



**Indiana Pro Bono Commission
One Indiana Square, Suite 530
Indianapolis, IN 46204**

**Indiana Bar Foundation
230 East Ohio Street, Suite 200
Indianapolis, IN 46204**

COMBINED 2004 DISTRICT REPORT, 2006 PRO BONO GRANT APPLICATION, AND 2006 PLAN

Pro Bono District __13__

Applicant: Volunteer Lawyer Program of Southwestern Indiana Inc.

Mailing Address: 123 NW Fourth Street, Suite 303

City: Evansville , **IN** **Zip:** 47708

Phone: (812) 434-4886 **Fax:** (812) 434-4889

E-mail address: BCorn@courtbuilding.com **Website address:** _____

Judicial Appointee: J. Douglas Knight, Vanderburgh Superior Court; W. Timothy Crowley, Knox Superior Court I

Plan Administrator: Beverly K. Corn

Names of Counties served: Posey, Vanderburgh, Warrick, Perry, Spencer, Dubois, Knox, Gibson, Pike, Martin, and Daviess

Percentage of volunteer attorneys (as defined on page 6) who accepted a pro bono case in 2004 per registered attorneys in district, i.e. the district's pro bono participation rate 23%
To the extent the pro bono participation rate information is available by county, please provide below. Daviess – 21%, Martin – 10%, Spencer – 13%, Perry – 58%, Dubois - .09%, Warrick – 10%, Gibson – 23%, Knox – 51%, Pike – 25%, Posey – 42%, Vanderburgh – 22%

Amount of grant received for 2005: \$56,000.00

Amount of grant (2004 & prior years) projected to be unused as of 12/31/05: \$0.00

Amount requested for 2006: \$75,000

The following representations, made to the best of our knowledge and belief, are being provided to the Indiana Pro Bono Commission and Indiana Bar Foundation in anticipation of their review and evaluation of our funding request and our commitment and value to our Pro Bono District.

Operation under Rule 6.6

In submitting this application for funding, this district is representing itself as having a Pro Bono Plan, which is pursuant to **Rule 6.6** of the Indiana Rules of Professional Conduct. The plan enables attorneys in our district to discharge their professional responsibilities to provide civil legal pro bono services; improves the overall delivery of civil legal services to persons of limited means by facilitating the integration and coordination of services provided by pro bono organizations and other legal assistance organizations in our district; and ensures access to high quality and timely pro bono civil legal services for persons of limited means by (1) fostering the development of new civil legal pro bono programs where needed and (2) supporting and improving the quality of existing civil legal pro bono programs. The plan also fosters the growth of a public service culture within the district which values civil legal pro bono publico service and promotes the ongoing development of financial and other resources for civil legal pro bono organizations.

We have adhered to **Rule 6.6** (f) by having a district pro bono committee composed of:

- A. the judge designated by the Supreme Court to preside;
- B. to the extent feasible, one or more representatives from each voluntary bar association in the district, one representative from each pro bono and legal assistance provider in the district, and one representative from each law school in the district; and
- C. at least two (2) community-at-large representatives, one of whom shall be a present or past recipient of pro bono publico legal services.

We have determined the governance of our district pro bono committee as well as the terms of service of our members. Replacement and succession members are appointed by the judge designated by the Supreme Court.

Pursuant to **Rule 6.6** (g) to ensure an active and effective district pro bono program, we:

- A. prepare in written form, on an annual basis, a district pro bono plan, including any county sub-plans if appropriate, after evaluating the needs of the district and making a determination of presently available pro bono services;
- B. select and employ a plan administrator to provide the necessary coordination and administrative support for the district pro bono committee;
- C. implement the district pro bono plan and monitor its results; and
- D. submit an annual report to the Commission.

Commitment to Pro Bono Program Excellence

We also understand that ultimately the measure of success for a civil legal services program, whether a staffed or volunteer attorney program, is the outcomes achieved for clients, and the relationship of these outcomes to clients' most critical legal needs. We agree to strive for the following hallmarks which are characteristics enhancing a pro bono program's ability to succeed in providing effective services addressing clients' critical needs.

- 1. Participation by the local bar associations and attorneys.** The associations and attorneys believe the program is necessary and beneficial.
- 2. Centrality of client needs.** The mission of the program is to provide high quality free civil legal services to low-income persons through volunteer attorneys. Client needs drive the program, balanced by the nature and quantity of resources available.
- 3. Program priorities.** The program engages in a priority-setting process, which determines what types of problems the program will address. Resources are allocated to matters of greatest impact on the client and are susceptible to civil legal resolution. The program calls on civil legal providers and other programs serving low-income people to assist in this process.
- 4. Direct representation component.** The core of the program is direct representation in which volunteer attorneys engage in advocacy on behalf of low-income persons. Adjunct programs such as advice clinics, pro se clinics and paralegal assistance are dictated by client needs and support the core program.
- 5. Coordination with state and local civil legal providers and bar associations.** The programs work cooperatively with the local civil legal providers. The partnerships between the civil legal providers and the local bar association results in a variety of benefits including sharing of expertise, coordination of services, and creative solutions to problems faced by the client community.
- 6. Accountability.** The program has mechanisms for evaluating the quality of service it provides. It expects and obtains reporting from participating attorneys concerning the progress/outcome of referred cases. It has the capability to demonstrate compliance with requirements imposed by its funding source(s), and it has a grievance procedure for the internal resolution of disputes between attorneys and clients.
- 7. Continuity.** The program has a form of governance, which ensures the program will survive changes in bar leadership, and has operational guidelines, which enable the program to survive a change in staff.
- 8. Cost-effectiveness.** The program maximizes the level of high quality civil legal services it provides in relationship to the total amount of funding received.

