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**TITLE 812 INDIANA AUCTIONEER COMMISSION**

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**Final Rule**

LSA Document #08-757(F)

**DIGEST**

Amends [812 IAC 1-1-2](#) concerning time for holding examinations. Amends [812 IAC 1-1-3](#) concerning receipt of application before examination and examination fee. Amends [812 IAC 1-1-41](#) concerning records and accounts for auction house licensee and auction company licensee. Amends [812 IAC 1-1-43](#) concerning violations for professional incompetence. Amends [812 IAC 3-1-1](#) concerning continuing education requirements. Amends [812 IAC 3-1-1.1](#) concerning core subjects as elective credit. Amends [812 IAC 3-1-6](#) regarding approved auctioneer continuing education sponsors. Amends [812 IAC 3-1-10](#) concerning renewal applications. Amends [812 IAC 3-1-11](#) concerning failure to meet continuing education requirements. Amends [812 IAC 3-1-13](#) concerning requirements for reinstating an active license. Repeals [812 IAC 1-1-5](#), [812 IAC 1-1-6](#), [812 IAC 1-1-36](#), and [812 IAC 1-1-42](#). Effective 30 days after filing with the Publisher.

[812 IAC 1-1-2](#); [812 IAC 1-1-3](#); [812 IAC 1-1-5](#); [812 IAC 1-1-6](#); [812 IAC 1-1-36](#); [812 IAC 1-1-41](#); [812 IAC 1-1-42](#); [812 IAC 1-1-43](#); [812 IAC 3-1-1](#); [812 IAC 3-1-1.1](#); [812 IAC 3-1-6](#); [812 IAC 3-1-10](#); [812 IAC 3-1-11](#); [812 IAC 3-1-13](#)

SECTION 1. [812 IAC 1-1-2](#) IS AMENDED TO READ AS FOLLOWS:

**[812 IAC 1-1-2](#) Time for holding examinations; individual examinations not permitted****Authority:** [IC 25-6.1-2-5](#)**Affected:** [IC 25-6.1-2-5](#)

Sec. 2. Examinations will be held ~~on the second Wednesday of March, July and November of each year in Indianapolis, Indiana and at such other time~~ **times** and places as the commission may direct. Individual examinations are not permitted.

*(Indiana Auctioneer Commission; Rule 3; filed Oct 7, 1977, 3:25 p.m.: Rules and Regs. 1978, p. 166; readopted filed May 22, 2001, 9:57 a.m.: 24 IR 3236; readopted filed Jul 19, 2007, 1:00 p.m.: [20070808-IR-812070044RFA](#); filed Jul 31, 2009, 8:37 a.m.: [20090826-IR-812080757FRA](#))*

SECTION 2. [812 IAC 1-1-3](#) IS AMENDED TO READ AS FOLLOWS:

**[812 IAC 1-1-3](#) Receipt of application before examination; fee; failure to appear at examination****Authority:** [IC 25-6.1-2-5](#)**Affected:** [IC 25-6.1-3-2](#)

Sec. 3. ~~The completed application forms for examination and licensure as an auctioneer together with the thirty-five (35) dollars non-refundable examination fee fees under section 35(a)(1) and 35(a)(6) of this rule shall be received in the office of the commission at least thirty (30) seven (7) business days prior to before~~ an examination date. The applicant will be advised of the time and place of the examination upon receipt of the completed application. If the applicant does not appear at the initial examination for which he **or she** has been scheduled, the applicant will be rescheduled for the following scheduled examination. If the applicant fails to appear for the following scheduled examination, the application and fee shall be forfeited.

