



Indiana Pro Bono Commission  
One Indiana Square, Suite 530  
Indianapolis, IN 46204

Indiana Bar Foundation  
230 East Ohio Street, 4<sup>th</sup> Floor  
Indianapolis, IN 46204

### COMBINED 2006 DISTRICT REPORT, 2008 PRO BONO GRANT APPLICATION, AND 2008 PLAN

Pro Bono District 4

Applicant: Indiana District 4 Pro Bono Corp.

Mailing Address: C/O Timothy E. Peterson, Indiana Legal Services, Inc., P. O. Box 1455

City: Lafayette, IN Zip: 47902

Phone: 765-423-5327 Fax: 765-423-2252

E-mail address: tim.peterson@ilsi.net

Judicial Appointee: Honorable David A. Ault, Montgomery Superior Court 1

Plan Administrator: Timothy E. Peterson, Esquire

Counties served: Benton, Carroll, Clinton, Fountain, Montgomery, Tippecanoe, Warren & White.

Number and Percentage of volunteer attorneys # 38 % 9.8%

Number of volunteer attorneys (as defined on page 3) who provided pro bono representation for at least 50 hours during 2006: 4

Registered attorneys:	Benton	Carroll	Clinton	Fountain	Montgomery	Tippecanoe	Warren	White	In District
	<u>6</u>	<u>13</u>	<u>29</u>	<u>17</u>	<u>42</u>	<u>251</u>	<u>7</u>	<u>22</u>	<u>387</u>
	<u>0</u>	<u>3</u>	<u>4</u>	<u>0</u>	<u>10</u>	<u>14</u>	<u>2</u>	<u>5</u>	<u>38</u>
	<u>0%</u>	<u>23.1%</u>	<u>13.8%</u>	<u>0%</u>	<u>23.8%</u>	<u>5.6%</u>	<u>28.6%</u>	<u>22.7%</u>	<u>9.8%</u>

Number of potential clients requesting help in 2006: ILSI office completed 1,228 total intakes in 2006 for 14 county service area that includes Pro Bono Districts 4 and 5.

Number of potential clients who were actually provided with legal services: 71

Amount of grant received for 2007: \$64,400.00

Amount of grant (2007 & prior years) projected to be unused as of 12/31/07: \$16,925.00

Amount requested for 2008: \$80,825.00

## District 4 2008 PLAN SUMMARY

1. Please write a brief summary of the 2008 grant request. Please include information regarding your district's planned activities including committee meetings, training, attorney recognition, newspaper or magazine articles, marketing and promotion. The grant request should cover needs to be addressed, methods, target audience, anticipated outcomes, and how past difficulties will be addressed.

**Full-Time Plan Administrator:** In 2008, the Plan Administrator will be hired full time to increase outreach to all District 4 counties to personally recruit attorneys, conduct client intake and inform Human Services Agencies of District 4 pro bono services. District 4 believes "in-person" contacts by the plan administrator will establish a more tangible presence for District 4's pro bono activities and achieve greater success in recruiting additional pro bono attorneys rather than mass mailings or phone calls.

**Attorney Recruitment and Recognition:** District 4 will also continue to work with local bar associations and judges to recruit attorneys. In 2007, the Committee recognized, with a framed certificate signed by Chief Justice Shepard, a pro bono attorney of the year in each county and purchased award plaques to be displayed in each county courthouse. District 4 will conduct local CLE programs to recruit and reward pro bono attorneys. The District 4 Board has standing recognition and programming committees that will plan recognition events throughout the district, continuing the pro bono attorney of the year program, including a district wide CLE/recognition event in the fall of 2008.

**Increasing number of Volunteer Attorney cases:** Increasing the number of cases handled by District 4 pro bono attorneys will be accomplished by the full-time efforts of the plan administrator to call on pro bono attorneys on a more regular basis to take cases.

