

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION	X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER: 15K101	X2) MULTIPLE CONSTRUCTION A. BUILDING 00 B. WING _____	X3) DATE SURVEY COMPLETED 12/22/2014
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NAME OF PROVIDER OR SUPPLIER ELDER'S JOURNEY LLC	STREET ADDRESS, CITY, STATE, ZIP CODE 4211 E 3RD STREET BLOOMINGTON, IN 47401
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G 000 Bldg. 00	<p>This was a federal home health agency complaint investigation</p> <p>Survey dates December 15th, 19th, and 22nd</p> <p>Complaint #: IN00161664, Substantiated: Federal deficiencies related to the allegation are cited.</p> <p>Facility #: 012972</p> <p>Vendor #: 201126900</p> <p>Surveyor: Nina Koch, RN, PHNS</p> <p>Elder's Journey is precluded from proving home health aide training and competency evaluation for a period of two years beginning December 22, 2014, to December 22, 2016, due to being found out of compliance with the Condition of Participation 42 CFR 484.36 Home Health Aide Services.</p> <p>Quality Review: Joyce Elder, MS, BSN, RN January 14, 2015</p>	G 000		
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LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE

TITLE

(X6) DATE

Any deficiency statement ending with an asterisk (*) denotes a deficiency which the institution may be excused from correcting providing it is determined that other safeguards provide sufficient protection to the patients. (see instructions.) Except for nursing homes, the findings stated above are disclosable 90 days following the date of survey whether or not a plan of correction is provided. For nursing homes, the above findings and plans of correction are disclosable 14 days following the date these documents are made available to the facility. If deficiencies are cited, an approved plan of correction is requisite to continued program participation.

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G 174 Bldg. 00	<p>484.30(a) DUTIES OF THE REGISTERED NURSE The registered nurse furnishes those services requiring substantial and specialized nursing skill. Based on clinical record and agency policy review and interview, the home health agency failed ensure the registered nurse furnished those services requiring nursing skill for 3 of 3 (#s 1, 2, and 3) clinical records reviewed with the potential to affect all of the agency's 54 patients receiving skilled nursing services.</p> <p>Findings</p> <p>1. Clinical record #3, start of care 04/01/2014, included a plan of care dated 10/28/14 established by the patients physician with orders to administer hydrocodone / acetaminophen tablet 10/325 every 6 hours and fentanyl transdermal patch 50 mcg (micrograms) every 72 hours with patch to be changed every 72 hours. The record evidenced these medications were routinely administered by a home health aide from a prefilled medication planner box prepared by employee E, a registered</p>	G 174	<p>G174 ****Revision**** The Director of Clinical Services has revised policy C-755 and C-760 making them compliant with 410 IAC 17-9-20. The Director of Clinical Services faxed and emailed the Megan Sergent RN the educator for Elder's Journey the revised C-760 policy. The Director of Clinical Services to in-service all nursing and Home Health Aide staff of the revised C-755 and C-760 policies. The in-service included the 2 revised policies. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur. Date of corrective action to be completed by 03/27/2015 G174 ***REVISION*** to the last POC sent 2/4/2015. The Director of Clinical Services Has revised policy C-755 to take out any wording of Home Health Aides doing Medication Administration. It was replaced with "Home Health Aide may provide Medication Assistance if needed." The policy was renamed "</p>	03/27/2015

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	<p>nurse (RN).</p> <p>A. In an interview with employee G, a home health aide, on December 15th at 11:15 am, the aide stated that on June 22nd, 2014, the noon time dose of hydrocodone was missing from the patient's medication planner box that had been prefilled by Employee E, a RN. The aide stated having been instructed by the RN to assume the medication dose was given and to assess the patient for symptoms of pain throughout the day. The record failed to evidence the RN assessed the patient for pain at anytime immediately following the missing dose of medication.</p> <p>B. The clinical record evidenced patient #3 had a diagnosis of cerebral palsy and required assistance with all activities of daily living. The medication administration record (MAR) dated 12/1/2014 found in the patient's home evidenced that a 50 mcg transdermal fentanyl was applied to the patient's skin every 72 hours by a home health aide. The MAR failed to evidence documentation of removal of the old medication patch.</p> <p>C. An agency policy, undated, titled "C755 Medication Administration By Home Health Aides" states, " RN, LPN</p>		<p>Medication Assistance By Home Health Aides" The Director of Clinical Services has revised the policy C-760 taking out any wording of Home Health Aides doing Medication Administration. It was replaced with "Home Health Aide may provide Medication Assistance if needed." The policy was renamed, "Home Health Aide Medication Assistance Procedure" The Director of Clinical Services faxed and emailed the Megan Sergent RN the educator for Elder's Journey the revised C-760 policy. The Director of Clinical Services to in-service all nursing and Home Health Aide staff of the revised C-755 and C-760 policies. The in-service included the 2 revised policies. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur. Date of corrective action to be completed by 02/20/2015 G174 ***REVISION*** to the ast POC sent 1/27/2015. The Director of Clinical Services H as revised policy C-755to take out any wording of Home Health Aide doing Medication Administration. It was replaced with "Home Health Aide may assist with Medication Administration if needed." The Director of Clinical Services has revised the policy C-760 by making changes to #16 "If assisting with Trans dermal</p>				

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	<p>or family members must set up the medications the home health aide is to administer or assist with. The medications will be put into individual containers labeled by date and time medication is to be administered." The policy failed to provide instructions for application or removal of transdermal medication patches by a home health aide.</p> <p>2. Clinical record 1, start of care 04/01/2014, included a plan of care dated 10/28/14 with physician orders for coumadin 5 milligram (mg) tablets and to change dosage after "coumadin clinic" visit with adjustments made per clinic.</p> <p>The medication administration record dated 12/1/2014 found in the patient's home evidenced the daily dose of coumadin was administered by the home health aide from a preset medication planner prepared by the RN.</p> <p>3. Clinical record 2, start of care 10/1/2014, included a plan of care dated 11/30/14 with physician orders for coumadin 2 mg tablets, take as directed by Premier healthcare coagulation clinic.</p> <p>The clinical record failed to evidence the RN made periodic contact with the coumadin clinic to ensure correct</p>		<p>Patches." a. Was changed to "Have Client, nurse or family member remove the old patch if one is on client. Home Health Aide can NOT assist. Home Health Aides are NOT allowed to handle any controlled substances." d. was changed to, " Have client,nurse or family member to take new transdermal patch out of packaging." e. was changed to, " Client, nurse or family member to apply the patch to a new location. Home Health Aid may NOT assist. Home Health Aides are not allowed to handle controlled substances." g. was changed to, "Have client,nurse or family member discard all wrapping and old patch." I. Was changed to, " Write on Daily Medication Calendar the date the new patch was applied and the old patch was discarded and who did this (client, nurse or family member)." The Director of Clinical Services revised the Home Health Aide Skills Check off form and took out any wording that the Home Health Aide would handle a trans dermal patch. #6 was changed to "the assistance with transdermal patches (see policy C-760)." The Director of Clinical Services faxed and emailed the Megan Sergent RN the educator for Elder's Journey the revised C-760 policy and the revised Home Health Aide skills check off form with instructions that this is the form to be used starting today. The Director of</p>				