9. Minimization of barriers. The program addresses in a deliberate manner linguistic, sensory, physical and cultural barriers to clients' ability to receive services from the program. The program does not create undue administrative barriers to client access.

10. Understanding of ethical considerations. The program operates in a way which is consistent with the Rules of Professional Conduct; client confidentiality is assured and conflicts of interest are avoided. The staff and volunteers are respectful of clients and sensitive to their needs.

11. ABA Standards. The program is designed to be as consistent with the ABA Standards for Programs Providing Civil Pro Bono Legal Services to Persons of Limited Means as possible.

No events, shortages or irregularities have occurred and no facts have been discovered which would make the financial statements provided to you materially inaccurate or misleading. To our knowledge there is nothing reflecting unfavorably upon the honesty or integrity of members of our organization. We have accounted for all known or anticipated operating revenue and expense in preparing our funding request.

We agree to provide human-interest stories promoting Pro Bono activities in a timely manner upon request of the Indiana Bar Foundation or Indiana Pro Bono Commission. We further agree to make ourselves available to meet with the Pro Bono Commission and/or the Indiana Bar Foundation to answer any questions or provide any material requested which serves as verification/source documentation for the submitted information.

Explanation of items stricken from the above Letter of Representation:

It is understood that this Letter does not replace the Grant Agreement or other documents required by the Indiana Bar Foundation or Indiana Pro Bono Commission.

Signatures:

Judicial Appointee Signature

Date

Plan Administrator Signature

Date

2006 PLAN SUMMARY

1. Please write a brief summary of the 2006 grant request. Please include information regarding your district's planned activities including committee meetings, training, attorney recognition, newspaper or magazine articles, marketing and promotion. The grant request should cover needs to be addressed, methods, target audience, anticipated outcomes, and how past difficulties will be addressed.

Planned Activities:

1. Provide individual case representation throughout District 13
2. Continue Talk To a Lawyer clinics (monthly and on Martin Luther King Jr. Day)
3. Create a walk in site for a Talk To a Lawyer Clinic in another county
4. Continue to create and implement a family mediation program
5. Conduct quarterly executive committee meetings as well as full district board meetings throughout the district
6. Plan and implement a volunteer recognition event with awards and thank you gifts
7. Use public media, public speaking engagements and marketing items to promote the monthly Talk To a Lawyer clinic
8. Present CLE programs on poverty/family law;
9. Sponsor a fundraiser

Needs To Be Addressed:

1. To continue, increase and improve the representation of indigent persons within District 13
2. To recruit new volunteers and maintain good working relations with veteran volunteers

Methods to Address The Needs:

1. To continue working with the District's Bar Associations to recruit additional lawyers as well as listen to the volunteers' concerns in order to maintain a solid working relationship with those attorneys who regularly serve as volunteers
2. Working with Legal Aid Society and Indiana Legal Services to maintain a solid cooperative effort between the organizations and to draw on those organizations' strengths in recruiting volunteers both within the legal community as well as outside

Target Audience:

1. The primary target audience is the legal and other professional community
2. Residents who are at or below poverty level standards as established by federal government and appropriate for services through Legal Aid Society and Indiana Legal Services

Anticipated Outcomes:

1. Increased lawyer volunteers
2. An increase of 5% over 2004 figures for direct services.
3. Increase awareness by the public of the need for the program along with increasing their awareness of the level of participation by the District's lawyers

Addressing Past Difficulties:

1. By continuing free CLE, create an atmosphere that fosters participation by attorneys in areas outside their "comfort zone"
2. Reduce "burn-out" by lawyers who volunteer on a regular basis by recruiting and training additional volunteers

REPORT OF VOLUNTEER ATTORNEY CASES IN DISTRICT 13

Please attach additional pages for each pro bono provider that receives IOLTA funding, whether directly or indirectly, in your district. See the sample additional pro bono provider page 6A. Please list each attorney only once in the volunteer attorney column but complete one line for each pro bono case for that attorney.

Definitions:

Case: A legal matter referred to and accepted by a pro bono attorney volunteer. This includes mediation and GAL services.

Volunteer Attorney: An attorney who has rendered pro bono service to at least one low-income client during the year or accepted a pro bono referral from the identified program. This does not include attorneys who are on the list of pro bono volunteers but who have never taken a case. The case numbers do not include cases screened, only cases actually referred to a pro bono attorney.

Case Type: Please use the abbreviations listed in Indiana Supreme Court Administrative Rule 8(B)(3) or any other defined abbreviation.

Name of Pro Bono Provider (includes legal service provider, court, plan administrator, bar association, and other organizations): **Volunteer Lawyer Program of SW Indiana – Individual Case Representation**

IOLTA funding accounts for 80 % of total pro bono provider budget. Please state the percentage of volunteers and cases which are attributable to IOLTA funding 80%. If this percentage is substantially more than the percentage of IOLTA funding, please explain.

