

Notice of Intent to Adopt a Rule

LSA Document #18-408

Under [IC 4-22-2-23](#), the Department of Workforce Development intends to adopt a rule concerning the following:

OVERVIEW: Amends [646 IAC 5-1-3](#) concerning definition of "approved training". Amends [646 IAC 5-1-4](#) concerning definition of "employee". Amends [646 IAC 5-2-1](#) concerning content of quarterly wage and employment reports required by the department. Amends [646 IAC 5-2-2](#) concerning filing of reports. Amends [646 IAC 5-2-3](#) concerning requirement of nothing to report. Amends [646 IAC 5-2-4](#) concerning estimation of wages. Amends [646 IAC 5-2-5](#) concerning unemployment contribution rates. Amends [646 IAC 5-2-6](#) concerning merit rate process. Amends [646 IAC 5-2-7](#) concerning transfers of Indiana operations. Amends [646 IAC 5-2-8](#) regarding calculation and payment of contributions. Amends [646 IAC 5-2-9](#) regarding accelerated payment of contributions under Schedule "A". Amends [646 IAC 5-2-11](#) regarding termination or transfer of business. Amends [646 IAC 5-2-15](#) regarding department notices to employers. Adds [646 IAC 5-2-17](#) regarding payments to the department. Amends [646 IAC 5-3-8](#) regarding seasonal employment wage reporting. Amends [646 IAC 5-5-4](#) regarding minor child or spouse employed in family business. Amends [646 IAC 5-6-5](#) regarding payments to corporate officers, directors, and members of a board of directors. Amends [646 IAC 5-7-2](#) regarding separating and base period employer notices and protests. Amends [646 IAC 5-8-2](#) regarding leave of absence. Amends [646 IAC 5-8-3](#) regarding voluntary quit (general). Amends [646 IAC 5-8-4](#) regarding voluntary quit (good cause). Amends [646 IAC 5-8-6](#) regarding discharge (breach of duty). Amends [646 IAC 5-9-2](#) regarding reporting requirements. Amends [646 IAC 5-9-3](#) regarding effort to secure full-time work. Amends [646 IAC 5-9-4](#) regarding report of job search. Amends [646 IAC 5-10-1](#) regarding conduct of claims adjudicators. Amends [646 IAC 5-10-2](#) regarding request for hearing before administrative law judge; notice of hearing. Amends [646 IAC 5-10-6](#) regarding continuances and dismissals. Amends [646 IAC 5-10-7](#) regarding withdrawal of appeal. Amends [646 IAC 5-10-8](#) regarding decision of administrative law judge. Amends [646 IAC 5-10-9](#) regarding request for appeal to the review board. Amends [646 IAC 5-10-10](#) regarding conduct of members of the review board. Amends [646 IAC 5-10-13](#) regarding witnesses, subpoenas, and limitation. Amends [646 IAC 5-10-15](#) regarding translations. Amends [646 IAC 5-10-18](#) regarding representation before an administrative law judge or the review board. Amends [646 IAC 5-10-19](#) regarding service of notice and computation of time. Amends [646 IAC 5-10-20](#) regarding pleadings and forms. Repeals [646 IAC 5-10-22](#). Amends [646 IAC 5-10-24](#) regarding telephone hearings. Amends [646 IAC 5-10-25](#) regarding proceedings before liability administrative law judge. Amends [646 IAC 5-11-5](#) regarding claims for benefits. Amends [646 IAC 5-12-3](#) regarding reciprocal coverage election approval. Amends [646 IAC 5-12-6](#) regarding effective period of elections. Questions and comments concerning the proposed rules may be sent to the Small Business Regulatory Coordinator for this rule. Effective March 30, 2019. Statutory authority: [IC 22-4-10-1](#); [IC 22-4-13.3-7](#); [IC 22-4-18-1](#); [IC 22-4.1-3-3](#).

For purposes of [IC 4-22-2-28.1](#), the Small Business Regulatory Coordinator for this rule is:

Elizabeth Burden Polleys
Indiana Department of Workforce Development
10 North Senate Avenue
Indianapolis, IN 46204
(317) 234-8370
epolleys@dwd.in.gov

For purposes of [IC 4-22-2-28.1](#), the Small Business Ombudsman designated by [IC 5-28-17-6](#) is:

Katelyn Colclazier
Small Business Ombudsman
Indiana Economic Development Corporation
One North Capitol, Suite 700
Indianapolis, IN 46204
(317) 431-1560
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Resources available to regulated entities through the small business ombudsman include the ombudsman's duties stated in [IC 5-28-17-6](#), specifically [IC 5-28-17-6\(9\)](#), investigating and attempting to resolve any matter regarding compliance by a small business with a law, rule, or policy administered by a state agency, either as a party to a proceeding or as a mediator.

