

2013 Staff Agency Report

Judicial Conference of Indiana

COMPOSITION

The Judicial Conference of Indiana is made up of all full-time judges, both trial and appellate, as voting members, and magistrates, senior judges, and retired judges who serve as special judges as non-voting members.

GOVERNING BODY

The policy-making body of the Conference is its Board of Directors, chaired by the Chief Justice of Indiana. Forty-five judges serve as directors. They are:

- The Chief Justice;
- The Chief Judge of the Court of Appeals;
- The President of the Indiana Judges Association;
- The President of the Indiana Council of Juvenile and Family Court Judges;
- Thirty-six trial court judges elected from the administrative districts for two-year terms; and
- Five trial court judges appointed by the Chief Justice for one-year terms.

The Board of Directors met four times during 2012-2013 as follows:

- September 14, 2012—43 members attended;
- December 5, 2012—38 members attended;
- March 22, 2013—37 members attended; and
- June 21, 2013—35 members attended.

STATUTORY RESPONSIBILITIES

The Indiana General Assembly has charged the Conference with the following responsibilities:

- Promoting an exchange of experience and suggestions regarding the operation of Indiana's judicial system;
- Promoting continuing education of judges, probation officers, and other court personnel;
- Promoting a better understanding of the judiciary;
- Assisting local courts in developing and improving probation services;
- Setting standards for probation officers;
- Administering the interstate compacts regarding the transfer of probationers into and out of Indiana;
- Preparing, maintaining, and distributing a roster of residential child care facilities;
- Administering, certifying, and supporting the Court Alcohol and Drug Services Programs; and
- Administering, certifying, and supporting Indiana's Problem-Solving Courts.

STAFF AGENCY

The Judicial Center presently has 26 members on its staff, 12 of whom are attorneys. It is administered by the Executive Director through the Directors for Research, Juvenile and Family Law, Court Services, and Education. Court Services, led by its Director, consists of an assistant administrator, three program coordinators, two research attorneys, and one staff associate. The remainder of the Judicial Center consists of five staff attorneys, a probation administrator/security advisor, a logistics administrator, three Interstate Compact specialists, two staff associates, and an accounts payable manager. A court personnel education attorney consultant also provides valuable service to the agency. During the summer, an Indiana Conference for Legal Education Opportunity (CLEO) intern also serves the Judicial Center.

FUNCTIONS

The Indiana Judicial Center serves the Judicial Conference in fulfilling its responsibilities through the following functions:

- Planning and conducting education and training programs for judges, magistrates, probation officers, and other court personnel;
- Providing legal research for and technical assistance to the courts;
- Providing opportunities for trial and appellate court judges to meet and exchange information, experiences, and suggestions;
- Serving as a clearinghouse to gather and disseminate information and data to the courts;
- Sponsoring research projects and studies to improve the administration of justice;
- Assisting local courts in developing and improving probation services;
- Assisting committees of the Judicial Conference in preparing surveys of the judiciary; preparing and publishing benchbooks, guidelines, and other materials; drafting standards for probation; preparing studies of problems in judicial ethics; implementing improvements in management of juvenile problems; suggesting safeguards for the protection of the interests of those persons affected by the administration of estates and guardianships; and other projects that these committees may undertake or be assigned for the purpose of improving the administration of justice;
- Publishing summaries of caselaw affecting Indiana courts in advance of general dissemination of case reports;
- Publishing summaries of legislative activities of interest to and affecting the judiciary;
- Publishing and disseminating to the judiciary new programs initiated by Indiana trial courts;
- Providing secretarial services for the state's judicial associations;
- Facilitating the interstate transfer of probationers;
- Facilitating the return of juveniles who have absconded, escaped, or run away;
- Working with private organizations, federal agencies, and other state and local agencies in the promotion of improved administration of justice;
- Answering inquiries from and providing information to the executive and legislative branches, the media, other organizations, and the general public regarding Indiana's judiciary and its role;
- Developing, maintaining, and distributing on a monthly basis a roster of residential childcare facilities for use by Indiana courts when making placement decisions;
- Supporting and certifying court alcohol and drug programs;
- Supporting and certifying problem-solving courts (drug courts, reentry courts, veterans treatment courts, mental health courts, etc.);
- Conducting testing and certification of probation officers and court alcohol and drug program professionals;
- Providing security/safety surveys and education for judicial officers upon request; and
- Carrying out such other functions as may be assigned by the Board of Directors, the Chief Justice, or the Supreme Court, or as may be devised by its Executive Director.

EDUCATION ACTIVITIES

The Indiana Judicial Center presented judicial branch education programming to judicial officers, probation officers, designated court alcohol and drug program personnel, problem-solving court personnel, and trial court staff and clerks in 2012-2013. These programs emphasized substantive law used in the operation of all courts, procedures for the efficient administration of justice for the people of Indiana, and new statutes and case law impacting the court system. The following sections divide the reporting of the Center's educational activities into groups of judicial branch personnel: judicial officers, court staff, probation officers, and the personnel of both court alcohol and drug programs and problem-solving courts.

EDUCATION PROGRAMS FOR JUDICIAL OFFICERS

In fiscal year 2012-13, the Judicial Education Department of the Judicial Center presented 27 days and 212.80 hours of continuing judicial education instruction. Total attendance at these programs was 1,766. The educational conferences conducted in 2012-13 for judicial officers included:

- 1 day Evidence Workshop in August;
- 3 day Annual Meeting of the Judicial Conference of Indiana in September;
- 2 day Annual Meeting of City & Town Court Judges in October;
- 1 day Evidence Workshop in November;
- 1 day Pre-Bench Orientation in November;
- 1 day Winter Conference in December;
- 5 day General Jurisdiction Orientation Program in January;
- 3 day Role of the Judge in CHINS and Delinquency Cases in February;
- 3 day Presenting Effectively Online: A Faculty Development Workshop in February;
- 3 day Spring Judicial College Program in April;
- 1 day Senior Judge Workshop in May;
- 1 day Recent Legislation Seminar in May; and
- 2 day Juvenile Court Judges Annual Conference in June.

The Art of Judging: Evidence Workshop Programs

August 14, 2012

30 South Meridian Street, Indianapolis, Indiana

33 Participants (18 Trial & Appellate Judges, 4 Magistrates, 5 Commissioners & Referees, 5 Senior Judges, 1 Supreme Court Staff)

Total Education Programming Offered: 6 hours

November 13, 2012

30 South Meridian Street, Indianapolis, Indiana

42 Participants (26 Trial & Appellate Judges, 6 Magistrates, 3 Commissioners & Referees, 4 Senior Judges, 3 Supreme Court Staff)

Total Education Programming Offered: 6 hours

Education Sessions Presented:

- Making the Record
- Judicial Notice
- Opinion & Expert Testimony
- Character Evidence
- Hearsay Evidence & Hearsay Exceptions
- Constitutional Limitations
- Technological Advances in the Courtroom

Annual Meeting of the Judicial Conference of Indiana

September 12-14, 2012

Hyatt Regency Hotel, Indianapolis, Indiana

566 Participants (332 Trial & Appellate Judges, 85 Magistrates, 34 Commissioners & Referees, 82 Senior Judges, 2 Retired Judges, 31 Supreme Court Staff)

Total Education Programming Offered: 42.25 hours (concurrent sessions offered during each educational period during the conference)

Judicial College and Master Certificate Program

- 18 Judicial Officers graduated from the Indiana Judicial College Program on Friday September 14, 2012
- 1 Judicial Officer graduated from the Masters Certificate Program on Friday September 14, 2012

Education Sessions Presented:

- Avoiding the Tower of Babel: A Primer on the Effective Use of Interpreters
- Making Your iPad and iPhone Work for You

