

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION	X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER: 15G712	X2) MULTIPLE CONSTRUCTION A. BUILDING 00 B. WING _____	X3) DATE SURVEY COMPLETED 12/19/2013
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NAME OF PROVIDER OR SUPPLIER REM-INDIANA INC	STREET ADDRESS, CITY, STATE, ZIP CODE 8337 N COLLEGE AVE INDIANAPOLIS, IN 46240
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W000000	<p>This visit was for a PCR (Post Certification Revisit) for an extended annual recertification and state licensure survey completed on 11/4/13.</p> <p>Dates of Survey: 12/17/13, 12/18/13 and 12/19/13.</p> <p>Facility Number: 001089 Provider Number: 15G712 AIMS Number: 100239940</p> <p>Surveyor: Keith Briner, QIDP</p> <p>The following federal deficiency also reflects a state finding in accordance with 460 IAC 9.</p> <p>Quality review completed December 26, 2013 by Dotty Walton, QIDP.</p>	W000000		
W000140	<p>483.420(b)(1)(i) CLIENT FINANCES The facility must establish and maintain a system that assures a full and complete accounting of clients' personal funds entrusted to the facility on behalf of clients.</p>	W000140	The Program Director and Home Manager will receive retraining on client finances to ensure that they	01/18/2014

LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE

TITLE

(X6) DATE

Any deficiency statement ending with an asterisk (*) denotes a deficiency which the institution may be excused from correcting providing it is determined that other safeguards provide sufficient protection to the patients. (see instructions.) Except for nursing homes, the findings stated above are disclosable 90 days following the date of survey whether or not a plan of correction is provided. For nursing homes, the above findings and plans of correction are disclosable 14 days following the date these documents are made available to the facility. If deficiencies are cited, an approved plan of correction is requisite to continued program participation.

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			<p>are completing a full and complete accounting of clients financial transactions including collecting and documenting receipts to show how consumers money is spent and ensuring that client check register records and cash on hand ledgers are balanced and reconciled weekly by the HM and monthly by the Program Director and copies of records are provided monthly to the Client Finance Specialist.</p> <p>Ongoing, the Home Manger will record and balance all client transactions a minimum of weekly and note this in the clients finance records. Ongoing the Program Director will review and reconcile client finances a minimum of monthly and note this in the client finance records. The Program Director will provide copies of the clients' financial transactions to the Client Finance Specialist a minimum of monthly. Monthly, the Client Finance Specialist will provide the Area Director a list of what client finances have not been turned in by the scheduled deadlines and any corrections that need to be made so the Area Director can follow up with HM and/or PD to ensure these requirements are being met.</p> <p>Addendum: All consumers' financial records have been reviewed and Monthly Check Register Records have been reviewed and reconciled for the previous months. Home Manager and Program Director</p>	

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			will receive retraining to include ensuring that all consumers finances are reviewed and check registers and petty cash records are reconciled a minimum of weekly by the Home Manager or by the Program Director or covering Home Manager if the Home Manager is on leave and is not able to reconcile the finances as scheduled. For the next 4 weeks, the Home Manager and/or Program Director will provide copies to the Area Director weekly to show that all consumers' finances have been reviewed and reconciled a minimum of weekly by the Home Manager and /or Program Director. After the initial 4 weeks, the Home Manager and/or Program Director will provide copies to the Area Director every two weeks to show that all consumers' finances have been reviewed and reconciled a minimum of weekly by the Home Manager and /or Program Director. This will occur for the next 4 weeks. Ongoing, after the initial 8 weeks the Home Manager and/or Program Director will provide copies to the Area Director a minimum of monthly to show that all consumers finances have been reviewed and reconciled a minimum of weekly by the Home Manager and /or Program Director. Responsible Party: Home Manager, Program Director, Client Finance Specialist, Area Director		