**Montgomery County Legal Aid ("MCLA"):** Organized by the Montgomery County Bar Association, Montgomery County attorneys participate in a weekly rotation as the "legal aid" attorney twice per year. District 4 will continue working with MCLA in an effort to quantify both the number of clients served by MCLA, and the number of hours donated by MCLA attorneys.

**Talk to a Lawyer Programs:** The plan administrator will continue efforts to organize local monthly or weekly Talk to a Lawyer programs staffed on a rotating basis by pro bono attorneys to meet with prospective clients face to face for legal advice, representation, or assistance with pro se filings. The plan administrator will conduct intake and screen for eligibility prior to the individual speaking with the pro bono attorney.

**Community Legal Education Presentations:** The plan administrator will expand public awareness of pro bono services District 4 offers through press releases promoting District 4 events such as local community legal education programs in each county in 2008 utilizing local pro bono attorneys as speakers. The plan administrator will coordinate additional events with local Hispanic community groups to target the legal needs of Spanish speaking communities in District 4.

**Pro Se Activities:** District 4 will promote pro se efforts by distributing pro se information at a variety of public places, including courthouses and public libraries, and at community legal education events held by District 4. This includes providing copies of Parenting Time Guidelines to all Judges for distribution to pro se litigants.

**Tippecanoe County Public Guardianship Project.** District 4 will continue to work with local groups, particularly the Adult Guardianship Advocacy Program ("AGAP") operated by Family Services, Inc. on continuing and expanding guardianship programs into other District 4 counties.

**Client intake, eligibility screening, case referral, and administration:** ILSI will conduct client intake, eligibility screening, case referral, provide office space, receptionist support, staff supervision and other administrative responsibilities, including malpractice insurance for participating attorneys, record keeping and statistical reporting. Legal Aid Corporation of Tippecanoe County will also conduct client intake, eligibility screening, case referral and pro bono attorney recruitment in Tippecanoe County and will administer District 4 funds.

**2006 REPORT OF VOLUNTEER ATTORNEY CASES IN DISTRICT 4**

Please attach additional pages for each pro bono provider that receives IOLTA funding, whether directly or indirectly, in your district. See the sample additional pro bono provider page 3A. Please list each attorney only once in the volunteer attorney column but complete one line for each pro bono case for that attorney. The information provided in this chart, and the charts immediately following, should be for the calendar year 2006 and not the fiscal year.

Definitions

Case: A legal matter referred to and accepted by a pro bono attorney volunteer. This includes mediation and GAL services.

Volunteer Attorney: An attorney who has rendered pro bono service to at least one low-income client during the year or accepted a pro bono referral from the identified program. This does not include attorneys who are on the list of pro bono volunteers but who have never taken a case. The case numbers do not include cases screened, only cases actually referred to a pro bono attorney. This also includes an attorney who has worked solely on a pending pro bono case that was neither opened nor closed during the reporting year. Volunteer attorneys for modest means programs may be counted, as long as they are separately identified as such.

Case Type: Please use the abbreviations listed in Indiana Supreme Court Administrative Rule 8(B)(3) or any other defined abbreviation.

**Name of Pro Bono Provider** (includes legal service provider, court, plan administrator, bar association, and other organizations): **Indiana District 4 Pro Bono Corp.**

**IOLTA funding accounts for 100 % of total pro bono provider budget. Please state the percentage of volunteers and cases which are attributable to IOLTA funding 100%.**

