

FEDERAL IDENTIFICATION NUMBER:
35-6006463

STATE OF INDIANA
STATE BOARD OF ACCOUNTS
302 W. WASHINGTON ST., E418
INDIANAPOLIS, IN 46204-2765
TELEPHONE: (317) 232-2513

UNIT NAME:
KOKOMO-HOWARD COUNTY PUBLIC LIBRARY

COUNTY:
HOWARD COUNTY

ID: 34-5-282
(State Board of Accounts USE ONLY)

ANNUAL LIBRARY FINANCIAL REPORT
PRESCRIBED BY
THE STATE BOARD OF ACCOUNTS

LAR-1 (REVISED 2009)

FOR THE FISCAL YEAR THAT ENDED 2009

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- PART 1 - STATEMENT OF RECEIPTS, DISBURSEMENTS, CASH BALANCES AND INVESTMENT BALANCES
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- PART 3 - DISBURSEMENTS REPORT BY FUND
- PART 4 - CASH AND INVESTMENTS
- PART 5 - LONG-TERM INDEBTEDNESS (NOT USED FOR 2009)
- PART 6 - INTERGOVERNMENTAL EXPENDITURES
- PART 7 - STATEMENT OF FEDERAL GRANT RECEIPTS AND DISBURSEMENTS (NOT USED FOR 2009)
- PART 8 - STATEMENT OF STATE GRANT RECEIPTS AND DISBURSEMENTS (NOT USED FOR 2009)
- PART 9 - REPORT ON GENERAL FIXED ASSETS (NOT USED FOR 2009)
- PART 10 - REPORT OF FINANCIAL ASSISTANCE TO NONGOVERNMENTAL ENTITIES

CERTIFICATION: This is to certify that the data contained in this report is accurate and agrees with the financial records, to the best of my knowledge and belief.

SIGNATURE OF OFFICIAL: _____

TITLE: TREASURER & BUSINESS MAN

PRINTED NAME OF OFFICIAL: CHARLES ZOOK

DATE SIGNED: _____

ADDRESS: 1234 N. COURTLAND AVENUE

CITY: KOKOMO

TELEPHONE (BETWEEN THE HOURS OF 8:30 AM AND 4:00 PM):

EMAIL ADDRESS: BZOOK@KHCPL.ORG

ZIP: 46901-0000

*If the unit of government, or departments thereof, has more than one Federal Identification Number, please list on a separate sheet and attach to this report (1) the assigned number(s), (2) the name or department identified by this number(s), and (3) corresponding address(es).