*(Indiana Auctioneer Commission; Rule 4; filed Oct 7, 1977, 3:25 p.m.: Rules and Regs. 1978, p. 166; filed Mar 21, 1988, 1:30 p.m.: 11 IR 2869; errata, 11 IR 3921; readopted filed May 22, 2001, 9:57 a.m.: 24 IR 3236; readopted filed Jul 19, 2007, 1:00 p.m.: [20070808-IR-812070044RFA](#); filed Jul 31, 2009, 8:37 a.m.: [20090826-IR-812080757FRA](#))*

SECTION 3. [812 IAC 1-1-41](#) IS AMENDED TO READ AS FOLLOWS:

**[812 IAC 1-1-41](#) Auction company; auction house; records and accounts**

Authority: [IC 25-6.1-2-5](#)

Affected: [IC 25-6.1-6-3](#)

Sec. 41. Each auction company licensee and auction house licensee, in addition to the requirements under [IC 25-6.1-6-3](#), shall keep and maintain for a period of not less than ~~two (2)~~ **four (4)** years the:

- (1) name;
- (2) license number;
- (3) address; and
- (4) date of auction sale;

of all auctioneers employed to conduct ~~such~~ **the** auctions.

(Indiana Auctioneer Commission; [812 IAC 1-1-41](#); filed Apr 2, 1993, 5:00 p.m.: 16 IR 1952; readopted filed May 22, 2001, 9:57 a.m.: 24 IR 3236; readopted filed Jul 19, 2007, 1:00 p.m.: [20070808-IR-812070044RFA](#); filed Jul 31, 2009, 8:37 a.m.: [20090826-IR-812080757FRA](#))

SECTION 4. [812 IAC 1-1-43](#) IS AMENDED TO READ AS FOLLOWS:

**[812 IAC 1-1-43](#) Violations; professional incompetence**

Authority: [IC 25-6.1-2-5](#)

Affected: [IC 25-1-11](#)

Sec. 43. Violations of sections 13, 14, 16, 16.1, 19 through 34, and 38 through 43 of this rule shall be considered professional incompetence under ~~[IC 25-6.1-4-1.1](#)~~ [IC 25-1-11](#) **et seq.**

(Indiana Auctioneer Commission; [812 IAC 1-1-43](#); filed Apr 2, 1993, 5:00 p.m.: 16 IR 1952; readopted filed May 22, 2001, 9:57 a.m.: 24 IR 3236; readopted filed Jul 19, 2007, 1:00 p.m.: [20070808-IR-812070044RFA](#); filed Jul 31, 2009, 8:37 a.m.: [20090826-IR-812080757FRA](#))

SECTION 5. [812 IAC 3-1-1](#) IS AMENDED TO READ AS FOLLOWS:

**[812 IAC 3-1-1](#) Continuing education requirements**

Authority: [IC 25-6.1-2-5](#)

Affected: [IC 25-1-11](#); [IC 25-6.1-9-1](#)

Sec. 1. (a) As a prerequisite to renewal of an auctioneer license, the licensee shall satisfactorily complete ~~twelve (12)~~ **sixteen (16)** hours of continuing education from an auctioneer continuing education course sponsor approved by the commission, which must be obtained during the ~~two (2)~~ **four (4)** year licensure period ending February 28 of every ~~even-numbered~~ **fourth** year. ~~No~~ **Not** more than eight (8) hours of continuing education may be acquired during any one (1) day.

(b) Notwithstanding subsection (a), continuing education credit may be granted to an individual for instructing an auctioneer continuing education course. One (1) hour of continuing education credit may be earned per one (1) hour taught. ~~No~~ **Not** more than four (4) hours of continuing education credit accumulated in this manner may be applied toward license renewal requirements. Instructors of auctioneer continuing education courses may not receive credit for repeated courses.

(c) A licensee is not entitled to continuing education credit for any classroom hours that were used for required precensure education under [812 IAC 2-1](#).

(d) A licensee who attends the same continuing education course more than once in the same ~~two (2)~~ **four (4)** year license period is entitled to continuing education credit for that course only once.

(e) Multimedia instruction must take place in a classroom setting with a qualified instructor present throughout the duration of the educational offering.

(f) Correspondence courses do not qualify for continuing education credit.