Volunteer Attorney Name	County	Year Case Accepted	Year Case Closed	Number of Hours	Case Type
Gerald Allega	Vanderburgh	2004	2004	1	MI
Curt Angermeier	Vanderburgh	2004			DR
Ivan Arnaez	Vanderburgh	2004			RS
Donald Baier	Posey	2003	2004	1.5	DR
		2003	2004	16.5	DR
		2003	2004	1	CC
		2004	2004	4	DR
		2004	2004	.5	MI
		2004			DR
		2004			DR
		2004	2004	.5	DR
Elizabeth Baier	Posey	2004	2004	1.5	ES
Lincoln Baker	Pike	2003	2004	13.4	DR
Steve Barber	Vanderburgh	2004	2004	1.5	GU
		2004			GU
Page Total: 7				41.40	

INDIVIDUAL CASE REPRESENTATION, CONT.'

Volunteer Attorney Name	County	Year Case Accepted	Year Case Closed	Number of Hours	Case Type
Paul Black	Vanderburgh	2004	2004	5	IF
Steven Bohleber	Vanderburgh	2004	2005	1.5	DR
		2004			DR
Timothy Born	Vanderburgh	2004			RS
F. Wesley Bowers	Vanderburgh	2004			MI
Stephanie Brinkeroff Riley	Vanderburgh	2004	2005	10	DR
John Brinson	Vanderburgh	2004			RS
John Broadhead	Posey	2003	2004	1.50	MF
Laurie Bumb	Vanderburgh	2004	2004	1.50	RS
Abigail Brown-Cox	Vanderburgh	2003	2004	1	MF
David Bunner	Vanderburgh	2004			DR
Beth Burger	Vanderburgh	2002	2004	1.50	GU
Robert Carithers	Vanderburgh	2002	2004	24.75	AD
Dirk Carnahan	Knox	2002	2004	4.75	DR
		2003	2004	3.35	RS
		2004	2004	4.35	DR
		2003	2004	1	DR
Brian Carroll	Vanderburgh	2004			MI
Sheila Corcoran	Vanderburgh	2004			DR
		2003	2004	6	MI
		2004	2004	1.5	DR
Beverly Corn	Vanderburgh	2004	2005	3	DR
		2004	2004	3.5	RS
		2004	2004	3	RS
		2004	2005	6	RS
		2004	2004	6	DR
Michael Cox	Vanderburgh	2003	2004		AD
Randall Craig	Vanderburgh	2004	2004	3	ES
Robin Craig	Vanderburgh	2004			RS
Edward Cummings	Knox	2004	2004	1.5	PL
PAGE TOTALS: 20				93.70	

INDIVIDUAL CASE REPRESENTATION, CONT.'

Volunteer Attorney Name	County	Year Case Accepted	Year Case Closed	Number of Hours	Case Type
		2003	2004	3	RS
R. Lawrence Daly	Vanderburgh	2004			DR
		2004			RS
		2004	2004	1.5	DR
Shellie Deffendall Kyle	Gibson	2003	2004	6.53	DR
	Vanderburgh	2003	2004	11	RS
	Gibson	2004			DR
		2004			RS
Glenn Deig	Vanderburgh	2004			PL
Steven Deig	Vanderburgh	2003			RS
Timothy DeMotte	Dubois	2003	2004	1.5	DR
Brian Dickerson	Knox	2003	2004	1.5	MC
		2003	2004	1.5	DR
Robert Doolittle	Vanderburgh	2004			DR
James Elshoff	Vanderburgh	2004			DR
Jennifer Elston	Gibson	2004			DR
Lani Ethridge	Vanderburgh	2004	2004	1	RS
		2004	2004		GU
Terry Farmer	Vanderburgh	2004	2004	4	CC
		2003			PL
Adam Farrar	Vanderburgh	2004			MI
Robert Faulkner	Vanderburgh	2003	2004	10.7	DR
Jonathan Feavel	Knox	2003			RS
Jason Field	Knox	2004	2004	1.5	RS
		2004	2004	1.5	DR
		2004			DR
		2004			DR
James Fields	Vanderburgh	2004	2004	6	DR
Max Fiester	Vanderburgh	2004			CC
PAGE TOTALS: 17				51.23	

INDIVIDUAL CASE REPRESENTATION, CONT.'

Volunteer Attorney Name	County	Year Case Accepted	Year Case Closed	Number of Hours	Case Type
James Flynn	Vanderburgh	2004			RS
Beth Folz	Posey	2004			DR
Mark Foster	Vanderburgh	2004			MISC
Shannon Frank	Vanderburgh	2004	2005		GU
Angela Freel	Vanderburgh	2003	2004	3.10	DR
Scott Funkhouser	Posey	2004			RS
David Givens	Posey	2002	2004	10	DR
		2004	2004	1.5	ES
Todd Glass	Vanderburgh	2004			GU
Chris Goffinet	Perry	2004			AD
John Goodridge	Vanderburgh	2004			CC
Mary Goss	Daviess	2004			DR
		2004			DR
Melissa Greenley	Vanderburgh	2004			DR
		2004			GU
John Gregg	Knox	2002	2004	2	DR
David Guerrettaz	Vanderburgh	2004			RS
Jean Hadley	Posey	2003	2004	5	DR
		2004			DR
		2004			DR
Michael Hagedorn	Perry	2003	2004	2.3	RS
Evelyn Hansen-Davis	Vanderburgh	2004			PL
Stacy Harris	Vanderburgh	2003	2004	12.10	SSI
Donald Hawk	Perry	2003	2004	1.75	MF
		2004	2004	1.5	RS
Michael Hayden	Vanderburgh	2003	2004	5	RS
Jeff Hayes	Daviess	2003	2004	5.25	DR
		2004-			DR
		2004	2005	5.75	DR
Karen Heard	Vanderburgh	2003	2004	1.5	GU
PAGE TOTALS: 22				56.75	

INDIVIDUAL CASE REPRESENTATION, CONT.'

