



Court Alcohol and Drug Program Advisory Committee

Meeting Minutes  
February 13, 2015

I. Judge Diekhoff called the meeting to order at 1:00 pm. Members present were Judge Diekhoff, Chair, and Ms. Radican. Members participating via conference call were Mr. Andrew, Judge Coriden, Judge Feick, Ms. Gharst, Judge Reed, Mag. Straus and Judge Weber. IJC staff present were Angie Hensley, Mary Kay Hudson, Chad Long, Diane Mains and Jen Weber.

II. Members approved the November 14, 2014, meeting minutes as submitted.

III. Certification Report

Ms. Hudson reported that IJC conducted three certification reviews since the last committee meeting in Hamilton County, Monroe County, and Vigo County. There are 15 court alcohol and drug programs scheduled for certification review in 2015, and a new program in DeKalb County is currently working toward certification.

IV. Education Subcommittee Report

Ms. Hensley reported that Substance Abuse Characteristics training was held on December 2-3, 2014 and attended by 37 people. New Director Orientation was held on February 3<sup>rd</sup> with three new directors in attendance. Staff Orientation will be held on March 4-5, 2015 and Assessment and Interviewing training will be held on March 6<sup>th</sup>. The next Criminal Justice training will be offered on April 14-15, 2015 in conjunction with New Probation Officer Orientation.

IJC's Court Services training calendar is available on-line on the Supreme Court's website. Ms. Hensley reported that the CSAMS test is now offered on a monthly basis.

Lastly, Ms. Hensley reported that planning is underway for the combined Court Alcohol and Drug Program Annual Meeting and the Problem-Solving Court Workshop to be held in October 2015. The Subcommittee welcomes suggestions for session topics.

Mr. Long reported that the Subcommittee has completed reviewing the on-line courses on drunk driving and marijuana. The Subcommittee recommended that CADPAC authorize the use of on-line Substance Abuse Information courses. The Subcommittee also recommended amending Section 31 of the Rules for Court-

Administered Alcohol and Drug Programs authorizing four-hour on-line Substance Abuse Information courses. The Subcommittee further recommended that the current Substance Abuse Information curriculum checklist apply to on-line courses.

CADPAC adopted the Subcommittee's recommendations and directed IJC staff to draft an amendment to Sec. 31 for the Committee's review at its next meeting.

V. Legislative Proposal

Ms. Weber reported that she continues to work with Rep. Koch to amend IC 12-23-14-16, the program fee statute, to permit certified programs to collect the a/d user fees in addition to or in lieu of the clerk. She will keep the Committee updated as progress is made.

Ms. Mains distributed a 2015 Legislative Session Update containing summaries of bills of interest to CADPAC. CAPDAC members were encouraged to visit the General Assembly's website to receive more information on bills under consideration this session.

VI. Judge Diekhoff adjourned the meeting at 1:20 pm.



Court Alcohol and Drug Program Advisory Committee

Conference call Meeting Minutes  
August 14, 2015

I. Judge Diekhoff called the meeting to order at 1:05 pm. Members present were Judge Diekhoff, Chair, Judge Coriden, Judge Feick, Judge Kramer, Judge Reed, Mag. Straus, Mr. Barry Andrew, and Ms. Krista Radican. IJC staff present were Jamie Bergacs, Diane Haver, Angie Hensley, and Jen Weber.

II. Members approved the February 13, 2015, meeting minutes as submitted.

III. Certification Report

Ms. Bergacs reported that IJC conducted ten certification reviews since the last committee meeting. The following counties received certifications: Vigo, Lake Superior Court 1, LaPorte, Orange, Jay, Hancock, Marshall, Shelby, Knox, and DeKalb.

IV. Education Subcommittee Report

Ms. Hensley reported that Substance Abuse Characteristics training was held on May 19-20, 2015 and attended by 14 people. She additionally explained that New Director Orientation was held on August 5, 2015, with two new directors in attendance and Staff Orientation will be held on August 25-27, 2015, with 23 registered participants. Furthermore, program staff Assessment and Interview training will be held on August 28, 2015, with currently 13 registrations. The next Criminal Justice training will be offered October 27-28, 2015 in conjunction with New Probation Officer Orientation. Lastly, the Court Services Annual Meeting scheduled for October 1-2, 2015 at the convention center in Indianapolis is now open for registration, and currently has received 127 registrations.

IJC's Court Services training calendar is available on-line on the Supreme Court's website. Ms. Hensley reported that the CSAMS test is now offered on a monthly basis.

V. Rule Revision

Ms. Weber reported that the Committee's proposed revision to Section 31 of the Rule for Court-Administered Alcohol and Drug Programs concerning on-line substance abuse education courses is currently posted for public comment on the IJC and Supreme Court website. Ms. Weber explained the Rule posted in late July

and will be open for comment until August 22, 2015; at this time no comments have been received. Upon the conclusion of the comment period, Ms. Weber will forward comments to the committee for consideration and next steps to proceed through the revision process to seek adoption by the Judicial Conference Board of Directors.

VI. Other Business

Ms. Weber explained that related to the Rule revision, IJC staff would likely be revising the education checklist criteria used to evaluate substance abuse education curriculums submitted for review and approval by IJC. If approved as written, the current Rule would require all education curricula – either 4 hour online, or 8 hour classroom formats, to be reviewed under the current checklists. IJC staff believe this may not be achievable due to the checklist format, which do not articulate an objective standard for evaluating content, but broadly state curriculum features. Ms. Weber agreed to send the checklist to committee members in advance of the next meeting.

VII. Judge Diekhoff adjourned the meeting at 1:25 pm.