# 2015 Staff Agency Report Judicial Conference of Indiana

## **COMPOSITION**

The Judicial Conference of Indiana is made up of all full-time judges, both trial and appellate, as voting members, and magistrates, senior judges, and retired judges who serve as special judges as non-voting members.

#### **GOVERNING BODY**

The policy-making body of the Conference is its Board of Directors, chaired by the Chief Justice of Indiana. Forty-five judges serve as directors. They are:

- The Chief Justice;
- The Chief Judge of the Court of Appeals;
- The President of the Indiana Judges Association;
- The President of the Indiana Council of Juvenile and Family Court Judges;
- Thirty-six trial court judges elected from the administrative districts for two-year terms; and
- Five trial court judges appointed by the Chief Justice for one-year terms.

The Board of Directors met three times during 2014-2015 as follows:

- September 11, 2014—44 members attended;
- December 11, 2014—36 members attended; and
- June 19, 2015—33 members attended.

## **STATUTORY RESPONSIBILITIES**

The Indiana General Assembly has charged the Conference with the following responsibilities:

- Promoting an exchange of experience and suggestions regarding the operation of Indiana's judicial system;
- Promoting continuing education of judges, probation officers, and other court personnel;
- Promoting a better understanding of the judiciary;
- Assisting local courts in developing and improving probation services;
- · Setting standards for probation officers;
- Administering the interstate compacts regarding the transfer of probationers into and out of Indiana;
- Preparing, maintaining, and distributing a roster of residential child care facilities;
- Administering, certifying, and supporting the Court Alcohol and Drug Services Programs; and
- Administering, certifying, and supporting Indiana's Problem-Solving Courts.
- Staffing the justice reinvestment advisory council

## STAFF AGENCY

The Judicial Center presently has 31 members on its staff, 12 of whom are attorneys. Upon the retirement of Research Director Michael McMahon in May, 2015, Jason Bennett also began to serve as a research attorney part-time. The Judicial Center is administered by the Executive Director through the Directors for Research, Juvenile and Family Law, Court Services, Juvenile Detention Alternatives Initiative (JDAI), and Education. Besides the Judicial Center staff, the JDAI department also houses three staff members from the Indiana Department of Correction (IDOC), and one staff member from the Department of Child Services (DCS). During the summer, if available, an Indiana Conference for Legal Education Opportunity (CLEO) intern also serves the Judicial Center.

## **FUNCTIONS**

The Indiana Judicial Center serves the Judicial Conference in fulfilling its responsibilities through the following functions:

- Planning and conducting education and training programs for judges, magistrates, probation officers, and other court personnel;
- Providing legal research for and technical assistance to the courts;
- Providing opportunities for trial and appellate court judges to meet and exchange information, experiences, and suggestions;
- Serving as a clearinghouse to gather and disseminate information and data to the courts;
- Sponsoring research projects and studies to improve the administration of justice;
- Assisting local courts in developing and improving probation services;
- Assisting committees of the Judicial Conference in preparing surveys of the judiciary; preparing and publishing benchbooks, guidelines, and other materials; drafting standards for probation; preparing studies of problems in judicial ethics; implementing improvements in management of juvenile problems; suggesting safeguards for the protection of the interests of those persons affected by the administration of estates and guardianships; and other projects that these committees may undertake or be assigned for the purpose of improving the administration of justice;
- Publishing summaries of caselaw affecting Indiana courts in advance of general dissemination of case reports;
- Publishing summaries of legislative activities of interest to and affecting the judiciary;
- Publishing and disseminating to the judiciary new programs initiated by Indiana trial courts;
- Providing secretarial services for the state's judicial associations;
- Facilitating the interstate transfer of probationers;
- Facilitating the return of juveniles who have absconded, escaped, or run away;
- Working with private organizations, federal agencies, and other state and local agencies in the promotion of improved administration of justice;
- Answering inquiries from and providing information to the executive and legislative branches, the media, other organizations, and the general public regarding Indiana's judiciary and its role;
- Developing, maintaining, and distributing on a monthly basis a roster of residential childcare facilities for use by Indiana courts when making placement decisions;
- Supporting and certifying court alcohol and drug programs;
- Supporting and certifying problem-solving courts (drug courts, reentry courts, veterans treatment courts, mental health courts, etc.);
- Conducting testing and certification of probation officers and court alcohol and drug program professionals;
- Overseeing and housing the Juvenile Detention Alternatives Initiative;
- Providing security/safety surveys and education for judicial officers upon request; and
- Carrying out such other functions as may be assigned by the Board of Directors, the Chief Justice, or the Supreme Court, or as may be devised by its Executive Director.

## **EDUCATION ACTIVITIES**

The Indiana Judicial Center presented judicial branch education programming to judicial officers, probation officers, designated court alcohol and drug program personnel, problem-solving court personnel, and trial court staff and clerks in 2014-2015. These programs emphasized substantive law used in the operation of all courts, procedures for the efficient administration of justice for the people of Indiana, and new statutes and case law impacting the court system. The following sections divide the reporting of the Center's educational activities into groups of judicial branch personnel: judicial officers, court staff, probation officers, and court alcohol/drug program staff and problem-solving court personnel.

#### **EDUCATION PROGRAMS FOR JUDICIAL OFFICERS**

In fiscal year 2014-15, the Judicial Education Department of the Judicial Center presented over 34 days and 226 hours of continuing judicial education instruction. Total attendance at these programs was 2,445. The educational conferences conducted in 2014-15 for judicial officers included:

#### **Summer Workshop**

July 11, 2014

The Criminal Code Revision-HEA 1006

30 S. Meridian Street, Indianapolis

32 Participants (22 Trial & Appellate Judges – 1 Magistrate – 2 Commissioners & Referees – 2 Senior Judge – 1 Supreme Court Staff – 4 Judicial Center Staff)

Total Education Programming Offered: 5.0 hours

## **Summer Workshop**

July 18, 2014

The Criminal Code Revision-HEA 1006

30 S. Meridian Street, Indianapolis

36 Participants (20 Trial & Appellate Judges – 1 Magistrate – 3 Commissioners & Referees – 6 Senior Judges – 3 Supreme Court Staff – 3 Judicial Center Staff)

Total Education Programming Offered: 5.0 hours

#### **Summer Workshop**

August 15, 2014

Family Violence Program

30 S. Meridian Street, Indianapolis

31 Participants (17 Trial & Appellate – 5 Magistrates – 3 Commissioners & Referees – 2 Senior Judges – 2 Supreme Court Staff – 2 Judicial Center Staff)

Total Education Programming Offered: 5.0 hours

#### **Summer Workshop**

August 22, 2014

**Humanities Programs** 

30 S. Meridian Street, Indianapolis

26 Participants (13 Trial & Appellate – 1 Magistrate – 4 Commissioners & Referees – 5 Senior Judges – 1 Supreme Court Staff – 2 Judicial Center Staff)

Total Education Programming Offered: 5.0 hours

#### **Annual Meeting of the Judicial Conference of Indiana**

September 10-12, 2014

French Lick Springs Hotel, French Lick, IN

550 Participants (327 Trial & Appellate Judges – 105 Magistrates – 20 Commissioners & Referees – 61 Senior Judges – 25 Supreme Court Staff - 12 Judicial Center Staff) 13 other IJC staff

Total Education Programming Developed: 40.3 hours (concurrent sessions offered during each educational period during the conference)

Judicial College and Master Certificate Program

- 12 Judicial Officers graduated from the Indiana Judicial College Program on Friday September
   12, 2014
- Judicial Officer graduated from the Masters Certificate Program on Friday September , 2014 Education Sessions Presented:
  - Criminal Law Update
  - Ethics Across the Nation: The Year in Review
  - The Faces of Mental Illness
  - Title IV-D Child Support Practical Implications for Judicial Officials Resulting from Federal and State Laws/Regulations
  - Best Practices with Unrepresented Litigants
  - Leadership, Communication, and Emotional Intelligence
  - Attorney Admission & Discipline: The Judge's Role

- Human Trafficking in Our Backyard
- Disability Law and Judicial Liability
- Taking the Constitution into the Classroom: Constitution Day 2014
- Purposeful Incarceration
- Online Shopping Safe or Sorry
- Family Law Update
- How to Ethically Become Honorable
- New Rules and Rule Amendments
- Moving Civil Cases: Ideas for Smooth Case Management from the Perspective of the Plaintiff, the Defense, and the Bench
- Search and Seizure and Other Due Process Considerations; in Probation and Supervised Release
- Findings of Fact and Conclusions of Law under Indiana Trial Rule 52
- Effective Application of Probation Incentives & Sanctions
- Civility Round-table: Why Civility Should Matter to You
- Top 10 (+1) Questions about Protection Orders
- Guest Speaker: Silouan Green The Power of Words: Making Our Words Catalysts For Change
- Impact of HEA 1006: Sentencing, Probation & Community Corrections

#### Webinar

October 8, 2014

Come back here!" a/k/a "What did you say?!" Dealing with Contemptuous Litigants 9 Participants

Total Education Programming Offered: 1.5 hours

## **City & Town Court Judges Annual Meeting**

October 15-16, 2014

Marten House/Lilly Conference Center, Indianapolis

57 Participants (54 Judges - 3 Judicial Center staff) 2 other IJC staff

Total Education Programming Offered: 12.0 hours

**Education Sessions Presented:** 

- Ethics in Practice
- BMV Process & Procedures
- Recent Legislation
- City & Town Round-table
- Pharmacological Effects of Alcohol & Drugs
- Distracted Driving

## Webinar

October 29, 2014

Cognitive Biases & Judicial Decision Making

25 Participants

Total Education Programming Offered: 1.0 hour

## Webinar

November 13, 2014

Title IV-D Overview: Tips, Tricks & Best Practices

12 Participants

Total Education Programming Offered: 1.0 hour

#### **Evidence Workshop**

November 18, 2014

Marten House/Lilly Conference Center, Indianapolis

49 Participants (28 Judges – 8 Magistrates – 7 Commissioners/Referees – 6 Senior Judges – 2 IJC Staff) 2 other IJC staff

Total Education Programming Offered: 5.0 hours

Education Presented:

- Evidence in the 21st Century
- Metadata What is it? What can it tell you?