Volunteer Attorney Name	County	Year Case Accepted	Year Case Closed	Number of Hours	Case Type
Karen Heard	Vanderburgh	2004			DR
John Hegeman	Vanderburgh	2004			AD
		2004			AD
Pamela Hensler	Vanderburgh	2003	2004	44	DR
		2003	2004	16	DR
		2004	2004	11.7	RS
C. Dean Higginbotham	Gibson	2004	2004	6	RS
		2003	2004	1.5	DR
		2004			RS
		2004			DR
Steven Hoar	Vanderburgh	2004			MI
Victor Ippoliti	Perry	2003			DR
Stuart Janney	Vanderburgh	2003	2004	1.5	MF
Bryan Jewel	Knox	2004			DR
		2004	2004	1.5	DR
Edward Johnson	Vanderburgh	2004	2004	2.5	DR
James Johnson	Vanderburgh	2004	2004	5	GU
		2003	2004	1.5	DR
Rebecca Kasha	Vanderburgh	2004	2004	1.5	GU
Michael Keating	Vanderburgh	2004	2004	1.5	DR
David Kent	Vanderburgh	2004			DR
Daniel King	Vanderburgh	2004			MI
Jeffrey Kolb	Knox	2003	2004	1.5	AD
		2003	2004	3.4	AD
		2004	2004	3.9	SSI
Kathryn Kornblum	Vanderburgh	2004			RS
Heather Lacy	Vanderburgh	2004	2004	10.15	CP
	Warrick	2003	2004	21.7	GU
R. Stephen LaPlante	Vanderburgh	2003	2004	6	MI
Paul Ledford	Knox	2003	2004	1.5	DR
PAGE TOTALS: 19				142.35	

INDIVIDUAL CASE REPRESENTATION, CONT.'

Volunteer Attorney Name	County	Year Case Accepted	Year Case Closed	Number of Hours	Case Type
Christian Lenn	Vanderburgh	2004			AD
Jefferson Lindsey	Spencer	2004	2004	4.5	RS
Krista Lockyear	Vanderburgh	2003			AD
S. Anthony Long	Warrick	2003	2004	1.5	DR
		2004			RS
Kelly Lonnerberg	Vanderburgh	2004			RS
Thomas Massey	Vanderburgh	2004			JP
James McDonald	Gibson	2004	2004	.5	RS
		2004			DR
Marjorie Meeks	Vanderburgh	2004			PL
Beth McFadin Higgins	Posey	2003	2004	10	MI
Greg Meyer	Vanderburgh	2002	2004	1.5	GU
David Miller	Knox	2003	2004	1.5	RS
		2004			DR
Mark Miller	Vanderburgh	2004	2004	16.75	DR
Jeff Neal	Knox	2003	2004	5.7	DR
		2004	2004	1.5	DR
		2004			RS
Catherine Nestruck	Vanderburgh	2003	2004	19.75	RS
		2004			DR
D. Andrew Nestruck	Vanderburgh	2004	2004	7.25	PL
LaShay Newton	Vanderburgh	2004			DR
Jeffrey Norris	Daviess	2004			MI
Conor O'Daniel	Vanderburgh	2003	2004	2.5	DR
Matt Parmenter	Knox	2003	2004	10	DR
Kay Pechin	Vanderburgh	2003	2004	1	DR
	Pike	2002	2004	1	DR
	Vanderburgh	2002	2002	8	SSI
		2002	2004	30	DR
Mark Phillips	Warrick	2003	2004	1	RS
PAGE TOTALS: 21				123.95	

INDIVIDUAL CASE REPRESENTATION, CONT.'

Volunteer Attorney Name	County	Year Case Accepted	Year Case Closed	Number of Hours	Case Type
Miriam Price	Spencer	2003	2004	21.7	RS
Gloria Rahman	Dubois	2003	2004	2.1	PL
Christopher Ramsey	Knox	2003	2004	1.5	DR
		2004			DR
Marilyn Ratliff	Vanderburgh	2004	2004	1	MI
	Daviess	2003			DR
W. Wyatt Rauch	Pike	2003	2004	6.75	CT
		2003	2004	34.75	DR
		2004	2004	12.75	DR
Dan Reeves	Gibson	2004			PL
Sonny Reisz	Vanderburgh	2004	2004	1.5	MI
		2004	2005		DR
David Robinson	Vanderburgh	2003	2004	1.5	MI
David Roellgen	Spencer	2004	2004	2	GU
	Knox	2003	2004	1.5	RS
		2003	2004	1.5	ES
Shawn Rountree	Vanderburgh	2004			CC
Ross Rudolph	Vanderburgh	2004	2004	6	DR
Bradley Salmon	Vanderburgh	2003	2004	8.51	DR
Mark Samila	Vanderburgh	2004			PL
Timothy Sanders	Vanderburgh	2003	2004	6	DR
Gregory Schnarr	Dubois	2004			RS
Kurt Schnepfer	Vanderburgh	2004			PL
Garvin Senn	Vanderburgh	2003	2004	5	DR
David Shaw	Vanderburgh	2003	2004	2	PL
		2004			PL
Toby Shaw	Vanderburgh	2004			GU
Jeff Shoulders	Vanderburgh	2004	2004	1.5	GU
Dan Siewers	Knox	2004			PO
Brian Smith	Vanderburgh	2004			DR
PAGE TOTALS: 22				117.56	