**If this percentage is substantially more than the percentage of IOLTA funding, please explain.**

Volunteer Attorney Name	County	Number of new cases accepted/opened in 2006	Number of cases closed (but not opened) in 2006	Number of cases pending in 2006 that were neither opened nor closed in 2006	Number of hours for cases closed in 2006 (column 4)	Case Type
<b>Dick N. Bishop</b>	<b>Carroll</b>	<b>1</b>			<b>2.00</b>	<b>Non-Pro.</b>
	<b>Carroll</b>	<b>1</b>			<b>30.00</b>	<b>Non-Pro.</b>
<b>James Huffer</b>	<b>Carroll</b>	<b>1</b>			<b>12.00</b>	<b>Non-Pro.</b>
	<b>Carroll</b>	<b>1</b>			<b>12.00</b>	<b>Non-Pro.</b>
	<b>Carroll</b>	<b>1</b>			<b>12.00</b>	<b>Non-Pro.</b>
	<b>Carroll</b>	<b>1</b>			<b>12.00</b>	<b>Non-Pro.</b>
<b>Miriam Robeson</b>	<b>Carroll</b>		<b>1</b>		<b>23.00</b>	<b>Non-Pro.</b>
	<b>Carroll</b>	<b>1</b>			<b>20.00</b>	<b>Non-Pro.</b>
	<b>Carroll</b>	<b>1</b>			<b>14.00</b>	<b>Non-Pro.</b>
	<b>Carroll</b>	<b>1</b>			<b>15.00</b>	<b>Non-Pro.</b>
	<b>Carroll</b>	<b>1</b>			<b>10.00</b>	<b>Non-Pro.</b>
<b>TOTAL:</b>	<i>No total needed</i>	<b>TOTAL: 11</b>	<b>TOTAL: 1</b>	<b>TOTAL: 0</b>	<b>TOTAL:184</b>	<i>No total needed</i>

**Name of Pro Bono Provider** (includes legal service provider, court, plan administrator, bar association, and other organizations): **Indiana District 4 Pro Bono Corp.**

**IOLTA funding accounts for 100% of total pro bono provider budget. Please state the percentage of volunteers and cases which are attributable to IOLTA funding 100%. If this percentage is substantially more than the percentage of IOLTA funding, please explain.**

Volunteer Attorney Name	County	Number of new cases accepted/opened in 2006	Number of cases closed (but not opened) in 2006	Number of cases pending in 2006 that were neither opened nor closed in 2006	Number of Hours for cases closed in 2006 (column 4)	Case Type
<b>Ted Johnson</b>	<b>Clinton</b>	<b>1</b>			<b>3.50</b>	<b>Guard.</b>
<b>Brad Mohler</b>	<b>Clinton</b>	<b>1</b>			<b>1.50</b>	<b>Guard.</b>
	<b>Clinton</b>	<b>1</b>			<b>1.50</b>	<b>Contract</b>
	<b>Clinton</b>	<b>1</b>			<b>2.50</b>	<b>Support</b>
<b>James Moore</b>	<b>Clinton</b>	<b>1</b>			<b>3.10</b>	<b>Guard.</b>
	<b>Clinton</b>	<b>1</b>			<b>0.40</b>	<b>Contract</b>
	<b>Clinton</b>	<b>1</b>			<b>12.40</b>	<b>Real Es.</b>
<b>Gene Robbins</b>	<b>Clinton</b>	<b>1</b>			<b>6.50</b>	<b>Incorp.</b>
	<b>Clinton</b>	<b>1</b>			<b>1.80</b>	<b>Tax</b>
	<b>Clinton</b>	<b>1</b>			<b>8.20</b>	<b>Real Es.</b>
	<b>Clinton</b>	<b>1</b>			<b>3.60</b>	<b>Contract</b>
	<b>Clinton</b>	<b>1</b>			<b>5.70</b>	<b>Debt Col</b>
	<b>Clinton</b>	<b>1</b>			<b>1.00</b>	<b>Incorp.</b>
	<b>Clinton</b>	<b>1</b>			<b>6.50</b>	<b>Incorp.</b>
	<b>Clinton</b>	<b>1</b>			<b>3.10</b>	<b>Insur.</b>
	<b>Clinton</b>	<b>1</b>			<b>7.40</b>	<b>Real Es.</b>
	<b>Clinton</b>	<b>1</b>			<b>11.60</b>	<b>Guard.</b>
	<b>Clinton</b>	<b>1</b>			<b>3.10</b>	<b>Medicaid</b>
	<b>Clinton</b>	<b>1</b>			<b>0.70</b>	<b>Real Es.</b>
	<b>Clinton</b>	<b>1</b>			<b>6.90</b>	<b>Tax</b>
	<b>Clinton</b>	<b>1</b>			<b>0.50</b>	<b>Incorp.</b>
	<b>Clinton</b>	<b>1</b>			<b>4.80</b>	<b>Estate</b>
	<b>Clinton</b>	<b>1</b>			<b>1.30</b>	<b>Tax</b>
	<b>Clinton</b>	<b>1</b>			<b>32.00</b>	<b>Tax</b>
<b>TOTAL:</b>	<i>No total needed</i>	<b>TOTAL: 24</b>	<b>TOTAL:0</b>	<b>TOTAL:0</b>	<b>TOTAL:120.10</b>	<i>No total needed</i>