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	<p>medication dosing for patients 1 and 2.</p> <p>4. An agency policy, undated, titled "C-200 Skilled Nursing Services" states, "The registered nurse: ... Counsels the client and family / caregivers in meeting their needs ... prepares clinical progress notes ... provides services requiring specialized nursing skill and initiates appropriate preventive and rehabilitative nursing procedures."</p>		<p>Clinical Services to in-service all Home Health and nursing staff of the revised C-755 and C-760 policies paying close attention to #16 on trans dermal patches. In-service that Home Health Aides are NOT allowed to handle controlled substances. Trans dermal patches must be taken off, disposed of and new ones applied by client, nurse or family members. The in-service included the 2 revised policies. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur. Date of corrective action to be completed by 02/06/2015 G174. 1A. Any time a report of a medication set up box being incorrect or a missed medication dose, a skilled nurse will be sent to client's home to evaluate the client and reassess the medication set up. The nurse will report findings to nursing supervisor and an incident report will be started and followed up on. The doctor will be notified. Pain assessment forms (med-pass form #HC1021H) will be in all client binders in home that are receiving pin medications and the nurse will do a pain assessment with each skilled visit. All nursing staff to be re-educated on Policy C708 "Medication Administration that states on #8 that "In the event of a medication error or adverse drug reaction, the client's physician is to be notified</p>	

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			<p>immediately. All nursing staff to be re-educated on Policy C-720 "Medication Administration Error" that states medication error shall be defined as, but is not limited to: a. Wrong medication b. Wrong dose c. Extra dose d. Wrong time e. Wrong route f. Omission of ordered drug 2. "The client's physician is notified of medication error." 3. States client will be assessed as stated "actions are taken per physician order in response to client symptoms and/or problems..." A3A was added to this policy. A skilled nurse will do a physical assessment on client when a report of a medication error occurs. 4. Covers that an incident report will be started and investigated. 5. Covers that an incident report will be started and investigated. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur. 1B. The "Daily Medication Calendar" (med-pass form HC1031H) left in the client's book was to be used to show Home Health Aide what medications were set up by the RN. Home Health Aide initialed next to the medication instead of the instructions #2 that says to "check" the box when medication was taken by client and a #3 that states this is a medication reminder. This form was started in the home 8/4/2014 and revised</p>	

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			<p>immediately to not list medications just "AM, noon, evening, bedtime...Medication as set up by RN.The Sept., Oct., Nov. daily medication calendars were done as stated but the Dec.2014 daily medication calendar was a copy of the original 8/4/2014 form that listed the medications. When this was discovered a corrected daily medication calendar without the listed medications was put back in home, but wrong form was also left in client's binder. In-service to all Home Health Aides and nursing staff on the difference between a MAR and the daily medication calendar and the correct way it is filled out and a copy of a filled out one attached. A copy of the Policy#C-755 assist with medication administration by home health aides that states"RN, LPN or family member must set up the medications the home health aide is to administer or assist with. The medication will be put into individual containers labeled by day/date and time medication is to be administered will also be added to this in-service. The Policy C-760 revised to Home Health Aide assist with Medication assistance procedure add #16 Trans dermal Patches: A. Remove old patch, if one is on client. B. Wash area with warm soapy water and rinse and dry area. C. Wash hands and apply gloves. D. Assist client in taking new trans dermal patch out</p>		

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			<p>of packaging if needed. E. Hand patch to client to apply to new location(assist client if needed). F. Write down date and time on patch. G. Discard all wrapping and old patch. H. Remove gloves and wash hands. I. Write on daily medication calendar the date and time new patch was applied and old patch discarded. Every client with a trans dermal patch will have an additional "Daily Medication Calendar" in their client book that will have 2sections that say "trans dermal patch applied by client or nurse every ___ hours or days as ordered by physician." "trans dermal patch removed and discarded every ___ hours or days as ordered by physician". Registered Nurse or Home Health Aide to initial the date in each section and sign bottom of form. An example of this form will be added to the in-service of all nursing and home health aide staff. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur.</p> <p>1C. A revision to PolicyC-755 "Medication Administration by Home Health Aides as mentioned above to include the removal of old trans dermal patches and the documentation to show it was done (see 1B). Also, as mentioned in 1B, all nursing and home health aide staff in-serviced on policy and the daily medication</p>	

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G 202	484.36 HOME HEALTH AIDE SERVICES		calendar. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur. 1C2&3. Elder's Journey has in-services all nursing staff on Policy C-715 "Anticoagulant Therapy" which #6 states to clarify on calendar the frequency of INR testing and report any changes. #7 states "Agency will follow the "reporting of Critical Values" policy when notifying physician and other professional staff of changes inn medication or lab values." In-service outlines the importance of communication with Coumadin clinics, physicians and other health care professionals or medication changes and lab values. 1C4. The Director of Clinical Services has in-serviced all nursing staff on Policy C-200 "Skilled nursing services" that states in (d), "provides services requiring specialized nursing skills and initiates appropriate preventative and rehabilitative nursing procedures and € informs the physician and other personnel of changes in the client condition and needs. The Director of Clinical Services will be responsible for monitoring the corrective actions to ensure this deficiency is corrected and will not recur.	

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Bldg. 00	<p>Based on clinical record and agency policy review and interview, it was determined the home health agency failed ensure the registered nurse only assigned the home health aide tasks the aide is allowed to perform by law and the agency policy was congruent with Indiana laws for 2 of 3 clinical records reviewed with the potential to affect all of the agency's 54 patients receiving home health aide services (See G 224), failed to ensure the home health aide only provided services allowed by law for 2 of 3 clinical records reviewed with the potential to affect all of the agency's 54 patients receiving home health aide services (See G 225), and failed to ensure the home health aide only assisted in medication administration that are ordinarily self administered and agency policy only addressed administering medications not assistance with medications for 2 of 3 records reviewed creating the potential to affect all of the agency's patients receiving medication assistance from a home health aide (See G 226).</p> <p>The cumulative effect of these systemic problems resulted in the agency being out of compliance with the Condition of Participation 484.36 Home Health Aide Services.</p>			G 202	<p>G202****Revision****The Director of Clinical Services has revised policy C-755 and C-760 making them compliant with 410 IAC 17-9-20. The Director of Clinical Services faxed and emailed the Megan Sergent RN the educator for Elder's Journey the revised C-760 policy. The Director of Clinical Services to in-service all nursing and Home Health Aide staff of the revised C-755 and C-760 policies. The in-service included the 2 revised policies. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur.Date of corrective action to be completed by 03/27/2015G202 ***REVISION*** to the last POC sent 2/4/2015. The Director of Clinical Services Has revised policy C-755 to take out any wording of Home Health Aides doing Medication Administration. It was replaced with "Home Health Aide may provide Medication Assistance if needed." The policy was renamed " Medication Assistance By Home Health Aides" The Director of Clinical Services has revised the policy C-760 taking out any wording of Home Health Aides doing Medication Administration. It was replaced with "Home Health Aide may provide Medication Assistance if needed." The policy was renamed, "Home</p>		03/27/2015