INDIVIDUAL CASE REPRESENTATION, CONT.'

Volunteer Attorney Name	County	Year Case Accepted	Year Case Closed	Number of Hours	Case Type
Bruce Smith	Knox	2004			RS
Gregory Smith	Daviess	2004	2004	1.5	DR
Michael Smith	Vanderburgh	2004	2004	12.6	CC
Dirck Stahl	Vanderburgh	2003	2004	8	AD
John Staser	Vanderburgh	2004			ES
Gregory Sturm	Knox	2004	2004	1	DR
Stephen Thomas	Gibson	2003			SSI
Gerald Thom	Perry	2004			RS
Susan Todino	Knox	2003	2004	3	DR
Tricia Tominack	Vanderburgh	2004	2004	3.5	RS
		2004	2004	1.5	DR
		2004	2004	1.5	RS
		2004			RS
		2004			CC
		2004	2005	15.5	PL
James Tyler	Perry	2003	2004	1.5	DR
		2004			DR
Trent VanHaften	Posey	2004	2004	21.7	DR
Katherine VanOst Jones	Posey	2003	2004	2	DR
Joseph Verkamp	Dubois	2004	2004	.5	DR
		2003	2004	1.5	DR
		2003	2004	5.5	DR
		2004	2004	4.5	DR
		2003	2004	6.5	DR
		2004			DR
		2004			DR
		2004			RS
Paul Vogler	Martin	2004	2004	10	MI
		2003	2004	11	DR
		2003	2004	8	RS
PAGE TOTALS: 15				120.8	

INDIVIDUAL CASE REPRESENTATION, CONT.?

Volunteer Attorney Name	County	Year Case Accepted	Year Case Closed	Number of Hours	Case Type
Paul Vogler	Martin	2004	2004	1.5	DR
Susan Vollmer	Vanderburgh	2004	2004	3	PL
Donald Vowels	Vanderburgh	2004	2004	5.5	GU
		2004	2004	11.4	GU
		2004			GU
Bill Wallace	Vanderburgh	2004	2004	12	DR
		2004	2004	1.5	RS
		2004			GU
Doug Walton	Vanderburgh	2004	2004	1.5	RS
		2004			DR
Scott Webb	Warrick	2003	2004	7	DR
Dale Webster	Knox	2004			DR
Shawna Webster	Knox	2004			DR
Douglas Welp	Vanderburgh	2003	2004	1.5	MI
John Werner	Perry	2003	2004	1.5	RS
		2004			GU
Barbara Williams	Vanderburgh	2004			DR
Patricia Woodring	Vanderburgh	2002	2004	4.8	GU
Russ Woodson	Vanderburgh	2004			RS
		2004	2004	7.3	DR
Maria Worthington	Vanderburgh	2003	2004	3	RS
Daniel Barfield	Vanderburgh	2004	2004	5.20	SSD
PAGE TOTALS: 15				66.7	

Total:		TOTAL:		TOTAL:	
Overall total number of volunteer attorneys:	158	Overall total number of cases accepted or pending:	167	Overall total hours on closed cases:	819.64

**2004 REPORT OF VOLUNTEER ATTORNEY LIMITED
INFORMATION ACTIVITY IN DISTRICT 13**

This limited legal information chart can include activities such as pro se clinics and call-in or walk-in informational services.

Please attach additional pages for each pro bono provider that receives IOLTA funding, whether directly or indirectly, in your district. See the sample additional pro bono provider page 7A. Please list each attorney only once in the volunteer attorney column but complete one line for each type of legal information activity for that attorney.

Name of Pro Bono Provider (includes legal service provider, court, plan administrator, bar association, and other organizations): **Self Directed Activity***

*This is pro bono activity that the lawyer has sought out on their own for individuals or organizations that would qualify, if they had contacted the program

