

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION	X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER: 157005	X2) MULTIPLE CONSTRUCTION A. BUILDING 00 B. WING _____	X3) DATE SURVEY COMPLETED 05/09/2013
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NAME OF PROVIDER OR SUPPLIER SAINT JOSEPH VNA HOME CARE	STREET ADDRESS, CITY, STATE, ZIP CODE 810 E PARK PL MISHAWAKA, IN 46545
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(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)	(X5) COMPLETION DATE
N000000	<p>This was a home health state relicensure survey.</p> <p>Survey dates: 5/7/13 to 5/9/13</p> <p>Facility: #005248</p> <p>Medicaid Vendor #: 100272270</p> <p>Surveyor: Tonya Tucker, RN, PHNS</p> <p>Census: 2,762 Skilled: 2,762 Aide only: 0 Personal service only: 0 Home visits: 3</p> <p>Quality Review: Joyce Elder, MSN, BSN, RN May 13, 2013</p>	N000000		

LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE

TITLE

(X6) DATE

Any deficiency statement ending with an asterisk (*) denotes a deficiency which the institution may be excused from correcting providing it is determined that other safeguards provide sufficient protection to the patients. (see instructions.) Except for nursing homes, the findings stated above are disclosable 90 days following the date of survey whether or not a plan of correction is provided. For nursing homes, the above findings and plans of correction are disclosable 14 days following the date these documents are made available to the facility. If deficiencies are cited, an approved plan of correction is requisite to continued program participation.

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N000458	<p>410 IAC 17-12-1(f) Home health agency administration/management Rule 12 Sec. 1(f) Personnel practices for employees shall be supported by written policies. All employees caring for patients in Indiana shall be subject to Indiana licensure, certification, or registration required to perform the respective service. Personnel records of employees who deliver home health services shall be kept current and shall include documentation of orientation to the job, including the following: (1) Receipt of job description. (2) Qualifications. (3) A copy of limited criminal history pursuant to IC 16-27-2. (4) A copy of current license, certification, or registration. (5) Annual performance evaluations.</p> <p>Based on personnel file review, document review, and interview, the agency failed to ensure a receipt of job description was included in personnel records for 2 of 12 employees with the potential to affect all the agency's patients. (employees B and C)</p> <p>Findings include:</p> <p>1. A document titled "Saint Joseph VNA Home Care Assignment of Responsibility" with an effective date of May 24, 2012, states, "[Employee B], RN, Clinical Manager, will serve as alternate Director [administrator] in my [Director] absence. ... [Employee C], RN, Nursing</p>	N000458	Employee B's Job Description has been corrected to state "Basic Job Function Summary: The Clinical Manager manages the clinical and operational elements of the homecare program.". Employee has received, read and signed corrected job description. Employee B has received, read, voiced understanding of and signed Executive Director Job Description, detailing duties required for those times when Employee B serves as alternate Director (Administrator). Employee C has received, read, voiced understanding of and signed Clinical Manager Job Description, detailing duties required for those times when Employee C serves	05/22/2013			

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	<p>Supervisor, will serve as alternate Director of Nursing (DON) in the absence of [employee B], RN."</p> <p>2. Personnel file B, date of hire 5/23/94, failed to evidence a Job description for Alternate Director [administrator] for the home health agency.</p> <p>A. On 5/9/13 at 10:55 AM, employee L indicated the personnel file did not contain a job description for this position.</p> <p>B. The file contained a document signed and dated 10/15/09 titled "Job Description" that states, "Basic Job Function Summary: The Clinical Manager manages the clinical and operational elements of the <i>hospice</i> program."</p> <p>C. On 5/9/13 at 11:00 AM, employee L indicated the job description should read "Home Health Program."</p> <p>3. Personnel file C, date of hire 4/1/85, failed to evidence a job description for Alternate Director of Nursing.</p> <p>On 5/9/13 at 1:30 PM, employee L indicated the personnel file did not contain a job description for this position.</p>		as alternate Director of Nursing. At any time a new Assignment of Responsibility letter is generated due to a change, the appropriate job description will be provided to the individual assigned alternate responsibility.				

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