#### Webinar

November 19, 2014

Navigating Your Way through the UCCJEA

15 Participants

Total Education Programming Offered: 1.0 hour

#### **Evidence Workshop**

November 21, 2014

Marten House/Lilly Conference Center, Indianapolis

70 Participants (50 Judges - 7 Magistrates - 7 Commissioners/Referees - 6 Senior Judges - 2 IJC Staff)

1 other IJC staff

Total Education Programming Offered: 5.0 hours

**Education Presented:** 

- Evidence in the 21st Century
- Metadata What is it? What can it tell you?

#### Webinar

December 4, 2014

Media Relations

15 Participants

Total Education Programming Offered: 1.0 hour

#### **Pre-Bench Orientation**

December 11, 2014

Hyatt Regency Hotel, Indianapolis

51 Participants (42 Judges-Elect - 3 Judge Faculty - 2 Supreme Court Staff - 4 IJC Staff)

Total Education Programming Offered: 5.3 hours

- Transition to the Bench/Code of Judicial Conduct
- Employment Law for New Judges: Court Staff
- Preparing for January 1st: Welcome to the Family
- Payroll and Benefits

#### **Winter Program for Judicial Officers**

December 12, 2014

Renaissance Hotel, Carmel, Indiana

211 Participants (142 Judges – 22 Magistrates – 9 Commissioners/Referees – 12 Senior Judges – 14 Judges-Elect – 3 Supreme Court Staff – 9 IJC Staff) 4 other IJC staff

Total Education Programming Offered: 5.0 hours

The Revised Motor Vehicle Code – HEA 1279

#### Webinar

December 17, 2014

How to Manage Organizational Change

10 Participants

Total Education Programming Offered: 1.0 hour

#### Webinar

December 18, 2014

Writing Skills: How to Stop Relying on Your Court Staff to Correct Your Grammar

7 Participants

Total Education Programming Offered: 1.0 hour

#### **General Jurisdiction Orientation Program**

January 26-30, 2015

Hyatt Hotel, Indianapolis

100 Participants (\*66 Judges – 19 Magistrates – 3 Commissioners/Referees – 3 Small Claims Judges – 5

- Supreme Court Staff - 4 IJC Staff) - 1 other IJC staff

(\*figure includes 20 faculty judicial officers)

Total Education Programming Offered: 30.0 hours

- The Role of the Judge: Integrity and Independence
- Courtroom Demeanor & Control
- Unrepresented Litigants
- The Role of the Judge in Local Government
- How to be a really Good Trial Judge: Reflections from the Other Side of the Bench
- Jury Issues: Jury Management and Jury Rules
- Objection! Making & Preserving Your Record
- Civil Case Management
- Criminal Docket Management
- Making Judgments: Findings of Fact & Conclusions of Law
- Protection Orders: Top 10 things Judges Need to Know
- Domestic Relations
- Probate Docket
- Division of State Court Administration, Indiana Supreme Court
- Small Claims Docket
- Infractions and Misdemeanors
- Probation for the Judge
- Get to Know Your Lemon-A Fresh Look at Diversity
- What's on Your Mind?
- Remarks from Chief Justice Loretta H. Rush, Indiana Supreme Court
- The Code of Judicial Conduct, the Impact on the Family, and Finding Balance
- Court Security at Home & work: The Basics of Good Court Security and the Politics of getting it Done
- Media Tips
- Earl's Pearls and Graduation

#### **Juvenile Judges Orientation**

February 12-13, 2015

30 S. Meridian Street, Indianapolis

33 Participants (\*11 Judges - 12 Magistrates - 1 Commissioners/Referees - 4 Senior Judges -

1 Supreme Staff - 4 IJC Staff) (\*figures include 4 faculty judicial officers)

Total Education Programming Offered: 10.75 hours

- A Walk through a CHINS Case: Removal to Permanency
- GAL/CASA
- Best Practice Tips for Termination of Parent-Child Relationship
- Introduction to the Department of Child Services
- Ethic & Leadership for the Juvenile Court Judicial Officer
- A Walk through a Delinquency Case: Detention to Disposition
- Interstate Compact on Juveniles
- Indian Child Welfare Act ("ICWA")
- Closing Remarks Walk to the Supreme Court & a conversation with Justice David

#### **Evidence Workshop for New Judicial Officers**

March 6, 2015

30 S. Meridian Street, Indianapolis

55 Participants (\*39 Judges – 7 Magistrates – 4 Commissioners/Referees – 2 IJC Staff) - 1 other IJC staff (\*figure includes 2 faculty judicial officers)

Total Education Programming Offered: 5.0 hours

- Making a record of taking judicial notice of court records without violating the code of judicial conduct;
- Identifying situations when character evidence may be admissible and when it is never admissible;

- Applying the rules for the methods by which character may be proven;
- Rules relating to privilege;
- Rules governing the admission of expert opinion testimony;
- Hearsay and hearsay exceptions;
- Constitutional limitations on the rules of evidence and application of those limitations in making evidentiary rulings in criminal cases;
- Applying the rules for admission of exhibits and discuss foundational requirements for admitting Facebook, Myspace and Linked-In pages;
- Admissibility of cell phone recordings, GPS locator data, police car video, and 911 calls.

#### **Spring Judicial College**

April 29 - May 1, 2015

Indianapolis, Indiana

386 Participants (\*239 Judges – 65 Magistrates – 17 Commissioners/Referees – 30 Senior 23 Supreme Court Staff – 12 IJC Staff) - 5 other IJC staff (\*figure includes 23 faculty judicial officers) Total Education Programming Developed: 45.0 hours

- Lessons from Moneyball
- Zombie Homes
- Family Law Issues
- Law, Justice and the Holocaust: How the Courts Failed Germany
- Intuition, Implicit Judgments, and Judicial Decision Making
- Law & Economics: Probability Theory & the Courts
- Pharmacological Effects of Alcohol & Drugs
- You Are Not the Boss of Me
- OWI & Other Traffic Issues
- Follow the Rules: Updates on E-Filing, Administrative Rule 9 & More
- Security Issues in the Courthouse
- Criminal Case Management: Update on HEA 1006
- Best Practices in Managing Your Guardianship Caseload
- A Guide to Working with Immigrant Victims in Indiana Courts
- Communication Is in the Ear of the Beholder

#### **Recent Legislation Seminar**

May 29, 2015

Indianapolis, Indiana

116 Participants (\*81 Judges – 8 Magistrates – 5 Commissioners/Referees – 15 Senior Judges – 4 Supreme Court Staff – 4 IJC Staff) - 1 other staff 1 Supreme & 1 IJC (\* figure includes 4 faculty judicial officers)

Total Education Programming Offered: 5.0 hours

- Traffic Legislation
- Criminal Legislation
- Civil Law & Probate Legislation
- Family Law Legislation
- Judicial Administration

## **Indiana Graduate Program for Judges**

May 31 – June 5, 2015

French Lick, Indiana

37 Participants (33 Judges – 2 Magistrates – 2 Commissioners/Referees –1 IJC Staff) - 1 other IJC staff Total Education Programming Offered: 22 hours

- Team Building
- Ubiquitous Surveillance and Big Data
- James Madison & the Constitutional Republic
- Judges and the Social Sciences

#### **Juvenile Court Judges Annual Meeting**

June 18-19, 2015

Carmel, Indiana

124 Participants (\*72 Judges –37 Magistrates – 2 Commissioners/Referees – 6 Senior Judges – 2

Supreme Court Staff - 5 IJC Staff) - 5 other IJC staff

\*figure includes 7 faculty judicial officers

Total Education Programming Offered: 8 hours

- Sex Trafficking of Minors
- Are Siblings of Maltreated Children at Risk of Child Maltreatment?
- Report on HEA 1196 Dual Jurisdiction
- Report from the Department of Child Services
- Indiana Department of Correction Annual Updates
- Annual Meeting of the ICJFCJ
- Indian Child Welfare Act Update
- Expungment of Juvenile Records: Why, When, and How?
- Governor's Council on Adoption
- Recent Legislation & Juvenile Delinquency Case Law
- Recent Case Law CHINS and TPR

#### SUPREME COURT DISTRICT MEETINGS

The following Supreme Court District meetings were held and staffed by the Judicial Center.

March 2, 2015 – Districts 14, 15 & 18 (Minnetrista Gathering Place – Muncie) 43 Participants (35 Trial & Appellate Judges, 1 Magistrate, 5 Supreme Court Staff, 2 Other)

March 2, 2015 – Districts 5, 6, 7 & 9 (Courtyard by Marriott Downtown – Fort Wayne) 64 Participants (43 Trial & Appellate Judges, 13 Magistrates, 1 Commissioner, 5 Supreme Court Staff, 2 Other)

March 3, 2015 – Districts 1, 2, 3 & 4 (Radisson Star Plaza Hotel – Merrillville) 56 Participants (32 Trial & Appellate Judges, 16 Magistrates, 6 Supreme Court Staff, 2 Other)

March 3, 2015 – Districts 8, 10, 11 & 12 (Holiday Inn Select City Center – Lafayette) 42 Participants (30 Trial & Appellate Judges, 4 Magistrates, 6 Supreme Court Staff, 2 Other)

March 4, 2015 – Districts 13, 16 & 17 (Hyatt Regency – Indianapolis) 65 Participants (48 Trial & Appellate Judges, 9 Magistrates, 6 Supreme Court Staff, 2 Other)

March 6, 2015 – Districts 19, 20 & 21 (Hilton Garden Inn – Bloomington) 46 Participants (35 Trial & Appellate Judges, 3 Magistrates, 6 Supreme Court Staff, 2 Other)

June 24, 2015 – Districts 25 & 26 (Haubstadt) 40 Participants (29 Trial & Appellate Judges, 4 Magistrates, 4 Supreme Court Staff, 3 Other)

June 24, 2015 – Districts 22, 23 & 24 (Jeffersonville) 32 Participants (23 Trial & Appellate Judges, 2 Magistrates, 4 Supreme Court Staff, 3 Other)

#### **EDUCATION PROGRAMS FOR COURT STAFF**

The Indiana Judicial Center has provided education and training opportunity to trial court and clerk staff since 2008. In fiscal year 2014-15, six state-wide conferences were held along with a Trial Court Administrators' Roundtable and a district-wide training for court and clerk staff. A web-based Orientation Tool was offered twice in 2014-15. The National Center for State Courts hosts this course, and it is taught by a nationally recognized instructor. The Orientation Tool is a multi-year project commenced in 2009 in partnership with the National Center for State Courts.