Volunteer Attorney Name	County	Number of new cases accepted/opened in 2006	Number of cases closed (but not opened) in 2006	Number of cases pending in 2006 that were neither opened nor closed in 2006	Number of Hours for cases closed in 2006 (column 4)	Case Type
<b>John S. Capper</b>	Mont.	1			15.00	Divorce
	Mont.		1		3.50	Guard.
<b>Sarah H. Dicks</b>	Mont.	1			10.00	Divorce
	Mont.	1			15.00	Divorce
	Mont.	1			14.90	Custody
<b>S. B. Donaldson</b>	Mont.		1		12.00	Guard.
<b>J. L. Harris</b>	Mont.		1		14.00	Employ.
<b>Kurt R. Homan</b>	Mont.	1			5.10	Guard.
<b>E. A. Justice</b>	Mont.	1			2.00	Estate
	Mont.	1			8.50	Family
	Mont.	1			3.50	Guard.
	Mont.	1			2.00	Family
	Mont.	1			2.00	Estate
	Mont.	1			8.50	Family
	Mont.	1			3.50	Guard.
	Mont.	1			9.50	Guard.
	Mont.	1			2.00	Family
<b>Greg Miller</b>	Mont.		1		25.00	Non-Pro
	Mont.	1			3.00	Divorce
<b>Suanne Milligan</b>	Mont.		1		6.00	Divorce
	Mont.		1		6.00	SSI
<b>David Peebles</b>	Mont.	1			5.05	Divorce
<b>Patricia Sosbe</b>	Mont.	1			0.50	Debt Co
	Mont.	1			1.50	SSI
	Mont.	1			23.00	Divorce
	Mont.	1			16.95	Divorce
<b>TOTAL:</b>	<i>No total needed</i>	<b>TOTAL: 20</b>	<b>TOTAL:6</b>	<b>TOTAL:0</b>	<b>TOTAL:218.0</b>	<i>No total needed</i>
<b>Roger Bennett</b>	Tippe.	1			9.80	Divorce
<b>Tim Broden</b>	Tippe.	1			1.50	Divorce
	Tippe.			1		Divorce
	Tippe.			1		Misc.
<b>Dianne Hurtt</b>	Tippe.		1		2.00	Guard.
<b>Bob Laszynski</b>	Tippe.		1		1.90	Divorce
			3b			