- Rural Judges Round-Table
- Keynote Presentation: Sarah Evans Barker
- Collateral Consequences of Concurrent Jurisdiction
- Ethical “Survivor”
- PCR Toxicology Challenges
- Power, Politics, Pensions, and the Story of Nine Old Men
- Appellate Rules for Trial Judges
- Criminal law Update – Part I
- Ethics in Practice
- Hot Topics in Domestic Relations
- Lexis.com Refresher
- Plenary – Court Business
- Criminal Law Update – Part II
- Ethics Across the Nation: The Year in Review
- Family Law Update
- Protection Order Registry
- Recent Legislation and New Court Rules
- Judicial Officer Benefit Session – Retirement Planning
- Best Practices in Court Personnel Management
- Courts and the Indiana Department of Correction
- Judicial Campaigns and Social Media Trends in 21st Century Elections
- Conquering the Cloud
- Dead, Disappeared, Disabled, or Disbarred: Attorney Surrogates and the Four Ds
- Effective Administration of Small Claims: Lessons Learned
- “Hands-on” with the New Electronic Abstract of Judgment
- Closing Plenary Session
- Compassion Fatigue
- The Latest News from the Title IV-D World

City and Town Court Judges Annual Conference

October 18-19, 2012

Hilton North Hotel, Indianapolis, Indiana

63 Participants (61 City & Town Court Judges, 2 Supreme Court Staff)

Total Education Programming Offered: 12 hours

Sessions Presented:

- Judicial Demeanor & Courtroom Control
- Decision-Making
- Ethical Issues for City & Town Court Judges
- Eighteen Wheels on a Big Rig: Rolling Your Way Through Commercial Motor Vehicle Laws
- BMV Update
- Defendants’ Rights
- Interpreters: When Legalese Isn’t the Only Foreign Language
- Court Security
- Court Confidential: What’s a Public Record (and What’s Not)
- Legal Information v. Legal Advice
- Follow the Dollar

Pre-Bench Orientation

November 30, 2012

30 S. Meridian Street 8th Floor, Downtown Indianapolis

23 Participants (18 Judge-elects, 2 Trial Judges, 3 Supreme Court Staff)

Total Education Programming Offered: 6.0 hours

Sessions Presented:

- Opening Remarks & Around the Room Introductions
- Transition to the Bench/Code of Judicial Conduct
- Employment Law for New Judges: Court Staff

- Preparing for January 1st: Welcome to the Family

Winter Seminar for Judicial Officers

December 6, 2012

J.W. Marriott Hotel, Indianapolis

197 Participants (146 Trial & Appellate Judges, 15 Magistrates, 7 Commissioners & Referees, 16 Senior Judges, 13 Supreme Court Staff)

Total Education Programming Offered: 4 hours

Sessions Presented:

- Honoring the Judiciary: Clarence Darrow's Judicial Perspective
- Haywood Murder Trial
- Scopes "Monkey" Trial
- Leopold and Loeb Trial
- Sweet Trials
- Reaction Panel: Our Courtrooms – Yesterday and Today

2013 General Jurisdiction Orientation Program

January 28-February 1, 2013

Hyatt Regency Hotel, Indianapolis

48 Participants (30 Trial & Appellate Judges, 10 Magistrates, 2 Commissioners & Referees, 6 Supreme Court Staff)

Total Education Programming Offered: 29.0 hours

Sessions Presented:

- Opening Session
- Evidence: Rules of the Road
- Small Claims Cases
- Judge and Court Staff
- Jury Rules
- Division of State Court Administration
- Infractions and Misdemeanors
- Criminal Docket Management
- Courtroom Demeanor
- Self Represented Litigants
- JTAC
- Litigants with Language Barriers
- Probate Jurisdiction
- Managing Your Civil Docket
- Domestic Relations: The Nuts & Bolts
- Dynamics of Domestic Violence
- Protection Orders
- Community Supervision
- Ethics: The Code of Judicial Conduct & the Impact on the Family
- Balancing the Challenges of the Judicial Career
- Judges and Lawyers Assistance Program
- Media Tips
- "Get to Know Your Lemon" – A Fresh Look at Diversity
- Round-table Discussion for Spouses
- Earl's Pearls and Graduation

The Role of the Judge in CHINS and Delinquency Cases

February 11-13, 2013

Renaissance North Hotel, Carmel

50 Participants (22 Trial & Appellate Judges, 14 Magistrates, 4 Commissioners & Referees, 4 Senior Judges, 6 Supreme Court Staff)

Total Education Programming Offered: 16.5 hours

Sessions Presented:

- Opening Remarks
- The Changing Role of the Juvenile Judge
- Child & Adolescent Brain Development
- Detention to Disposition, Part I & II
- Overview of the Interstate Compact on Juveniles
- Ten Things Every Judge Should Know about Trauma and Delinquency
- The Role of the Juvenile Judge: Ethical Considerations
- Bias & Decision Making
- CHINS Overview: The Role of the Juvenile Court Judicial Officer
- Practical Application of the Resource Guidelines
- Removal to Permanency, Part I & Part II
- Relevant Federal Legislation: ASFA, Reasonable Efforts, Fostering Connections
- Indian Child Welfare Act
- Best Practice Tips for TPR
- Closing Remarks

2013 Presenting Effectively Online: A Faculty Development Workshop

February 19-21, 2013

30 S. Meridian Street, Indianapolis

21 Participants (10 Trial & Appellate Judges, 1 Commissioner & Referee, 3 Probation Officers, 3 Court Personnel, 2 Problem Solving Staff, 2 Supreme Court Staff)

Total Education Programming Offered: 20.5 hours

Sessions Presented:

- Welcome & Introductions
- Review of Synchronous Platforms
- Webex Exploration
- Drafting Effective Online Learning Objectives
- PowerPoint & Graphics
- Learning Activity Lottery
- Preparation for Learning Activities
- Learning Activity Presentations
- Presenting Effectively on Camera
- Preparation for Presentations
- Preparation & Practice for Presentations
- Presentations
- Workshop Gems & Resources

Spring Judicial College

April 17-19, 2013

Marriott East, Indianapolis

410 Participants (260 Trial & Appellate Judges, 54 Magistrates, 33 Commissioners & Referees, 35 Senior Judges, 28 Supreme Court Staff)

Fifteen different courses were offered during this 3 day event.

Total Education Programming Conducted: 51.5 hours with concurrent courses

Courses Presented:

- Evidence Workshop: The Art of Judging
- Parenting Time Guidelines
- You've Got a Jury, So Will it be Smooth Sailing or Rough Seas?
- Power, Politics, Pensions, and the Story of Nine Old Men
- Interviewing Children
- The Science & Law of OWI Cases
- Management Strategies for Dealing with the Media
- The Impact of Family Violence on the Courts
- Indiana Evidence Rules: Exhibits – What on Earth is Improper Foundation?
- Law & Literature for Lifelong Learning: Judicial Decision Making
- Opinion & Expert Testimony

- Effective Case Management
- Probation Incentives and Sanctions
- Property Valuation: Equitable Versus Actual Division of Real Property
- Avoiding the Tower of Babel: Effective Use of Interpreters

Senior Judge Program-Managing General Jurisdiction Cases

May 14, 2013

30 S. Meridian Street, Indianapolis

38 Participants (36 Senior Judges, 2 Supreme Court Staff)

Total Education Programming Offered: 5.8 hours

Sessions Presented:

- Senior Judge Basics
- Criminal Procedures
- Domestic Relations 101 for Senior Judges
- Handling Delinquency Cases

Recent Legislation Seminar

May 31, 2013

30 S. Meridian Street, Indianapolis

Morning Workshop

Participants: 87 (63 Trial & Appellate Judges, 9 Magistrates, 1 Commissioner & Referee, 12 Senior Judges, 2 Supreme Court Staff)

Total Education Programming Offered: 2.5 hours

Afternoon Workshop

Participants 53 (41 Trial & Appellate Judges, 2 Magistrates, 5 Commissioners & Referees, 3 Senior Judges, 1 Supreme Court Staff)

Total Education Programming Offered: 2.5 hours

Juvenile Judges Annual Meeting

June 13-14, 2013

Renaissance North Hotel, Carmel, Indiana

Participants 135 (74 Trial & Appellate Judges, 34 Magistrates, 4 Commissioners & Referees, 3 Senior Judges, 20 Supreme Court Staff)

Total Education Programming Offered: 8.25 hours

Sessions Presented:

- JDAI
- Introduction to DMC
- Proposed Standards for Juvenile Detention Facilities
- IDOC Update
- Permanency Round Tables
- Recent Legislation
- Court Performance Measures
- DCS Update
- Recent Case Law

EDUCATION PROGRAMS FOR COURT STAFF

Since March 2008, an experienced senior judge has served as the part time court personnel education attorney to coordinate and develop a court employee training program.