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			<p>Health Aide Medication Assistance Procedure” The Director of Clinical Services faxed and emailed the Megan Sargent RN the educator for Elder’s Journey the revised C-760 policy. The Director of Clinical Services to in-service all nursing and Home Health Aide staff of the revised C-755 and C-760 policies. The in-service included the 2 revised policies. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur. Date of corrective action to be completed by 02/20/2015 G202</p> <p>***REVISION*** to the last POC sent 1/27/2015. The Director of Clinical Services Has revised policy C-755to take out any wording of Home Health Aide doing Medication Administration. It was replaced with “Home Health Aide may assist with Medication Administration if needed.” The Director of Clinical Services has revised the Patches.” a. Was changed to “Have Client, nurse or family member remove the old patch if one is on client. Home Health Aide can NOT assist. Home Health Aides are NOT allowed to handle any controlled substances.” d. was changed to, “ Have client,nurse or family member to take new transdermal patch out of packaging.” e. was changed to, “ Client, nurse or</p>	

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			<p>family member to apply the patch to a new location. Home Health Aid may NOT assist. Home Health Aides are not allowed to handle controlled substances." g. was changed to, "Have client,nurse or family member discard all wrapping and old patch." I. Was changed to, " Write on Daily Medication Calendar the date the new patch was applied and the old patch was discarded and who did this (client, nurse or family member)." The Director of Clinical Services revised the Home Health Aide Skills Check off form and took out any wording that the Home Health Aide would handle a trans dermal patch. #6 was changed to "the assistance with transdermal patches (see policy C-760)." The Director of Clinical Services faxed and emailed the Megan Sergent RN the educator for Elder's Journey the revised C-760 policy and the revised Home Health Aide skills check off form with instructions that this is the form to be used starting today. The Director of Clinical Services to in-service all Home Health and nursing staff of the revised C-755 and C-760 policies paying close attention to #16 on trans dermal patches. In-service that Home Health Aides are NOT allowed to handle controlled substances. Trans dermal patches must be taken off, disposed of and new ones applied by client, nurse or family members. The in-service included</p>		

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			<p>the 2 revised policies. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur. Date of corrective action to be completed by 02/06/2015 G202 The Director of Clinical Services revised Policy C-755. The policy was titled "Medication Administration by Home Health Aides to assist with medication administration by Home Health Aide's." All verbiage of "Administration" was changed to "Medication Assistance". In-service to all Home Health Aides and nursing staff on revised Policy C-755 by the Director of Clinical Services, including new policy. The Director of Clinical Services Policy C-760 previously titled "Home Health Aide Medication Administration Procedure" to "Home Health Aide assist with Medication Administration Procedure". All verbiage of "Administration" was changed to "Medication Assistance". This Policy revision also added #16 "Trans dermal Patches. See previous G174 1B to see wordage on #16 trans dermal patches. Policy C-708 titled "Medication Administration" #7 stated Home Health Aide may apply topical ointments, creams, shampoos. This was changed to Home Health Aide's may "assist client in applying topical ointments, creams, shampoos."</p>	

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NAME OF PROVIDER OR SUPPLIER ELDER'S JOURNEY LLC	STREET ADDRESS, CITY, STATE, ZIP CODE 4211 E 3RD STREET BLOOMINGTON, IN 47401
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G 224 Bldg. 00	<p>484.36(c)(1) ASSIGNMENT & DUTIES OF HOME HEALTH AIDE Written patient care instructions for the home health aide must be prepared by the registered nurse or other appropriate professional who is responsible for the supervision of the home health aide under paragraph (d) of this section.</p> <p>Based on clinical record and agency policy review and interview, the home health agency failed ensure the registered nurse only assigned the home health aide tasks the aide is allowed to perform by law and the agency policy was congruent with Indiana laws for 2 of 3 (#s 1 and 3) clinical records reviewed with the potential to affect all of the agency's 54 patients receiving home health aide</p>	G 224	<p>Also changed was Home Health Aide's may assist with medication reminders as set up by a nurse or family member. The Director of Clinical Services will in-service all nursing and Home Health Aide staff on new Policies C-708, C-760 and C-755. All staff will be in-service on Home Health Aides can only assist with medication administration and cannot administer or dose medication per Indiana State Law. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur.</p> <p>G224****Revision****The Director of Clinical Services has revised policy C-755 and C-760 making them compliant with 410 IAC 17-9-20. The Director of Clinical Services faxed and emailed the Megan Sergent RN the educator for Elder's Journey the revised C-760 policy. The Director of Clinical Services to in-service all nursing and Home Health Aide staff of the revised C-755 and C-760 policies. The in-service included the 2 revised policies.</p>	03/27/2015

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	<p>services.</p> <p>Findings</p> <p>1. Clinical record #3, start of care 04/01/2014, included a plan of care dated 10/28/14 established by the patient's physician with orders to administer hydrocodone / acetaminophen tablet 10/325 every 6 hours and fentanyl transdermal patch 50 mcg (micrograms) every 72 hours with patch to be changed every 72 hours. The record evidenced these medications were routinely administered by a home health aide from a prefilled medication planner box prepared by employee E, a registered nurse (RN).</p> <p>A. In an interview with employee G, a home health aide, on December 15th at 11:15 am, the aide stated that on June 22nd, 2014, the noon time dose of hydrocodone was missing from the patient's medication planner box that had been prefilled by Employee E, a RN.</p> <p>B. The clinical record evidenced patient #3 had a diagnosis of cerebral palsy and required assistance with all activities of daily living. The medication administration record (MAR) dated 12/1/2014, found in the patient's home evidenced that a 50 mcg transdermal</p>		<p>The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur. Date of corrective action to be completed by 03/27/2015G224 ***REVISION*** to the last POC sent 2/4/2015. The Director of Clinical Services Has revised policy C-755 to take out any wording of Home Health Aides doing Medication Administration. It was replaced with "Home Health Aide may provide Medication Assistance if needed." The policy was renamed "Medication Assistance By Home Health Aides" The Director of Clinical Services has revised the policy C-760 taking out any wording of Home Health Aides doing Medication Administration. It was replaced with "Home Health Aide may provide Medication Assistance if needed." The policy was renamed, "Home Health Aide Medication Assistance Procedure" The Director of Clinical Services faxed and emailed the Megan Sergent RN the educator for Elder's Journey the revised C-760 policy. The Director of Clinical Services to in-service all nursing and Home Health Aide staff of the revised C-755 and C-760 policies. The in-service included the 2 revised policies. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this</p>				