Volunteer Attorney Name	County	Type of Activity	Number of Hours
Catherine Nestrick	Vanderburgh	Representation	7.2
Garland W. Cravens	Vanderburgh	DR – Representation	8.3
		MI – Representation	2.5
		DR – Representation	6.9
Beth Ann Folz	Posey	GAL	5.0
		GAL	5.25
Randall Craig	Vanderburgh	Advice and Education – Elderly Persons	20
		General Legal – Not For Profit Organization	11
Patrick Koontz	Vanderburgh	General legal	1.1
		General legal – Not For Profit Organization	8
		Research – Advice	4.5
		Not-For-Profit Assist.	5.0
		General legal	7
		General legal	2
Edward B. Anderson	Vanderburgh	General legal- Minor	3
Jennifer Hunt	Vanderburgh	Education	7.5
Jeffrey W. Ahlers	Vanderburgh	DR – Representation	6.5
Kirstin M. Schaefer	Vanderburgh	GAL	5
Christian M. Lenn	Vanderburgh	Representation	1.5
Todd Glass	Vanderburgh	Adoption	6.2
Robert Carithers	Vanderburgh	Representation	1
Mike Woods	Vanderburgh	Medicaid Review	6
		Social Security	8
Terry Farmer	Vanderburgh	MI	20
PAGE TOTAL: 14			158.45

Name of Pro Bono Provider (includes legal service provider, court, plan administrator, bar association, and other organizations): **TALK TO A LAWYER**

Volunteer Attorney Name	County	Type of Activity	Number of Hours
Kirsten Schaefer	Vanderburgh	General Advice	2
Marilyn Ratliff	Vanderburgh	General Advice	10.5
Cathy Nestrick	Vanderburgh	General Advice	2
Paul Wallace	Vanderburgh	General Advice	2
Kitte Jones	Vanderburgh	General Advice	7.5
Chris Lenn	Vanderburgh	General Advice	2
Shellie Kyle	Vanderburgh	General Advice	2
Tom Fitzsimmons	Vanderburgh	General Advice	2
Vic Ippoliti	Vanderburgh	General Advice	2
Kathy Kornblum	Vanderburgh	General Advice	2
Lani Ethridge	Vanderburgh	General Advice	2
Evelyn Hansen-Davis	Vanderburgh	General Advice	2
Pamela Hensler	Vanderburgh	General Advice	7.5
Kelly Lonnerberg	Vanderburgh	General Advice	7.5
Mike Mitchell	Vanderburgh	General Advice	2
Tim Hubert	Vanderburgh	General Advice	2
Laurel Rachiele	Vanderburgh	General Advice	4.5
Laura Scott	Vanderburgh	General Advice	2
Terry Farmer	Vanderburgh	General Advice	2
Don Fuchs	Vanderburgh	General Advice	2
Beth Browning	Vanderburgh	General Advice	2
Brad Salmon	Vanderburgh	General Advice	2
Jim Flynn	Vanderburgh	General Advice	4.5
Charlie Beacham	Vanderburgh	General Advice	2
Katherine Rybak	Vanderburgh	General Advice	7.5
John Hamilton	Vanderburgh	General Advice	4.5
Craig Goede	Vanderburgh	General Advice	2
Dan King	Vanderburgh	General Advice	2
Dan Hewins	Vanderburgh	General Advice	2
Gary Case	Vanderburgh	General Advice	2
Page Total:	Attorney:		Hours
	30		98

Name of Pro Bono Provider (includes legal service provider, court, plan administrator, bar association, and other organizations): **TALK TO A LAWYER, CONT.':**

Volunteer Attorney Name	County	Type of Activity	Number of Hours
Mike Dirienzo	Vanderburgh	General Advice	2
Dennis Brinkmeyer	Vanderburgh	General Advice	2
John Cox	Vanderburgh	General Advice	2
Dan King	Vanderburgh	General Advice	2
Steve Bohleber	Vanderburgh	General Advice	2
Maria Worthington	Vanderburgh	General Advice	2
Todd Glass	Vanderburgh	General Advice	4.5
John Jewell	Vanderburgh	General Advice	2
Mary Perdue	Vanderburgh	General Advice	2
Scott Funkhouser	Posey	General Advice	2
Dave Guerrettaz	Vanderburgh	General Advice	2
Marco Delucio	Vanderburgh	General Advice	2
Steve Lavallo	Vanderburgh	General Advice	2
Steve Thomas	Vanderburgh	General Advice	2
LaShay Newton	Vanderburgh	General Advice	2
Nick Cirignano	Vanderburgh	General Advice	2
Tim Hambidge	Vanderburgh	General Advice	7.5
Tracy Thread	Vanderburgh	General Advice	2
Sherry Smith	Vanderburgh	General Advice	2
Brenda Magsig	Vanderburgh	General Advice	2
Mike Hayden	Vanderburgh	General Advice	2
Brian Carroll	Vanderburgh	General Advice	2
Andy Ozete	Vanderburgh	General Advice	2
Toby Shaw	Vanderburgh	General Advice	2
Heather Lacy	Vanderburgh	General Advice	2
Shannon Frank	Vanderburgh	General Advice	2
Rich Steedman	Vanderburgh	General Advice	2
James Gentry	Vanderburgh	General Advice	2
Michelle Cox	Vanderburgh	General Advice	2
Erika Taylor	Vanderburgh	General Advice	2
Page Total:	Attorney:		Hours
	30		68

Name of Pro Bono Provider (includes legal service provider, court, plan administrator, bar association, and other organizations): **TALK TO A LAWYER, CONT.':**

