p.m.: [20071031-IR-804070042RFA](#); readopted filed Nov 25, 2013, 9:19 a.m.: [20131225-IR-804130276RFA](#); readopted filed Nov 26, 2019, 3:41 p.m.: [20191225-IR-804190181RFA](#); filed Jan 13, 2020, 2:07 p.m.: [20200212-IR-804190427FRA](#))*

SECTION 3. [804 IAC 1.1-6-4](#) IS AMENDED TO READ AS FOLLOWS:

#### **[804 IAC 1.1-6-4](#) Architect examination; content**

**Authority:** [IC 25-4-1-3](#); [IC 25-4-1-9](#)

**Affected:** [IC 25-4-1-9](#)

Sec. 4. ~~(a)~~ The architect examination shall ~~consist of~~ **include** the following ~~divisions~~: **subjects**:

- ~~(1) Pre-design.~~ **Practice management.**
- ~~(2) Site planning.~~ **Project management.**
- ~~(3) Building planning.~~ **Programming and analysis.**
- ~~(4) Building technology.~~ **Project planning and design.**
- ~~(5) General structures.~~ **Project development and documentation.**
- ~~(6) Lateral forces.~~ **Construction and evaluation.**
- ~~(7) Mechanical and electrical.~~
- ~~(8) Materials and methods.~~
- ~~(9) Construction documents and services.~~

~~(b) An applicant who failed the written part of what was formerly known as Division B prior to January 1, 1997, shall have to pass the entire division designated as site planning.~~

*(Board of Registration for Architects and Landscape Architects; [804 IAC 1.1-6-4](#); filed Aug 3, 1989, 9:30 a.m.: 12 IR 2281; filed Jan 23, 1997, 3:00 p.m.: 20 IR 1590; readopted filed May 10, 2001, 2:40 p.m.: 24 IR 3235; readopted filed Oct 4, 2007, 3:37 p.m.: [20071031-IR-804070042RFA](#); readopted filed Nov 25, 2013, 9:19 a.m.: [20131225-IR-804130276RFA](#); readopted filed Nov 26, 2019, 3:41 p.m.: [20191225-IR-804190181RFA](#); filed Jan 13, 2020, 2:07 p.m.: [20200212-IR-804190427FRA](#))*

SECTION 4. [804 IAC 1.1-6-5](#) IS AMENDED TO READ AS FOLLOWS:

#### **[804 IAC 1.1-6-5](#) Landscape architect examination; content**

**Authority:** [IC 25-4-1-3](#); [IC 25-4-2-4](#)

**Affected:** [IC 25-4-2-4](#)

Sec. 5. ~~(a)~~ The landscape architect examination shall ~~consist of~~ **include** the following ~~tests as of January 1, 1999~~: **subjects**:

- ~~(1) Section A. Legal and administrative aspects of practice.~~ **Project and construction management.**
- ~~(2) Section B. Analytical aspects of practice.~~ **Inventory and analysis.**
- ~~(3) Section C. Planning and site Design.~~
- ~~(4) Section D. Structural considerations and materials and methods of construction.~~

~~(5) Section E: (4) Grading, drainage, and storm water management: construction documentation.~~

~~(b) An applicant who failed what was formerly known as Test 2 or 7 prior to January 1, 1997, shall have to pass the analytical aspects of the practice test.~~

~~(c) An applicant who failed either what was known as the conceptualization and communication test or what was known as the design synthesis test prior to January 1, 1999, shall have to pass the planning and site design test.~~

*(Board of Registration for Architects and Landscape Architects; [804 IAC 1.1-6-5](#); filed Aug 3, 1989, 9:30 a.m.: 12 IR 2281; filed Jan 22, 1990, 5:00 p.m.: 13 IR 1053; filed Jan 24, 1992, 11:30 a.m.: 15 IR 1011; filed Jan 23, 1997, 3:00 p.m.: 20 IR 1590; filed Jan 22, 2001, 9:24 a.m.: 24 IR 1651; readopted filed May 10, 2001, 2:40 p.m.: 24 IR 3235; readopted filed Oct 4, 2007, 3:37 p.m.: [20071031-IR-804070042RFA](#); readopted filed Nov 25, 2013, 9:19 a.m.: [20131225-IR-804130276RFA](#); readopted filed Nov 26, 2019, 3:41 p.m.: [20191225-IR-804190181RFA](#); filed Jan 13, 2020, 2:07 p.m.: [20200212-IR-804190427FRA](#))*

SECTION 5. [804 IAC 1.1-7-1.1](#) IS ADDED TO READ AS FOLLOWS:

**[804 IAC 1.1-7-1.1](#) Experience requirements**

Authority: [IC 25-4-1-3](#)

Affected: [IC 25-4-1-6](#); [IC 25-4-1-7.5](#)

**Sec. 1.1. An applicant shall complete an intern development program that includes a minimum of three thousand seven hundred forty (3,740) hours of experience. As used in this rule, "intern development program" means a program that meets the requirements of the architectural experience program described in the NCARB Architectural Experience Program Guidelines, pages 7 through 29, published by NCARB and dated July 2019.\***

**\*This document is incorporated by reference. Copies may be obtained from NCARB, [www.ncarb.org](http://www.ncarb.org), or are available for review at the Indiana Professional Licensing Agency, Indiana Government Center South, 402 West Washington Street, Room W072, Indianapolis, Indiana 46204.**

*(Board of Registration for Architects and Landscape Architects; [804 IAC 1.1-7-1.1](#); filed Jan 13, 2020, 2:07 p.m.: [20200212-IR-804190427FRA](#))*

SECTION 6. THE FOLLOWING ARE REPEALED: [804 IAC 1.1-6-3](#); [804 IAC 1.1-6-6.1](#); [804 IAC 1.1-6-7](#); [804 IAC 1.1-6-7.1](#); [804 IAC 1.1-6-8](#); [804 IAC 1.1-6-9](#); [804 IAC 1.1-6-11](#); [804 IAC 1.1-7-2](#); [804 IAC 1.1-7-3](#); [804 IAC 1.1-7-4](#); [804 IAC 1.1-7-5](#); [804 IAC 1.1-7-6](#); [804 IAC 1.1-7-7](#); [804 IAC 1.1-7-8](#); [804 IAC 1.1-7-9](#); [804 IAC 1.1-7-10](#); [804 IAC 1.1-7-11](#); [804 IAC 1.1-7-12](#); [804 IAC 1.1-7-13](#); [804 IAC 1.1-7-14](#); [804 IAC 1.1-7-15](#); [804 IAC 1.1-7-16](#); [804 IAC 1.1-7-17](#); [804 IAC 1.1-7-18](#); [804 IAC 1.1-7-19](#); [804 IAC 1.1-7-21](#); [804 IAC 1.1-7-22](#); [804 IAC 1.1-7-23](#); [804 IAC 1.1-7-24](#); [804 IAC 1.1-7-24.1](#); [804 IAC 1.1-7-25](#); [804 IAC 1.1-7-26](#); [804 IAC 1.1-7-27](#); [804 IAC 1.1-7-28](#); [804 IAC 1.1-7-29](#); [804 IAC 1.1-7-30](#); [804 IAC 1.1-7-31](#); [804 IAC 1.1-7-32](#); [804 IAC 1.1-7-33](#); [804 IAC 1.1-7-33.1](#); [804 IAC 1.1-7-34](#); [804 IAC 1.1-7-35](#); [804 IAC 1.1-7-36](#).

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