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	<p>fentanyl was applied to the patient's skin every 72 hours by a home health aide. The MAR failed to evidence documentation of removal of the old medication patch.</p> <p>C. An agency policy, undated, titled "C755 Medication Administration By Home Health Aides" states, " RN, LPN or family members must set up the medications the home health aide is to administer or assist with. The medications will be put into individual containers labeled by date and time medication is to be administered." The policy failed to provide instructions for application or removal of transdermal medication patches by a home health aide. The home health aide is not allowed to administer medications by Indiana rules to patients, only assist with medication administration.</p> <p>2. Clinical record 1, start of care 04/01/2014, included a plan of care dated 10/28/14 with physician orders for coumadin 5 milligram (mg) tablets and change dosage after "coumadin clinic" visit with adjustments made per clinic.</p> <p>The medication administration record dated 12/1/14, found in the patient's home evidenced the daily dose of coumadin was administered by the home</p>		<p>deficiency is corrected and will not recur. Date of corrective action to be completed by 02/20/2015 G224 ***REVISION*** to the ast POC sent 1/27/2015. The Director of Clinical Services Has revised wording of Home Health Aide doing Medication Administration. It was replaced with "Home Health Aide may assist with Medication Administration if needed." The Director of Clinical Services has revised the policy C-760 by making changes to #16 "If assisting with Trans dermal Patches." a. Was changed to "Have Client, nurse or family member remove the old patch if one is on client. Home Health Aide can NOT assist. Home Health Aides are NOT allowed to handle any controlled substances." d. was changed to, " Have client,nurse or family member to take new transdermal patch out of packaging." e. was changed to, " Client, nurse or family member to apply the patch to a new location. Home Health Aid may NOT assist. Home Health Aides are not allowed to handle controlled substances." g. was changed to, "Have client,nurse or family member discard all wrapping and old patch." I. Was changed to, " Write on Daily Medication Calendar the date the new patch was applied and the old patch was discarded and who did this (client, nurse or</p>				

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	health aide from a preset medication planner prepared by the RN.		family member)." The Director of Clinical Services revised the Home Health Aide Skills Check off form and took out any wording that the Home Health Aide would handle a trans dermal patch. #6 was changed to "the assistance with transdermal patches (see policy C-760)." The Director of Clinical Services faxed and emailed the Megan Sergent RN the educator for Elder's Journey the revised C-760 policy and the revised Home Health Aide skills check off form with instructions that this is the form to be used starting today. The Director of Clinical Services to in-service all Home Health and nursing staff of the revised C-755 and C-760 policies paying close attention to #16 on trans dermal patches. In-service that Home Health Aides are NOT allowed to handle controlled substances. Trans dermal patches must be taken off, disposed of and new ones applied by client, nurse or family members. The in-service included the 2 revised policies. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur. Date of corrective action to be completed by 02/06/2015 G224 The Director of Clinical Services revised and renamed PolicyC-755 formally known as "Medication Administration by Home Health Aide's" to "assist" with medication	

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			administration by Home Health Aide's." All wording of Medication "Administration" taken out and changed to "Medication Assistance" or "assist with". The Director of Clinical Services revised and renamed Policy C-760 formally known as "Home Health Aide Medication Administration Procedure" to "Home Health Aide assist with Medication Administration Procedure." All verbiage of "Medication Administration" was changed to "Medication Assist" or "Assist With." The additional revision to Policy C-700 "Home Health Aide assist with Medication Administration Procedure" #16 was added "Trans dermal Patches" a. Remove old patch if one is on client. b. Wash area with warm soapy water and rinse and dry area. c. Wash hands and apply gloves d. Assist client in taking new trans dermal patch out of packaging if needed. e. Hand patch to client to apply to a new location (assist client if needed). f. Write date and time on patch g. Discard all wrappings and old patch. h. Remove gloves and wash hands i. Write on "Daily Medication Calendar" the date and time new patch applied and old discarded. (1B) until The Director of Clinical Services will in-service all nursing and Home Health Aide staff on the new C-755 and C-760 policies. 1B. The "Daily Medication Calendar" (med-pass form HC1031H) left in the client's	

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			<p>book was to be used to show Home Health Aide what medications were set up by the RN. HomeHealth Aide initialed next to the medication instead of the instructions #2 that says to "check" the box when medication was taken by client and a #3 that states this is a medication reminder. This form was started in the home 8/4/2014 and revised immediately to not list medications just "AM, noon, evening, bedtime... Medications as set up by RN. The Sept., Oct., Nov. daily medication calendars were done as stated but the Dec. 2014 daily medication calendar was a copy of the original 8/4/2014 form that listed the medications. When this was discovered a corrected daily medication calendar without the listed medications was put back in home, but wrong form was also left in client's binder.</p> <p>In-service to all Home Health Aides and nursing staff on the difference between a MAR and the daily medication calendar and the correct way it is filled out and a copy of a filled out one attached. A copy of the Policy #C-755 assist with medication administration by home health aides that states "RN, LPN or family member must set up the medications the home health aide is to administer or assist with. The medication will be put into individual containers labeled by day/date and time</p>	

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			<p>medication is to be administered willalso be added to this in-service. The Policy C-760 revised to Home Health Aide assist withMedication assistance procedure add #16 Trans dermal Patches: A. Removeold patch, if one is on client. B. Wash area with warm soapy water and rinse anddry area. C. Wash hands and apply gloves. D. Assist client in taking new trans dermal patchout of packaging if needed. E. Hand patch to client to apply to new location(assist client if needed). F. Write down date and time on patch. G. Discard all wrapping and old patch. H. Remove gloves and wash hands. I. Write on daily medication calendar the date andtime new patch was applied and old patch discarded. Every client with a trans dermal patch will have anadditional "Daily Medication Calendar" in their client book that will have 2sections that say "trans dermal patch applied by client or nurse every ___ hoursor days as ordered by physician." "trans dermal patch removed and discardedevery ___ hours or days as ordered by physician". Registered Nurse or Home Health Aide to initial the date ineach section and sign bottom of form. The Director of Clinical Services will in-service allnursing and Home Health Aide staff on the new C-755 and C-760 policies and onthe "Daily Medication Calendar" with an example form</p>	

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G 225 Bldg. 00	<p>484.36(c)(2) ASSIGNMENT & DUTIES OF HOME HEALTH AIDE The home health aide provides services that are ordered by the physician in the plan of care and that the aide is permitted to perform under state law.</p> <p>Based on clinical record and agency policy review and interview, the home health agency failed to ensure the home health aide only provided services allowed by law for 2 of 3 (#s 1, and 3) clinical records reviewed with the potential to affect all of the agency's 54 patients receiving home health aide services.</p> <p>Findings</p> <p>1. Clinical record #3, start of care</p>	G 225	<p>attached and policies attached. All nursing and Home Health Aide staff to be instructed to pay special note that Home Health Aide cannot administer or dose medication and can only "assist" with per Indiana State Law. Also to make note to the addition of the trans dermal patch assistance section I Policy C-760. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur.</p> <p>G225****Revision****The Director of Clinical Services has revised policy C-755 and C-760 making them compliant with 410 IAC 17-9-20. The Director of Clinical Services faxed and emailed the Megan Sergent RN the educator for Elder's Journey the revised C-760 policy. The Director of Clinical Services to in-service all nursing and Home Health Aide staff of the revised C-755 and C-760 policies. The in-service included the 2 revised policies. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur. Date of corrective</p>	03/27/2015	