(g) The commission may **do the following**:

**(1)** Verify any information concerning continuing education that is submitted by the licensee as evidence supporting the course information. ~~The commission may~~

**(2)** Require licensees to provide information regarding the continuing education hours claimed on the individual's renewal. Failure to do so may lead to disciplinary action as provided for in [IC 25-1-11](#).

(h) It is the responsibility of each licensee to retain evidence to support the courses taken **by the licensee** for a period of ~~twenty-four (24) months~~ **five (5) years** after the end of the renewal period for which the renewal application is submitted **and the continuing education hours are claimed** to the commission. These records shall include one (1) or more of the following:

- (1) Course attendance verification by the sponsor.
- (2) Certificates of course completion.
- (3) Continuing education attendance history by a third party.
- (4) Other evidence of support and justification.

*(Indiana Auctioneer Commission; [812 IAC 3-1-1](#); filed Jul 3, 1996, 5:00 p.m.: 19 IR 3095; filed Sep 17, 1998, 3:50 p.m.: 22 IR 453; readopted filed Jul 18, 2002, 12:24 p.m.: 25 IR 4221; readopted filed Sep 26, 2008, 10:48 a.m.: [20081015-IR-812080335RFA](#); filed Jul 31, 2009, 8:37 a.m.: [20090826-IR-812080757FRA](#))*

SECTION 6. [812 IAC 3-1-1.1](#) IS AMENDED TO READ AS FOLLOWS:

**[812 IAC 3-1-1.1](#) Core subjects as elective credits**

**Authority:** [IC 25-6.1-2-5](#)

**Affected:** [IC 25-1-11](#); [IC 25-6.1-9-1](#)

Sec. 1.1. When the licensee obtains more than the required six (6) hours of continuing education in subjects listed in [IC 25-6.1-9-1\(b\)\(2\)](#) **[IC 25-6.1-9-1\(b\)\(1\)](#)** as core subjects, the licensee may count the excess hours toward meeting the ~~six (6)~~ **ten (10)** hour elective subject requirement in [IC 25-6.1-9-1\(b\)\(2\)](#).

*(Indiana Auctioneer Commission; [812 IAC 3-1-1.1](#); filed Sep 17, 1998, 3:50 p.m.: 22 IR 453; readopted filed Jul 18, 2002, 12:24 p.m.: 25 IR 4221; readopted filed Sep 26, 2008, 10:48 a.m.: [20081015-IR-812080335RFA](#); filed Jul 31, 2009, 8:37 a.m.: [20090826-IR-812080757FRA](#))*

SECTION 7. [812 IAC 3-1-6](#) IS AMENDED TO READ AS FOLLOWS:

**[812 IAC 3-1-6](#) Approved auctioneer continuing education sponsor; certificate requirements**

**Authority:** [IC 25-6.1-2-5](#)

**Affected:** [IC 25-6.1](#)

Sec. 6. (a) Upon completion of a continuing education course, the approved auctioneer continuing education sponsor shall provide all attendees a course completion certificate that must include the following information:

- (1) The name of the participant.
- (2) The license number of the participant.
- (3) The name, address, and signature of the sponsor.
- (4) The course title.
- (5) The course topic, if not reflected in the course title.
- (6) The date and location of the course.
- (7) The number of approved actual course hours.

(b) Licensees **The approved auctioneer continuing education sponsors** must retain the certificates described in subsection (a) for at least ~~two (2)~~ **five (5)** years after the end of the ~~two (2)~~ **four (4)** year renewal period in which the course was taken.