In fiscal year 2012-13, three state-wide conferences were held. Additionally, two Trial Court Administrators' Roundtables and training sessions were offered at the Clerks' Northern and Southern Conferences. A county training was also held.

The web-based Orientation Tool was offered four times in 2012-13. The National Center for State Courts hosts the course, and it is taught by a nationally-recognized instructor.

STATE-WIDE TRAINING

Court Staff Conference

July 17, 2012

Marriott East Hotel, Indianapolis, Indiana

285 Participants (273 Trial Court Staff, 12 Supreme Court Staff)

Total Education Hours Offered: 5

Education Sessions Presented:

- Plenary Session: Change & Resiliency in the Court Environment
- Annual Reports, Chronological Case Summaries & Abstracts
- Self-Represented Litigants & Customer Service
- You & Your Courthouse Safety and Security
- Protection Orders

Court Security Officer Training

September 14, 2012

30 S. Meridian Street

Indianapolis, Indiana

111 Participants (107 Court Security Officers, 4 Supreme Court Staff)

Total Education Hours Offered: 4

Education Sessions Presented:

- Opening Remarks
- Reasonable Use of Force
- Ignorance of the Law Excuses No One

Administrators Roundtables

November 15, 2012

30 S. Meridian Street

Indianapolis, Indiana

20 Participants (14 Court Administrators, 6 Supreme Court Staff)

June 6, 2013

30 S. Meridian Street

Indianapolis, Indiana

28 Participants (20 Court Administrators, 8 Supreme Court Staff)

Court Records

December 4-5, 2012

30 S. Meridian Street

Indianapolis, Indiana

101 Participants (99 Court Employees, 2 Supreme Court Staff)

Education Sessions Presented:

- Court Annual Financial Reports
- Court QCSR Refresher

Clerks Conferences

March 12, 2013

Southern District Clerks Association

Clifty Falls State Park

96 Clerks

Education Sessions Presented:

Education for Judicial Branch Employees

March 14, 2013

Northern District Clerks Association

Auburn Indiana

100 Clerks
Education Sessions Presented:
Education for Judicial Branch Employees

Online Orientation

September 17 – October 29, 2012
74 Participants

February 4 – March 18, 2013
107 Participants

April 12 – May 24, 2013
78 Participants

June 10 – July 22, 2013
88 Participants

DISTRICT TRAINING

Floyd County Training

February 5, 2013
49 Participants (45 Probation and Court Staff, 4 Supreme Court Staff)

Statehouse Tour

February 19, 2013
4 participants

The Court Staff Orientation Tool

The Orientation Tool is a multi-year project commenced in 2009 in partnership with the National Center for State Courts. Individuals from every aspect of Indiana's judicial system were involved in creating, reviewing, and piloting the course. The course is designed for newly-hired trial court employees; however experienced personnel also have found it useful. It is offered in an asynchronous format that allows each participant to access the material at any time over the internet.

The Tool is designed to give a general introduction to the judicial system for newly-hired court employees. Due to the diversity of court practices state-wide, the course does not address specific duties of court personnel. Judges and supervisors may use it as an element of their total orientation programs.

Some of the topics include:

- The Purposes of Courts
- Why Courts are Different from Other Branches of Government
- Service Excellence in the Courts
- Serving Self-Represented Litigants
- How Courts Work
- Indiana Court Processes

Upon completion of the orientation tool, the participant will:

- Feel they are a welcome and valued addition to Indiana's judicial branch.
- Have an accurate overview of fundamental trial court processes.
- Be able to identify common ethical issues arising in routine employment as well as social situations and take appropriate action.
- Be able to identify the resources most commonly utilized by court staff.
- Be able to articulate the underlying reasons why delivery of quality customer service is of critical importance as a court employee. Ensure that each customer is treated fairly and impartially.
- Be able to identify the crucial differences between employment in the judicial branch as opposed to employment in the other branches as well as the distinctions between public and private sector employment.

EDUCATION PROGRAMS FOR PROBATION OFFICERS

Forty-five days of instruction were also presented by the Judicial Center for probation officers.

Probation Officer Orientation Programs

October 9-12, 2012

Indiana Judicial Center, Indianapolis

45 Participants (42 Probation Officers, 3 Supreme Court Staff)

March 12-15, 2013

Indiana Judicial Center, Indianapolis

41 Participants (38 Probation Officers, 3 Supreme Court Staff)

Sessions presented:

- Probation Officer: Roles and Responsibilities
- Probation Supervision
- Indiana Judicial Center's Role
- Probation Officer Safety Issues
- Probation Officer Ethics
- Security Threat Groups/Gangs
- Probation Officer Liabilities
- Intrastate Transfer
- Sex Offender Supervision
- Juvenile Runaways, Escapees, and Absconders
- Juvenile Services and Placement
- Juvenile Probation: Indiana Juvenile Code (Selected Case Studies)
- Interviewing Skills
- Pre-sentence Investigation Report Writing
- Predisposition Report Writing
- Case Classification/Workload Measures
- The Adult and Juvenile Interstate Compacts on Probation
- Substance Abuse
- Testifying in Court

Interstate Compact Contact Meeting

December 3, 2012

Indiana Judicial Center, Indianapolis, Indiana

138 Participants (132 Probation Interstate Compact Contacts, 6 Supreme Court Staff)

Participants were trained on the new juvenile Interstate Compact rules taking effect in 2013.

Probation Regional Meetings

November 14, 2012 – Keyes Banquet Center, Jeffersonville

November 15, 2012 – Caribbean Cove, Indianapolis

November 16, 2012 – South Bend Convention Center, South Bend

324 Participants (320 Probation Officers, 4 Supreme Court Staff)

Sessions presented:

- Impact of Juvenile Probation Officers on Youth in Criminal Justice System
- Principles of Behavior Modification

Probation Officers Annual Meeting

May 2, 2013

Indiana Convention Center, Indianapolis, Indiana

750 Participants (745 Probation Officers, 5 Supreme Court Staff)

Sessions presented:

- From Poverty and Risk to Probation Officer
- Adult Probation Legislation and Recent Decisions
- Juvenile Probation Legislation and Recent Decisions

- Ethics
- Compassion Fatigue
- Aztecas Soccer Program: Using At-Risk Youth’s Passion for Soccer as a Gang Intervention
- Trauma Informed Care and Motivational Interviewing
- Changing Offender Behavior: Using Incentives and Sanctions to Shape Pro-Social Behavior
- Human Trafficking
- Supervising Sex Offenders
- Functional Family Therapy
- Supervising Heroin Addicted Offenders
- Assessing Your Treatment Provider
- Gangs—Taking It To The Next Level

Risk Assessment Trainings

Juvenile Risk Assessment Training (IYAS)

(Each training is comprised of two days)

Month (No. of Trainings)	Probation	Community Corrections	Court A/D Prog.	Problem-Solving Courts	Parole	Facilities/DOC Staff	Total
July (One)	8	1	0	0	3	3	15
September (One)	6	3	0	0	0	7	16
November (One)	4	5	0	0	0	0	9
January (One)	8	4	0	0	0	0	12
March (One)	7	0	0	0	0	0	7
May (One)	6	2	0	0	0	0	8
Total	39	15	0	0	3	10	67