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	<p>04/01/2014, included a plan of care dated 10/28/14 established by the patients physician with orders to administer hydrocodone / acetaminophen tablet 10/325 every 6 hours, fentanyl transdermal patch 50 mcg (micrograms) every 72 hours with patch to be changed every 72 hours. The record evidenced these medications were routinely administered by a home health aide from a prefilled medication planner box prepared by employee E, a registered nurse (RN).</p> <p>A. In an interview with employee G, a home health aide, on December 15th at 11:15 am, the aide stated that on June 22nd, 2014, the noon time dose of hydrocodone was missing from the patient's medication planner box that had been prefilled by Employee E, a RN.</p> <p>B. The clinical record evidenced patient #3 had a diagnosis of cerebral palsy and required assistance with all activities of daily living. The medication administration record (MAR) dated 12/1/2014 found in the patient's home evidenced that a 50 mcg transdermal fentanyl was applied to the patient's skin every 72 hours by a home health aide. The MAR failed to evidence documentation of removal of the old medication patch.</p>		<p>action to be completed by 03/27/2015G225 ***REVISION*** to the last POC sent 2/4/2015. The Director of Clinical Services Has revised policy C-755 to take out any wording of Home Health Aides doing Medication Administration. It was replaced with "Home Health Aide may provide Medication Assistance if needed." The policy was renamed " Medication Assistance By Home Health Aides" The Director of Clinical Services has revised the policy C-760 taking out any wording of Home Health Aides doing Medication Administration. It was replaced with "Home Health Aide may provide Medication Assistance if needed." The policy was renamed, "Home Health Aide Medication Assistance Procedure" The Director of Clinical Services faxed and emailed the Megan Sargent RN the educator for Elder's Journey the revised C-760 policy. The Director of Clinical Services to in-service all nursing and Home Health Aide staff of the revised C-755 and C-760 policies. The in-service included the 2 revised policies. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur. Date of corrective action to be completed by 02/20/2015 G225 ***REVISION*** to the last POC</p>		

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	<p>C. An agency policy, undated, titled "C755 Medication Administration By Home Health Aides" states, " RN, LPN or family members must set up the medications the home health aide is to administer or assist with. The medications will be put into individual containers labeled by date and time medication is to be administered." The home health aide is not allowed to administer medications by Indiana rules to patients, only assist with medication administration.</p> <p>2. Clinical record 1, start of care 04/01/2014, included a plan of care dated 10/28/14 with physician orders for coumadin 5 milligram (mg) tablets and to change dosage after "coumadin clinic" visit with adjustments made per clinic.</p> <p>The medication administration record dated 12/1/14, found in the patient's home evidenced the daily dose of coumadin was administered by the home health aide from a preset medication planner prepared by the RN.</p>		<p>sent 1/27/2015. The Director of Clinical Services Has revised policy C-755to take out any wording of Home Health Aide doing Medication Administration. It was replaced with "Home Health Aide may assist with Medication Administration if needed." The Director of Clinical Services has revised the policy C-760 by making changes to #16 "If assisting with Trans dermal Patches." a. Was changed to "Have Client, nurse or family member remove the old patch if one is on client. Home Health Aide can NOT assist. Home Health Aides are NOT allowed to handle any controlled substances." d. was changed to, " Have client,nurse or family member to take new transdermal patch out of packaging." e. was changed to, " Client, nurse or family member to apply the patch to a new location. Home Health Aid may NOT assist. Home Health Aides are not allowed to handle controlled substances." g. was changed to, "Have client,nurse or family member discard all wrapping and old patch." I. Was changed to, " Write on Daily Medication Calendar the date the new patch was applied and the old patch was discarded and who did this (client, nurse or family member)." The Director of Clinical Services revised the Home Health Aide Skills Check off form and took out any wording that the Home Health Aide would</p>		

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			<p>handle a trans dermal patch. #6 was changed to "the assistance with transdermal patches (see policy C-760)." The Director of Clinical Services faxed and emailed the Megan Sergent RN the educator for Elder's Journey the revised C-760 policy and the revised Home Health Aide skills check off form with instructions that this is the form to be used starting today. The Director of Clinical Services to in-service all Home Health and nursing staff of the revised C-755 and C-760 policies paying close attention to #16 on trans dermal patches. In-service that Home Health Aides are NOT allowed to handle controlled substances. Trans dermal patches must be taken off, disposed of and new ones applied by client, nurse or family members. The in-service included the 2 revised policies. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur. Date of corrective action to be completed by 02/06/2015 G225 The Director of Clinical Services revised and renamed PolicyC-755 formally known as "Medication Administration by Home Health Aide's" to "assist" with medication administration by Home Health Aide's." All wording of Medication "Administration" taken out and changed to "Medication Assistance" or "assist with". The</p>	

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			<p>Director of Clinical Services revised and renamed PolicyC-760 formally known as "Home Health Aide Medication Administration Procedure" to "Home Health Aide assist with Medication Administration Procedure." All verbiage of "Medication Administration" was changed to "Medication Assist" or "Assist With." The additional revision to Policy C-700 "Home Health Aide assist with Medication Administration Procedure" #16 was added "Trans dermal Patches" a. Remove old patch if one is on client. b. Wash area with warm soapy water and rinse and dry area. c. Wash hands and apply gloves d. Assist client in taking new trans dermal patch out of packaging if needed. e. Hand patch to client to apply to a new location (assist client if needed). f. Write date and time on patch g. Discard all wrappings and old patch. h. Remove gloves and wash hands i. Write on "Daily Medication Calendar" the date and time new patch applied and old discarded. (1B) until The Director of Clinical Services will in-service all nursing and Home Health Aide staff on the new C-755 and C-760 policies. 1B. The "Daily Medication Calendar" (med-pass form HC1031H) left in the client's book was to be used to show Home Health Aide what medications were set up by the RN. Home Health Aide initialed next to the medication</p>	

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			<p>instead of the instructions #2 that says to "check" the box when medication was taken by client and a #3 that states this is a medication reminder. This form was started in the home 8/4/2014 and revised immediately to not list medications just "AM, noon, evening, bedtime... Medications as set up by RN. The Sept., Oct., Nov. daily medication calendars were done as stated but the Dec. 2014 daily medication calendar was a copy of the original 8/4/2014 form that listed the medications. When this was discovered a corrected daily medication calendar without the listed medications was put back in home, but wrong form was also left in client's binder.</p> <p>In-service to all Home Health Aides and nursing staff on the difference between a MAR and the daily medication calendar and the correct way it is filled out and a copy of a filled out one attached. A copy of the Policy #C-755 assist with medication administration by home health aides that states "RN, LPN or family member must set up the medications the home health aide is to administer or assist with. The medication will be put into individual containers labeled by day/date and time medication is to be administered will also be added to this in-service. The Policy C-760 revised to Home Health Aide assist with Medication assistance</p>	

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NAME OF PROVIDER OR SUPPLIER ELDER'S JOURNEY LLC	STREET ADDRESS, CITY, STATE, ZIP CODE 4211 E 3RD STREET BLOOMINGTON, IN 47401
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			<p>procedure add #16 Trans dermal Patches: A. Remove old patch, if one is on client. B. Wash area with warm soapy water and rinse and dry area. C. Wash hands and apply gloves. D. Assist client in taking new trans dermal patch out of packaging if needed. E. Hand patch to client to apply to new location (assist client if needed). F. Write down date and time on patch. G. Discard all wrapping and old patch. H. Remove gloves and wash hands. I. Write on daily medication calendar the date and time new patch was applied and old patch discarded. Every client with a trans dermal patch will have an additional "Daily Medication Calendar" in their client book that will have 2 sections that say "trans dermal patch applied by client or nurse every ___ hours or days as ordered by physician." "trans dermal patch removed and discarded every ___ hours or days as ordered by physician". Registered Nurse or Home Health Aide to initial the date in each section and sign bottom of form. The Director of Clinical Services will in-service all nursing and Home Health Aide staff on the new C-755 and C-760 policies and on the "Daily Medication Calendar" with an example form attached and policies attached. All nursing and Home Health Aide staff to be instructed to pay special note that Home Health Aide cannot administer or dose</p>	

