

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION		X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER: 157015		X2) MULTIPLE CONSTRUCTION A. BUILDING 00 B. WING _____		X3) DATE SURVEY COMPLETED 02/06/2014	
NAME OF PROVIDER OR SUPPLIER VISITING NURSE ASSOCIATION OF THE WABASH VALLEY IN				STREET ADDRESS, CITY, STATE, ZIP CODE 400 8TH AVE TERRE HAUTE, IN 47804			
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G000000	<p>This was a home health federal complaint investigation.</p> <p>Complaint IN00143694 - Substantiated: Federal deficiencies related to the allegation are cited.</p> <p>Survey Date: January 28 to February 6, 2014</p> <p>Facility #005253</p> <p>Surveyors: Shannon Pietraszewski, R.N. Public Health Nurse Surveyor</p> <p>Quality Review: Joyce Elder, MSN, BSN, RN February 14, 2014</p>	G000000					

LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE

TITLE

(X6) DATE

Any deficiency statement ending with an asterisk (*) denotes a deficiency which the institution may be excused from correcting providing it is determined that other safeguards provide sufficient protection to the patients. (see instructions.) Except for nursing homes, the findings stated above are disclosable 90 days following the date of survey whether or not a plan of correction is provided. For nursing homes, the above findings and plans of correction are disclosable 14 days following the date these documents are made available to the facility. If deficiencies are cited, an approved plan of correction is requisite to continued program participation.

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G000141	<p>484.14(e) PERSONNEL POLICIES Personnel practices and patient care are supported by appropriate, written personnel policies.</p> <p>Personnel records include qualifications and licensure that are kept current.</p> <p>Based on personnel record and policy review and interview, the agency failed to ensure personnel policies related to registration of home health aides were followed for 3 of 8 personnel records reviewed. This had the potential to affect all patients who received home health aide services from the agency. (H, K, and M)</p> <p>Findings include:</p> <p>1. A policy titled "Appointment to Staff Employment Requirements" dated 06/12, stated "All employees whose positions require registration, certification, or licensure (such as ... home health aides, etc.) must present documentation of their registration to the Human Resource Department at the time of employment. Registered, certified or licensed employees must maintain such credentials during employment and current documentation must be submitted upon expiration at the Human Resource Department ... "</p>	G000141	G 141 484.14(e) PERSONNEL POLICIES Personnel practices and patient care are supported by appropriate, written personnel policies. Personnel records include qualifications and licensure that are kept current. To ensure that all personnel records include qualifications and licensure that are kept current the following corrective steps have taken place effective 2/6/2014: 1. When a new aide is hired the following will occur:¿ The aide registry will be checked to make sure that the aide is a Certified Nursing Assistant and a Registered Home Health Aide in good standing. This registry check will be done by the HR Generalist with the HR Director as back-up when necessary. ¿ If it is found that the aide is not on the home health aide registry then State Form 49560 will be completed and faxed to the aide registry. The aide will not be allowed to work independently until the home health aide registry is updated and the appropriate competency checks have been completed during the orientation. The HR Director or designee will work	02/06/2014			

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	<p>2. Personnel file H, date of hire 07/08/09, failed to evidence documentation the employee was registered as a home health aide.</p> <p>3. Personnel file K, date of hire 07/08/13, failed to evidence documentation the employee was registered as a home health aide.</p> <p>4. Personnel file M, date of hire 08/08/13, failed to evidence documentation the employee was registered as a home health aide.</p> <p>\</p>		<p>with the Aide Coordinator to assure that all competency checks and paperwork are complete and filed appropriately. 2. To prevent the deficiency from recurring, all licensed, certified staff expiration dates have been entered into the Allscripts system under credentials so that licensure is tracked and no visits are allowed to be scheduled past expiration of the license/certification. By entering expiration dates into the system, alerts to the clinician or the supervisor that does the scheduling are active 30 days in advance that the licensure/certification is expiring. The system will not allow any visits past the expiration date. The HR Generalist will enter the new staff credentials into the Allscripts system and the HR Director will sign-off that entries have been completed before the personnel record is filed. 3. The Human Resource Director or designee will run a report 7 days before the end of the month to audit any expirations of licenses/certifications that have not been updated for that month. Any employee that still shows an expired license/certification 7 days prior to month end will be contacted to report to Human Resources to resolve the issue. Any employee with an expired license/certification will not be allowed to be scheduled for any visits. 4. The Director of</p>		