CASH UNITS ONLY

PART 1 - STATEMENT OF RECEIPTS, DISBURSEMENTS, CASH BALANCES, AND INVESTMENT BALANCES
FOR THE FISCAL YEAR ENDING 2009

<u>Funds</u>	<u>Beginning Cash Fund Balances 01/01/2009</u>	<u>2009 Receipts</u>	<u>2009 Disbursements</u>	<u>Ending Cash Fund Balances 12/31/2009</u>	<u>Investments at 12/31/2009</u>	<u>Total Cash and Investments at 12/31/2009</u>
Section I						
FUND TYPE: GENERAL						
CASH CHANGE	\$540.00	\$0.00	\$0.00	\$540.00	\$0.00	\$540.00
9 EMPLOYEE WITHHOLDING FUND	\$24,187.38	\$815,547.98	\$819,512.06	\$20,223.30	\$0.00	\$20,223.30
1 GENERAL	\$89,131.30	\$4,871,771.38	\$4,837,641.46	\$123,261.22	\$0.00	\$123,261.22
PETTY CASH	\$241.80	\$1,171.52	\$1,388.15	\$25.17	\$0.00	\$25.17
Total by Fund Type:	\$114,100.48	\$5,688,490.88	\$5,658,541.67	\$144,049.69	\$0.00	\$144,049.69
FUND TYPE: SPECIAL REVENUE						
12 GENEALOGY FUND	\$17,512.15	\$818.72	\$5,612.81	\$12,718.06	\$0.00	\$12,718.06
5 GIFT	\$26,447.69	\$8,044.90	\$8,415.18	\$26,077.41	\$0.00	\$26,077.41
17 MAIN LIBRARY VENDING MACHINE FUND	\$4,892.40	\$8,388.97	\$5,023.97	\$8,257.40	\$0.00	\$8,257.40
8 RAINY DAY	\$82,556.47	\$160,013.00	\$24,190.00	\$218,379.47	\$0.00	\$218,379.47
7 VENDING MACHINE FUND	\$2,609.64	\$4,054.85	\$3,403.76	\$3,260.73	\$0.00	\$3,260.73
Total by Fund Type:	\$134,018.35	\$181,320.44	\$46,645.72	\$268,693.07	\$0.00	\$268,693.07
FUND TYPE: CAPITAL PROJECTS						
30 CAPITAL PROJECTS FUND	\$0.00	\$25,045.78	\$2,191.04	\$22,854.74	\$0.00	\$22,854.74
2 LIBRARY IMPROVEMENT RESERVE	\$5,014,750.92	\$1,526,329.32	\$4,881,858.85	\$1,659,221.39	\$2,934,924.21	\$4,594,145.60
Total by Fund Type:	\$5,014,750.92	\$1,551,375.10	\$4,884,049.89	\$1,682,076.13	\$2,934,924.21	\$4,617,000.34
FUND TYPE: INTERNAL SERVICE						
180 2008 MEDICAL SPENDING FUND	\$63,027.34	\$937.60	\$63,964.94	\$0.00	\$0.00	\$0.00
19 2009 EMPLOYEE MEDICAL SPENDING	\$83,456.88	\$8,494.94	\$50,909.61	\$41,042.21	\$0.00	\$41,042.21
Total by Fund Type:	\$146,484.22	\$9,432.54	\$114,874.55	\$41,042.21	\$0.00	\$41,042.21
FUND TYPE: INVESTMENT TRUST						
14 ELIZABETH B. HANDLEY	\$1,685.32	\$10,128.57	\$11,500.00	\$313.89	\$11,500.00	\$11,813.89
Total by Fund Type:	\$1,685.32	\$10,128.57	\$11,500.00	\$313.89	\$11,500.00	\$11,813.89
FUND TYPE: AGENCY						
PAYROLL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4 PLAC CARD	\$872.00	\$5,880.00	\$5,310.00	\$1,442.00	\$0.00	\$1,442.00

(LAR-1) ANNUAL FINANCIAL REPORT

UNIT NAME: KOKOMO-HOWARD COUNTY PUBLIC

ID: 34-5-282

CASH UNITS ONLY

COUNTY: HOWARD COUNTY

PART 1 - STATEMENT OF RECEIPTS, DISBURSEMENTS, CASH BALANCES, AND INVESTMENT BALANCES
FOR THE FISCAL YEAR ENDING 2009

PAGE: 2

<u>Funds</u>	<u>Beginning Cash Fund Balances 01/01/2009</u>	<u>2009 Receipts</u>	<u>2009 Disbursements</u>	<u>Ending Cash Fund Balances 12/31/2009</u>	<u>Investments at 12/31/2009</u>	<u>Total Cash and Investments at 12/31/2009</u>
Section I						
13 STATE TECHNOLOGY FUND GRANT FUND	\$3,043.55	\$4,824.00	\$7,867.55	\$0.00	\$0.00	\$0.00
Total by Fund Type:	\$3,915.55	\$10,704.00	\$13,177.55	\$1,442.00	\$0.00	\$1,442.00
Subtotal All Funds:	\$5,414,954.84	\$7,451,451.53	\$10,728,789.38	\$2,137,616.99	\$2,946,424.21	\$5,084,041.20

Section II

Less:

Investment Sales	\$1,210,002.92	
Investment Purchases		\$4,111,500.00
Transfers In	\$484,176.70	
Transfers Out		\$484,176.70
Net Receipts and Disbursements	\$5,757,271.91	\$6,133,112.68