Adult Risk Assessment Training (IRAS)

(Each training is comprised of two days)

Month (No. of Trainings)	Probation	Community Corrections	Court A/D Prog.	Problem-Solving Courts	Parole	Facilities/DOC Staff	Total
August (One)	4	18	0	1	10	0	33
September (One)	0	0	0	0	0	30	30
October (One)	5	15	2	7	4	0	33
December (Two)	12	14	0	1	7	11	45
February (One)	6	19	0	3	7	0	35
March (One)	0	0	0	0	0	18	18
April (One)	10	19	0	6	0	0	35

June (Two)	13	19	1	1	3	16	53
Total	50	104	3	19	31	75	282

EDUCATION PROGRAMS FOR COURT SERVICES (COURT ALCOHOL AND DRUG PROGRAM STAFF AND PROBLEM-SOLVING COURT PERSONNEL)

Court Alcohol and Drug Programs

New Director Orientation

Indiana Judicial Center, Indianapolis

February 12, 2013

6 Participants (Program Staff)

Total Education Hours Offered: 4.5 hours

Sessions presented:

- Overview of Indiana Judicial Center and Court A&D Programs
- Statutes and Rules for Court Administered Alcohol and Drug Programs
- Client Privacy and Confidentiality
- PSC Performance Measures
- Certification

Assessment and Interviewing Training

Indiana Judicial Center, Indianapolis

August 21-23, 2012

7 Participants (Program Staff)

Total Education Hours Offered: 14.25 hours

February 6-8, 2013

7 Participants (Program Staff)

Total Education Hours Offered: 14.75 hours

Sessions presented:

- Effective Communication Skills
- Stages of Change
- Assessment Skills Practice
- Individual Service Contracts
- Mental Health Continuum
- Case Management and Referral

Staff Orientation

Indiana Judicial Center, Indianapolis

October 2-3, 2012

11 Participants (Program Staff)

Total Education Hours Offered: 12 hours

April 23-24, 2013

11 Participants (Program Staff)

Total Education Hours Offered: 12 hours

Sessions presented:

- Introduction to Court A/D Programs
- Orientation, Assessment, and Referral
- Case Management
- Confidentiality

- Ethics
- Communicable Diseases
- Drug Testing

Substance Abuse Characteristics

Indiana Judicial Center, Indianapolis

November 28, 2012 (Online Section), December 4-5, 2012

17 Participants (Program Staff)

Total Education Hours Offered: 11.5 hours

May 7, 2013 (Online Section), May 8-9, 2013

7 A&D and 15 PSC Participants (Program Staff)

Total Education Hours Offered: 11.75 hours

Sessions presented:

- Drug Classification and Schedule
- Brain Basic and Post Acute Withdrawal Symptoms
- Narcotics
- Depressants
- Cannabinoids
- Stimulants
- Hallucinogens
- Steroids
- Inhalants
- Alcohol Abuse and Dangers of Withdrawal
- Abusable Medications and Medically Assisted Treatment
- Addiction and Mental Health Needs (Psychotropic Meds)
- Emerging Trends

Criminal Justice Training

Indiana Judicial Center, Indianapolis

June 12, 2012

8 A&D and 5 PSC Participants (Program Staff)

Total Education Hours Offered: 8.25 Hours (3 Hours online, 5.25 Hours in class)

Sessions presented:

- Indiana Court Process (Online)
- Safety and Security
- Special Threat Groups
- Supervision of Juvenile Offenders
- Supervision of Adult Offenders and Special Populations

Annual Meeting of Court Alcohol and Drug Programs

Marriott East Hotel, Indianapolis

March 6-7, 2013

285 Participants (14 Trial Judges, 271 Program Directors and Staff)

Total Education Hours Offered: 11 hours

Sessions Presented:

- Implementing Effective Practices in Criminal Justice
- Prescription Drugs and Heroin
- Confidentiality
- Case Planning 101 – Targeting Criminogenic Needs
- Indiana Methamphetamine Investigation System
- Cocaine
- Compassion Fatigue
- Cognitive-Behavioral-Based Case Planning

- Promising Practices for Enhancing Positive Change for Young Adults
- Evidence-Based Treatment
- Living with Addiction and Mental Health Diagnoses
- Understanding Your Personality Style
- DSM-5
- Job Readiness for High Risk Clients
- Assessment, IRAS, ISC, and Case Planning
- Personalities Working Together
- Personal Safety and Security

Problem-Solving Courts

Staff Orientation

Indiana Judicial Center, Indianapolis

November 26-27, 2012

11 Participants (Program Staff)

Total Education Hours Offered: 12.5 Hours

March 19-20, 2013

23 Participants (Program Staff)

Total Education Hours Offered: 12.5 Hours

Sessions presented:

- Overview of Problem-Solving Courts
- Principles of Effective Intervention and Current Research
- Confidentiality
- Ethics
- Criminogenic Risks and Needs
- Case Management
- Drug Testing

New Coordinator Orientation Programs

Indiana Judicial Center, Indianapolis

August 9, 2012

3 Participants (Program Staff)

Total Education Hours Offered: 4.75 hours

February 5, 2013

6 Participants (Program Staff)

Total Education Hours Offered: 4.75 hours

Sessions presented:

- Overview of Indiana Judicial Center and Problem-Solving Courts
- Statutes and Rules for Problem-Solving Courts
- Client Privacy and Confidentiality

2012 Problem-Solving Courts Workshop

Union Station Crowne Plaza Hotel, Indianapolis

October 16-17, 2012

215 Participants (21 Trial Judges, 194 Program Staff)

Total Education Hours Offered: 9.3 Hours

Sessions presented:

- Violation Responses for Problem-Solving Courts
- Implementing Violation Responses
- Your Treatment Providers – What You Need to Know

- Designer Drugs
- The Eight Principles and Problem-Solving Courts
- Job Readiness and Employment Skills for Participants
- Process and Other Program Evaluations: Where Do I Begin?
- Applying Services to Risks and Needs
- Proximal Goals, Distal Goals, and Case Planning
- Department of Child Services 101
- Medication Assisted Treatment: Medical and Legal Issues
- Performance Measures for Problem-Solving Courts
- Co-Occurring Disorders
- Constitutional and Other Legal Issues in Problem-Solving Courts
- Inhalants
- Observable Signs of Impairment
- Serving Our Veterans
- Challenges in Supervising Heroin-Addicted Participants
- Motivational Interviewing in Action

ATTENDANCE

TOTAL ATTENDANCE AT INDIANA JUDICIAL CENTER SEMINARS AND CONFERENCES

	<u>09-10</u>	<u>10-11</u>	<u>11-12</u>	<u>12-13</u>
Trial and Appellate Judges	871	992	898	1,077
Magistrates	209	217	210	233
Senior and Retired Judges	146	147	147	190
Commissioners and Referees	64	84	80	99
Probation Officers	1,733	2,191	1,440	1,414
City and Town Court Judges	58	64	76	61
Alcohol & Drug Program Directors/Staff	506	456	426	348
Prob. Solving Court Coordinators/Staff/Team Members	205	307	234	278
General Trial Court Staff/Clerks	1,040	526	680	1,059
Supreme Court Staff	107	74	108	144
Others	<u>81</u>	<u>1335</u>	<u>239</u>	<u>238</u>
Total Attendance	5,020	6,393	4,538	5,141

RESEARCH ACTIVITIES

RESEARCH REQUESTS

The Director of Research and the staff attorneys provide research and technical assistance to individual judicial officers, probation officers, court alcohol and drug program personnel, and problem-solving court personnel. The research service of the Center is provided to help litigants avoid appeals, prevent costly retrials, promote the exchange of good trial court experiences from one court to another, and provide a "law clerk" service to courts that would otherwise have none. The research attorneys provide an additional resource and basis of support to local judges presiding over high profile cases.

