# CONFERENCE COMMITTEE REPORT
# DIGEST FOR ESB 402

**Citations Affected:** IC 20-20-2; IC 20-28-8-3; IC 21-41-9.

**Synopsis:** School administrator contracts; principal institute. Conference committee report for ESB 402. Changes the date, from February 1 to March 1, by which a governing body shall give written notice of renewal or refusal to renew an assistant superintendent's, a principal's, or an assistant principal's contract. Establishes the principal institute within Indiana State University to strengthen leadership and management skills of practicing Indiana public school principals. Repeals provisions establishing the principal leadership academy within the department of education. **(This conference committee report: (1) changes the date, from April 1 in the house version of the bill to March 1, by which a governing body must give written notice of renewal or refusal to renew to certain administrators; and (2) returns the bill to the form in which it left the senate, except for adding language that specifies that one of the topics for the principal institute is training in conducting staff evaluations and that specifies that the state superintendent of public instruction makes one appointment to the advisory board for the principal institute.)**

**Effective:** July 1, 2013.

| Adopted | Rejected |
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# CONFERENCE COMMITTEE REPORT

***MR. SPEAKER:***

***Your Conference Committee appointed to confer with a like committee from the Senate upon Engrossed House Amendments to Engrossed Senate Bill No. 402 respectfully reports that said two committees have conferred and agreed as follows to wit:***

that the Senate recede from its dissent from all House amendments and that the Senate now concur in all House amendments to the bill and that the bill be further amended as follows:

Delete everything after the enacting clause and insert the following:

SECTION 1. IC 20-20-2 IS REPEALED [EFFECTIVE JULY 1, 2013]. (Principal Leadership Academy).

SECTION 2. IC 20-28-8-3, AS ADDED BY P.L.1-2005, SECTION 12, IS AMENDED TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2013]: Sec. 3. (a) Before ~~February~~ **March** 1 of the year during which the contract of an assistant superintendent, a principal, or an assistant principal is due to expire, the governing body of the school corporation, or an employee at the direction of the governing body, shall give written notice of renewal or refusal to renew the individual's contract for the ensuing school year.

(b) If notice is not given before ~~February~~ **March** 1 of the year during which the contract is due to expire, the contract then in force shall be reinstated only for the ensuing school year.

(c) This section does not prevent the modification or termination of a contract by mutual agreement of the assistant superintendent, the principal, or the assistant principal and the governing body.

SECTION 3. IC 21-41-9 IS ADDED TO THE INDIANA CODE AS A **NEW** CHAPTER TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2013]:

**Chapter 9. Indiana State University; Principal Institute**

**Sec. 1. As used in this chapter, "advisory board" refers to the**

**advisory board for the principal institute established by this chapter.**

**Sec. 2. As used in this chapter, "institute" refers to the principal institute established by section 4 of this chapter.**

**Sec. 3. As used in this chapter, "university" refers to Indiana State University.**

**Sec. 4. The principal institute is established within the university to achieve excellence in teacher and student performance by strengthening leadership and management skills of practicing Indiana public school principals.**

**Sec. 5. (a) The university shall:**

**(1) appoint a full-time director to administer the institute;**

**(2) employ staff necessary to implement this chapter;**

**(3) appoint members of the advisory board; and**

**(4) submit to the general assembly an annual report before July 1 of each year.**

**(b) The annual report of the institute must be in an electronic format under IC 5-14-6 and must include the following:**

**(1) A summary of the activities of the institute.**

**(2) Data on the number of individuals trained.**

**(3) An analysis of the extent to which the purposes of the institute have been accomplished.**

**(4) A proposal for a program and budget for the two (2) years following the year that is the subject of the report.**

**Sec. 6. (a) There is established an advisory board for the institute to advise and assist the director appointed under section 5 of this chapter.**

**(b) The advisory board consists of eight (8) members appointed by the president of the university, and one (1) member appointed by the state superintendent of public instruction. Each of the following groups must be represented by at least one (1) member of the advisory board:**

**(1) Practicing public school principals.**

**(2) Members of the general assembly.**

**(3) Experts in administration, supervision, curriculum development, or evaluation who are members of the faculty of a state supported university.**

**(4) Practicing school superintendents.**

**(5) Practicing public school teachers.**

**(6) Members of the business or industry community.**

**(7) Parents of public school age children.**

**(c) The advisory board shall:**

**(1) annually elect a chairperson;**

**(2) advise the director about the curriculum of the institute;**

**(3) review the plan developed by the director under section 7 of this chapter;**

**(4) approve an evaluation plan for the institute;**

**(5) review the director's plan for continuing education;**

**(6) review the institute budget and make recommendations to the director;**

**(7) set criteria for the selection of institute participants;**

**(8) review the operation of the institute and make recommendations to the director;**

**(9) assist the director in compiling the annual report for submission to the general assembly;**

**(10) consider coordinating the programs and curriculum offered at the institute with the programs and curriculum required in principal certification programs offered at postsecondary educational institutions in Indiana; and**

**(11) complete other tasks requested of the advisory board by the president of the university or the director.**

**(d) Each member of the advisory board serves a four (4) year term beginning on May 1 in the year the member is appointed.**

**(e) The president of the university shall fill a vacancy on the advisory board:**

**(1) for the unexpired part of the term; and**

**(2) in a manner that preserves the composition of the advisory board under subsection (b).**

**Sec. 7. (a) The director of the institute shall, with staff support, develop a plan to accomplish the goals of the institute. The plan must be approved by the advisory board and must include procedures to teach principals the following:**

**(1) How to develop the leadership skills and management techniques necessary for providing quality education in Indiana schools.**

**(2) How to improve teacher and student performance, including how to conduct meaningful and relevant staff evaluations.**

**(3) How to strengthen communication and leadership skills required for the establishment of a broad based support for public education.**

**(4) Management skills for use in improving curriculum and instruction.**

**(5) How to improve the school environment.**

**(b) The director of the institute shall, with staff support, and subject to approval by the advisory board, develop a plan for continuing education by the institute of public school principals who have completed initial training at the institute.**

**Sec. 8. To be eligible for admission to the institute, a participant must be a practicing public school principal for a public school located in Indiana. Admission preference must be given to those school principals who have at least three (3) years of administrative experience in Indiana public schools and intend to continue as public school principals.**

(Reference is to ESB 402 as reprinted April 12, 2013.)

# Conference Committee Report
**on**
# Engrossed Senate Bill 402

Signed by:

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| Senator Banks<br>Chairperson | Representative Heaton |
| Senator Skinner | Representative Kersey |
| **Senate Conferees** | **House Conferees** |