	<u>Title</u>	<u>Amount</u>
Fund:	<u>1 GENERAL</u>	
600010	GENERAL PROPERTY TAXES	\$3,532,452.04
	Total for: TAXES	\$3,532,452.04
605010	FINANCIAL INSTITUTION TAX INTERGOVERNMENTAL	\$13,546.00
615010	AUTO AND AIRCRAFT EXCISE TAX INTERGOVERNMENTAL	\$337,209.00
615010	COMMERCIAL VEHICLE EXCISE TAX INTERGOVERNMENTAL	\$12,332.00
590010	COUNTY OPTION INCOME TAX INTERGOVERNMENTAL	\$737,424.96
	Total for: INTERGOVERNMENTAL	\$1,100,511.96
513	FEDERAL REIMBURSEMENTS FOR SERVICES	\$5,254.70
	Total for: CHARGES FOR SERVICES	\$5,254.70
501	FINES AND FEES-OTHER	\$17,002.00
500	FINES AND FEES-OTHER	\$57,367.85
503	FINES AND FEES-OTHER	\$59.40
505	FINES AND FEES-OTHER	\$6,265.63
510	FINES AND FEES-OTHER	\$2,669.60
515	FINES AND FEES-OTHER	\$130.00
520	FINES AND FEES-OTHER	\$-1,126.17
522	FINES AND FEES-OTHER	\$-5.80
532	FINES AND FEES-OTHER	\$13,652.76
534	FINES AND FEES-OTHER	\$1,502.00
537	FINES AND FEES-OTHER	\$5,733.60
540	FINES AND FEES-OTHER	\$55,685.15
542	FINES AND FEES-OTHER	\$8,422.10
545	FINES AND FEES-OTHER	\$1,047.16
547	FINES AND FEES-OTHER	\$493.50
553	FINES AND FEES-OTHER	\$1,425.02
555	FINES AND FEES-OTHER	\$1,525.00
562	FINES AND FEES-OTHER	\$5,541.34
567	FINES AND FEES-OTHER	\$244.05
532	FINES AND FEES-OTHER	\$2,091.50
550	FINES AND FEES-OTHER	\$684.00
	Total for: FINES, FORFEITURES, AND FEES	\$180,409.69
620	SPECIAL ASSESSMENTS-OTHER	\$1,565.22
	Total for: SPECIAL ASSESSMENTS	\$1,565.22
500	TRANSFER OF FUNDS-OTHER	\$44,150.70
5160	PLAC CARD SALES	\$7,427.07
	Total for: OTHER FINANCING SOURCES	\$51,577.77
	TOTAL RECEIPTS FOR 1 GENERAL	\$4,871,771.38
Fund:	<u>PETTY CASH</u>	

(LAR-1) ANNUAL FINANCIAL REPORT
 PART 2 - RECEIPTS
 FOR THE FISCAL YEAR ENDING 2009

ID: 34-5-282 PAGE: 2

UNIT NAME: KOKOMO-HOWARD COUNTY PUBLIC
 COUNTY: HOWARD COUNTY

	<u>Title</u>	<u>Amount</u>
Fund:	<u>PETTY CASH</u>	
105010	REIMBURSEMENTS-OTHER	\$1,171.52
	Total for: OTHER FINANCING SOURCES	\$1,171.52
	TOTAL RECEIPTS FOR PETTY CASH	\$1,171.52
Fund:	<u>9 EMPLOYEE WITHHOLDING FUND</u>	
200	OTHER FINANCING SOURCES	\$815,547.98
	Total for: OTHER FINANCING SOURCES	\$815,547.98
	TOTAL RECEIPTS FOR 9 EMPLOYEE WITHHOLDING FUND	\$815,547.98
Fund:	<u>5 GIFT</u>	
500	FINES AND FEES-OTHER	\$8,044.90
	Total for: FINES, FORFEITURES, AND FEES	\$8,044.90
	TOTAL RECEIPTS FOR 5 GIFT	\$8,044.90
Fund:	<u>8 RAINY DAY</u>	
500080	TRANSFER FROM LIBRARY OPERATING FUND	\$160,013.00
	Total for: OTHER FINANCING SOURCES	\$160,013.00
	TOTAL RECEIPTS FOR 8 RAINY DAY	\$160,013.00
Fund:	<u>7 VENDING MACHINE FUND</u>	
500	MISCELLANEOUS REVENUE-OTHER	\$4,054.85
	Total for: MISCELLANEOUS	\$4,054.85
	TOTAL RECEIPTS FOR 7 VENDING MACHINE FUND	\$4,054.85
Fund:	<u>17 MAIN LIBRARY VENDING MACHINE FUND</u>	
500	MISCELLANEOUS REVENUE-OTHER	\$8,388.97
	Total for: MISCELLANEOUS	\$8,388.97
	TOTAL RECEIPTS FOR 17 MAIN LIBRARY VENDING MACHINE FUND	\$8,388.97
Fund:	<u>12 GENEALOGY FUND</u>	
500	FINES AND FEES-OTHER	\$818.72
	Total for: FINES, FORFEITURES, AND FEES	\$818.72
	TOTAL RECEIPTS FOR 12 GENEALOGY FUND	\$818.72
Fund:	<u>2 LIBRARY IMPROVEMENT RESERVE</u>	
570020	INTEREST EARNED	\$46,316.32
	Total for: MISCELLANEOUS	\$46,316.32
500020	TRANSFER FROM LIBRARY OPERATING FUND	\$280,013.00