Volunteer Attorney Name	County	Number of new cases accepted/opened in 2006	Number of cases closed (but not opened) in 2006	Number of cases pending in 2006 that were neither opened / closed	Number of Hours for cases closed in 2006 (column 4)	Case Type
<b>Stan N. Miller</b>	<b>Tippe.</b>		<b>1</b>		<b>7.50</b>	<b>Divorce</b>
	<b>Tippe.</b>	<b>1</b>			<b>8.00</b>	<b>Guard.</b>
<b>E. Kent Moore</b>	<b>Tippe.</b>	<b>1</b>			<b>9.00</b>	<b>Divorce</b>
	<b>Tippe.</b>			<b>1</b>		<b>Custody</b>
<b>Jeffrey Newell</b>	<b>Tippe.</b>	<b>1</b>				<b>Divorce</b>
<b>M. O'Reilly</b>	<b>Tippe.</b>	<b>1</b>				<b>Support</b>
<b>Mike Parkinson</b>	<b>Tippe.</b>	<b>1</b>			<b>8.00</b>	<b>Custody</b>
<b>Rod Ray</b>	<b>Tippe.</b>		<b>1</b>		<b>7.70</b>	<b>Divorce</b>
<b>Mary Russell</b>	<b>Tippe.</b>	<b>1</b>			<b>4.00</b>	<b>Divorce</b>
<b>Cindy Smith</b>	<b>Tippe.</b>		<b>1</b>		<b>5.00</b>	<b>Support</b>
	<b>Tippe.</b>	<b>1</b>			<b>1.00</b>	<b>Custody</b>
<b>John Sorenson</b>	<b>Tippe.</b>			<b>1</b>		<b>Divorce</b>
<b>L. Stein Sabol</b>	<b>Tippe.</b>		<b>1</b>		<b>5.50</b>	<b>Divorce</b>
<b>Charles Vaughn</b>	<b>Tippe.</b>	<b>1</b>			<b>30.00</b>	<b>Contr.</b>
	<b>Tippe.</b>	<b>1</b>			<b>52.00</b>	<b>Contr.</b>
<b>Brian Walker</b>	<b>Tippe.</b>		<b>1</b>		<b>10.35</b>	<b>Divorce</b>
<b>TOTAL:</b>	<i>No total needed</i>	<b>TOTAL:11</b>	<b>TOTAL:7</b>	<b>TOTAL:4</b>	<b>TOTAL:163.25</b>	<i>No total needed</i>
<b>N. Litzenberger</b>	<b>Warren</b>	<b>1</b>			<b>6.00</b>	<b>Tax</b>
<b>Jim McCabe</b>	<b>Warren</b>	<b>1</b>			<b>3.00</b>	<b>Divorce</b>
<b>TOTAL:</b>	<i>No total needed</i>	<b>TOTAL: 2</b>	<b>TOTAL:0</b>	<b>TOTAL:0</b>	<b>TOTAL:9.00</b>	<i>No total needed</i>
<b>Jerry Altman</b>	<b>White</b>	<b>1</b>			<b>2.00</b>	<b>Divorce</b>
<b>Barry Emerson</b>	<b>White</b>		<b>1</b>		<b>5.00</b>	<b>Divorce</b>
<b>John T. Million</b>	<b>White</b>		<b>1</b>		<b>5.00</b>	<b>Divorce</b>
<b>Robert Monfort</b>	<b>White</b>	<b>1</b>			<b>2.80</b>	<b>Tax</b>
<b>Rebecca Trent</b>	<b>White</b>	<b>1</b>			<b>0.50</b>	<b>Support</b>
<b>TOTAL:</b>	<i>No total needed</i>	<b>TOTAL:3</b>	<b>TOTAL:2</b>	<b>TOTAL:0</b>	<b>TOTAL:15.30</b>	<i>No total needed</i>
<b>Grand Totals:</b>		<b>71</b>	<b>16</b>	<b>4</b>	<b>709.55</b>	



## District 4 2006 REPORT

**Please list your District's 2006 activities--including committee meetings, training, attorney recognition, newspaper or magazine articles, marketing and promotion--in chronological order.**