In the fall of 2012 Michael McMahon, Research Director, completed his work as member of a team of attorneys convened to provide staffing for the General Assembly's Criminal Code Evaluation Commission. The team, chaired by Krieg DeVault partner and former U.S. Attorney Deborah Daniels, was known as the CCEC Work Group. The Work Group met approximately 43 times between March 2011 and July 2012, and expended well over 1,000 hours in review and research activity to produce for

the CCEC a proposal for comprehensive reform of the Indiana Penal Code. The team's final report was presented to the CCEC in September of 2012, was adopted with a few changes by the CCEC, and was substantially enacted by the General Assembly as House Enrolled Act 1006, P.L. 158-2013.

CASE CLIPS

During the fiscal 2012-2013 year, the Research staff prepared and distributed by e-mail fifty (50) issues of Case Clips, summarizing 168 cases. This service gives trial courts timely advice of new Indiana appellate decisions likely to affect pending cases. Case Clips utilizes a blog format created by the web design team of the Judicial Technology and Automation Committee (JTAC). The blog format is still available on a single, printer-friendly page, but it also includes a search feature and links to the full PDF opinions on the courts.IN.gov website. Case Clips is available at: <http://indianacourts.us/blogs/caseclips/>. All judicial officers and judicial agency employees receive Case Clips electronically by an e-mailed link.

PROBATION ACTIVITIES

PROBATION OFFICER CERTIFICATION

The Center processed applications from 109 persons who took the required examination for certification of probation officers.

PROBATION OFFICERS ADVISORY BOARD

The Probation Officers Advisory Board consists of 23 probation officers (17 elected from districts and six members appointed by the Chief Justice). The Advisory Board meets on a quarterly basis and has committees for education, supervision, and hot topics. The Education Committee helped with planning the educational sessions for the Annual Meeting and three Regional meetings. The Supervision Committee drafted revisions to the Probation Standards to incorporate evidence-based practices. The Hot Topics Committee continued its work on the risk and needs assessment instruments and INCite applications. The Advisory Board also partnered with the Probation Officers' Professional Association of Indiana on legislative issues regarding probation in Indiana. The Advisory Board awarded the 2013 Order of Augustus to Susan Lightfoot, Chief Probation Officer of Henry County.

INTERSTATE COMPACT

By statute, the Judicial Center administers the Interstate Compact for the transfer of adult and juvenile probationers in and out of Indiana, and also serves as the intermediary for the return of juvenile runaways, absconders, and escapees. Indiana was the 43rd state to join the Interstate Compact for Adult Offender Supervision and in 2011 became the 47th state to join the new Juvenile Interstate Compact. Several provisions of the compact have a direct impact on the Judicial Center. The executive director of the Judicial Center has a seat on Indiana's State Council for both adult and juvenile interstate compacts and serves as chair of the Council and Commissioner for Indiana to the National Interstate Commissions. The Judicial Center also staffs the State Council and funds the expenses of the Council through appropriations made by the General Assembly to the Center. Indiana's State Council met during the fiscal year to discuss Compact rules and their effect on probation and parole. Since the Adult Interstate Compact became effective in August 2004, the Judicial Center has proposed several rule changes on behalf of Indiana's State Council.

Adult Compact

All statistical information on adult interstate compact offender movement both into and out of Indiana is tracked by the Interstate Compact Offender Tracking System (ICOTS).

Active compact cases under supervision were:

	<u>09-10</u>	<u>10-11</u>	<u>11-12</u>	<u>12-13</u>
<u>Incoming</u>	2435	2901	2398	2442
<u>Outgoing</u>	1992	3196	2083	2164

With the implementation of the Interstate Compact Offender Tracking System (ICOTS), all statistics are now collected through the national database.

Additionally, Judicial Center compact staff processed a large volume of cases that are not currently active, which include pending transfers, withdrawn cases, and closed case reports. For this fiscal year, the staff processed approximately 5383 cases within these categories.

Juvenile Compact

Active compact cases under supervision were:

	<u>09-10</u>	<u>10-11</u>	<u>11-12</u>	<u>12-13</u>
<u>Incoming</u>	179	170	193	193
<u>Outgoing</u>	231	220	253	143

The numbers above do not include a separate category of runaways, absconders and escapees that are handled by the Probation Administrator/Security Advisor. Between July 1, 2012 and June 30, 2013, a total of 47 juveniles were processed as runaways, absconders, and escapees by the Indiana Interstate Compact. Since fiscal year 2000, the Center has been involved in the return of over 1500 runaway juveniles to and from Indiana, resulting in savings to Indiana Courts of thousands of dollars in detention and holdover fees.

RISK AND NEEDS ASSESSMENT PROJECT

The Indiana Judicial Center and the Department of Correction have continued to work with researchers to evaluate and implement the public domain risk and needs assessment instruments for both adults and juveniles. The Indiana Judicial Center secured a Byrne/JAG Grant from the Indiana Criminal Justice Institute to assist with funding this project. The Indiana Risk Assessment Task Force continues to oversee this project by addressing implementation questions and making policy recommendations to the Judicial Conference committees, the Judicial Conference Board of Directors, and the Department of Correction. The Task Force authorized amendments to the adult risk and needs assessments based on the recommendations from the researchers in October 2012.

The Indiana Judicial Center and Department of Correction have coordinated the training efforts for staff in probation, community corrections, court alcohol and drug programs, problem-solving courts, parole, and DOC facilities. The Center and DOC offered training for new staff throughout the fiscal year. Also, during this fiscal year, there were 4 new juvenile trainers and 5 new adult trainers certified. We also had 2 individuals certified as master trainers for the juvenile assessment system and 2 individuals certified as master trainers for the adult assessment system. The master trainers are qualified to train additional trainers as needed to maintain training capacity within the state.

The Task Force has also been involved with JTAC in updating and maintaining the INcite application to assist all departments with completing the assessment tools. The technology component of this project is key to improving communication between criminal justice agencies and the continued evaluation of these assessment tools.

HOME DETENTION REPORT

In accordance with Indiana Code § 11-13-1-9, the Judicial Center collected information concerning the implementation of home detention in Indiana and presented a report to the Indiana General Assembly on

January 15, 2013. Indiana probation departments collected \$1,418,613.68 and community corrections agencies collected \$10,975,024.74 from persons on electronically monitored home detention.

PROBATION WORKLOAD MEASURES PROJECT

The Judicial Center received grant funding from the Indiana Criminal Justice Institute in 2012 for the Probation Workload Measures Project. The project will update the system used to determine how many probation officers are needed in a department based on the time necessary to supervise high, medium, low and administrative case types and will include contact standards for each case type. The research team collected data from 24 departments as part of the workload time study and will make recommendations based on analysis of this data.

PROBATION INCENTIVES AND SANCTIONS PROJECT

The Judicial Center received new grant funding from the Indiana Criminal Justice Institute for the Probation Incentives and Sanctions Project. This project will create guidelines for the use of incentives and sanctions by probation departments, as directed by the Indiana General Assembly. The project work is conducted by a workgroup made up of judges, probation officers, public defenders and prosecutors.

JUVENILE SERVICES ACTIVITIES

COURT IMPROVEMENT PROGRAM

The Court Improvement Program is a federally-funded program made possible by grants awarded to the Indiana Supreme Court from the United States Department of Health and Human Services, Administration for Children, Youth, and Families. The purpose of the Court Improvement Program is to improve the judicial system for children and families involved in the child welfare system. The grant funds are earmarked for basic court improvements, data collection and analysis, and training.

The Judicial Center and the Division of State Court Administration administer the Court Improvement Program. While the U.S. Department of Health and Human Services sets the overall purpose and framework for the program, the Supreme Court has established an Executive Committee to supervise and establish priorities. The members of the Executive Committee are two justices of the Indiana Supreme Court, and the chair of the Juvenile Justice Improvement Committee.

