

**CLINTON TOWNSHIP WATER COMPANY**

**15495 S. Rangeline Road**

**Clinton, IN 47842-7580**

**765-832-9370**

**Fax – 765-832-3954**

**E-mail – cth2oc@netzero.com**

TO: INDIANA UTILITY REGULATORY COMMISSION  
NATIONAL CITY CENTER  
101 WASHINGTON ST., SUITE 1500E  
INDIANAPOLIS, IN 46204

IN RE: THIRTY (30) DAY FILING PROCEDURE.

SUBJECT: PROPOSAL FOR INCREASE IN NON-RECURRING CHARGES.

CLINTON TOWNSHIP WATER COMPANY is located in West Central Indiana, southern Vermillion County.

The CLINTON TOWNSHIP WATER COMPANY, organized in June 15, 1962, owns and operates a Not-For-Profit water utility serving approximately 842 customers with a population of approximately 3375.

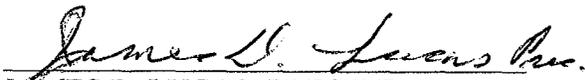
The current rates for metered water service will remain unchanged at this time. The Late Payment Charges for delinquent payments will also remain unchanged, 10% on first \$3.00 and 3% of the excess over \$3.00.

Prior to new service being connected to the CLINTON TOWNSHIP WATER COMPANY system, there is a tap charge to cover the cost of excavation, tapping the main, furnishing materials and installation of pipe from the water main to the property easement and furnishing and installing the meter pit, yoke and meter. The current charge for a 5/8 inch residential meter service installation is \$570.00.

Due to increased cost of materials and labor, the CLINTON TOWNSHIP WATER COMPANY, BOARD OF DIRECTORS proposes to increase the following Non-recurring charges to the following.

- #1. -- New Service/Tap Charge - 5/8" service - \$783.00
- #1A – New Service/Tap Charge – larger than 5/8" –  
Actual Cost, but not less than \$783.00
- #2. -- Road Bore - Actual Cost.
- #3. -- Reconnect/Disconnect Fee - \$50.00.
- #4. -- Re-Establish Service Fee - \$50.00.

We have enclosed cost justification for your review. A copy of this 30 Day Filing has also been sent to the OUCC (Office of Utility Consumer Counselor).

  
JAMES D. LUCAS, PRESIDENT

  
CHARLES H. ROBERTS, SECRETARY

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DETAILED LETTER

Our proposed increase in new service/tap charge is due to the increased cost of materials and labor. Our last increase for this service occurred in 2004 (ISSUED PURSUANT TO 42389, DATED 02-18-2004 and received by the GAS/WATER/SERVICE DIVISION, DATED MARCH 04, 2004). The cost for a new service/tap charge for a 5/8 inch water service has been figured, showing the current price (\$570.00) and the proposed increase (\$783.00). Charges for sizes larger than 5/8 inch services will be adjusted accordingly but not less than the proposed increase (\$783.00). We ask that the proposed increase for a 5/8 inch service as shown, \$783.26, be rounded to the nearest even dollar figure, \$783.00.

Reconnect and Re-establish work orders are usually worked in with other duties, but occasionally, due to time conflicts, a special trip must be made. Using the attached cost sheets, we propose to increase the Reconnect and Re-establish Fees from our current rate of \$25.00 each to \$50.00 for each one. We ask that the actual cost of the Reconnect/Disconnect Fee as shown (\$49.17) be rounded off to \$50.00. We also ask that the actual cost of the Re-establish Service Fee (\$49.74) be rounded off to \$50.00.

See following Cost Computations.

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**PUBLIC NOTICE**  
**NOTICE OF MODIFICATION**  
**TO NON-RECURRING CHARGES.**

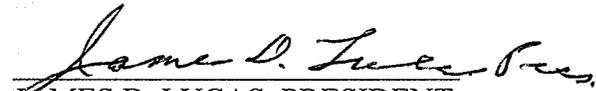
On or about May 26, 2009, CLINTON TOWNSHIP WATER COMPANY (CTWC) will file a request with the INDIAN UTILITY REGULATORY COMMISSION (IURC) to increase the cost of a new 5/8 inch meter set from \$570.00 to \$783.00, also to increase the cost of reconnect/disconnect and re-establish service fees from \$25.00 to \$50.00.

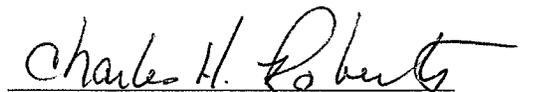
The proposed increases are for non-recurring charges only and does not effect retail water rates.

Objections to CTWC's request must be submitted to the Secretary, INDIANA REGULATORY COMMISSION, 101 W. Washington Street., Suite 1500 E, Indianapolis, IN 46204, with a copy sent to the INDIANA OFFICE OF UTILITY CONSUMER COUNSELOR, 101 W. Washington Street, Suite 1500 S, Indianapolis, IN 46204.