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G 226 Bldg. 00	<p>484.36(c)(2) ASSIGNMENT & DUTIES OF HOME HEALTH AIDE The duties of a home health aide include the provision of hands on personal care, performance of simple procedures as an extension of therapy or nursing services, assistance in ambulation or exercises, and assistance in administering medications that are ordinarily self administered.</p> <p>Based on clinical record, agency document and policy review and interview, the home health agency failed to ensure the home health aide only assisted in medication administration that are ordinarily self administered and agency policy only addressed administering medications not assistance with medications for 3 of 3 records reviewed creating the potential to affect all of the agency's patients receiving medication assistance from a home health aide. (#1-3)</p> <p>Findings</p>	G 226	<p>medication and canonly "assist" with per Indiana State Law. Also to make note to the addition of the trans dermal patch assistance section I Policy C-760. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur.</p> <p>G226****Revision****The Director of Clinical Services has revised policy C-755 and C-760 making them compliant with 410 IAC 17-9-20. The Director of Clinical Services faxed and emailed the Megan Sergent RN the educator for Elder's Journey the revised C-760 policy. The Director of Clinical Services to in-service all nursing and Home Health Aide staff of the revised C-755 and C-760 policies. The in-service included the 2 revised policies. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur. Date of corrective action to be completed by 03/27/2015 G226</p>	03/27/2015

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	<p>1. Clinical record #3, start of care 04/01/2014, included a plan of care established by the patients physician with orders to administer hydrocodone/acetaminophen tablet 10/325 every 6 hours, fentanyl transdermal patch 50 mcg (micrograms) every 72 hours with patch to be changed every 72 hours. The record evidenced these medications were routinely administered by a home health aide from a prefilled medication planner box prepared by employee E, a registered nurse (RN).</p> <p>A. In an interview with employee G, a home health aide, on December 15th at 11:15 am, the aide stated that on June 22nd, 2014, the noon time dose of hydrocodone was missing from the patient's medication planner box that had been prefilled by Employee E, a RN.</p> <p>B. The clinical record evidenced patient #3 had a diagnosis of cerebral palsy and required assistance with all activities of daily living. The medication administration record (MAR), dated 12/1/14, found in the patient's home evidenced that a 50 mcg transdermal fentanyl was applied to the patient's skin every 72 hours by a home health aide. The MAR failed to evidence documentation of removal of the old</p>		<p>***REVISION*** to the last POC sent 2/4/2015. The Director of Clinical Services Has revised policy C-755 to take out any wording of Home Health Aides doing Medication Administration. It was replaced with "Home Health Aide may provide Medication Assistance if needed." The policy was renamed "Medication Assistance By Home Health Aides" The Director of Clinical Services has revised the policy C-760 taking out any wording of Home Health Aides doing Medication Administration. It was replaced with "Home Health Aide may provide Medication Assistance if needed." The policy was renamed, "Home Health Aide Medication Assistance Procedure" The Director of Clinical Services faxed and emailed the Megan Sergent RN the educator for Elder's Journey the revised C-760 policy. The Director of Clinical Services to in-service all nursing and Home Health Aide staff of the revised C-755 and C-760 policies. The in-service included the 2 revised policies. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur. Date of corrective action to be completed by 02/20/2015 G226</p> <p>***REVISION*** to the last POC sent 1/27/2015. The Director of Clinical Services Has revised</p>				

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	<p>medication patch. The agency's competency checklist failed to include evaluation of home health aide competency to apply or remove and dispose of transdermal medication patches.</p> <p>C. An agency policy, undated, titled "C755 Medication Administration By Home Health Aides" states, " RN, LPN or family members must set up the medications the home health aide is to administer or assist with. The medications will be put into individual containers labeled by date and time medication is to be administered." The policy failed to provide instructions for application or removal of transdermal medication patches by a home health aide. The home health aide is not allowed to administer medications by Indiana rules to patients, only assist with medication administration.</p> <p>2. Clinical record 1, start of care 04/01/2014, included a plan of care with physician orders for coumadin 5 milligram (mg) tablets, change dosage after "coumadin clinic" visit, adjustments made per clinic.</p> <p>The medication administration record, dated 12/1/2014, found in the patient's home evidenced the daily dose</p>		<p>policy C-755to take out any wording of Home Health Aide doing Medication Administration. It was replaced with "Home Health Aide may assist with Medication Administration if needed." The Director of Clinical Services has revised the policy C-760 by making changes to #16 "If assisting with Trans dermal Patches." a. Was changed to "Have Client, nurse or family member remove the old patch if one is on client. Home Health Aide can NOT assist. Home Health Aides are NOT allowed to handle any controlled substances." d. was changed to, " Have client,nurse or family member to take new transdermal patch out of packaging." e. was changed to, " Client, nurse or family member to apply the patch to a new location. Home Health Aid may NOT assist. Home Health Aides are not allowed to handle controlled substances." g. was changed to, "Have client,nurse or family member discard all wrapping and old patch." I. Was changed to, " Write on Daily Medication Calendar the date the new patch was applied and the old patch was discarded and who did this (client, nurse or family member)." The Director of Clinical Services revised the Home Health Aide Skills Check off form and took out any wording that the Home Health Aide would handle a trans dermal patch. #6 was changed to "the assistance</p>	

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	<p>of coumadin was administered by the home health aide from a preset medication planner prepared by the RN.</p> <p>3. An agency policy, undated, titled C755 Medication Administration By Home Health Aides. The policy states " RN, LPN or family members must set up the medications the home health aide is to administer or assist with. The medications will be put into individual containers labeled by date and time medication is to be administered."</p> <p>4. An agency policy, undated, titled C708, Medication Administration states, " Home Health Aides may apply topical ointments, creams and shampoos, if included as a part of assigned duties. Home health aides may assist with oral medications if the task has been delegated by a licensed professional and the aide has been deemed competent to perform the task for an individual client."</p>		<p>with transdermal patches (see policy C-760)." The Director of Clinical Services faxed and emailed the Megan Sergent RN the educator for Elder's Journey the revised C-760 policy and the revised Home Health Aide skills check off form with instructions that this is the form to be used starting today. The Director of Clinical Services to in-service all Home Health and nursing staff of the revised C-755 and C-760 policies paying close attention to #16 on trans dermal patches. In-service that Home Health Aides are NOT allowed to handle controlled substances. Trans dermal patches must be taken off, disposed of and new ones applied by client, nurse or family members. The in-service included the 2 revised policies. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur. Date of corrective action to be completed by 02/06/2015 G226 The Director of Clinical Services revised Policy C-755. The policy was titled "Medication Administration by Home Health Aides to "assistwith" medication administration by Home Health Aide's." All verbiage of "Administration" was changed to "Medication Assistance". In-service to all Home Health Aides and nursing staff on revised Policy C-755 by the Director of Clinical Services, including</p>	