(Indiana Auctioneer Commission; [812 IAC 3-1-6](#); filed Jul 3, 1996, 5:00 p.m.: 19 IR 3096; readopted filed Jul 18, 2002, 12:24 p.m.: 25 IR 4221; readopted filed Sep 26, 2008, 10:48 a.m.: [20081015-IR-812080335RFA](#); filed Jul 31, 2009, 8:37 a.m.: [20090826-IR-812080757FRA](#))

SECTION 8. [812 IAC 3-1-10](#) IS AMENDED TO READ AS FOLLOWS:

**[812 IAC 3-1-10](#) Renewal applications**

Authority: [IC 25-6.1-2-5](#)

Affected: [IC 25-1-11](#); [IC 25-6.1-9](#)

Sec. 10. (a) An applicant for license renewal shall certify on the application that the applicant has complied with the continuing education requirements under [IC 25-6.1-9](#) and this article.

(b) The commission may request **the following**:

- (1) Verification of any information submitted by the applicant. ~~and may request~~
- (2) The applicant to submit evidence supporting the course credit claimed.

~~(c) It is the responsibility of each licensee to retain course attendance verification to support the courses taken by the licensee for two (2) years after the end of the biennial period for which the continuing education is claimed.~~

~~(d)~~ (c) The commission may request applicants to prove information as provided in ~~subsection (e)~~ **section 1(h) of this rule** in order to verify continuing education hours claimed in the application. Failure to do so shall subject a licensee to the sanctions provided for under [IC 25-1-11](#).

(Indiana Auctioneer Commission; [812 IAC 3-1-10](#); filed Jul 3, 1996, 5:00 p.m.: 19 IR 3097; readopted filed Jul 18, 2002, 12:24 p.m.: 25 IR 4221; readopted filed Sep 26, 2008, 10:48 a.m.: [20081015-IR-812080335RFA](#); filed Jul 31, 2009, 8:37 a.m.: [20090826-IR-812080757FRA](#))

SECTION 9. [812 IAC 3-1-11](#) IS AMENDED TO READ AS FOLLOWS:

**[812 IAC 3-1-11](#) Failure to meet continuing education provisions**

Authority: [IC 25-6.1-2-5](#)

Affected: [IC 25-6.1-3-2](#)

Sec. 11. (a) A licensee who does not obtain the required number of continuing education hours during a ~~two~~ (2) **four (4)** year licensure period may cure that deficiency by taking them in the next licensure period. However, the license shall not be renewed until the necessary hours are obtained. An individual whose license has lapsed longer than one (1) year is governed by [IC 25-6.1-3-2](#)(i).

(b) Continuing education hours obtained to cure a deficiency in a prior licensure period shall not be double-counted by also being credited toward the hours required for license renewal at the conclusion of the current licensure period.

(Indiana Auctioneer Commission; [812 IAC 3-1-11](#); filed Jul 3, 1996, 5:00 p.m.: 19 IR 3097; readopted filed Jul 18, 2002, 12:24 p.m.: 25 IR 4221; readopted filed Sep 26, 2008, 10:48 a.m.: [20081015-IR-812080335RFA](#); filed Jul 31, 2009, 8:37 a.m.: [20090826-IR-812080757FRA](#))

SECTION 10. [812 IAC 3-1-13](#) IS AMENDED TO READ AS FOLLOWS:

**[812 IAC 3-1-13](#) Reinstatement of inactive license; requirements**

Authority: [IC 25-6.1-2-5](#)

Affected: [IC 25-6.1](#)

Sec. 13. In order to reinstate an inactive license at any time during the licensure period, the licensee must have completed ~~twelve (12)~~ **sixteen (16)** actual hours of continuing education from course sponsors approved by the commission.

(Indiana Auctioneer Commission; [812 IAC 3-1-13](#); filed Jul 3, 1996, 5:00 p.m.: 19 IR 3097; readopted filed Jul 18, 2002, 12:24 p.m.: 25 IR 4221; readopted filed Sep 26, 2008, 10:48 a.m.: [20081015-IR-812080335RFA](#); filed Jul 31, 2009, 8:37 a.m.: [20090826-IR-812080757FRA](#))

SECTION 11. THE FOLLOWING ARE REPEALED: [812 IAC 1-1-5](#); [812 IAC 1-1-6](#); [812 IAC 1-1-36](#); [812 IAC 1-1-42](#).

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