(LAR-1) ANNUAL FINANCIAL REPORT
 PART 2 - RECEIPTS
 FOR THE FISCAL YEAR ENDING 2009

ID: 34-5-282 PAGE: 3

UNIT NAME: KOKOMO-HOWARD COUNTY PUBLIC

COUNTY: HOWARD COUNTY

	<u>Title</u>	<u>Amount</u>
Fund:	<u>2 LIBRARY IMPROVEMENT RESERVE</u>	
110020	SALE OF INVESTMENTS	\$1,200,000.00
	Total for: OTHER FINANCING SOURCES	\$1,480,013.00
	TOTAL RECEIPTS FOR 2 LIBRARY IMPROVEMENT RESERVE	\$1,526,329.32
Fund:	<u>30 CAPITAL PROJECTS FUND</u>	
500	CONTRIBUTIONS AND DONATIONS	\$25,045.78
	Total for: MISCELLANEOUS	\$25,045.78
	TOTAL RECEIPTS FOR 30 CAPITAL PROJECTS FUND	\$25,045.78
Fund:	<u>180 2008 MEDICAL SPENDING FUND</u>	
280180	REIMBURSEMENTS-OTHER	\$937.60
	Total for: OTHER FINANCING SOURCES	\$937.60
	TOTAL RECEIPTS FOR 180 2008 MEDICAL SPENDING FUND	\$937.60
Fund:	<u>19 2009 EMPLOYEE MEDICAL SPENDING</u>	
585	MISCELLANEOUS REVENUE-OTHER	\$8,494.94
	Total for: MISCELLANEOUS	\$8,494.94
	TOTAL RECEIPTS FOR 19 2009 EMPLOYEE MEDICAL SPENDING	\$8,494.94
Fund:	<u>14 ELIZABETH B. HANDLEY</u>	
570140	INTERGOVERNMENTAL REVENUE, OTHER	\$125.65
	Total for: INTERGOVERNMENTAL	\$125.65
110140	SALE OF INVESTMENTS	\$10,002.92
	Total for: OTHER FINANCING SOURCES	\$10,002.92
	TOTAL RECEIPTS FOR 14 ELIZABETH B. HANDLEY	\$10,128.57
Fund:	<u>4 PLAC CARD</u>	
500	STATEWIDE LIBRARY CARD PROGRAM	\$5,880.00
	Total for: INTERGOVERNMENTAL	\$5,880.00
	TOTAL RECEIPTS FOR 4 PLAC CARD	\$5,880.00
Fund:	<u>13 STATE TECHNOLOGY FUND GRANT FUND</u>	
500130	STATE GRANTS-OTHER	\$4,824.00
	Total for: INTERGOVERNMENTAL	\$4,824.00
	TOTAL RECEIPTS FOR 13 STATE TECHNOLOGY FUND GRANT FUND	\$4,824.00
	Total Receipts:	\$7,451,451.53

(LAR-1) ANNUAL FINANCIAL REPORT
PART 3 - DISBURSEMENTS
FOR THE FISCAL YEAR ENDING 2009

ID: 34-5-282 PAGE: 1
COUNTY: HOWARD COUNTY
UNIT NAME: KOKOMO-HOWARD COUNTY PUBLIC LIBRARY

Fund:	1 GENERAL		
	PERSONAL SERVICES		\$2,856,645.49
	SUPPLIES		\$136,638.72
	OTHER SERVICES AND CHARGES		\$532,251.02
	CAPITAL OUTLAY		\$609,829.14
	OTHER DISBURSEMENTS		\$262,251.09
	TRANSFER OF FUNDS		\$440,026.00
	TOTAL		\$4,837,641.46

