

In the  
Indiana Supreme Court



CAUSE NUMBER: 94S00-1301-MS-30

ORDER AMENDING INDIANA RULES OF APPELLATE PROCEDURE

Under the authority vested in this Court to provide by rule for the procedure employed in all courts of this state and this Court's inherent authority to supervise the administration of all courts of this state, Indiana Appellate Forms 10-1 and 11-2 are amended as follows (deletions shown by ~~striking~~ and new text shown by underlining):

**Form App. R. 10-1 Notice of Completion of Clerk's Record**

IN THE  
INDIANA [SUPREME COURT OR COURT OF APPEALS]

Case No.: \_\_\_\_\_

[Insert Supreme Court or Court of Appeals number, if known]

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_____,	)	Appeal from the _____
	)	Court
	)	
Appellant(s),	)	
	)	Trial Court Case No:
vs.	)	_____
	)	
_____,	)	
	)	The Honorable _____,
Appellee (s).	)	Judge

**NOTICE OF COMPLETION OF CLERK'S RECORD**

\_\_\_\_\_, the Clerk of \_\_\_\_\_ Court, hereby notifies the parties, pursuant to Appellate Rule 10(C), that the Clerk's Record in this case has

been assembled and is complete. The Transcript is (circle one):

- (a) Completed and filed with this clerk;
- (b) Not yet completed;
- (c) Not requested in the Notice of Appeal.

Attached to this Notice of Completion is a certified and updated copy of the Chronological Case Summary.

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
**Date issued**  
(see Ind. Appellate Rule 45(B)(1))

**CERTIFICATE OF SERVICE**

I certify that on [insert date] I ~~sent copies~~ served a copy of this Notice and a certified copy of the Chronological Case Summary upon the following person(s) by [specify means of service]: ~~to all parties of record and to the Clerk of the Indiana Supreme Court, Court of Appeals, and Tax Court by United States Mail, postage pre-paid.~~

[Separately list name(s) and address(es) of person(s) served]

\_\_\_\_\_  
Clerk

...

**Form App. R. 11-2 Motion for Extension to File Transcript**

IN THE  
INDIANA [SUPREME COURT OR COURT OF APPEALS]  
Case No.: \_\_\_\_\_  
[insert Supreme Court or Court of Appeals number, if known]

\_\_\_\_\_, ) Appeal from the \_\_\_\_\_  
 ) Court  
 )

Appellant(s),	)	
	)	Trial Court Case No:
vs.	)	_____
	)	
_____,	)	
	)	The Honorable _____,
Appellee(s).	)	Judge

**COURT REPORTER'S  
 VERIFIED MOTION FOR EXTENSION OF TIME  
 TO FILE TRANSCRIPT**

\_\_\_\_\_, the court reporter for \_\_\_\_\_ court, respectfully petitions the Court for an extension of time in which to file the transcript in this appeal. In support of this Motion, the court reporter shows the Court as follows:

1. The Appellant filed a Notice of Appeal on \_\_\_\_\_, 20\_\_\_. The notice of appeal requested the following transcript(s): \_\_\_\_\_.

2. Pursuant to Appellate Rule 11(B), the transcript is due ninety (90) days after the Notice of Appeal is filed. Unless this Motion is granted, the transcript is due to be filed with the trial court no later than \_\_\_\_\_, 20\_\_.

3. Arrangements have been made to pay for the preparation of the transcript.

OR Satisfactory arrangements have not been made for the preparation of the transcript in that (explain).

4. I estimate the transcript will be \_\_\_\_\_ pages long and will take \_\_\_\_\_ hours to prepare.

5. I began work on the transcript on \_\_\_\_\_ and have completed \_\_\_\_\_ pages and spent \_\_\_\_\_ hours.

(OR) I have not yet been able to begin work on the transcript because (state reasons specifically including case names and cause numbers and sizes of other transcripts, nature of case).

(OR) I have not been able to complete the transcript because (state reasons specifically including case names and cause numbers and sizes of other transcripts, nature of case)

6. I anticipate that I will complete the transcript on \_\_\_\_\_.

7. I request that the time within which to complete the transcript be extended to \_\_\_\_\_.

8. This is the (first/second/third) Verified Motion for Extension of Time to File Transcript.

WHEREFORE, \_\_\_\_\_, court reporter for \_\_\_\_\_ court respectfully requests an extension of time of \_\_\_\_\_ (\_\_\_\_\_) days within which to file the transcript to \_\_\_\_\_, 20\_\_.

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FOREGOING STATEMENTS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

\_\_\_\_\_  
Court Reporter, \_\_\_\_\_ Court

**CERTIFICATE OF SERVICE**

I certify that on [insert date] I ~~sent copies~~ served a copy of this document upon the following person(s) by [specify means of service]: ~~to all parties of record and to the Clerk of the Indiana Supreme Court, Court of Appeals, and Tax Court by United States Mail, postage pre-paid.~~

[Separately list name(s) and address(es) of person(s) served]

\_\_\_\_\_  
Court Reporter

...

These amendments shall take effect on January 1, 2014.

The Clerk of this Court is directed to send a copy of this Order to the clerk of each circuit court in the state of Indiana; Attorney General of Indiana; Legislative Services Agency and its Office of Code Revision; Indiana Supreme Court Administration Office; Court of Appeals of Indiana Administration Office; Indiana Tax Court Administration Office; Public Defender of Indiana; Indiana Prosecuting Attorney Council; Indiana Public Defender Council; Indiana Supreme Court Disciplinary Commission; Indiana Supreme Court Commission for Continuing Legal Education; Indiana State Board of Law Examiners; Indiana Judicial Center; Division of State Court Administration; Indiana Judges and Lawyers Assistance Program; the libraries of all law schools in this state; the Michie Company; and Thomson Reuters. The Clerk is also directed to post this Order to the Court's website.

Thomson Reuters is directed to publish this Order in the advance sheets of this Court.

The Clerks of the Circuit and Superior Courts are directed to bring this Order to the attention of all judges within their respective counties and to post this Order for examination by the Bar and general public.

DONE at Indianapolis, Indiana, on September 19, 2013.

/s/Brent E. Dickson  
Brent E. Dickson  
Chief Justice of Indiana

All Justices concur.