Under 170IAC1-6-7, the objection must be

- (1).
  - A. In writing.
  - B. Electronic format.
- (2).
  - A. It is a violation of:
    - (1). Applicable law.
    - (2). A prior IURC order; or
    - (3). An IURC rule.
  - B. Information in the filing is inaccurate.
  - C. The filing is
    - (1) Incomplete or
    - (2) Prohibited under 170IAC1-6-4.

  
JAMES D. LUCAS, PRESIDENT

  
CHARLES H. ROBERTS, SECRETARY

**Clinton Township Water Company  
Meeting Minutes of May 20, 2009**

1. **CALL TO ORDER** – 6:30 P. M.
2. **PROOF OF QUORUM** – Members Present: Anderson, Burkett, Lucas, Rightsell, and West. Members absent: Rhees and Roberts.
3. **READING/APPROVAL OF MINUTES** -Motion by Burkett, second by Rightsell, to accept Minutes as read. Passed.
4. **READING/APPROVAL OF FINANCIAL REPORTS** – Motion by Rightsell, second by Burkett, to approve as read. Passed.
5. **BILLS** – Motion by Burkett, second by West, to pay regular monthly bills. Passed. Motion by Rightsell, second by West, to pay remaining bills. Passed.
6. **OLD BUSINESS** –
  - A. Budget as discussed with regard to the impact the sudden surge in repairs would have on our cash reserve.
7. **NEW BUSINESS**
  - A. John Hayes, our new employee, was introduced to the attendees.
  - B. **PRICE INCREASES**- Burkett gave a brief overview of the issue of underpayment on the bond reserve at Bank of New York. This was due in no part by CTWC, but, in fact, a miscalculation on the part of Fifth Third Bank. With that being said, we have had Carol Holbert, of Kemper CPA Group, run the numbers. The results were her recommendation for a 27% rate increase. Also Jack West discussed the fact that we are losing money on our new meter sets. Motion by Burkett, second by West to request approval from IURC of a rate increase of 27% for non-recurring charges. Motion passed. Motion by West, second by Rightsell, to request IURC approval of a rate increase from \$570 to \$783 for meter sets. Motion passed. Reconnect fees will be increased from \$25 to \$50.
8. **PUBLIC COMMENTS** – Dick Reed asked about timing of the requested
 

increase? Jim Lucas said that due to the paperwork involved and timing of the IURC we didn't have a definite date at this time.

Sonny Carey asked about the status of the water line request from the Whites?  
Still a work in progress.
9. **EMPLOYEE REPORTS** – Debbie said she was not sure as to how to make out
 

the check for the Kanizer Crop Reduction payment. Joanie Kanizer said that due to the unsettled status of the Valeria Kanizer estate, the check should be made out to the estate.

Mick informed the Board of a need for a new portable pressure recording device. Approximate cost of \$500.00. He also said that the Western Avenue property is ready to be deeded to whom ever is supposed be the next owner. Bob Burkett will contact the Mooney family to finalize this.
10. **DIRECTORS COMMENTS** – Bob Burkett said that we dislike the necessity of
 

asking for a rate increase, but due to rising costs, it is necessary. He also welcomed our new employee.
11. **ADJOURNMENT** – Motion by Rightsell, second by Burkett. Passed 7:08 P. M.

Minutes by Mike Rightsell Sr.

James Lucas – President      Charles Roberts - Secretary



## LEGAL NOTICES

### PUBLIC NOTICE

#### NOTICE OF MODIFICATION TO NON-RECURRING CHARGES

On or about May 26, 2009, Clinton Township Water Company (CTWC) will file a request with the Indiana Utility Regulatory Commission (IURC) to increase the cost of a new 5/8" meter set from \$570.00 to \$783.00; also to increase the cost for reconnects/disconnects and re-establish service fee from \$25.00 to \$50.00.

The proposed increases are for non-recurring charges only and does not effect retail water rates.

Objections to CTWC's request must be submitted to the secretary, Indiana Utility Regulatory Commission, 101 W. Washington St., Suite 1500E, Indianapolis, IN 46204, with a copy sent to the Indiana Office of Utility Consumer Counselor, 101 W. Washington St., Suite 1500S, Indianapolis, IN 46204.

Under 170IAC1-6-7, the objection must be:

(1)

- A. In writing
- B. Electronic format

(2) Based on a statement that at least one (1) of the following applies to CTWC's filing:

A. It is a violation of

- (1) Applicable law
- (2) A prior IURC order, or
- (3) An IURC rule

B. Information in the filing is inaccurate.

C. The filing is:

- (1) Incomplete, or
- (2) Prohibited under 170IAC1-6-4.

Jim Lucas  
Bob Burkett

May 25, 2009

# CONTACTS

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15495 S. Rangeline Road  
Clinton, IN 47842-7580  
765-832-9370

FAX-765-832-3954 cth2oc@netzero.com

### MICK E. CAPP

WATER SUPERINTENDENT  
Cell Phone - 812-208-2884  
Home Phone - 765-832-8064

## CLINTON TOWNSHIP WATER COMPANY

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### DEBBIE BURESS

OFFICE MANAGER  
Home - 765-832-9521

JAMES D. LUCAS  
BOARD PRESIDENT  
CELL# 812-241-6016

JACK W. WEST  
BOARD MEMBER  
HOME # 765-832-6080

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LABOR COST SUMMARY

CLINTON TOWNSHIP WATER COMPANY employees use their private vehicles for company business and are compensated at a rate of \$ .55 per mile for company business. This rate is based upon the Federal Government Allowance Guidelines.