Fund:	PETTY CASH		
	SUPPLIES		\$423.75
	OTHER SERVICES AND CHARGES		\$257.29
	CAPITAL OUTLAY		\$15.26
	OTHER DISBURSEMENTS		\$691.85
	TOTAL		\$1,388.15

Fund:	9 EMPLOYEE WITHHOLDING FUND		
	PERSONAL SERVICES		\$819,512.06
	TOTAL		\$819,512.06

Fund:	5 GIFT		
	PERSONAL SERVICES		\$686.61
	SUPPLIES		\$7,567.57
	CAPITAL OUTLAY		\$161.00
	TOTAL		\$8,415.18

Fund:	8 RAINY DAY		
	CAPITAL OUTLAY		\$24,190.00
	TOTAL		\$24,190.00

Fund:	7 VENDING MACHINE FUND		
	SUPPLIES		\$3,403.76
	OTHER DISBURSEMENTS		\$0.00
	TOTAL		\$3,403.76

Fund:	17 MAIN LIBRARY VENDING MACHINE FUND		
	OTHER DISBURSEMENTS		\$5,023.97
	TOTAL		\$5,023.97

Fund:	12 GENEALOGY FUND		
	OTHER SERVICES AND CHARGES		\$5,612.81
	TOTAL		\$5,612.81

Fund:	2 LIBRARY IMPROVEMENT RESERVE		
	OTHER SERVICES AND CHARGES		\$101,194.11
	CAPITAL OUTLAY		\$680,664.74
	PURCHASE OF INVESTMENTS		\$4,100,000.00
	TOTAL		\$4,881,858.85

(LAR-1) ANNUAL FINANCIAL REPORT
PART 3 - DISBURSEMENTS
FOR THE FISCAL YEAR ENDING 2009

ID: 34-5-282 PAGE: 2
COUNTY: HOWARD COUNTY
UNIT NAME: KOKOMO-HOWARD COUNTY PUBLIC LIBRARY

Fund:	30 CAPITAL PROJECTS FUND		
	PERSONAL SERVICES		\$2,016.50
	SUPPLIES		\$174.54
	TOTAL		\$2,191.04

Fund:	180 2008 MEDICAL SPENDING FUND		
	OTHER DISBURSEMENTS		\$19,814.24
	TRANSFER OF FUNDS		\$44,150.70
	TOTAL		\$63,964.94

Fund:	19 2009 EMPLOYEE MEDICAL SPENDING		
	PERSONAL SERVICES		\$50,909.61
	TOTAL		\$50,909.61

Fund:	14 ELIZABETH B. HANDLEY		
	PURCHASE OF INVESTMENTS		\$11,500.00
	TOTAL		\$11,500.00

Fund:	4 PLAC CARD		
	OTHER DISBURSEMENTS		\$5,310.00
	TOTAL		\$5,310.00

Fund:	13 STATE TECHNOLOGY FUND GRANT FUND		
	OTHER SERVICES AND CHARGES		\$7,867.55
	TOTAL		\$7,867.55

TOTAL DISBURSEMENTS:			\$10,728,789.38
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CASH

<u>Purchase Date</u>	<u>Fund Name</u>	<u>Description</u>	<u>Serial No./Acct. No.</u>	<u>Investment Balance, Jan 1</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Purchase Cost</u>
		PETTY CASH ACCOUNT	1021796				
		MAIN CHECKING ACCOUNT	2046830				
		SWEEP INVESTMENT ACCOUNT	912046830				
		PREMIUM SAVINGS ACCOUNT	51083824				

Total CASH: **\$0.00**

INVESTMENTS

<u>Purchase Date</u>	<u>Fund Name</u>	<u>Description</u>	<u>Serial No./Acct. No.</u>	<u>Investment Balance, Jan 1</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Purchase Cost</u>
02/15/2009	2 LIBRARY IMPROVEMENT RESERVE	PPREMIER SAVINGS ACCOUNT	51083824	\$0.00	12/31/2010	1.10	\$2,434,924.21
12/16/2009	2 LIBRARY IMPROVEMENT RESERVE	CERTIFICATE OF DEPOSIT	4012656	\$0.00	01/16/2010	0.75	\$500,000.00