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	<p>Based on record review and interview for 4 of 4 sampled clients (#1, #2, #3 and #4), the facility failed to assure a full and complete accounting of clients' expenditures/purchases.</p> <p>Findings include:</p> <ol style="list-style-type: none"> Client #1's financial record was reviewed on 12/18/13 at 10:41 AM. Client #1's record did not contain documentation of reconciliation/accounting of client #1's community based checking account. Client #1's record did not contain MCRRs (Monthly Check Register Records) for the months of November 2013 or December 2013. Client #2's financial record was reviewed on 12/18/13 at 10:45 AM. Client #2's record did not contain documentation of reconciliation/accounting of client #2's community based checking account. Client #2's record did not contain MCRRs for the months of November 2013 or December 2013. Client #3's financial record was reviewed on 12/18/13 at 10:50 AM. Client #3's record did not contain documentation of reconciliation/accounting of client #3's 	W000140	<p>The Program Director and Home Manager will receive retraining on client finances to ensure that they are completing a full and complete accounting of clients financial transactions including collecting and documenting receipts to show how consumers money is spent and ensuring that client check register records and cash on hand ledgers are balanced and reconciled weekly by the HM and monthly by the Program Director and copies of records are provided monthly to the Client Finance Specialist. Ongoing, the Home Manger will record and balance all client transactions a minimum of weekly and note this in the clients finance records. Ongoing the Program Director will review and reconcile client finances a minimum of monthly and note this in the client finance records. The Program Director will provide copies of the clients' financial transactions to the Client Finance Specialist a minimum of monthly. Monthly, the Client Finance Specialist will provide the Area Director a list of what client finances have not been turned in by the scheduled deadlines and any corrections that need to be made so the Area Director can follow up with HM and/or PD to ensure these requirements are being met. Addendum: All consumers' financial records have been reviewed and Monthly Check Register Records have been</p>	01/18/2014			

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	<p>community based checking account. Client #3's record did not contain MCRRs for the months of November 2013 or December 2013.</p> <p>4. Client #4's financial record was reviewed on 12/18/13 at 10:55 AM. Client #4's record did not contain documentation of reconciliation/accounting of client #4's community based checking account. Client #4's record did not contain MCRRs for the months of November 2013 or December 2013.</p> <p>Interview with HM (Home Manager) #1 was conducted on 12/18/13 at 11:00 AM. HM #1 indicated the clients' MCRRs should be reconciled weekly. HM #1 stated, "I've been out on medical leave since 11/1/13. I just got back on 12/16/13. I haven't got the checking registers caught up yet." HM #1 indicated the clients' MCRRs had not been completed since she left for medical leave on 11/1/13.</p> <p>AD #2 (Area Director) was interviewed on 12/18/13 at 10:50 AM. AD #2 indicated client checking registers should be reconciled weekly by the HM.</p> <p>This deficiency was cited on 11/4/13. The facility failed to implement a</p>		<p>reviewed and reconciled for the previous months. Home Manager and Program Director will receive retraining to include ensuring that all consumers finances are reviewed and check registers and petty cash records are reconciled a minimum of weekly by the Home Manager or by the Program Director or covering Home Manager if the Home Manager is on leave and is not able to reconcile the finances as scheduled. For the next 4 weeks, the Home Manager and/or Program Director will provide copies to the Area Director weekly to show that all consumers' finances have been reviewed and reconciled a minimum of weekly by the Home Manager and /or Program Director. After the initial 4 weeks, the Home Manager and/or Program Director will provide copies to the Area Director every two weeks to show that all consumers' finances have been reviewed and reconciled a minimum of weekly by the Home Manager and /or Program Director. This will occur for the next 4 weeks. Ongoing, after the initial 8 weeks the Home Manager and/or Program Director will provide copies to the Area Director a minimum of monthly to show that all consumers finances have been reviewed and reconciled a minimum of weekly by the Home Manager and /or Program Director. Responsible</p>	

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	systemic plan of correction to prevent reoccurrence. 9-3-2(a)		Party: Home Manager, Program Director, Client Finance Specialist, Area Director		