<u>Date</u>	<u>Activity</u>
1/16/06	Hispanic Parents Program Klondike Elementary School, Lafayette
1/25/06	District business meeting Indiana Legal Services, Inc., Lafayette
2/22/06	District business meeting Indiana Legal Services, Inc., Lafayette
3/28/06 – 4/01/06	ILSI Pro Bono Coordinator Jennifer Miller attended Equal Justice Conference in Philadelphia
4/26/06	District business meeting Indiana Legal Services, Inc., Lafayette
5/31/06	District business meeting Indiana Legal Services, Inc., Lafayette
6/5/06	Pro Bono Plan Administrators' Retreat Indianapolis, Indiana
8/23/06	District business meeting Indiana Legal Services, Inc., Lafayette
9/17/06	Hispanic Fair Booth, St. Boniface, Lafayette
9/27/06	District business meeting Indiana Legal Services, Inc., Lafayette
10/6/06	Plan Administrators' Retreat/Randall T. Shepard Award Dinner Indianapolis, Indiana
10/25/06	District business meeting Indiana Legal Services, Inc., Lafayette
11/29/06	District business meeting Indiana Legal Services, Inc., Lafayette
12/6/06	Submitted Articles of Incorporation for the District 4, Pro Bono Committee to the Indiana Secretary of State's office.

## **District 4 2006 REPORT**

**Please provide a short summary of how the provision of pro bono service is coordinated in your district, including the intake process, the relationships of pro bono providers in the district, how referrals are made, and how reporting is done.**

The Lafayette Indiana Legal Services, Inc. (“ILS”) office coordinates Community Volunteer Lawyers Panels in Benton, Carroll, Clinton, Fountain, Warren and White Counties. ILS conducts intake, screens for eligibility and refers cases to panel members. ILS periodically monitors case progress including hours spent, offers malpractice insurance, and litigation expense support. Legal Aid Corporation of Tippecanoe County (“LACTC”) coordinates these responsibilities for Tippecanoe County. Panel members contacted directly by potential clients can refer clients to ILS and LACTC for referral back to the panel member.

Montgomery County has maintained a separate program, Montgomery County Legal Aid, for many years. Participating attorneys serve as legal aid lawyer of the week two (2) weeks each year, seeing indigent individuals seeking pro bono legal services. Referrals are made by the Montgomery County Clerk’s office and by ILS

**Please describe any special circumstances, including difficulties encountered, affecting your District’s 2006 implementation of its plan.**

The demands of other responsibilities (Office Manager and Volunteer Intake Coordinator) of the ILSI Pro Bono Coordinator, Jennifer Miller, made it difficult to coordinate the community education programs and the Continuing Legal Education program District Four had wanted to sponsor in 2006. Pro Bono attorney recognition events also could not be coordinated. It also continued to be difficult to get pro bono attorneys to handle the many family law cases that come in at intake.

Please provide descriptions of the following line items in the foregoing budget chart, by item number, in the space provided. Please explain any other budget entries that are not self-explanatory, including other sources of income.

Lines (B)(1), (2), (3), (4): Please indicate the number of hours per week for each personnel position, rate of pay, and all employee benefits.

B(1): Full-time (37.5 hours per week) attorney plan administrator position at rate of \$60,000 annual salary (18 year practitioner), plus FICA.

B(4)(a): Health, life and disability insurance for plan administrator.

B(4)(c): Cost of plan administrator recruitment advertisements in news paper, Res Gestae, and Indiana Lawyer.

Line (C)(1) Please describe the occupancy cost in terms of square footage, utilities or other amenities and indicate whether the occupancy cost is above or below the market rate for that space.

C(1): Occupancy cost is approximately \$10.80 per square foot and is average for downtown Lafayette based on distance from Courthouse. Amount charged is factored on total ILSI office space square footage and square footage of plan administrator's office.

Utilities are calculated on approximately 5% of total building utility cost to ILSI.

Line \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**One supplemental, explanatory page may be added to the end of this report and plan.**

**ANNUAL TIMETABLE FOR SUBMISSION OF FORMS AND CHECKS:**

- January 1: Checks distributed
- July 2: Annual report, plan and grant application due to IPBC
- November: Notification of awards
- December 1: IBF grant agreement due and revised budget due**