Volunteer Attorney Name	County	Type of Activity	Number of Hours
Joe Verkamp	Dubois	General Advice	2
Steve Hunt	Vanderburgh	General Advice	2
David Givens	Posey	General Advice	2
Garvin Senn	Vanderburgh	General Advice	10
Sue Ann Hartig	Vanderburgh	General Advice	10
Kevin Gibson	Vanderburgh	General Advice	10
Jim Flynn	Vanderburgh	General Advice	5
Wes Bowers	Vanderburgh	General Advice	7.5
Jean Hadley	Posey	General Advice	2.5
Ted Barron	Vanderburgh	General Advice	4.5
Trent VanHaften	Posey	General Advice	2.5
Bill Wallace	Vanderburgh	General Advice	2.5
Steve Culley	Vanderburgh	General Advice	5
Erin Berger	Vanderburgh	General Advice	5
Karen Heard	Vanderburgh	General Advice	7.5
Ole Olson	Vanderburgh	General Advice	5
Paralegals:			
Rebecca Korba	Vanderburgh	Answer Telephone	24
Brenda Hildenbrand	Vanderburgh	Answer Telephone	24
Mary Compton	Vanderburgh	Answer Telephone	2
Bill Cottun	Vanderburgh	Answer Telephone	2
Michelle Gutierrez	Vanderburgh	Answer Telephone	4
Alice Hatfield	Vanderburgh	Answer Telephone	2
Pamela Hunt	Vanderburgh	Answer Telephone	2
Teresa Koch	Vanderburgh	Answer Telephone	2
Tina Temple	Vanderburgh	Answer Telephone	2
Page Total:	Attorney:		Hours
	17		92

TALK TO A LAWYER, CONT' – Volume of Calls

Month	Number of Calls
January	284 (includes walk-in site)
February	69
March	66
April	60
May	49
June	62
July	46
August	66
September	115
October	71
November	75
December	102
TOTAL CALLS	1,065

Overall Volunteer Attorney Total:	ATTORNEYS	HOURS
Self-Directed	32	528.45
Operation LAMP	4	26.5
Family Law Mediation	3	16.5
Talk to A Lawyer	79	258

Overall Volunteer Paralegal Total:	<u>PARALEGALS</u>	<u>HOURS</u>
Talk To A Lawyer	9	64
Operation LAMP	4	16.5

2004 REPORT

Please list your District's 2004 activities--including committee meetings, training, attorney recognition, newspaper or magazine articles, marketing and promotion--in chronological order.

<u>Date</u>	<u>Activity</u>
Weekly	Attend Group Case Review at Indiana Legal Services
Monthly	Article in Evansville Bar Association Newsletter
January 12	Executive Committee Meeting
January 16	Talk To A Lawyer/Cle Training
January 19	Talk To A Lawyer (8 Hour Program)
February 5	Monthly Talk To A Lawyer
February 10	Full Board Meeting
March 10	Monthly Talk to A Lawyer
March 31	CLE Program, Child Tax Credit
April 1	Monthly Talk To A Lawyer
April 12	Executive Committee Meeting
May 6	Monthly Talk To A Lawyer
May 7	Silent Auction Fundraiser during Evansville Bar Association Law Day Banquet
May 11	Full Board Meeting Held in Warrick County
June 1	Attend Posey County Community Foundation Meeting as a Grant recipient for a limited project in Posey County
June 3	Monthly Talk To A Lawyer
June 9	Special Executive Committee Meeting
June 15	Attend Spencer County Community Foundation Meeting as a Grant recipient for a limited project in Spencer County
July 1	Guest Speaker at Rotary Club in Evansville
July 1	Monthly Talk To A Lawyer
July 6	Executive Committee Meeting
August 5	Monthly Talk To A Lawyer
August 10	Full Board Meeting Held in Knox County
August 19	Article About Program in Evansville Courier Newspaper
September 2	Monthly Talk To A Lawyer
October 4	Executive Committee Meeting
October 7	Monthly Talk To A Lawyer
October 14	Presenter at ISBA Conference
October 15	Attend Plan Administrator Retreat
October 20	Annual Recognition/Awards Luncheon
October 20	Report of Awards Luncheon Carried on WIKY Radio
October 21	Article in Evansville Courier Regarding Awards Luncheon
October 27	Held Pro Se Day in Perry County
November 4	Monthly Talk To A Lawyer

November 9 Full Board Meeting Held in Daviess County
November 29 Recognition/Appreciation Reception Held in Knox
County for Volunteers From: Knox, Gibson, Pike and
Martin County
December 2 Monthly Talk To A Lawyer
December 2 Holiday Open House for Volunteers and Dignitaries
December 4 Operation LAMP at the Army Reserve Center
December 10 Presenter at Access To Justice Conference – Indpls.

2004 REPORT

Please provide a short summary of how the provision of pro bono service is coordinated in your district, including the intake process, the relationships of pro bono providers in the district, how referrals are made, and how reporting is done.

Through a continuing joint cooperation with Legal Aid Society and Indiana Legal Services, applications are received and reviewed. Initial applications are taken by those agencies, following their protocol. Cases that are deemed not eligible for services by those agencies, due to conflict or type of case, are then referred to VLP for final review and possible placement. The Plan Administrator or her assistant attends a weekly meeting with Indiana Legal Services to help review cases for referral and placement.

Strict adherence is kept on all levels of eligibility, especially financial status.