Total by Fund: **\$2,934,924.21**

07/15/2009	14 ELIZABETH B. HANDLEY	CERTIFICATE OF DEPOSIT	65419923	\$0.00	07/15/2011	1.29	\$11,500.00
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Total by Fund: **\$11,500.00**

Total INVESTMENTS: **\$2,946,424.21**

Total Cash and Investments: **\$2,946,424.21**

(LAR-1) ANNUAL FINANCIAL REPORT

UNIT NAME: KOKOMO-HOWARD COUNTY PUBLIC
COUNTY: HOWARD COUNTY

ID: 34-5-282

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FOR THE FISCAL YEAR ENDING 2009

PART 5 - INDEBTEDNESS

OUTSTANDING 1-1- (BEGINNING YEAR)

PRINCIPAL ISSUED DURING YEAR

PRINCIPAL RETIRED DURING YEAR

OUTSTANDING 12-31- (ENDING YEAR)

INTEREST PAID DURING (FULL YEAR)

PART 6 - INTERGOVERNMENTAL EXPENDITURES

OF THE EXPENDITURES REPORTED IN PART 3, HOW MUCH WAS PAID TO
OTHER GOVERNMENTAL UNITS FOR:

	\$0.00
TOTAL PAID TO LOCAL AND STATE GOVERNMENTS	\$0.00

(LAR-1) ANNUAL FINANCIAL REPORT

UNIT NAME: KOKOMO-HOWARD COUNTY PUBLIC

ID: 34-5-282

COUNTY: HOWARD COUNTY

PART 7 - STATEMENT OF FEDERAL GRANT RECEIPTS, DISBURSEMENTS AND BALANCES
FOR THE FISCAL YEAR ENDING 2009

PAGE: 1

<u>CFDA Number</u>	<u>Federal Title</u>	<u>Agency</u>	<u>Award Amount</u>	<u>Fund Title</u>	<u>Receipts</u>	<u>Disbursements</u>
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(LAR-1) ANNUAL FINANCIAL REPORT

UNIT NAME: KOKOMO-HOWARD COUNTY PUBLIC

ID: 34-5-282

COUNTY: HOWARD COUNTY

PART 8 - STATEMENT OF STATE GRANT RECEIPTS, DISBURSEMENTS AND BALANCES
FOR THE FISCAL YEAR ENDING 2009

PAGE: 1

<u>Grant Number</u>	<u>Project Name</u>	<u>State Agency</u>	<u>Award Amount</u>	<u>Fund Title</u>	<u>Receipts</u>	<u>Disbursements</u>
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(LAR-1) ANNUAL FINANCIAL REPORT
PART 9 - REPORT ON CAPITAL ASSETS
FOR THE FISCAL YEAR ENDING 2009

COUNTY: HOWARD COUNTY
UNIT NAME: KOKOMO-HOWARD COUNTY PUBLIC

ID: 34-5-282
PAGE: 1

BALANCE, JANUARY 1

ADDITIONS:

LAND

INFRASTRUCTURE

BUILDINGS

IMPROVEMENTS OTHER THAN BUILDINGS

MACHINERY AND EQUIPMENT

CONSTRUCTION IN PROGRESS

TOTAL ADDITIONS

REDUCTIONS:

LAND

INFRASTRUCTURE

BUILDINGS

IMPROVEMENTS OTHER THAN BUILDINGS

MACHINERY AND EQUIPMENT

CONSTRUCTION IN PROGRESS

TOTAL REDUCTIONS

BALANCE, DECEMBER 31

(LAR-1) ANNUAL FINANCIAL REPORT

UNIT NAME: KOKOMO-HOWARD COUNTY PUBLIC

ID: 34-5-282

COUNTY: HOWARD COUNTY

PART 10 - FINANCIAL ASSISTANCE TO NONGOVERNMENTAL ENTITIES
FOR THE FISCAL YEAR ENDING 2009

PAGE: 1

<u>Federal ID</u>	<u>Name</u>	<u>Address</u>	<u>County of Operation</u>	<u>Name of Operating Officer</u>	<u>Phone Number</u>	<u>Description of Funding</u>	<u>Amount</u>
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