#### STATE-WIDE TRAINING

#### Court/Clerk Staff Conference

July 14, 2014

Marriott East Hotel, Indianapolis, Indiana

360 Trial Court Staff (8 Supreme Court Staff, 8 Indiana Judicial Center Staff)

Total Education Hours Offered: 3.75

## **Education Sessions Presented:**

- Communicating with Jurors A Roadmap for Best Practices
- New Laws Impacting Court Staff
- Unrepresented Litigants
- What's New from State Court Administration
- Jury Administration Processes for the Case of the Century
- New Laws Impacting Court Staff
- Unrepresented Litigants
- Workplace and Personal Security
- Court Reporter Roundtable
- JTAC Update
- Media Issues for Court Staff

#### **Court Security Officer Conference**

September 12, 2014

30 S. Meridian Street, Indianapolis, Indiana

114 Court Security Officers - Judicial Center staff 2

Total Education Hours Offered: 4 hours

## **Education Sessions Presented:**

- Sovereign Citizen Movement
- Immediate and Appropriate Security Consideration for the Courtroom

#### 2014 Fall Workshop: Court Reporting

October 10, 2014

30 S. Meridian St., Indianapolis, Indiana

49 Court Reporters – 1 IJC staff

Total Education Hours Offered: 4 3/4 hours

## **Education Sessions Presented:**

- Court Reporting Basics
- Compassion Fatigue
- Court Reporting from the Judge's Perspective
- The Court of Appeals Perspective on Transcripts

# 2014 Fall Workshop: Court Reporting November 6, 2014

30 S. Meridian St., Indianapolis, Indiana

46 Court Reporters – 2 IJC staff

Total Education Hours Offered: 4 3/4 hours

#### **Education Sessions Presented:**

- Court Reporting Basics
- Compassion Fatigue
- Court Reporting from the Judge's Perspective
- The Court of Appeals Perspective on Transcripts

## **QCSR & Financial Reports**

December 3 & 4, 2014

30 S. Meridian Street, 8th Floor, Indianapolis, Indiana

144 Participants

Total Education Hours Offered: 12 hours

#### **Education Sessions Presented:**

- Quarterly Case Status Reports (QCSR)
- Revenue Report
- Annual Budget and Expenditure Report

#### **Administrators Roundtable**

August 22, 2014

30 S. Meridian Street, 5th Floor JTAC Training Room

Indianapolis, Indiana

15 Participants - 9 Administrators - 5 STAD - 1 IJC

Total Education Hours Offered: 4 hours

#### **Education Sessions Presented:**

- E-filing
- Adult Guardianship Program
- Adult Guardianship Registry
- Education
- ICOR Enhancements

#### **DISTRICT TRAINING**

## **Wayne County**

September 30, 2014

59 Participants (53 Court & Clerk Staff – 1 Elected Clerk – 3 Supreme Court Agency Staff – 2 Judicial Officers)

Total Education Hours Offered: 6 hours

#### **Education Sessions Presented:**

- Grammar
- Compassion Fatigue

#### **Bartholomew County**

November 7, 2014

Morning Program

84 Participants (78 Court & Clerk Employees – 4 Judicial Officers)

1 hour education

#### **Education Session Presented:**

Compassion Fatigue

Afternoon Program

34 Participants (28 Court & Clerk Employees – 4 Judicial Officers – 2 Supreme Court Agency Staff)

1 hour education

#### **Education Session Presented:**

Legal Information/Advice

## **Marion County**

January 13, 2015

39 Participants (32 Court Employees – 5 Judicial Officers–2 Supreme Court Agency Staff)

1 hour education

## **Education Sessions Presented:**

Compassion Fatigue

#### **Dearborn County**

February 27, 2015

46 Participants (39 Court & Clerk Employees– 4 Judicial Officers– 3 Supreme Court Agency Staff) 2.5 hours education

## **Education Sessions Presented:**

- Ethics for Court Staff
- Compassion Fatigue

#### **Lake County**

May 22, 2015 122 participants

Total Education Hours Offered: 4 hours

#### **Education Sessions Presented:**

- Grammar
- Compassion Fatigue

#### **Online Orientation**

August 25 – October 6, 2014 Education Hours Offered: 6 hours 38 participated

Some of the topics include:

- The Purposes of Courts
- Why Courts are Different from Other Branches of Government
- Service Excellence in the Courts
- Serving Self-Represented Litigants
- How Courts Work
- Indiana Court Processes

February 9 – March 23, 2015 Education Hours Offered: 6 hours 36 participated Same topics as above

## **EDUCATION PROGRAMS FOR PROBATION OFFICERS**

The Judicial Center presented forty-five (60) days of instruction for probation officers. (Doesn't include IRAS/IYAS)

## **Probation Officer Orientation**

Indiana Judicial Center, Indianapolis

October 21-23, 2014 59 Participants (Probation Officers)

Total Education Hours Offered: 19.25

April 14-16, 2015

50 Participants (Probation Officers) Total Education Hours Offered: 19.25

## Sessions presented:

- Indiana Probation Overview
- Adult Probation
- Sex Offenders
- Security Threat Groups
- Juvenile Probation
- Juvenile Services and Placement
- Probation Ethics and Liabilities
- Court Communications-Written Reports and Testifying
- Effective Communication Skills
- Substance Abuse and Mental Health Continuum
- Case Planning
- Probation Officer Safety

## **Probation Regional Meetings**

December 16, 2014 - Jonathan Byrd's, Greenwood

## 269 Participants (Probation Officers) Total Education Hours Offered: 4

#### Sessions presented:

- Dosage Probation
- Fourth Amendment and Due Process Issues in Probation
- IJC Updates

## **Case Management and EPICS Trainings**

July 15-17 Case Management – St. Joseph County 30 Participants (Probation Officers) Total Education Hours Offered: 18

July 22-24 EPICS – Marion County 30 Participants (Probation Officers) Total Education Hours Offered: 21

August 12-14 Case Management – Porter County 30 Participants (Probation Officers) Total Education Hours Offered: 18

August 26-28 EPICS – Howard County 28 Participants (Probation Officers) Total Education Hours Offered: 21

September 9-11 Case Management – Henry County 30 Participants (Probation Officers) Total Education Hours Offered: 18

September 16-18 EPICS – Hamilton County 30 Participants (Probation Officers) Total Education Hours Offered: 21

October 28-30 EPICS – Allen County 30 Participants (Probation Officers) Total Education Hours Offered: 21

November 5-7 EPICS – St. Joseph County 30 Participants (Probation Officers) Total Education Hours Offered: 21

December 9-11 EPICS – Henry County 30 Participants (Probation Officers) Total Education Hours Offered: 21

January 13-15 Case Management – Clark County 30 Participants (Probation Officers) Total Education Hours Offered: 18

January 20-22 EPICS – Porter County 30 Participants (Probation Officers) Total Education Hours Offered: 21

February 10-12 Case Management – Johnson County 30 Participants (Probation Officers) Total Education Hours Offered: 18

February 17-19 Case Management - Tippecanoe County

28 Participants (Probation Officers) Total Education Hours Offered: 18

March 10-12 Case Management – Allen County 30 Participants (Probation Officers) Total Education Hours Offered: 18

May 19-20 EPICS – Johnson County 24 Participants (Probation Officers) Total Education Hours Offered: 21

June 2-4 EPICS – Tippecanoe County 30 Participants (Probation Officers) Total Education Hours Offered: 21

June 16-18 EPICS – Allen County 30 Participants (Probation Officers) Total Education Hours Offered: 21

#### **Probation Annual Meeting**

Convention Center, Indianapolis, IN May 6-7, 2015 779 Participants (Probation Officers) Total Education Hours Offered: 9.8 hours

#### Sessions presented:

- Making "What Works" Actually Work
- Blueprint for Community Supervision
- Adult Legislation and Appellate Opinions (Repeats Thursday 9:00am)
- Communicable Diseases in Indiana: Health Risks and Prevention
- Interpreting Opioid Drug Screen Results
- Confidentiality in Probation
- IDOC Division of Youth Services: Programs, Services, and Collaboration Opportunities
- Assessing and Addressing Risky Situations with Probationers
- Due Process and Search and Seizure
- What Teens Will Do Next: Drugs of Abuse
- Learning Styles: Why People Don't Learn the Same Way
- Opiate Treatment Programs in Indiana
- Title IV-D Child Support and Probationers
- HEA 1006 Update
- Juvenile Legislation and Appellate Opinions
- Incentives and Sanctions
- Cognitive Behavioral Therapy: Addressing Anti-Social Attitudes and Beliefs
- Court Technology Updates and Enhancements
- Probation Field Work: The Legal, Tactical and Safety When Conducting Probation Field Visits
- Key Considerations When Working with Offenders
- Indiana Intelligence Fusion Center
- The Age of Emotion: Emotional Intelligence
- Methamphetamines
- The Role of Online Social Media in Predicting and Interdicting Spree Violence: Case Studies and Analysis
- · Human Trafficking
- Effectiveness of Modeling and Skill Building with Youth (EBP credit)
- Driving While Intoxicated Courts (EBP credit)

- The Age of Emotion: Emotional Intelligence (Repeat of 9:00 am Session)
- Healthy Indiana Plan 2.0
- Geocoded Photo Metadata and EXIF Tags: What Probation Officers Need to Know
- HEA 1006 Update
- Managing Discord: Formally Rolling with Resistance
- Trauma: A Ticking Time Bomb
- Indiana Drug Trends
- Employment and Finance as a Risk Factor
- Drug Memory