CLINTON TOWNSHIP WATER COMPANY has three (3) employees.

--Superintendent ----- Approximately 40 hours per week.

--Assistant Superintendent - ----- Approximately 20 hours per week.

--Office Manager ----- Approximately 28 hours per week.

All three (3) employees receive a monthly salary. The salaries and approximate hourly rate breakdown for our computations are as follow –

- Superintendent –

Approximately 160 hours per month.

Gross wages, \$2,380.30 monthly.

\$14.82 per hour.

- Assistant Superintendent –

Approximately 80 hours per month.

Gross wages, \$990.57 monthly

\$12.37 per hour.

- Office Manager –

Approximately 122 hours per month.

Gross wages, \$ 1,401.27 monthly.

\$11.49 per hour.

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**#1. – New Service/Tap Charges – 5/8 inch service meter.**

	<u>2004</u> <u>Cost</u>	<u>Current</u> <u>Cost</u>
- Sub-Contractor's Installation Fee ( Flat Rate) -----	\$ 255.00	\$ 255.00
- One 20 X 36" meter pit -----	35.00	52.97
- One 20" Pit Cover (Lid) -----	31.45	61.67
- One 6 X 3/4" Bronze Saddle for PVC -----	37.86	58.35
- One 3/4" Compression Corp Stop -----	17.61	29.99
- One 15" Riser (Yoke Setter with Check Valve) -----	66.31	155.78
- One 3/4" Compression Yoke Connector -----	16.41	16.41
- Two Plastic Inserts, \$.38 each -----	.76	.84
- Two 3/4" Rubber Meter Gaskets, .23 each -----	.46	.64
- Twenty Foot of 3/4" Service Tubing, \$.23 Per Foot -----	4.60	34.40
- One 5/8" Touch Read Meter -----	100.00	112.67
- Sand, includes hauling from gravel pit to job -----	4.25	4.25
- Caulking for Lid & Misc. other -----	.29	.29
<b><u>TOTAL COST FOR METER INSTALLATION ***</u></b>	<b>\$ 570.00</b>	<b>\$ 783.26</b>

**ROUNDED OFF - \$783.00.**

**#1A – New Service/Tap Charge for larger than 5/8" Meter, (1", 1 1/2" or 2) –**

- Price will increase and be adjusted to cover actual cost of larger size meters and other materials used for this type of installation.
- Not less than \$783.00.

**#2. – Road Bore, when needed, opposite side of road connection from water main.**

- Due to the fact that we cover a large area and various roadway widths, the price will vary, Proposed to Actual cost of Sub-Contractor's Fee plus pipe used.

Continued on next page.

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**#3. – Reconnect/Disconnect Fee –**

When service is turned off and/or locked (newer setters) due to non-payment of bill. Cost incurred due to non-payment, disconnect notice, disconnection of service and reconnection of service.

	<u>2004</u> <u>Cost</u>	<u>Current</u> <u>Cost</u>
- Disconnect letter generated from office, Postage, Paper, Envelope and office employees' time to generate, .50 hours. -----	\$ 3.03	\$ 6.19
- Lock for Meter, \$9.20 each, 25 use average -----	.37	.37
- Superintendent's time & mileage to turn off &/or lock. .50 hours -----	9.30	18.43
- Discrepancy settled and meter scheduled to be turned back on. Office employee's time to generate. .50 hours.-	3.03	5.75
- Superintendent's time & mileage to remove lock and turn water back on. .50 hours. -----	<u>9.30</u>	<u>18.43</u>
<b><u>TOTAL COST FOR RECONNECT FEE -----</u></b>	<b><u>\$ 25.00</u></b>	<b><u>\$ 49.17</u></b>
<b><u>ROUNDED OFF - \$50.00.</u></b>		

**#4. – Re-Establish Service Fee –**

Per By-Laws, Meter turned off due to non-payment and not paid within sixty days, meter will be pulled and plugged. After all past due water usage bills, reconnect fee and re-establish fee paid in full, service will be re-established.

	<u>2004</u> <u>Cost</u>	<u>Current</u> <u>Cost</u>
- Review accounts and write order to terminate service. .50 hours. -----	\$ 2.61	\$ 5.75
- Two plugs, not re-usable, used to plug water going into and out of meter setter. \$.69 each -----	1.38	1.38
- Superintendent's time & mileage to terminate service, pull meter and install plugs and change meter lid .50 hours. -----	9.30	18.43
- Time to figure final bill and all other charges and write order to re-establish service. .50 hours -----	2.61	5.75
- Superintendent's time & mileage to pull plugs, re-install meter and change lid. .50 hours -----	<u>9.30</u>	<u>18.43</u>
<b><u>TOTAL COST FOR RE-ESTABLISH SERVICE ----</u></b>	<b><u>\$ 25.00</u></b>	<b><u>\$ 49.74</u></b>
<b><u>ROUNDED OFF - \$50.00.</u></b>		