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STATE OF INDIANA  
EXECUTIVE DEPARTMENT  
INDIANAPOLIS

**EXECUTIVE ORDER: 08-02**

**FOR: CONTINUATION OF THE INDIANA COMMISSION ON COMMUNITY SERVICE AND VOLUNTEERISM**

TO ALL TO WHOM THESE PRESENTS MAY COME, GREETINGS:

**WHEREAS**, the future success and strength of the State rely upon the interaction of Indiana's citizens, communities, and enterprises and;

**WHEREAS**, volunteerism and community service are recognized as a means to empower citizens in their own communities and to further State and community problem-solving; and

**WHEREAS**, community service is an avenue for addressing many of the State's unmet educational, human, public safety, and environmental needs and has revealed new options for enhancing the quality of life for all Indiana residents; and renews the ethic of civic responsibility and service in the state and the nation; and

**WHEREAS**, the National and Community Service Trust Act of 1993 calls for the support and collaboration of federal, state, and local programs and agencies to build on existing organizational structures and expand full-time and part-time service opportunities for all citizens; and

**WHEREAS**, this Commission will promote volunteerism and citizen participation through the implementation and administration of a comprehensive State plan supporting volunteer organizations and local community programs in need of assistance or funding to fulfill the needs of the communities they serve; and

**WHEREAS**, the goals of the National and Community Service Trust Act of 1993 are facilitated by the creation of a statewide organization to promote volunteerism and community service.

**NOW, THEREFORE, I, Mitchell E. Daniels, Jr.**, by virtue of the authority vested in me as Governor of the State of Indiana, do hereby order that:

1. The Indiana Commission on Community Service and Volunteerism ("Commission") is reaffirmed.
2. The Commission shall be housed within the Office of Faith Based and Community Initiatives.
3. (a) The Commission shall consist of members who have distinguished themselves in their respective fields, and who share the common goals of encouraging community service and volunteer participation as a means of community and state problem-solving;  
(b) Members of the Commission shall be appointed on a bipartisan basis. Not more than fifty percent of the Commission plus one member may be from the same political party. To the extent possible, it shall be balanced according to race, ethnicity, age, disability, and gender characteristics.  
(c) The Governor shall appoint members for three-year terms. Current members shall retain membership until expiration of their terms.  
(d) Not more than 25 percent of the Commission members may be employees of state government, though additional state agency representatives may sit on the Commission as non-voting, ex officio members.  
(e) Vacancies among the members shall be filled by the Governor to serve for the remainder of the vacated term.  
(f) Members of the Commission are entitled to reimbursement for expenses necessarily incurred in performing Commission duties as permitted by guidelines issued by the State Budget Agency.
4. (a) The Commission shall consist of no fewer than 15 and no more than 25 voting members, including:
  - (i) an individual with expertise in the educational, training, and developmental needs of youth, particularly disadvantaged youth;
  - (ii) an individual with expertise in promoting service volunteerism among older adults;
  - (iii) a representative of community-based agencies or organizations in the State;
  - (iv) the superintendent of the Indiana Department of Education, or the superintendent's designee;
  - (v) a representative of local labor organizations in the State;
  - (vi) a representative of business;
  - (vii) an individual between the ages of 16 and 25, inclusive, who is a participant or supervisor in a volunteer or service program;
  - (viii) a representative of local government;
  - (ix) a representative of the Corporation for National and Community Service as a non-voting, ex officio

- member;
  - (x) a representative of the grant-making community, i.e. private, public, corporate, community or family foundation
  - (xi) a representative of the Volunteer Center network
  - (xii) a representative of the Indiana Volunteers of Active Disasters
- (b) In addition, the Commission may include:
- (i) members selected from among local educators;
  - (ii) members selected from among experts in the delivery of educational, human, public safety, or environmental service to communities and persons;
  - (iii) representative of Native American tribes;
  - (iv) members selected from among out-of-school youth or other youth at risk;
  - (v) representatives of entities that received assistance under the Domestic Volunteer Service Act of 1973 (42 U.S.C. Section 4950 et seq.);
5. The Chair of the Commission will be appointed by the Governor. Additional officers of the Commission may be selected by the duly appointed members according to the by-laws established by the Commission.
6. The Commission shall:
- (a) be responsive to the guidelines and requests from the Corporation for National and Community Service.
  - (b) select grantees under guidelines specified by the National Corporation;
  - (c) apply to the National Corporation for funding in support of the Corporation's strategic plan and the priorities of the Governor
  - (d) coordinate Commission activities with those of any federally administered service program such as VISTA and Older American Volunteer Programs to ensure that the services are complimentary, and not duplicated;
  - (e) provide all applicants services required by the National and Community Service Trust Act of 1993.
7. The Commission shall meet as determined by the duly appointed members according to the by-laws established by the Commission.
8. The Executive Director of the Office of Faith Based and Community Initiatives shall:
- (a) carry out the duties of the Commission;
  - (b) perform other duties relating to community service and volunteerism, as deemed necessary by the Governor;
  - (c) employ and/or contract for services necessary to carry out the duties of the Commission; and
  - (d) ensure that the staff administers any pertinent policy and planning activities to assist the Commission in fulfilling its objectives.
9. This order is effective as of January 22, 2008.

**IN TESTIMONY WHEREOF, I, Mitchell E. Daniels, Jr.,** have hereunto set my hand and caused to be affixed the Great Seal of the State of Indiana on this 22<sup>nd</sup> day of January, 2008.

Mitchell E. Daniels, Jr.  
Governor of Indiana

SEAL

ATTEST: Todd Rokita  
Secretary of State

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