## **Risk Assessment Trainings**

## Juvenile Risk Assessment Training (IYAS)

(Each training is comprised of two days)

Month (No. of Trainings)	Probation	Community Corrections	Court A/D Prog.	Problem- Solving Courts	Parole	Facilities/DOC Staff	Total
July			_ · J				
(One)	8	1	0	0	0	1	10
September							
(One)	5	3	0	0	0	1	9
November							
(One)	16	2	0	0	0	0	18
January (One)	10	1	0	0	0	0	11
March							
(One)	12	3	0	0	0	1	16
May							
(One)	5	0	0	0	0	2	7
Total	56	10	0	0	0	5	71

## **Adult Risk Assessment Training (IRAS)**

(Each training is comprised of two days)

Month (No. of Trainings)	Probation	Community Corrections	Court A/D Prog.	Problem- Solving Courts	Parole	Facilities/DOC Staff	Total
August							
(Two)	13	18	2	0	2	29	64
October (One)	12	19	1	2	4	0	38
November	12	10	'	_		Ü	- 00
(One)	0	0	0	0	0	12	12
December							
(One)	9	21	0	0	3	0	33
February							
(Two)	10	15	0	2	5	22	54
April							
(One)	10	23	1	3	1	0	38
June							
(Two)	11	16	2	4	0	21	54
Total	65	112	6	11	15	84	293

# EDUCATION PROGRAMS FOR COURT SERVICES (COURT ALCOHOL AND DRUG PROGRAM STAFF AND PROBLEM-SOLVING COURT PERSONNEL)

## **Court Alcohol and Drug Programs**

#### **New Director Orientation**

Indiana Judicial Center, Indianapolis

August 12, 2014 3 Participants (Program Staff) Total Education Hours Offered: 4.5

February 4, 2015 3 Participants (Program Staff) Total Education Hours Offered: 4.5

## Sessions presented:

- Overview of Indiana Judicial Center and Court A&D Programs
- Statutes and Rules for Court Administered Alcohol and Drug Programs
- Confidentiality 101
- Certification

## **Assessment and Interviewing Training**

Indiana Judicial Center, Indianapolis

August 19-21, 2014 28 Participants (Program Staff) Total Education Hours Offered: 11

March 6, 2015 24 Participants (Program Staff) Total Education Hours Offered: 5.25

# Sessions presented:

- Assessment Skills Practice
- Individual Service Contracts
- Mental Health Continuum

## **Staff Orientation**

Indiana Judicial Center, Indianapolis

September 24-25, 2014 26 Participants (Program Staff) Total Education Hours Offered: 12

March 4-5, 2015 27 Participants (Program Staff) Total Education Hours Offered: 12

## Sessions presented:

- Introduction to Court A/D Programs
- Orientation, Assessment, and Referral
- Case Management
- Confidentiality
- Ethics
- Communicable Diseases

- Drug Testing
- Principles of Effective Interventions

## **Substance Abuse Characteristics**

Indiana Judicial Center, Indianapolis

December 3-4, 2014 37 Participants (Program Staff) Total Education Hours Offered: 8.25

May 19-20, 2015 14 Participants (Program Staff) Total Education Hours Offered: 8.25

## Materials sent in advance of training:

- Drug Classification and Schedule
- Brain Basic and Post-Acute Withdrawal Symptoms
- Narcotics
- Depressants
- Cannabinoids
- Stimulants
- Hallucinogens
- Steroids

## Sessions presented:

- Inhalants
- Alcohol Abuse and Dangers of Withdrawal
- Abusable Medications and Medically Assisted Treatment
- Addiction and Mental Health Needs (Psychotropic Meds)
- Emerging Trends

#### **Annual Meeting of Court Alcohol and Drug Programs**

Indiana Convention Center, Indianapolis Combined conference scheduled October 1-2, 2015

## **Criminal Justice Training**

Indiana Judicial Center, Indianapolis

April 14-15, 2015 8 Participants (Program Staff) Total Education Hours Offered: 9

#### Sessions presented:

- Indiana Probation Overview
- Adult Probation
- Safety and Security
- Gangs
- Juvenile Probation
- Sex Offenders

## **Problem-Solving Courts**

#### **Staff Orientation**

Indiana Judicial Center, Indianapolis

September 23-24, 2014

32 Participants (Program Staff)

Total Education Hours Offered: 12.5

March 3-4, 2015

13 Participants (Program Staff)
Total Education Hours Offered: 12.5

#### Sessions presented:

- Overview of Problem-Solving Courts
- Theoretical Framework and Current Research
- Confidentiality
- Ethics
- Criminogenic Risks and Needs
- Case Planning
- Case Management
- Drug Testing

## **New Coordinator Orientation Programs**

Indiana Judicial Center, Indianapolis

September 3, 2014

5 Participants (Program Staff)

Total Education Hours Offered: 4. 5

December 10, 2014

2 Participants (Program Staff)

Total Education Hours Offered: 4.5

February 3, 2015

6 Participants (Program Staff)

Total Education Hours Offered: 4, 5

## Sessions presented:

- Overview of Indiana Judicial Center and Problem-Solving Courts
- Statutes and Rules for Problem-Solving Courts
- Confidentiality 101
- Performance Measures
- Certification Process

# 2014 Problem-Solving Courts Workshop

Hilton Indianapolis North, Indianapolis

October 7-8, 2014

251 Participants (27 Trial Judges, 224 Program Staff and Team Members)

Total Education Hours Offered: 9.8

## Sessions presented:

- Implementing Meaningful Change
- Effective Practices in Community Supervision (EPICS) for Families
- Services for Veterans, Service Members and Their Families
- Problem-solving Court Performance Measures: A Review of 2013
- Breakout Sessions by Role
- Marijuana: Myth vs. Fact
- Identifying Target Behaviors for Case Planning
- Mental Health Courts: What the Research Tells Us

- Engaging Community Supports for Participants
- Psychopharmacology
- Skill Building with Participants to Address Criminogenic Needs
- Habilitation, Empowerment, & Accountability Therapy (HEAT)
- Moral Reconation Therapy (MRT)
- Data-Driven Decision Making: Providing Measurable Feedback
- Enhancing Intrinsic Motivation for Long-Term Participant Success
- Focus on the Positive: Using Reinforcers to Modify Participant Behavior
- IRAS Refresher

# EDUCATIONAL PROGRAMMING PROVIDED TO JUVENILE JUSTICE PROFESSIONALS AND ADVOCATES FOR THE JUVENILE DETENTION ALTERNATIVES INITIATIVE (JDAI)

## **JDAI State Inter-Site Conference**

July 22 – 23, 2014

Hyatt Regency Hotel, Indianapolis, IN

240 Participants (16 Trial Judges – 11 Magistrates – 2 Commissioners and Referees – 46 Probation Officers – 4 Supreme Court Staff – 161 Other)

Total Education Hours Offered: 7.5 hours

## Sessions presented:

- Collaboration: Building Relationships with Traditional and Non-Traditional Stakeholders
- Youth and Police: Transformation Not Confrontation
- Conditions of Confinement: Facility Assessment, Follow-up and Follow-Through
- Alternative Programming: Wrap-Around Program & Evening Reporting Center in Santa Cruz, California
- National, State and Local Relationships: Partnering for Success
- Dealing With Difficult Populations: Juvenile Justice Youth With Mental Health/Substance Abuse Issues
- Data Driven Decision Making: Developing a Sanctions and Incentives Grid
- Expediting Case Processing: Maintaining Symmetry Between Detained and Non-Detained Youth
- RED: Using JDAI as a Strategy for Reducing Racial and Ethnic Disparities
- Data 101: Developing Data Capacity
- Admission Screening: The Detention Risk Assessment Instrument
- Data 201: Using Data
- Innovative Programming: Reception/Intake Center, Family Crisis Intervention Teams