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			<p>newpolicy. The Director of Clinical Services Policy C-760 previoustitled "Home Health Aide Medication Administration Procedure" to "Home HealthAide assist with Medication Administration Procedure". All verbiage of "Administration" was changed to "MedicationAssistance". This Policy revision also added #16 "Trans dermal Patches. See previous G174 1B to see wordage on #16 trans dermal patches. Policy C-708 titled "Medication Administration" #7 statedHome Health Aide may apply topical ointments, creams, shampoos. This waschanged to Home Health Aide's may "assist client in applying topical ointments,creams, shampoos." Also changed was Home Health Aide's may assist withmedication reminders as set up by a nurse or family member. The Director of Clinical Services will in-service allnursing and Home Health Aide staff on new Policies C-708, C-760 and C-755. All staff willbe in-services on Home Health Aides can only assist with medicationadministration and cannot administer or dose medication per Indiana State Law. The Director of Clinical Services will be responsible formonitoring these corrective actions to ensure this deficiency is corrected andwill not recur. The Director of Clinical Services revised the Certified HomeHealth</p>	

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N 550 Bldg. 00	<p>complaint investigation</p> <p>Survey dates December 15th, 19th and 22nd</p> <p>Complaint #: IN00161664, Substantiated: State deficiencies related to the allegation are cited.</p> <p>Facility #: 012972</p> <p>Vendor #: 201126900</p> <p>Surveyor: Nina Koch, RN, PHNS</p> <p>Quality Review: Joyce Elder, MS, BSN, RN January 14, 2015</p> <p>410 IAC 17-14-1(a)(1)(K) Scope of Services Rule 14 Sec. 1(a) (1)(K) Except where services are limited to therapy only, for purposes of practice in the home health setting, the registered nurse shall do the following: (K) Delegate duties and tasks to licensed practical nurses and other individuals as appropriate.</p> <p>Based on clinical record and agency policy review and interview, the home health agency failed ensure the registered nurse only assigned the home health aide</p>	N 550	N0550****Revision****The Director of Clinical Services has revised policy C-755 and C-760 making them compliant with 410 IAC 17-9-20. The Director of Clinical Services faxed and emailed the Megan Sergent RN the educator for Elder's Journey	03/27/2015

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	<p>tasks the aide is allowed to perform by law and the agency policy was congruent with Indiana laws for 2 of 3 (#s 1 and 3) clinical records reviewed with the potential to affect all of the agency's 54 patients receiving home health aide services.</p> <p>Findings</p> <p>1. Clinical record #3, start of care 04/01/2014, included a plan of care dated 10/28/14 established by the patient's physician with orders to administer hydrocodone / acetaminophen tablet 10/325 every 6 hours and fentanyl transdermal patch 50 mcg (micrograms) every 72 hours with patch to be changed every 72 hours. The record evidenced these medications were routinely administered by a home health aide from a prefilled medication planner box prepared by employee E, a registered nurse (RN).</p> <p>A. In an interview with employee G, a home health aide, on December 15th at 11:15 am, the aide stated that on June 22nd, 2014, the noon time dose of hydrocodone was missing from the patient's medication planner box that had been prefilled by Employee E, a RN.</p> <p>B. The clinical record evidenced</p>		<p>the revised C-760 policy. The Director of Clinical Services to in-service all nursing and Home Health Aide staff of the revised C-755 and C-760 policies. The in-service included the 2 revised policies. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur. Date of corrective action to be completed by 03/27/2015 N0550 ***REVISION*** to the last POC sent 2/4/2015. The Director of Clinical Services Has revised policy C-755 to take out any wording of Home Health Aides doing Medication Administration. It was replaced with "Home Health Aide may provide Medication Assistance if needed." The policy was renamed " Medication Assistance By Home Health Aides" The Director of Clinical Services has revised the policy C-760 taking out any wording of Home Health Aides doing Medication Administration. It was replaced with "Home Health Aide may provide Medication Assistance if needed." The policy was renamed, "Home Health Aide Medication Assistance Procedure" The Director of Clinical Services faxed and emailed the Megan Sergent RN the educator for Elder's Journey the revised C-760 policy. The Director of Clinical Services to in-service all nursing and Home</p>		

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	<p>patient #3 had a diagnosis of cerebral palsy and required assistance with all activities of daily living. The medication administration record (MAR) dated 12/1/2014, found in the patient's home evidenced that a 50 mcg transdermal fentanyl was applied to the patient's skin every 72 hours by a home health aide. The MAR failed to evidence documentation of removal of the old medication patch.</p> <p>C. An agency policy, undated, titled "C755 Medication Administration By Home Health Aides" states, " RN, LPN or family members must set up the medications the home health aide is to administer or assist with. The medications will be put into individual containers labeled by date and time medication is to be administered." The policy failed to provide instructions for application or removal of transdermal medication patches by a home health aide. The home health aide is not allowed to administer medications by Indiana rules to patients, only assist with medication administration.</p> <p>2. Clinical record 1, start of care 04/01/2014, included a plan of care dated 10/28/14 with physician orders for coumadin 5 milligram (mg) tablets and change dosage after "coumadin clinic"</p>		<p>Health Aide staff of the revised C-755 and C-760 policies. The in-service included the 2 revised policies. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur. Date of corrective action to be completed by 02/20/2015 N0550 ***REVISION*** to the last POC sent 1/27/2015. The Director of Clinical Services Has revised policy C-755to take out any wording of Home Heath Aide doing Medication Administration. It was replaced with "Home Health Aide may assist with Medication Administration if needed." The Director of Clinical Services has revised the policy C-760 by making changes to #16 "If assisting with Trans dermal Patches." a. Was changed to "Have Client, nurse or family member remove the old patch if one is on client. Home Health Aide can NOT assist. Home Health Aides are NOT allowed to handle any controlled substances." d. was changed to, " Have client,nurse or family member to take new transdermal patch out of packaging." e. was changed to, " Client, nurse or family member to apply the patch to a new location. Home Health Aid may NOT assist. Home Health Aides are not allowed to handle controlled substances." g. was changed to, "Have client,nurse or family member</p>				

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	<p>visit with adjustments made per clinic.</p> <p>The medication administration record dated 12/1/14, found in the patient's home evidenced the daily dose of coumadin was administered by the home health aide from a preset medication planner prepared by the RN.</p>		<p>discard all wrapping and old patch." I. Was changed to, " Write on Daily Medication Calendar the date the new patch was applied and the old patch was discarded and who did this (client, nurse or family member)." The Director of Clinical Services revised the Home Health Aide Skills Check off form and took out any wording that the Home Health Aide would handle a trans dermal patch. #6 was changed to "the assistance with transdermal patches (see policy C-760)." The Director of Clinical Services faxed and emailed the Megan Sergent RN the educator for Elder's Journey the revised C-760 policy and the revised Home Health Aide skills check off form with instructions that this is the form to be used starting today. The Director of Clinical Services to in-service all Home Health and nursing staff of the revised C-755 and C-760 policies paying close attention to #16 on trans dermal patches. In-service that Home Health Aides are NOT allowed to handle controlled substances. Trans dermal patches must be taken off, disposed of and new ones applied by client, nurse or family members. The in-service included the 2 revised policies. The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur. Date of corrective action to be completed by</p>		