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N000000	<p>This visit was for a state home health complaint investigation.</p> <p>Complaint IN00143694 - Substantiated: State deficiencies related to the allegation are cited.</p> <p>Survey Date: January 28 to February 6, 2014</p> <p>Facility #005253</p> <p>Surveyors: Shannon Pietraszewski, R.N. Public Health Nurse Surveyor</p> <p>Quality Review: Joyce Elder, MSN, BSN, RN February 14, 2014</p>	N000000	Human Resources is responsible for monitoring these corrective actions to ensure that this deficiency is corrected and does not recur.				

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N000458	<p>410 IAC 17-12-1(f) Home health agency administration/management Rule 12 Sec. 1(f) Personnel practices for employees shall be supported by written policies. All employees caring for patients in Indiana shall be subject to Indiana licensure, certification, or registration required to perform the respective service. Personnel records of employees who deliver home health services shall be kept current and shall include documentation of orientation to the job, including the following: (1) Receipt of job description. (2) Qualifications. (3) A copy of limited criminal history pursuant to IC 16-27-2. (4) A copy of current license, certification, or registration. (5) Annual performance evaluations.</p> <p>Based on personnel record and policy review and interview, the agency failed to ensure home health aide personal files contained documentation the aide was registered on the state aide registry for 3 of 8 personnel records reviewed. This had the potential to affect all patients who received home health aide services from the agency. (H, K, and M)</p> <p>Findings include:</p> <p>1. Personnel file H, date of hire 07/08/09, failed to evidence documentation the employee was registered as a home health aide.</p>	N000458	N458 410 IAC 17-12-1(f) HOME HEALTH AGENCY ADMINISTRATION AND MANAGEMENT Rule 12 Sec. 1(f) Personnel practices for employees shall be supported by written policies. All employees caring for patients in Indiana shall be subject to Indiana licensure, certification, or registration required to perform the respective service. Personnel records of employees who deliver home health services shall be kept current and shall include documentation of orientation to the job, including the following: (1) Receipt of job description(2) Qualifications(3) A copy of limited criminal history pursuant to IC 16-27-2(4) A copy of	02/06/2014	

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	<p>2. Personnel file K, date of hire 07/08/13, failed to evidence documentation the employee was registered as a home health aide.</p> <p>3. Personnel file M, date of hire 08/08/13, failed to evidence documentation the employee was registered as a home health aide.</p> <p>4. A policy titled "Appointment to Staff Employment Requirements" dated 06/12, stated "All employees whose positions require registration, certification, or licensure (such as ... home health aides, etc.) must present documentation of their registration to the Human Resource Department at the time of employment. Registered, certified or licensed employees must maintain such credentials during employment and current documentation must be submitted upon expiration at the Human Resource Department ... "</p>		<p>current license, certification, or registration(5) Annual performance evaluationsTo assure that all personnel records include qualifications and licensure that are kept current the following corrective steps have taken place effective 2/6/2014: 1. When a new aide is hired the following will occur: 1. The aide registry will be checked to make sure that the aide is a Certified Nursing Assistant and a Registered Home Health Aide in good standing. This registry check will be done by the HR Generalist with the HR Director as back-up when necessary. 2. If it is found that the aide is not on the home health aide registry then State Form 49560 will be completed and faxed to the aide registry. The aide will not be allowed to work independently until the home health aide registry is updated and the appropriate competency checks have been completed during the orientation. The HR Director or designee will work with the Aide Coordinator to assure that all competency checks and paperwork are complete and filed appropriately. 2. To prevent this deficiency from recurring, all licensed, certified staff expiration dates have been entered into the Allscripts system under credentials so that licensure is tracked and no visits are allowed to be scheduled past expiration of</p>				