#### Implicit Bias Training Institute:

August 7, 2014

Indiana Judicial Center

22 Participants (3 Probation Officers –19 Others)

Total Education Hours Offered: 7

September 25, 2015

Indiana State Bar Association

22 Participants (3 Probation Officers – 19 Others)

Total Education Hours Offered: 6

May 28, 2015

Indiana Judicial Center

20 Participants (3 Probation Officers – 17 Others)

## **JDAI 101 Local Trainings**

# August 6, 2014

Allen County

55 Participants (1 Trial Judge – 3 Magistrates – 25 Probation Officers – 26 Other)

Total Education Hours Offered: 4

## **Detention Utilization Study Local Trainings**

July 3, 2014

Elkhart County

4 Participants (Other)

Total Education Hours Offered: 4

## August 5, 2014

Allen County

4 Participants (1 Probation Officer – 2 Other)

Total Education Hours Offered: 4

## August 11, 2014

St. Joseph County

3 Participants (1 Probation Officer – 2 Other)

Total Education Hours Offered: 2.5

#### August 20, 2014

Marion County

3 Participants (1 Probation Officer - 2 Other)

Total Education Hours Offered: 2

## August 20, 2014

Monroe County

4 Participants (2 Probation Officers - 2 Other)

Total Education Hours Offered: 2

## September 2, 2014

Wayne County

4 Participants (2 Probation Officer - 2 Other)

Total Education Hours Offered: 2

## November 5, 2014

**Madison County** 

5 Participants (1 Probation Officer - 4 Other)

Total Education Hours Offered: 2

## January 27, 2015

Henry County

4 Participants (2 Probation Officer - 2 Other)

Total Education Hours Offered: 2

#### January 29, 2015

Monroe County

3 Participants (2 Probation Officers - 1 Other)

Total Education Hours Offered: 2

## February 24, 2015

**Tippecanoe County** 

5 Participants (2 Probation Officers - 3 Other)

#### March 3, 2015

LaPorte County

6 Participants (2 Probation Officers - 4 Other)

Total Education Hours Offered: 2

## April 7, 2015

**Bartholomew County** 

5 Participants (1 Probation Officer - 4 Other)

Total Education Hours Offered: 2

## JDAI System Assessment Findings/Recommendations & 101 Training

#### October 1, 2014

Allen County

40 Participants (2 Trial Judges - 2 Magistrates - 13 Probation Officers - 23 Other)

Total Education Hours Offered: 2

## October 17, 2014

LaPorte County

28 Participants (1 Trial Judge - 9 Probation Officers - 20 Other)

Total Education Hours Offered: 2

#### November 3, 2014

**Bartholomew County** 

28 Participants (1 Trial Judge - 1 Magistrate - 5 Probation Officers - 21 Other)

Total Education Hours Offered: 2

## November 5, 2014

**Boone County** 

30 Participants (1 Trial Judge - 1 Magistrate - 4 Probation Officers - 24 Other)

Total Education Hours Offered: 2

### November 12, 2014

Monroe County

50 Participants (1 Trial Judge - 1 Senior & Retired Judge - 7 Probation Officers - 41 Other)

Total Education Hours Offered: 2

#### November 19, 2014

St. Joseph County

60 Participants (1 Trial Judge - 1 Magistrate - 3 Probation - 56 Other)

Total Education Hours Offered: 2

#### December 10, 2014

LaGrange County

25 Participants (1 Trial Judge - 3 Probation Officers - 21 Other)

Total Education Hours Offered: 1.5

## **JDAI Local Data Workgroup Kick-Offs**

March 4, 2015

**Elkhart County** 

5 Participants (1 Probation Officer - 4 Other)

Total Education Hours Offered: 2

## March 9, 2015

Madison County

5 Participants (Program Staff) (2 Probation Officers - 3 Other

#### March 10, 2015

**Howard County** 

4 Participants (1 Probation Officer - 3 Other)

Total Education Hours Offered: 2

## March 13, 2015

Allen County

10 Participants (1 Trial Judge - 7 Probation Officers -1 Other)

Total Education Hours Offered: 2

#### March 30, 2015

Henry County

6 Participants (3 Probation Officers - 3 Other)

Total Education Hours Offered: 2

## March 31, 2015

Wayne County

8 Participants (4 Probation Officers - 4 Other)

Total Education Hours Offered: 2

## April 16, 2015

St. Joseph County

8 Participants (3 Probation Officers - 5 Other)

Total Education Hours Offered: 2

#### June 30, 2015

Monroe County

8 Participants (4 Probation Officers -4 Other)

Total Education Hours Offered: 2

#### **JDAI Coordinator Training**

October 28 – 29, 2014

Seasons' Lodge & Conference Center, Nashville, Indiana

35 Participants (11 Probation Officers - 24 Other)

Total Education Hours Offered: 12

#### April 8 – 9, 2015

Indiana State Bar Association, Indianapolis, Indiana

39 Participants (10 Probation Officers - 29 Other)

Total Education Hours Offered: 11

# Cross Collaboration Training: JDAI State Staff, DCS Probation Consultants & IDOC Re-Integration Specialists

November 20, 2014

Indiana Judicial Center

25 Participants (Other)

Total Education Hours Offered: 4.5

## March 12, 2015

Pendleton Correctional Facility

20 Participants (Other)

Total Education Hours Offered: 5

#### **JDAI Model Site Visit**

December 2 – 3, 2014

Santa Cruz County, CA

22 Participants (19 Trial Judges - 1 Supreme Court Staff - 2 Other)

### **Legislative Education Luncheon**

March 17, 2015

Indiana State Capitol, Indianapolis, IN

100 Participants (8 Trial Judges - 6 Magistrates - 4 Probation Officers - 9 Supreme Court Staff- 73 Other) Total Education Hours Offered: 2

## **QRS/Data Training**

June 3, 2015 Indiana State Bar Association

50 Participants (8 Probation Officers - 41 Other)

Total Education Hours Offered: 4

## **Conference presentations:**

- 7/24/14: Community Corrections Annual Conference
- 8/11/14: Annie E. Casey Foundation Applied Leadership Network Indiana Site Visit
- 9/12/14: National Neighborhood Association Annual Meeting
- 11/7/14: Department of Correction Midwest Conference
- 2/4/15: Policing the Teen Brain Delaware, Henry & Wayne Counties
- 4/30/15: Juvenile Community Corrections Annual Conference
- 5/6/15: Probation Officers' Annual Conference
- 6/12/15: Indiana Public Defenders' Council
- 6/30/15: Systems of Care Conference

## **ATTENDANCE**

#### TOTAL ATTENDANCE AT INDIANA JUDICIAL CENTER SEMINARS AND CONFERENCES

	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>
Trial and Appellate Judges	898	1,077	889	1,575
Magistrates	210	233	232	383
Senior and Retired Judges	147	190	170	135
Commissioners and Referees	80	99	87	243
Probation Officers	1,440	1,414	1,395	1,977
City and Town Court Judges	76	61	57	54
Alcohol & Drug Program Directors/Staff	426	348	486	176
Prob. Solving Court Coordinators/Staff/Team				
Members	234	278	326	293
General Trial Court Staff/Clerks	680	1,059	585	1,140
Supreme Court Staff	108	144	155	263
Others	<u>239</u>	<u>238</u>	<u>37</u>	<u>959</u>
Total Attendance	4,538	5,141	4,419	7,197

# **RESEARCH ACTIVITIES**

#### **RESEARCH REQUESTS**

The Director of Research and the staff attorneys provide research and technical assistance to individual judicial officers, probation officers, court alcohol and drug program personnel, and problem-solving court personnel. The research service of the Center is provided to help litigants avoid appeals, prevent costly retrials, promote the exchange of good trial court experiences from one court to another, and provide a "law clerk" service to courts that would otherwise have none. The research attorneys provide an additional resource and basis of support to local judges presiding over high profile cases.

## **CASE CLIPS**

During the fiscal 2014-2015 year, the Research staff prepared and distributed by e-mail fifty-four (54) issues of <u>Case Clips</u>, summarizing 233 cases. This service gives trial courts timely advice of new Indiana appellate decisions likely to affect pending cases. <u>Case Clips</u> utilizes a blog format created by the web design team of the Judicial Technology and Automation Committee (JTAC). The blog format is still available on a single, printer-friendly page, but it also includes a search feature and links to the full PDF opinions on the courts.IN.gov website. <u>Case Clips</u> is available at: <a href="http://indianacourts.us/blogs/caseclips/">http://indianacourts.us/blogs/caseclips/</a>. All judicial officers and judicial agency employees receive <u>Case Clips</u> electronically by an e-mailed link.

# **JUVENILE SERVICES ACTIVITIES**

## **COURT IMPROVEMENT PROGRAM**

The Court Improvement Program is a federally-funded program made possible by grants awarded to the Indiana Supreme Court from the United States Department of Health and Human Services, Administration for Children, Youth, and Families. The purpose of the Court Improvement Program is to improve the judicial system for children and families involved in the child welfare system. The grant funds are earmarked for basic court improvements, data collection and analysis, and training.

The Judicial Center and the Division of State Court Administration administer the Court Improvement Program. While the U.S. Department of Health and Human Services sets the overall purpose and framework for the program, the Supreme Court has established an Executive Committee to supervise and establish priorities. The members of the Executive Committee are two justices of the Indiana Supreme Court, and the chair of the Juvenile Justice Improvement Committee.

The Child Welfare Improvement Committee also helps guide the Court Improvement Program. This multidisciplinary committee meets regularly and provides input on child welfare issues involving the court.

During this fiscal year, the Court Improvement Program awarded over \$324,446 to 13 sub-grant recipients to support projects designed to improve the safety, well-being, and permanency of children and families involved in the child welfare system. Funded projects include Children in Need of Services (CHINS) drug court programs; a CHINS mental health court program; mediation and facilitation programs; training and educational programs; and support of the portion of Court Technology work that affects the processing of child welfare cases.

Also during this fiscal year, the Court Improvement Program sponsored the Annual Meeting of Juvenile Court Judicial Officers and provided ten (10) professional development scholarships to judicial officers who exercise juvenile court jurisdiction.

## <u>IMPLEMENTATION OF P.L. 146-2008; HEA 1001-2008</u>

Judges, probation officers, and Judicial Center staff continued collaborative efforts with the Indiana Department of Child Services (DCS) to address policy issues, refine court forms, and collect data to implement HEA 1001-2008 and maximize leverage of federal Title IV-E dollars. The Judicial Center and DCS continued to issue the Friday Notes as needed via email to judges, probation officers, and others to disseminate important information.

# INDIANA JUVENILE DETENTION ALTERNATIVES INITIATIVE

In July 2013, the Indiana Juvenile Detention Alternatives Initiative (JDAI) was institutionalized under the Indiana Supreme Court and housed at the Indiana Judicial Center. With funding allocated by the Indiana Legislature and the Governor of Indiana, a unique partnership was formed between the legislative, judicial and executive branches of Indiana government. The Indiana Judicial Center received funding to support infrastructure and staff including the JDAI State Director, one juvenile justice strategist, and one staff

associate. The Indiana Department of Child Services (DCS) began funding a JDAI data specialist housed at the Indiana Judicial Center and the Indiana Department of Correction (IDOC) received funding to support three (3) staff juvenile justice strategists imbedded at the Indiana Judicial Center. In addition, a JDAI compliance auditor of juvenile detention facilities and seven (7) JDAI liaison/re-entry specialists were hired by the IDOC to support JDAI and located throughout Indiana. The Indiana Criminal Justice Institute (ICJI) supported the JDAI through funding for innovative programming in local JDAI jurisdictions and for statewide research and analysis.

Since 1992, the Juvenile Detention Alternatives Initiative (JDAI), a project of the Annie E. Casey Foundation, has demonstrated that jurisdictions can safely reduce reliance on secure confinement and generally strengthen their juvenile justice systems through a series of eight interrelated juvenile justice system improvement strategies.