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			02/06/2015 N0550 The Director of Clinical Services revised and renamed PolicyC-755 formally known as "Medication Administration by Home Health Aide's" to "assist" with medication administration by Home Health Aide's." All wording of Medication "Administration" taken out and changed to "Medication Assistance" or "assist with". The Director of Clinical Services revised and renamed PolicyC-760 formally known as "Home Health Aide Medication Administration Procedure" to "Home Health Aide assist with Medication Administration Procedure." All verbiage of "Medication Administration" was changed to "Medication Assist" or "Assist With." The additional revision to Policy C-700 "Home Health Aide assist with Medication Administration Procedure" #16 was added "Trans dermal Patches" a. Remove old patch if one is on client. b. Wash area with warm soapy water and rinse and dry area. c. Wash hands and apply gloves d. Assist client in taking new trans dermal patch out of packaging if needed. e. Hand patch to client to apply to a new location (assist client if needed). f. Write date and time on patch g. Discard all wrappings and old patch. h. Remove gloves and wash hands i. Write on "Daily Medication Calendar" the date and time new patch applied and old discarded. (1B) until The Director	

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			of Clinical Services will in-service allnursing and Home Health Aide staff on the new C-755 and C-760 policies. 1B. The "Daily Medication Calendar" (med-pass form HC1031H)left in the client's book was to be used to show Home Health Aide whatmedications were set up by the RN. HomeHealth Aide initialed next to the medication instead of the instructions #2that says to "check" the box when medication was taken by client and a #3 thatstates this is a medication reminder. This form was started in the home 8/4/2014 and revised immediatelyto not list medications just "AM, noon, evening, bedtime...Medications as set up by RN.The Sept., Oct., Nov. daily medication calendars were done as stated but theDec.2014 daily medication calendar was a copy of the original 8/4/2014 formthat listed the medications. When this was discovered a corrected dailymedication calendar without the listed medications was put back in home, butwrong form was also left in client's binder. In-service to all Home Health Aides and nursing staff on thedifference between a MAR and the daily medication calendar and the correct wayit is filled out and a copy of a filled out one attached. A copy of the Policy#C-755 assist with medication administration by home health aides that		

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			<p>states "RN, LPN or family member must set up the medications the home health aide isto administer or assist with. The medication will be put into individual containers labeled by day/date and time medication is to be administered willalso be added to this in-service. The Policy C-760 revised to Home Health Aide assist withMedication assistance procedure add #16 Trans dermal Patches: A. Removeold patch, if one is on client. B. Wash area with warm soapy water and rinse anddry area. C. Wash hands and apply gloves. D. Assist client in taking new trans dermal patchout of packaging if needed. E. Hand patch to client to apply to new location(assist client if needed). F. Write down date and time on patch. G. Discard all wrapping and old patch. H. Remove gloves and wash hands. I. Write on daily medication calendar the date andtime new patch was applied and old patch discarded. Every client with a trans dermal patch will have anadditional "Daily Medication Calendar" in their client book that will have 2sections that say "trans dermal patch applied by client or nurse every ___ hoursor days as ordered by physician." "trans dermal patch removed and discardedevery ___ hours or days as ordered by physician". Registered Nurse or Home Health Aide to initial the date ineach section and sign bottom of</p>	

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N 597 Bldg. 00	<p>410 IAC 17-14-1(l)(1)(B) Scope of Services Rule 14 Sec. (1)(l)(1) The home health aide shall: (B) be entered on and be in good standing on the state aide registry.</p> <p>Based on employee file review and interview, the home health agency failed to ensure home health aides were entered on and in good standing on the state aide registry for 2 of 5 home health aide files reviewed with the potential to affect all of the agency's patients with home health aide services. (A and B)</p> <p>Findings:</p>	N 597	<p>form. The Director of Clinical Services will in-service allnursing and Home Health Aide staff on the new C-755 and C-760 policies and onthe "Daily Medication Calendar" with an example form attached and policiesattached. All nursing and Home Health Aide staff to be instructed to pay specialnote that Home Health Aide cannot administer or dose medication and can only"assist" with per Indiana State Law. Also to make note to the addition of thetrans dermal patch assistance section I Policy C-760. The Director of Clinical Services will be responsible formonitoring these corrective actions to ensure this deficiency is corrected andwill not recur.</p> <p>N0597 Elder's Journey has outsourced the Home Health Aide SkillsCheck off for all employees, starting 11/31/2014. Elder's Journey employees (Home Health Aids) go to theteaching center at Golden Living Centers at 155 East Burks Drive, Bloomington,IN, 47401 (facility # 2046), taught by and checked off by Megan Sergent RN,license # 28193788A. All yearly Skills check offs are</p>	01/30/2015	

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	<p>1. Employee file A failed to evidence that the home health aide was entered on and in good standing on the state aide registry. The credentials contained in the employee file were for a certified nursing assistant.</p> <p>2. Employee file B failed to evidence that the home health aide was entered on and in good standing on the state aide registry. The credentials contained in the employee file were for a certified nursing assistant.</p> <p>3. In an interview with employee F, the agency's administrator, at 1:45 PM on December 22, 2014, the administrator stated that both were certified nursing assistants and had completed competency training as home health aides at a local facility but the aides had not been entered on the state aide registry.</p>		<p>completed with Megan, including all new hire Home Health Aides. All Home Health Aides are trained, Skills checked and certified As a HHA by Megan Sergent RN effective 11/3/2014.</p> <p>The HR Director will make sure all new hire Home HealthAides get scheduled for a Skills Check off and are successfully completed. The HR Director will submit a list of the newhires and yearly renewals for Home Health Aide to the Nursing Supervisor, toensure compliance is maintained.</p> <p>Elder's Journey revised Policy #D-300 Employee OrientationProgram Policy addition to # 20 that states "Home Health Aide will completecompetency testing prior to providing client care."</p> <p>HR Director will coordinate and track the completion of allnew hire skills check offs with Megan Sergent at Golden Living. Nursing Supervisor will verify all Home Health Aides havecompleted the new hire skills check off prior to providing client care.</p> <p>Elder's Journey revised Policy D-220 Competency Evaluationof Home Care Staff. Under 3 that stated"The competency evaluation will be completed by individuals who have theknowledge and skills to assess performance and ability." This was changed to "The competencyevaluations will be</p>		

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			<p>completed by Megan Sergent at Golden Living Center.</p> <p>Under this policy under Special Instructions #4 it already states "Annual performance reviews will address competencies in areas of essential function."</p> <p>Under Home Health Aide Competency section of this policy #1 that stated "The competency evaluation for Home Health Aides must be performed by a Registered Nurse with at least 2 years of nursing experience, one year of Home Care experience added was "for Elder's Journey this person will be Megan Sergent of Golden Living Center.</p> <p>The Director of Clinical Services will in-service all office staff on the new policy and procedure on Home Health Aide skills check offs and training for new hires and the annual Home Health Aides skills check offs.</p> <p>Included is a revised Policy D-300 and D-220.</p> <p>The Director of Clinical Services will be responsible for monitoring these corrective actions to ensure this deficiency is corrected and will not recur.</p>	