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N000597	410 IAC 17-14-1(l)(1)(B) Scope of Services Rule 14 Sec. (1)(l)(1) The home health aide shall: (B) be entered on and be in good standing on the state aide registry.	N000597	the license/certification. By entering expiration dates into the system, alerts to the clinician or the supervisor who does the scheduling are active 30 days in advance that the licensure/certification is expiring. The system will not allow any visits past the expiration date. The HR Generalist will enter the new staff credentials into the Allscripts system and the HR Director will sign-off that entries have been completed before the personnel record is filed. 3. The Human Resource Director or designee will run a report 7 days before the end of the month to audit any expirations of licenses/certifications that have not been updated for that month. Any employee that still shows an expired license/certification 7 days prior to month end will be contacted to report to Human Resources to resolve the issue. Any employee with an expired license/certification will not be allowed to be scheduled for patient visits. 4. The Director of Human Resources is responsible for monitoring these corrective actions to ensure that this deficiency is corrected and does not recur.	02/06/2014
		N597	410 IAC 17-14-1 (l) (1)	

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	<p>Based on personnel record and policy review and interview, the agency failed to ensure home health aides were registered on the state aide registry for 3 of 8 personnel records reviewed. This had the potential to affect all patients who received home health aide services from the agency. (H, K, and M)</p> <p>Findings include:</p> <ol style="list-style-type: none"> 1. Personnel file H, date of hire 07/08/09, failed to evidence documentation the employee was registered as a home health aide. 2. Personnel file K, date of hire 07/08/13, failed to evidence documentation the employee was registered as a home health aide. 3. Personnel file M, date of hire 08/08/13, failed to evidence documentation the employee was registered as a home health aide. 4. A policy titled "Appointment to Staff Employment Requirements" dated 06/12, stated "All employees whose positions require registration, certification, or licensure (such as ... home health aides, etc.) must present documentation of their registration to the Human Resource Department at the 		<p>(B) SCOPE OF SERVICES Rule 14 Sec. (1) (l) (1) the home health aide shall: (B) Be entered on and be in good standing on the state aide registry To ensure home health aides are registered on the state aide registry the following corrective steps have taken place effective 2/6/2014: 1. When a new aide is hired the following will occur: ̸ The aide registry will be checked to make sure that the aide is a Certified Nursing Assistant and a Registered Home Health Aide in good standing. This registry check will be done by the HR Generalist with the HR Director as back-up when necessary. ̸ If it is found that the aide is not on the home health aide registry then State Form 49560 will be completed and faxed to the aide registry. The aide will not be allowed to work independently until the home health aide registry is updated and the appropriate competency checks have been completed during the orientation. The HR Director will work with the Aide Coordinator to assure that all competency checks and paperwork are complete and filed appropriately. 2. All licensed, certified staff expiration dates have been entered into the Allscripts system under credentials so that licensure is tracked and no visits are allowed to be scheduled past expiration of</p>				

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	time of employment. Registered, certified or licensed employees must maintain such credentials during employment and current documentation must be submitted upon expiration at the Human Resource Department ... "		the license/certification. By entering expiration dates into the system alerts to the clinician or the supervisor who does the scheduling are active 30 days in advance that the licensure/certification is expiring. The system will not allow any visits past the expiration date. The HR Generalist will enter the new staff credentials into the Allscripts system and the HR Director will sign-off that entries have been completed before personnel record is filed. 3. The Human Resource Director or designee will run a report 7 days before the end of the month to audit any expirations of licenses/certifications that have not been updated for that month. Any employee that still shows an expired license/certification 7 days prior to month end will be contacted to report to Human Resources to resolve the issue. Any employee with an expired license/certification will not be allowed to be scheduled for patient visits. 4. The Director of Human Resources is responsible for monitoring these corrective actions to ensure that this deficiency is corrected and does not recur.		