JDAI places youth who become involved in the juvenile justice system in the right placement, for the right reasons for the right amount of time and--

- · improves public safety;
- reduces over-reliance on secure detention and out-of-home placements;
- enhances racial, ethnic and gender equity;
- saves taxpayer dollars; and
- stimulates overall juvenile justice system improvement.

#### **Nationally**

JDAI has been implemented over 300 local jurisdictions in 40 states and the District of Columbia since 1992. Over 33% of youth in the United States ages 10-17 live in a JDAI community.

#### Indiana

JDAI expanded from eight counties to 19 counties in 2014. These counties include: Allen, Bartholomew, Boone, Clark, Delaware, Elkhart, Henry, Howard, Johnson, Lake, LaGrange, LaPorte, Madison, Marion, Monroe, Porter, St. Joseph, Tippecanoe and Wayne. As of 2014, 56% of youth ages 10-17 reside in an Indiana JDAI county. Over 1000 advocates and volunteers work the eight core strategies of JDAI in Indiana every day. Because of continued support for JDAI by our state legislature and governor during 2015, JDAI will expand to up to 35 counties by the end of 2017.

From 2013 through June 2015, the nineteen (19) JDAI counties received an allocation of \$4 million to support coordination, data, and alternative to detention programming from the IDOC in partnership with the Indiana Judicial Center.

Since the year prior to joining JDAI compared with 2013, the original eight Indiana JDAI counties—Marion, Lake, Porter, Tippecanoe, Howard, Elkhart, Johnson, and Clark experienced:

- 51% reduction in juvenile admissions to secure detention;
- 44% reduction in average daily detention population;
- 37% drop in youth commitments to the IDOC; and
- Re-offense rates (pre-disposition) fell by 36.8%

All nineteen counties have enhanced their data capacity and will be able to report outcomes when comparing baseline statistics with 2014 data in the next annual report.

# **COURT SERVICES ACTIVITIES**

The Court Services staff (a director, an assistant administrator, four program coordinators, four research attorneys, and one staff associate) provide research, education, support, and certification to all probation departments, local programs established under Ind. Code § 12-23-14 (Court-Established Alcohol and Drug Programs) and Ind. Code § 33-23-16 (Problem-Solving Courts).

## **PROBATION ACTIVITIES**

## **Probation Officer Certification**

The Judicial Center administered the required written examination for probation officers to 147 individuals and awarded the probation officer certification to 93 probation officers in fiscal year 2014-2015.

## **Probation Officers Advisory Board**

The Probation Officers Advisory Board consists of 23 probation officers (17 elected from districts and six members appointed by the Chief Justice). The Advisory Board meets on a quarterly basis and has committees for education, supervision, and hot topics. The Education Committee helped with planning the educational sessions for the annual meeting and three regional meetings. The Supervision Committee began a review of the Probation Safety and Security Manual for possible revisions. The Hot Topics Committee continued its work on the risk and needs assessment instruments and INcite applications. The Advisory Board awarded the 2015 Order of Augustus to John Thorstad, Chief Probation Officer in Starke County.

### **Interstate Compact**

By statute, the Judicial Center administers the Interstate Compact for the transfer of adult and juvenile probationers in and out of Indiana, and serves as the intermediary for the return of juvenile runaways, absconders, and escapees. Indiana was the 43<sup>rd</sup> state to join the Interstate Compact for Adult Offender Supervision and in 2011 became the 47<sup>th</sup> state to join the new Juvenile Interstate Compact. Several provisions of the compact have a direct impact on the Judicial Center. The Executive Director of the Judicial Center has a seat on Indiana's State Council for both adult and juvenile interstate compacts and serves as chair of the Council and Commissioner for Indiana to the National Interstate Commissions. The Judicial Center also staffs the State Council and funds the expenses of the Council through appropriations made by the General Assembly to the Center. Indiana's State Council met during the fiscal year to discuss Compact rules and their effect on probation and parole. Since the Adult Interstate Compact became effective in August 2004, the Judicial Center has proposed several rule changes on behalf of Indiana's State Council.

All statistical information on adult interstate compact offender movement both into and out of Indiana is tracked by the Interstate Compact Offender Tracking System (ICOTS).

Active compact cases under supervision were:

	09-10	10-11	11-12	12-13	13-14	14-15
<b>Total Active Cases</b>	4427	6097	4481	4606	4441	5510*

With the implementation of the Interstate Compact Offender Tracking System (ICOTS), all statistics are collected through the national database.

Additionally, Judicial Center compact staff processed a large volume of cases that are not currently active, which include pending transfers, withdrawn cases, and closed case reports. For this fiscal year, the staff processed approximately 6,200 cases within these categories.

#### Juvenile Compact

The Juvenile Interstate Data System (JIDS) tracks all statistical information on juvenile interstate compact offender movement both into and out of Indiana.

<sup>\*</sup>Total active cases as of 6/30/15.

Active compact cases under supervision were:

	09-10	10-11	11-12	12-13	13-14	14-15	
<b>Total Active Cases</b>	410	390	446	336	307	812*	

The numbers above do not include a separate category of runaways, absconders and escapees that are handled by the Probation Administrator/Security Advisor. Between July 1, 2014 and June 30, 2015, a total of 46 juveniles were processed as runaways, absconders, and escapees by the Indiana Interstate Compact. Since fiscal year 2000, the Center has been involved in the return of over 1500 runaway juveniles to and from Indiana, resulting in savings to Indiana Courts of thousands of dollars in detention and holdover fees.

\*Due to the nature of the reports generated by JIDS, total active cases now includes travel permits as well as investigation requests.

## Risk And Needs Assessment Project

The Indiana Judicial Center and the Department of Correction have continued to work with researchers to evaluate and implement the public domain risk and needs assessment instruments for both adults and juveniles. The Indiana Risk Assessment Task Force continues to oversee this project by addressing implementation questions and making policy recommendations to the Judicial Conference committees, the Judicial Conference Board of Directors, and the Department of Correction.

The Indiana Judicial Center and Department of Correction have coordinated the training efforts for staff in probation, community corrections, court alcohol and drug programs, problem-solving courts, parole, and DOC facilities. The Center and DOC offered training for new staff throughout the fiscal year.

Court Technology continues to maintain the INcite application assisting all departments with completing the assessment tools. The technology component of this project is key to improving communication between criminal justice agencies and the continued evaluation of these assessment tools.

## **Home Detention Report**

In accordance with Indiana Code 11-13-1-9, the Judicial Center collected information concerning the implementation of home detention in Indiana and presented a report to the Indiana General Assembly on January 13, 2015. Indiana probation departments collected \$1,526,255.45 and community corrections agencies collected \$13,129,077.18 from persons on electronically monitored home detention.

## <u>Probation Incentives and Sanctions Project</u>

The Judicial Center completed ork on Phase I of the Probation Incentives and Sanctions Project and began work on Phase II. Phase II of the project is a process and outcome evaluation pilot study conducted by the University of Cincinnati Research Institute with probation departments in Bartholomew, Hamilton, Miami, Marion (juvenile), Wabash and Wayne counties. This project will create guidelines for the use of incentives and sanctions by probation departments, as directed by the Indiana General Assembly. The project work is conducted by a workgroup made up of judges, probation officers, public defenders and prosecutors.

## **COURT ALCOHOL AND DRUG PROGRAM ACTIVITIES**

#### **Rules and Certification**

There are currently 55 certified court alcohol and drug programs established in accordance with Ind. Code §12-23-14. During this fiscal year, the Indiana Judicial Center staff re-certified 12 court alcohol and drug programs in accordance with Ind. Code §12-23-14.

#### **CSAMS Test and Credential**

The Center staff administers the Court Substance Abuse Management Specialist (CSAMS) credentialing process in accordance with Sec. 30 of the Rules for Court-Administered Alcohol and Drug Programs. The Center administered the written test for the CSAMS credential to 65 individuals and awarded the credential to 44 court alcohol and drug program staff members in fiscal year 2014-2015.

#### **Education and Training**

The court alcohol and drug program provided education and training opportunities consisting of two director orientations, two staff orientations, two substance abuse characteristics trainings, two assessment and interviewing trainings, and one criminal justice training. The Court Alcohol and Drug Program Annual Meeting will be combined with the Problem-Solving Court Workshop on October 1-2, 2015, in Indianapolis.

## **Scholarships and Grants**

Ten education scholarships were awarded in the amount of \$8,770.59. Twelve grant applications were awarded for program technology or education curriculum improvements in the amount of \$22, 025.38.

#### **Committee Activities**

The court alcohol and drug program staff provides administrative support to the Court Alcohol and Drug Program Advisory Committee (CADPAC). Issues addressed by the committee in fiscal year 2014-2015 included assisting with course content for training events, supporting the use of distance learning for required staff trainings, the use of online substance abuse education courses, and providing programs greater options in fee collection practices.

## PROBLEM-SOLVING COURT ACTIVITIES

#### **Rules and Certification**

As of June 30, 2015, there were 69 problem-solving courts in Indiana certified pursuant to Ind. Code § 33-23-16. Pursuant to Ind. Code § 33-23-16-11, the 69 certified problem-solving courts are categorized as follows:

- Thirty-six drug courts,
- Two mental health courts,
- Six family dependency drug courts,
- Nine reentry courts,
- Thirteen veterans' treatment courts, and
- Two juvenile problem-solving courts.

In fiscal year 2014-2015, the Center staff members re-certified 16 problem-solving courts and awarded initial provisional certification to seven new problem-solving courts. There are several additional problem-solving courts currently in the planning stages.

#### **Education and Training**

The Problem-Solving Courts Committee and the Indiana Judicial Center staff provided education and training opportunities consisting of the Problem-Solving Courts Annual Workshop, two new coordinator orientations, and two new staff orientations. The Problem-Solving Courts Annual Workshop was held on October 7-8, 2014, in Indianapolis.

#### **Grants**

In fiscal year 2014-2015, IJC assisted the Supreme Court and the Division of State Court Administration in administering a Problem-Solving Court Grant Program that provided a total of approximately \$315,000 to 44 certified problem-solving courts.