The Child Welfare Improvement Committee also helps guide the Court Improvement Program. This multi-disciplinary committee meets regularly and provides input on child welfare issues involving the court.

During this fiscal year, the Court Improvement Program awarded over \$397,000 to 14 sub-grant recipients to support projects designed to improve the safety, well-being, and permanency of children and families involved in the child welfare system. Funded projects include Children in Need of Services (CHINS) drug court programs; a CHINS mental health court program; mediation and facilitation programs; training and educational programs; and support of the portion of JTAC's work that affects the processing of child welfare cases.

Also during this fiscal year, the Court Improvement Program sponsored the Annual Meeting of Juvenile Court Judicial Officers and provided ten professional development scholarships to judicial officers who exercise juvenile court jurisdiction.

IMPLEMENTATION OF P.L. 146-2008; HEA 1001-2008

Judges, probation officers, and Judicial Center staff continued collaborative efforts with the Indiana Department of Child Services (DCS) to address policy issues, refine court forms, and collect data to implement HEA 1001-2008 and maximize leverage of federal Title IV-E dollars. The Judicial Center and

DCS continued to issue the “Friendly Friday Update” as needed via email to judges, probation officers, and others to disseminate important information.

COURT SERVICES ACTIVITIES

The Court Services staff (a director, an assistant administrator, three program coordinators, two research attorneys, and one staff associate) provide research, education, support, and certification to all local programs established under Ind. Code ch. 12-23-14 (Court-Established Alcohol and Drug Programs) and Ind. Code ch. 33-23-16 (Problem-Solving Courts). The Court Services Department currently assists and certifies 54 court alcohol and drug programs and 54 problem-solving courts. Three court services staff members are dedicated to providing certification services. In order to promote the continuity of certification services, each program has been assigned one of these staff members as a primary point of contact.

COURT ALCOHOL AND DRUG PROGRAM ACTIVITIES

Rules and Certification

There are currently 54 certified court alcohol and drug programs established in accordance with Ind. Code ch.12-23-14. During this fiscal year, the Indiana Judicial Center staff re-certified 13 court alcohol and drug programs in accordance with Ind. Code ch.12-23-14. The Court Alcohol and Drug Program Advisory Committee drafted revisions to the Rules for Court-Administered Alcohol and Drug Programs, which were adopted by the Board on March 22, 2013.

CSAMS Test and Credential

The Center staff administers the Court Substance Abuse Management Specialist (CSAMS) credentialing process in accordance with Sec. 30 of the Rules for Court-Administered Alcohol and Drug Programs. The Center administered the written test for the CSAMS credential to 26 individuals and awarded the credential to 17 court alcohol and drug program staff members in fiscal year 2012-2013.

Education and Training

The court alcohol and drug program provided education and training opportunities consisting of the Court Alcohol and Drug Program Annual Meeting, two director orientations, two staff orientations, two substance abuse characteristics trainings, two assessment and interviewing trainings, and one criminal justice training. The Court Alcohol and Drug Program Annual Meeting was held on March 6-7, 2013, in Indianapolis, and included a working luncheon for judges and program directors.

Scholarships and Grants

Thirteen education scholarships were awarded in the amount of \$6,435.40. Fourteen grant applications were awarded for program technology or education curriculum improvements in the amount of \$12,076.99.

Committee Activities

The court alcohol and drug program staff provides administrative support for the Court Alcohol and Drug Program Advisory Committee (CADPAC). Issues addressed by the committee in fiscal year 2012-2013 included revisions to the Rules for Court-Administered Alcohol and Drug Programs and assisting with training events.

PROBLEM-SOLVING COURT ACTIVITIES

Rules and Certification

As of June 30, 2013, there were 54 problem-solving courts in Indiana certified pursuant to Ind. Code ch. 33-23-16. An additional ten problem-solving courts are in the planning stages. Pursuant to Ind. Code § 33-23-16-11, the 54 certified problem-solving courts are categorized as follows:

- 35 drug courts,
- Two mental health courts,
- Three family dependency drug courts,
- One community court,
- Eight reentry courts,
- Four veterans' treatment courts, and
- One juvenile problem-solving court.

In fiscal year 2012-2013, the Center staff members re-certified 26 problem-solving courts, including fourteen drug courts, one juvenile problem-solving court, five reentry courts, one mental health court, and five veterans' treatment courts.

The Problem-Solving Courts Committee drafted amendments to the Rules for Problem-Solving Courts, which were adopted by the Judicial Conference Board of Directors on March 22, 2013. The rule amendments provided clarification or further explanation of rule requirements.

Legislative Activities

With approval from the Judicial Conference Board of Directors, the Problem-Solving Courts Committee worked with the 2013 General Assembly to amend the problem-solving court statutes. The General Assembly enacted HEA 1016, effective July 1, 2013. HEA 1016 expands problem-solving court eligibility, defines the term "rehabilitative services" for the purposes of problem-solving court participation, and simplifies the user fee collection process.

In accordance with Ind. Code § 33-38-9-10, the Indiana Judicial Center submitted a report to the Commission on Courts with information regarding the status of problem-solving courts in Indiana.

Education and Training

The Problem-Solving Courts Committee and the Indiana Judicial Center staff provided education and training opportunities consisting of the Problem-Solving Courts Annual Workshop, one new coordinator orientation, and two new staff orientations. The Problem-Solving Courts Annual Workshop was held on October 16-17, 2013, in Indianapolis.

Grants

In fiscal year 2012-2013, IJC assisted the Supreme Court and the Division of State Court Administration in administering a Problem-Solving Court Grant Program that provided a total of \$184,000 to 31 certified problem-solving courts.

Committee Activities

In fiscal year 2012-2013, the Problem-Solving Courts Committee assisted with the revisions to the Problem-Solving Court Rules (effective March 22, 2013), drafted legislation enacted by the 2013 General Assembly, and planned the 2012 Problem-Solving Courts Workshop.

LEGISLATIVE ACTIVITIES

The Judicial Center staff continued to provide coverage of the activities of the General Assembly. Staff members attended the standing and interim study committees that dealt with matters of interest to the judiciary, and reported on the activities of those committees throughout the 2013 legislative session. For the seventh year, these legislative updates were provided using a blog located at: <http://indianacourts.us/blogs/legislative/>. The Legislative Update is a service provided to Indiana's judicial officers. This year the Center published nine issues of this weekly newsletter that highlighted the General Assembly's activities as well as the "Final Legislative Update for 2013," a memorandum highlighting the laws enacted of particular interest to the judiciary.

OTHER ACTIVITIES AND SPECIAL PROJECTS

GUARDIANSHIP REGISTRY

The Probate Committee, in conjunction with the Indiana Guardianship Task Force, has researched ways to improve guardianship processes in Indiana. One of the focuses has been on establishing a guardianship registry. During the fiscal year, a bi-county Court Improvement Grant was awarded to begin developing this registry. The Probate Committee, members of the Indiana Guardianship Task Force, JTAC, and key stakeholders have been involved in planning the registry contents and developing the technology.

MENTOR JUDGE PROGRAM

The mentor judge program continues to serve new judicial officers. This program provides new judicial officers with a mentor who offers ongoing support and feedback, helps new judicial officers gain confidence, and establishes collegial networks and contacts. The program is flexible, so that the time commitment and length of the relationship are tailored to meet the needs of both the mentor and mentee.

JUDICIAL EDUCATION GRANTS

The Indiana Judicial Center, in partnership with the Division of State Court Administration, is helping to provide education scholarship grants to members of the Judicial Conference to expand their professional development beyond the offerings of the Judicial Center. Since the program's inception, 146 scholarships have been approved. In this fiscal year, scholarships totaling nearly \$36,000 were awarded under Title IV-D to 37 judicial officers for training. The grants are awarded through a scholarship application process and allow judges to attend sessions offered by a number of pre-approved providers. The funding for these grants is made available through the Title IV-D reimbursement program. For more information or the scholarship application, visit: <http://www.in.gov/judiciary/center/2618.htm>.