District 13 enjoys a unique cooperation between the above agencies. This cooperation extends to all levels of staff, attorneys through administrative and secretarial. Generally, the secretarial staff of both LAS and ILS are primarily responsible for the initial intake of potential clients and therefore, the VLP does not have to be concerned with location volunteers or finding funding for additional staff to perform this function. This cooperative effort also creates an informal system of checks and balances that cases are being considered and reviewed.

Additionally, attorneys from Legal Aid Society and Indiana Legal Services volunteer for Talk To A Lawyer and serve on the Board of Directors.

Reporting is conducted by the VLP, providing form to the volunteers and, randomly, to those being served.

Please describe any special circumstances, including difficulties encountered, affecting your District's 2004 implementation of its plan.

District 13 has not encountered extraordinary difficulties in executing its plan during 2004. One of the planned activities of implementing a family law mediation project has not been fulfilled. This activity is still viable. The difficulty in fulfilling this activity is due to the conflict of schedules of the primary authors of that project. It is anticipated this project will see fruition during 2005-2006.

Financial concerns are always present in District 13; however, it does have a sound fiscal budget that is followed as closely as possible. Recruitment of new volunteers is becoming a new concern to be monitored closely.

BUDGETS FOR 2004, 2005 AND 2006 FOR IOLTA FUNDS ONLY

Cost Category	2004 Actual Expenditures	2004 Budget	2005 Actual Expenditures To Date	2005 Budget	2006 Budget
A. PERSONNEL COSTS					
1. Plan Administrator	35,211.48	44,500	14,583.30	37,000	37,000
2. Paralegals					
3. Others- Please explain *	10,065.26	20,800	3,588.64	21,500	13,500
4. Employee benefits					
a. Insurance	847.96				
b. Retirement plans	111.24				
c. Other- Please explain *	6,536.37	11,204	2,707.27	11,541	10,500
5. Total Personnel Costs	52,772.31	78,004	20,879.21	70,041	61,000
B. NON-PERSONNEL COSTS					
1. Occupancy	5,110.91	5,568	2,013.78	5,800	7,200
2. Equipment rental		600		600	
3. Office supplies	1,747.21	3,000	1,061.85	3,150	3,500
4. Telephone	1,864.87	3,160	746.68	3,326	2,500
5. Travel	1,543.92	3,000	655.74	3,000	2,500
6. Training	439.39	3,000		3,150	2,500
7. Library	220.57	1,000	60.42	1,000	750
8. Malpractice Insurance	1,953.93	2,160		2,268	2,500
9. Dues and fees	792.50	600	168	600	600
10. Audit		4,500		4,500	4,500
11. Contingent reserve		15,129	15,000**	15,886	
12. Litigation reserve		5,500		5,500	5,500
13. Marketing and promotion	792.41	5,960	114.35	6,258	2,000
14. Attorney recognition	1,898.92	2,000		2,100	2,500
15. Litigation Expenses (includes expert fees)	562.60	5,500	70.26	5,500	5,500
16. Property Acquisition		4,500	2,381	4,500	2,500
17. Contract Services	222.60	1,454	150	1,526	1,500
18. Grants to other pro bono providers					
19. Other- Please explain		4043		4,245	
20. Total Non-Personnel Costs	17,616.83	68,774	22,994.08	72,908	46,050
C. TOTAL EXPENDITURES	70,389.14	146778	43,873.29	142949	107,050

Explanations following:

* A Part-time Administrative Assistant

*Federal and State employment taxes, workers comp and employee dishonesty insurance, and parking

IOLTA funds received **2004:** \$61,800 IOLTA funds received **2005:** \$56,000

** Placed in certificates of deposit; to be kept separate from operating budget

Budget Narrative

Please provide descriptions of the following line items in the foregoing budget chart, by item number, in the space provided.

Lines (A)(1), (2), (3) Please indicate the number of hours per week for each personnel position and rate of pay. The Plan Administrator is paid an annual salary of \$35,000. for a part-time position. There are no additional benefits, such as medical insurance or retirement that is paid for that position. The Administrative Assistant is part-time and receives \$9.50 per hour, with a maximum of 20 hours per week. That position receives no additional benefits. Both positions are covered by Worker's Compensation Insurance and other liability coverage. Costs of parking are considered an employee benefit.

Line (B)(1) Please describe the occupancy cost in terms of square footage, utilities or other amenities and indicate whether the occupancy cost is above or below the market rate for that space.

The current office space is 425 square feet.* Monthly rent is \$365.00. The Lessor also provides: telephone service at a flat rate of \$100.00 per month, utilities average \$44.00 per month, high speed internet at a flat rate of \$40.00, toll free telephone number at a flat rate of \$5.00 and designated parking, for 2 for a flat rate of \$60.00. These costs are below market for downtown Evansville, Indiana. Lessor also provides a conferance room for monthly Talk To A Lawyer and any CLE seminars, as well as an installed phone bank, without additional charge.

* The program will be moving to another office with the same Lessor, by August 2005. The move is due to the need for a more functional office. The Lessor will still provide free telephone bank every month, reduced rates on the phones and office space and will provide the manpower for the move also free of charge.

ANNUAL TIMETABLE FOR SUBMISSION OF FORMS AND CHECKS:

January 1:	Checks distributed
July 1:	Annual report, plan and grant application due to IPBC
November:	Notification of awards
December 1:	IBF grant agreement due and revised budget due