#### **Committee Activities**

In fiscal year 2014-2015, the Problem-Solving Courts Committee planned the 2014 Problem-Solving Courts Workshop, and continued to explore ways of incorporating the National Association of Drug Court Professional's Adult Drug Court Best Practice Standards into the Problem-Solving Court Rules and certification practices.

# LEGISLATIVE ACTIVITIES

The Judicial Center staff continued to provide coverage of the activities of the General Assembly. Staff members attended the standing and interim study committees that dealt with matters of interest to the judiciary, and reported on the activities of those committees throughout the 2014 legislative session. For the ninth year, these legislative updates were provided using a blog located at: <a href="http://indianacourts.us/blogs/legislative/">http://indianacourts.us/blogs/legislative/</a>. This year, the blog was redesigned to be more user friendly. This year the Center published weekly issues of this newsletter that highlighted the General Assembly's activities as well as the "Final Legislative Update for 2015," a memorandum highlighting the laws enacted of particular interest to the judiciary.

# OTHER ACTIVITIES AND SPECIAL PROJECTS

## **COURTHOUSE SECURITY**

Bob Champion, Security Advisor, completed courthouse security assessment or assisted judges, sheriffs, or county councils with security upgrades in sixty-one (61) counties over the last eighteen months.

## COMMISSION ON IMPROVING THE STATUS OF CHILDREN IN INDIANA

Legislation establishing the Commission on Improving the Status of Children in Indiana (CISC) went into effect on July 1, 2013. This 18-member Commission consists of leadership from all three branches of state government. The CISC is charged with studying and evaluating services for vulnerable youth, promoting information sharing and best practices, and reviewing and making recommendations concerning pending legislation.

Between July 1, 2014 and June 30, 2015, the CISC concentrated on studying access to and availability of mental health and substance abuse services to vulnerable youth, information sharing concerning vulnerable youth across the state; promoting best practices, policies and programs; and obtaining information from agencies and experts concerning vulnerable youth. The Indiana Judicial Center is charged with providing staff support for the CISC.

#### EVIDENCE-BASED PRE-TRIAL RELEASE STUDY COMMITTEE

The Indiana Judicial Center provides staff assistance to the Committee to Study Evidence-Based Pre-Trial Release, a fifteen member committee established by order of the Supreme Court. The Committee is studying evidence-based pretrial release practices in order to make recommendations to the Court on measures to increase the use of such practices by Indiana trial courts. The Committee is in the process of establishing pretrial release pilot programs in a number of volunteer trial courts. These programs are being established in conjunction with the Indiana Evidence Based Decision Making initiative receiving assistance from the National Institute of Corrections. The experience with the pilot programs will serve as the basis for the Committee's recommendations to the Supreme Court on the use of evidence-based pretrial practices.

#### **GUARDIANSHIP REGISTRY**

The Probate Committee, in conjunction with the Indiana Guardianship Task Force, has researched ways to improve guardianship processes in Indiana. One of the focuses has been on establishing a

guardianship registry. The Probate Committee, members of the Indiana Guardianship Task Force, Court Technology, and key stakeholders have been involved in planning the registry contents and developing the technology. The registry was initially funded with a bi-county Court Improvement Grant. The guardianship registry was launched for pilot in five counties in May 2014. After reviewing the pilot project results, a proposal was presented to the Board of Directors to permit the registry to be implemented statewide on a voluntary basis. The registry was made available beginning October 1, 2014. As of June 30, there were 18 counties using the registry.

## **MENTOR JUDGE PROGRAM**

The mentor judge program continues to serve new judicial officers. This program provides new judicial officers with a mentor who offers ongoing support and feedback, helps new judicial officers gain confidence, and establishes collegial networks and contacts. The program is flexible, so that the time commitment and length of the relationship are tailored to meet the needs of both the mentor and mentee.

## **JUDICIAL EDUCATION GRANTS**

The Indiana Judicial Center, in partnership with the Division of State Court Administration, is helping to provide education scholarship grants to members of the Judicial Conference to expand their professional development beyond the offerings of the Judicial Center. Since the program's inception, 287 scholarships have been approved. In this fiscal year, scholarships totaling nearly \$39,575.00 were awarded under Title IV-D to 29 judicial officers for training. The grants are awarded through a scholarship application process and allow judges to attend sessions offered by a number of pre-approved providers. The funding for these grants is made available through the Title IV-D reimbursement program. For more information or the scholarship application, visit: <a href="http://www.in.gov/judiciary/center/2618.htm">http://www.in.gov/judiciary/center/2618.htm</a>.

## **SPANISH CURRICULUM PROJECT**

The Indiana Judicial Center partnered with the Supreme Court, Division of State Court Administration, and Ivy Tech Community College to provide WorkPlace Spanish® Training for the Indiana Judicial System. This program was developed based on survey responses from court staff across the state and feedback from a pilot class in the fall of 2005. The course consists of 24 hours of classroom instruction and the textbook includes a CD-Rom to help staff maintain the skills learned during the course. The course is being offered to court staff at no cost to the counties or participants. Since the fall of 2006, 759 people have participated in this course. For more information, please visit the website at: <a href="http://www.in.gov/judiciary/center/2411.htm">http://www.in.gov/judiciary/center/2411.htm</a>.

#### LIAISON FUNCTION

Members of the Center staff keep regular contact with numerous agencies and departments in the Executive Branch and provide support for other related organizations by speaking on court-related issues. Several Center staff members also serve on numerous Executive and Legislative Branch study committees and work groups on topics relating to criminal justice, mental health issues, and juvenile justice issues and policies. Below is a list of key liaison functions completed by Judicial Center Staff:

#### Presentations/Conferences:

- On July 24, 2014, Michelle Tennell presented on JDAI and its implications on community-based supervision and re-entry at the Community Corrections Annual Conference
- On September 9, 2014 and September 11, 2014, Barbara Harcourt presented "Managing Change for the Clerks" at the Fall Conference for the Northern District and the Southern District of Indiana.
- On September 12, 2014, Michelle Tennell presented on JDAI & Enhancing Community Safety the National Neighborhood Association Annual meeting.
- On October 8 and 9, 2014, Michelle Tennell and Jane Seigel presented on Replication of JDAI State Expansion at the Annie E. Casey Foundation Applied Leadership Indiana Site Visit.

- On October 17, 2014, Barbara Harcourt presented "To Keep Your Office Secure, You Must Remain Alert" at the Fall Prosecutor Conference.
- On November 6, 2014, Jeff Bercovitz presented "Recent Juvenile Law Update" at the 15th Annual CHINS Law and Procedures Seminar, sponsored by the Allen Superior Court, Family Relations Division, in cooperation with the Allen County Bar Association, in Ft. Wayne Indiana.
- On November 7, 2014, Michelle Tennell presented "JDAI 101" at the Department of Correction Midwest Conference.
- On December 10, 2014, Jane Seigel presented on evidence based practices and the interstate compact at the Annual Indiana Prosecuting Attorneys Conference.
- On January 30, 2015 and February 5, 2015, Michelle Goodman co-presented "Working with Delinquent Youth: Overview of Evidence-Based Practices in the Juvenile Justice System and the Indiana Youth Assessment System" for the Department of Child Services Residential Provider trainings.
- On February 4, 2015, Michelle Tennell presented "JDAI 101 for Law Enforcement" at Policing the Teen Brain- Delaware, Henry and Wayne counties.
- On March 25, 2015, Mary Kay Hudson and Angie Hensley presented "Ancillary Services: Best Practices" at the Michigan Association of Drug Court Professionals Annual Conference.
- On April 30, 2015, Michelle Tennell presented on JDAI and its implications on community-based supervision and re-entry at the Juvenile Community Corrections Annual Conference.
- On May 6, 2015, Michelle Tennell presented "JDAI 101" the Probation Officers' Annual Conference.
- On June 4, 2015, Barbara Harcourt presented "To Keep Your Office Secure, You Must Remain Alert" at the Indiana Child Support Conference.
- On June 12, 2015, Michelle Tennell presented on JDAI and public defenders' involvement in local collaboratives at the Indiana Public Defenders' Council.
- On June 30, 2015, Michelle Tennell presented "JDAI 101" at the Systems of Care Conference.

#### Other Activities:

- Mike McMahon served as Chief Justice Dickson's representative on the Indiana General Assembly's Code Revision Commission.
- Mike McMahon served as staff counsel to the Committee to Study Evidence-Based Pre-Trial Release established by Indiana Supreme Court order in December 2013.
- Diane Mains served as a representative on the Substance Abuse and Mental Health Services Administration's Service Members, Veterans, and Their Families Technical Assistance Center grant awarded to the Division of Mental Health and Addiction to develop and implement a statewide strategic plan for veterans' behavioral health services.
- Mary Kay Hudson served as co-chair of the State Drug Court Coordinators Consortium. In this
  capacity, Ms. Hudson also served as an ex-officio member of the Conference of Chief
  Justices/Conference of State Court Administrators joint committee on Problem-Solving Courts.
- Mary Kay Hudson served on the National Association of Drug Court Professionals (NADCP)
  Board of Directors. Mary Kay Hudson continues to serve as a member of the NADCP Board of
  Directors Executive Committee, Research and Standards Committee, and Chair of the Reentry
  Court Committee.
- Anne Jordan and Amanda Wishin helped organize and execute the Conference for Court Information Officers.
- Michelle Tennell serves as the Judicial Center representative for the SAMHSA/MacArthur Policy Academy.
- Michelle Tennell serves as the Judicial Center representative on the Systems of Care/Community Mental Health Center Governing Board.
- Jane Seigel, Anne Jordan and Angela Reid-Brown provide staff support for the Commission on Improving the Status of Children in Indiana (CISC). The CISC was created by the legislature in 2013 and is charged with studying and evaluating services for vulnerable youth, promoting information sharing and best practices and reviewing and making recommendations concerning pending legislation. This group of state government leaders has met five times in the past year.
- Jane Seigel, Jennifer Bauer and Mary Kay Hudson served on the HEA 1006 working group.
   Under the leadership of Rep. Greg Steuerwald, the working group met during the legislative

- session to discuss funding levels for community supervision and treatment of criminal offenders and provided feedback on drafts of HEA 1006.
- Jane Seigel and Jeff Bercovitz serve on the Juvenile Detention Standards Advisory Committee, which has completed their work to draft an update Indiana's juvenile detention center standards.
   The Indiana Department of Correction has begun the process of their adoption under Indiana's Administrative Rules and Procedures.
- Jane Seigel serves as Chair of the Adult Interstate Compact Rules Committee, is a member of its Executive Committee, and served on the Compliance Committee for the juvenile compact.
- Jane Seigel and Jeff Bercovitz served as members of the Juvenile Justice State Advisory Group.
- Jane Seigel continues to serve on the Indiana Criminal Justice Institute Board of Trustees and is a member of its Youth Committee.
- Jane Seigel serves on the State Steering Committee for the Juvenile Detention Alternative Initiative (JDAI).
- Jeff Bercovitz co-chairs the Case Processing Committee of Marion County's Juvenile Detention Alternatives Initiative.