SPANISH CURRICULUM PROJECT

The Indiana Judicial Center partnered with the Supreme Court, Division of State Court Administration, and Ivy Tech Community College to provide WorkPlace Spanish® Training for the Indiana Judicial System. This program was developed based on survey responses from court staff across the state and feedback from a pilot class in the fall of 2005. The course consists of 24 hours of classroom instruction and the textbook includes a CD-Rom to help staff maintain the skills learned during the course. The course is being offered to court staff at no cost to the counties or participants. Since the fall of 2006, 743 people have participated in or submitted enrollment forms for this course. During the end of this fiscal year, the Center and the Division of State Court Administration renegotiated their agreement with Ivy Tech to begin to offer online course options in addition to the current classroom instruction format. For more information, please visit the website at: <http://www.in.gov/judiciary/center/2411.htm>.

SUPREME COURT DISTRICT MEETINGS

The following Supreme Court District meetings were held and staffed by the Judicial Center:

April 22, 2013 – Districts 13, 16 & 17 (Hyatt Regency – Indianapolis)

58 Participants (44 Trial & Appellate Judges, 7 Magistrates, 6 Supreme Court Staff, 1 Other)

April 23, 2013 – Districts 14, 15 & 18 (Indiana University East – Richmond)

43 Participants – (34 Trial & Appellate Judges, 2 Magistrates, 6 Supreme Court Staff, 1 Other)

April 23, 2013 – Districts 22, 23 & 24 (Kyes One Conference Center – Jeffersonville)

32 Participants (23 Trial & Appellate Judges, 2 Magistrates, 6 Supreme Court Staff, 1 Other)

April 24, 2013 – Districts 25 & 26 (Log Inn – Haubstadt)

43 Participants – (31 Trial & Appellate Judges, 5 Magistrates, 6 Supreme Court Staff, 1 Other)

April 24, 2013 – Districts 19, 20 & 21 (Convention Center – Bloomington)

47 Participants – (38 Trial & Appellate Judges, 2 Magistrates, 6 Supreme Court Staff, 1 Other)

May 8, 2013 – Districts 8, 10, 11 & 12 (Holiday Inn Select City Center – Lafayette)

52 Participants – (41 Trial & Appellate Judges, 4 Magistrates, 6 Supreme Court Staff, 1 Other)

May 9, 2013 – Districts 1, 2, 3 & 4 (Radisson Star Plaza Hotel – Merrillville)

72 Participants – (43 Trial & Appellate Judges, 22 Magistrates, 6 Supreme Court Staff, 1 Other)

May 9, 2013 – Districts 5, 6, 7 & 9 (Courtyard by Marriott Downtown – Fort Wayne)

57 Participants – (40 Trial & Appellate Judges, 10 Magistrates, 6 Supreme Court Staff, 1 Other)

LIAISON FUNCTION

Members of the Center staff keep regular contact with numerous agencies and departments in the Executive Branch and provide support for other related organizations by speaking on court-related issues. Several Center staff members also serve on numerous Executive and Legislative Branch study committees and work groups on topics relating to criminal justice, mental health issues, and juvenile justice issues and policies. Below is a list of key liaison functions completed by Judicial Center Staff:

Presentations/Conferences:

- On August 14, 2012, Michelle Goodman was a panelist for “A Hoosier Guide to System-wide Assessment” session presented at the American Probation and Parole Association Summer Conference in Indianapolis.
- On September 26, 2012, Michelle Goodman presented “Indiana’s Risk Assessment and Case Planning” session for the INARMS Conference in Indianapolis.
- On October 4-5, 2012, Mary Kay Hudson presented at the Problem-Solving Court Colloquium at the University of Miami Law School in Miami, Florida.
- On November 1, 2012, Jeff Bercovitz presented "Case Law Update and Recent CHINS Legislation" at the 14th Annual CHINS Law and Procedures Seminar, sponsored by the Allen Superior Court, Family Relations Division, in cooperation with the Allen County Bar Association, in Ft. Wayne Indiana.
- On November 8, 2012, Mary Kay Hudson and Diane Mains presented on reentry courts at the Indiana Association of Community Corrections Counties Conference.
- On April 16, 2013, Jeff Bercovitz and Judge Love of the Hendricks Superior Court made a presentation to the Pro Bono Plan Administrators.
- On April 17, 2013, Jane Seigel participated in a panel on “Taking JDAI to Scale in States: Recent Lessons Learned” at the JDAI Inter-site Conference in Atlanta, GA.

- On May 7, 2013, Michelle Goodman presented “Overview of the Indiana Risk Assessment System (IRAS) and Indiana Youth Assessment System (IYAS)” session for the Indiana Criminal Justice Association - Central Region Training in Greenwood.
- On June 6, 2013, Mary Kay Hudson presented at the Children and Family Futures/National Association of Drug Court Professionals Family Drug Court Congressional Briefing.

Other Activities:

- Mike McMahon served as Chief Justice Dickson’s representative on the Indiana General Assembly’s Code Revision Commission.
- Michelle Goodman was certified as a master trainer for both the adult and juvenile risk assessment systems.
- Bob Champion continued service as an Executive Board member for the Association of Juvenile Compact Administrators.
- Diane Mains served as a representative on the Substance Abuse and Mental Health Services Administration’s Service Members, Veterans, and Their Families Technical Assistance Center grant awarded to the Division of Mental Health and Addiction to develop and implement a statewide strategic plan for veterans’ behavioral health services.
- Jeff Bercovitz co-chairs the Case Processing Committee of Marion County’s Juvenile Detention Alternatives Initiative.
- Jane Seigel and Jeff Bercovitz serve on the Juvenile Detention Standards Advisory Committee, which is working to update Indiana’s juvenile detention center standards.
- Mary Kay Hudson was appointed to the National Association of Drug Court Professionals Board of Directors in May 2013. Mary Kay Hudson continues to serve as a member of the National Association of Drug Court Professionals Adult Drug Court Standards Committee and National Association of Drug Court Professionals Reentry Court Standards Workgroup. She also serves as Co-Chair of the Consortium of State Drug Court Coordinators.
- Mary Kay Hudson and Jane Seigel are members of the Attorney General’s Prescription Drug Task Force.
- Jane Seigel serves as Chair of the Adult Interstate Compact Rules Committee, is a member of its Executive Committee, and served on the Compliance Committee for adults and juveniles.
- Jane Seigel and Jeff Bercovitz served as members of the Juvenile Justice State Advisory Group.
- Jane Seigel continues to serve on the Indiana Criminal Justice Institute Board of Trustees and is a member of its Youth Committee.
- Jane Seigel serves on the State Steering Committee for the Juvenile Detention Alternative Initiative (JDAI). As a member of that group, she was fortunate to be selected by the Annie E. Casey Foundation for participation in its JDAI Applied Leadership Network

PUBLICATIONS AND COMMITTEE SUPPORT

PUBLICATIONS

The Judicial Conference through the Judicial Center has published the following works, which are continuously updated:

- Appointed Judicial Officers Deskbook (2006; Supp. 2011)
- Bench and Media Guide to Interaction
- Case Clips (blog)
- Child Support Guidelines (2010)
- City and Town Court Manual (2012)
- Civil Benchbook (2012)
- Court Alcohol and Drug Program Directory
- Court Alcohol and Drug Program Rules (1997; last amended March 22, 2013)
- Court Reporters Handbook (2009; Supp. 2011)
- Criminal Benchbook (2001; Supp. 2013)

- Domestic Relations Benchbook (2007)
- Indiana Judges Directory (2013)
- Indiana Jury Service: Duty, Privilege, Honor (Video/DVD 2013)
- Jury Management Benchbook (2012)
- Juvenile Alternative Disposition Programs (2004)
- Juvenile Justice Benchbook: CHINS (2009; Forms 2010)
- Juvenile Justice Benchbook: Delinquency (2008; Forms 2010)
- Juvenile Justice Benchbook: Paternity (2006)
- Juvenile Justice Benchbook: Termination of Parental Rights (2011)
- Legislative Update (blog)
- Managing Cases with *Pro Se* Litigants Deskbook (2006)
- Parenting Time Guidelines (2013)
- Preliminary Inquiry/Predisposition Report and Manual (2009)
- Presentence Investigation Report and Manual (Rev. 2011)
- Probate Deskbook (2011)
- Probation Best Practices Guide (2008)
- Probation Case Classification and Workload Measures (1995)
- Probation Department Directory
- Probation Standards (2001), including Probation Safety and Security (1998) and Minimum Salary Schedule for Probation Officers (2004)
- Problem-Solving Courts Directory
- Problem-Solving Court Rules (2011; last amended March 22, 2013)
- Protection Order Deskbook (2011; Supp. 2012)
- Senior Judge Handbook (2011)
- Small Claims Litigants Manual (2011)
- Traffic, Misdemeanor & Small Claims Benchbook (2011)

The most up-to-date versions of benchbooks, handbooks, and deskbooks are now available on INcite.

