

V. Letter of Intent

Applicants are **required** to submit an “Intent to Apply” form (Appendix C) by 5:00 p.m. EST on August 31, 2009. Forms received after that date and time will not be accepted. Forms are to be submitted via U.S. Mail or express carrier and should be addressed to:

Indiana State Department of Health
Division of HIV/STD/Viral Hepatitis
2 N. Meridian St. 6-C
Indianapolis, IN 46204
Attn: HIV Prevention RFP

Entities that do not submit an “Intent to Apply” form are **not** eligible to apply. **Proposals will not be accepted from organizations that have not submitted an “Intent to Apply” form by the required deadline. Forms submitted by email or fax will not be accepted.** However, if an entity submits an “Intent to Apply” form and later determines an application is not appropriate, then the entity may choose not to apply. Letters of intent are non-binding but will be used by the ISDH to adequately prepare for the review of submitted proposals.