# PUBLICATIONS AND COMMITTEE SUPPORT

## **PUBLICATIONS**

The Judicial Conference through the Judicial Center has published the following works, which are continuously updated:

- Appointed Judicial Officers Deskbook (2006; Supp. 2011)
- Bench and Media Guide to Interaction
- Case Clips (blog)
- Child Support Guidelines (2010)
- City and Town Court Manual (2012)
- Civil Benchbook (2015)
- Court Alcohol and Drug Program Directory
- Court Alcohol and Drug Program Rules (1997; last amended March 22, 2013)
- Court Reporters Handbook (2009; Supp. 2014)
- Criminal Benchbook (2001; Supp. 2015)
- Domestic Relations Benchbook (2007)
- Indiana Judges Directory (2015)
- Indiana Jury Service: Duty, Privilege, Honor (Video/DVD 2013)
- Jury Management Benchbook (2012)
- Juvenile Alternative Disposition Programs (2004)
- Juvenile Justice Benchbook: CHINS (2009; Forms 2010)
- Juvenile Justice Benchbook: Delinquency (2008; Forms 2010)
- Juvenile Justice Benchbook: Paternity (2006)
- Juvenile Justice Benchbook: Termination of Parental Rights (2011)
- Legislative Update (blog)
- Managing Cases with Pro Se Litigants Deskbook (2006)
- Parenting Time Guidelines booklet (2013)
- Preliminary Inquiry/Predisposition Report and Manual (2009)
- Presentence Investigation Report and Manual (Rev. 2011)
- Probate Deskbook (2011)
- Probation Best Practices Guide (2008)
- Probation Case Classification and Workload Measures (1995)
- Probation Department Directory
- Probation Standards (2001), including Probation Safety and Security (1998) and Minimum Salary Schedule for Probation Officers (2004)
- Problem-Solving Courts Directory
- Problem-Solving Court Rules (2011; last amended March 22, 2013)

- Protection Order Deskbook (2010; Supp. 2014)
- Security Considerations for Indiana Courts (2014)
- Senior Judge Handbook (2013)
- Small Claims Litigants Manual (2014)
- Traffic, Misdemeanor & Small Claims Benchbook (2011; select updates March 20, 2014)

The most up-to-date versions of benchbooks, handbooks, and deskbooks are now available on INcite.

## **COMMITTEES**

The Judicial Conference has 22 committees and numerous subcommittees. The Indiana Judges Association has two committees. Committee members serve staggered three-year terms. Center staff furnishes significant support and research services for these committees. The committees draft legal and other materials specifically tailored for use by Indiana's judiciary and court personnel. They also serve as liaisons to both public and private agencies, providing a valuable connection for those who wish to work with the courts. In addition, committees make recommendations on educational programs, review recent legislation, and work on guidelines and rules that effect courts. This work and other items provided by committees are an invaluable resource to Indiana's judiciary and court system. Present committees are:

Alternative Dispute Resolution Committee Civil Benchbook Committee Civil Instructions Committee Community Relations Committee Court Alcohol and Drug Program Advisory Committee **Court Personnel Committee** Court Security Committee Criminal Benchbook Committee **Criminal Instructions Committee** Criminal Law Policy Committee **Domestic Relations Committee** Ethics and Professionalism Committee **Judicial Administration Committee Judicial Education Committee** Jury Committee Juvenile Benchbook Committee Juvenile Justice Improvement Committee **Probate Committee Probation Committee** Probation Officers Advisory Board Problem-Solving Courts Committee Protection Order Committee Special Courts Committee Strategic Planning Committee

## **COMMITTEE ACTIVITIES & HIGHLIGHTS**

The committees of the Judicial Conference of Indiana have been active in the following ways this fiscal year\*:

• The Alternative Dispute Resolution Committee completed draft rules governing parenting coordination practices – which now are proceeding through the adoption process. The committee partnered with the Indiana University Maurer School of Law, to develop a series of surveys in an effort to understand why and when the various alternative dispute resolution methods are used in family law cases. The committee is now in phase two of this research project involving these surveys, and will be surveying judges this fall. The committee, in collaboration with a multi-disciplinary task force established by former Chief Justice Dickson, completed proposed amendments to the Rules for Alternative Dispute Resolution which are now under review by the Supreme Court Rules committee.

- The Civil Benchbook Committee continued working on updates for the Second Edition of the Civil Benchbook.
- The Civil Instructions Committee continued to revise and add to the new Plain English version of the Civil Jury Instructions as needed.
- The **Community Relations Committee** continued to address issues relating to the relationship between courts and the media and assisted the Office of Communication, Education and Outreach with preparation of the Constitution Day program.
- The Court Alcohol and Drug Program Advisory Committee provided oversight of the Court Substance Abuse Management Specialist credential and program training activities and continued to promote the improvement and expansion of court alcohol and drug programs. The committee successfully supported the revision and adoption of a statutory amendment during the 2014-2015 legislative session concerning program fee collection processes.
- The **Court Personnel Committee** is comprised of judges, clerks, court staff, and Supreme Court agency staff members. The committee addresses a variety of issues surrounding trial court employees, including education, communication, and best practices.
- The Court Security Committee continued working on improving court security through education and improved incident reporting.
- The Criminal Benchbook Committee completed revisions in June 2014 of major Benchbook chapters affected by the adoption of the Indiana penal code revisions, which went into effect July 1, 2014. The Committee will complete its updates in July. It also drafted and published a completely revised chapter on speedy trials and make numerous other updates to the Benchbook.
- The **Criminal Instructions Committee** is drafting a new edition of the Pattern Jury Instructions (Criminal) which will contain revised instructions for all crimes as required by the July 1, 2014 revised penal code. As of July 1, approximately seventy percent of the revisions were completed.
- The **Criminal Law Policy Committee** continued its role as a liaison with state and private agencies discussing criminal law matters and reviewing legislation and policies concerning criminal law and sentencing. The committee followed the criminal code revision legislation in the General Assembly in 2014. Several policy matters will be reviewed in the summer of 2014.
- The Domestic Relations Committee continued its review of Indiana's Child Support Guidelines.
- The Ethics and Professionalism Committee continued to promote judicial ethics under the Code of Judicial Conduct through education materials and training.
- The Judicial Administration Committee is beginning a new review of Indiana's civil, juvenile, and probate case types for the Judicial Weighted Caseload System under the auspices of the National Center for State Courts.
- The **Jury Committee** continued its work with the Supreme Court, Division of State Court Administration, and Court Technology on a central repository for jury pool sources for trial courts to use in creating jury pools that comply with the intent of Jury Rule 2. The tenth master list was released in fall 2014, and the project team continues to investigate ways to improve the master list. The committee is continuing to reviewing procedures and processes while balancing juror privacy concerns and has been working on updated to the standard jury orientation video.
- The Juvenile Benchbook Committee has continued its work updating the Paternity Benchbook and
  that task is accomplished. In addition, the committee met with DCS staff regarding some changes that
  are taking place in federal law regarding the Adoption Assistance Program and the language that
  needs to be included in the first order of removal and subsequent orders in order for the child to be
  eligible for the subsidy.
- The Juvenile Justice Improvement Committee continued its role as a liaison with state and private
  agencies working with juveniles, reviewing recent legislation, and developing policies concerning
  juvenile justice and the courts. The committee also continued work with Indiana's Department of Child
  Services on the implementation of state payments of juvenile services under H.E.A. 1001; P.L. 1462008.
- The **Probate Committee** continued to review recent legislation for updates to the Probate Deskbook and continued to support efforts to improve guardianship case processes by presenting an education session at the April 2015 conference. The committee also received information and reports from the Adult Guardianship Office in the Division of State Court Administration.
- The Probation Committee continued to review issues relevant to the administration of probation, including revised standards and legislation concerning probation supervision.

- The **Problem-Solving Courts Committee** provided oversight of problem-solving court training activities and continued to promote the improvement and expansion of problem-solving courts.
- The Protection Order Committee completed work on selected chapters of the Protection Order Deskbook, which may be found at: <a href="http://www.in.gov/judiciary/center/2645.htm">http://www.in.gov/judiciary/center/2645.htm</a>. The committee continued working with JTAC and the Protection Order Registry on new and amended protection, nocontact, and workplace violence restraining order forms and procedures.
- The **Special Courts Committee** has been reviewing various issues related to communicating court information to the Bureau of Motor Vehicles and revising the City and Town Court Judge's Manual, and the Traffic, Misdemeanor, and Small Claims Benchbook.
- The **Strategic Planning Committee** continued to research strategic planning goals to assist the judiciary plan for the future and make regular progress reports to the Board of Directors. The Committee also continued to communicate with the Supreme Court on these initiatives. The strategic plan entitled "A New Way Forward" and additional information can be found at: <a href="http://www.in.gov/judiciary/center/2376.htm">http://www.in.gov/judiciary/center/2376.htm</a>.

<sup>\*</sup>For a more detailed report, please see the 2015 Annual Committee Reports.