COMMITTEES

The Judicial Conference has 22 committees and numerous subcommittees. The Indiana Judges Association has two committees. Committee members serve staggered three-year terms. Center staff furnishes significant support and research services for these committees. The committees draft legal and other materials specifically tailored for use by Indiana's judiciary and court personnel. They also serve as liaisons to both public and private agencies, providing a valuable connection for those who wish to work with the courts. In addition, committees make recommendations on educational programs, review recent legislation, and work on guidelines and rules that effect courts. This work and other items provided by committees are an invaluable resource to Indiana's judiciary and court system. Present committees are:

Alternative Dispute Resolution Committee
 Civil Benchbook Committee
 Civil Instructions Committee
 Community Relations Committee
 Court Alcohol and Drug Program Advisory Committee
 Court Personnel Committee
 Court Security Committee
 Criminal Benchbook Committee
 Criminal Instructions Committee
 Criminal Law Policy Committee
 Domestic Relations Committee
 Ethics and Professionalism Committee
 Judicial Administration Committee
 Judicial Education Committee
 Jury Committee
 Juvenile Benchbook Committee
 Juvenile Justice Improvement Committee

Probate Committee
Probation Committee
Probation Officers Advisory Board
Problem-Solving Courts Committee
Protection Order Committee
Special Courts Committee
Strategic Planning Committee

COMMITTEE ACTIVITIES & HIGHLIGHTS

The committees of the Judicial Conference of Indiana have been active in the following ways this fiscal year*:

- The **Alternative Dispute Resolution Committee** continued working on rules governing parenting coordination practices. The committee partnered with the Indiana University Maurer School of Law, to develop a series of surveys in an effort to understand why and when the various alternative dispute resolution methods are used in family law cases. The committee, at the direction of Chief Justice Dickson, established a multi-disciplinary task force to review and propose amendments to the Rules for Alternative Dispute Resolution.
- The **Civil Benchbook Committee** continued working on updates for the Second Edition of the Civil Benchbook.
- The **Civil Instructions Committee** continued to revise and add to the new Plain English version of the Civil Jury Instructions as needed.
- The **Community Relations Committee** continued to address issues relating to the relationship between courts and the media.
- The **Court Alcohol and Drug Program Advisory Committee** drafted amendments to the rules for the certification of court alcohol and drug programs, including significant changes to the rules pertaining to professional staff requirements. The committee provided oversight of the Court Substance Abuse Management Specialist credential and program training activities.
- The **Court Personnel Committee** is comprised of judges, clerks, court staff, and Supreme Court agency staff members. The committee addresses a variety of issues surrounding trial court employees, including education, communication, and best practices.
- The **Court Security Committee** continued working on improving court security through education and improved incident reporting.
- The **Criminal Benchbook Committee** has worked on revisions and updates to the Criminal Benchbook, with particular attention in the current year to a continued general review and update of all sections which have not been revised in the last several years.
- The **Criminal Instructions Committee** is drafting the annual Pattern Jury Instructions (Criminal) supplement that will be published early in 2014. Instructions required by new legislation and caselaw are under consideration. The committee is also making plans for a completely revised edition of the Pattern Jury Instructions (Criminal) to be available in late 2014. The new edition will reflect the General Assembly's extensive criminal code revisions taking effect July 1, 2014.
- The **Criminal Law Policy Committee** continued its role as a liaison with state and private agencies discussing criminal law matters and reviewing legislation and policies concerning criminal law and sentencing. The committee closely followed the criminal code revision legislation in the General Assembly in 2013 and recommended changes to several other bills during the 2013 legislative session.
- The **Domestic Relations Committee** completed its review of Indiana's Parenting Time Guidelines.
- The **Ethics and Professionalism Committee** drafted proposed amendments to Rule 2.11 of the Code of Judicial Conduct, developed practice guidelines on the use of social media by judicial officers, and presented a session at the 2012 Annual Meeting on best practices in dealing with self-represented litigants and defining the parameters of *ex parte* communication under the Code of Judicial Conduct.
- The **Judicial Administration Committee** continued work on a comprehensive review of Indiana's civil, juvenile, and probate case types in a new review of the Judicial Weighted Caseload System.
- The **Jury Committee** continued its work with the Supreme Court, Division of State Court Administration, and Judicial Technology & Automation Committee on a central repository for jury pool

sources for trial courts to use in creating jury pools that comply with the intent of Jury Rule 2. The eighth master list was released in fall 2012, and the project team continues to investigate ways to improve the master list. The committee provided an educational session at the Spring Judicial College on jury trial management. The committee also completed a review of the ABA Principles for Jurors and Jury Trial and determined that Indiana's current rules and laws are highly compliant with these Principles.

- The **Juvenile Benchbook Committee** met with staff from JTAC to explore creating more user-friendly forms for the delinquency orders in the Juvenile Benchbook. Work was started and will continue exploring other ways of delivering the Juvenile Benchbook. The committee is also developing new forms for the benchbook on third-party modification and guardianships in the context of a CHINS.
- The **Juvenile Justice Improvement Committee** continued its role as a liaison with state and private agencies working with juveniles, reviewing recent legislation, and developing policies concerning juvenile justice and the courts. The committee also continued work with Indiana's Department of Child Services on the implementation of state payments of juvenile services under H.E.A. 1001; P.L. 146-2008.
- The **Probate Committee** continued to review recent legislation for updates to the Probate Deskbook and continued to support efforts to improve guardianship case processes by participating in the Indiana State Guardianship Task Force and on the Guardianship Registry Workgroup.
- The **Probation Committee** continued to review issues relevant to the administration of probation, including legislation concerning probation supervision.
- The **Problem-Solving Courts Committee** assisted with obtaining amendments to the statutes governing the certification of problem-solving courts, conducted the first comprehensive review of the Problem-Solving Court Rules and proposed amendments that were adopted by the Board of Directors, and provided oversight of problem-solving court training activities.
- The **Protection Order Committee** completed work on selected chapters of the Protection Order Deskbook, which may be found at: <http://www.in.gov/judiciary/2699.htm>. The committee continued working with JTAC and the Protection Order Registry on new and amended protection, no-contact, and workplace violence restraining order forms and procedures.
- The **Special Courts Committee** completed revisions to the City and Town Court Judges Manual, which was distributed in October 2012. The Committee has been reviewing various issues related to small claims cases.
- The **Strategic Planning Committee** continued to research strategic planning goals to assist the judiciary plan for the future and make regular progress reports to the Board of Directors. The Committee also continued to assist the Board of Directors with the development of rules regarding district governance and other key initiatives. The strategic plan is entitled "A New Way Forward." Additional information can be found at: <http://www.in.gov/judiciary/center/2376.htm>.

*For a more detailed report, please see the 2013 Annual Committee Reports.