

IHIV PREVENTION COMMUNITY PLANNING GROUP MEETING

September 20, 2011

10:00 to 12:15 p.m.

Indiana State Department of Health,

Rice Auditorium

2 North Meridian Street

Indianapolis, IN 46204

ATTENDANCE

Present CPG Members:

Brinegar, Emily	Knight, Gregory	Perez, Andrea (State Co-Chair)	Trulley, Denice
Florence, Candace	Miller, Marissa	Revalee, Brian	
Greene, Latorya	Morton, Ramon (Community Co-Chair)	Rush, Nate	

Absent CPG Members:

Balash, Jonathan	Goode, Angela
------------------	---------------

Present Technical Advisors:

Exom, Michael	Gillespie, Tony
Feldheiser, Rochelle	Ohmit, Anita

Present ISDH Staff:

Anderson, Alicia	Chapman, Erika	Kreider, Gara
Arnold, Vivian	Foltz, Darin	Writt, Amanda
Bain, Cena (CPG Liaison)	Hon, John	

Visitors:

Gary, Derwin, Indianapolis Urban League	Cross, K, Bethlehem House	Thomas, Yvonne, Bethlehem House	Pasco, Larry, Harm Reduction Institute
---	---------------------------	---------------------------------	--

GENERAL INFORMATION

- Meeting called to order at 10:05 a.m., by Andrea Perez, State Co-Chair
- Introduction and Ground Rules read by Andrea Perez, State Co-Chair
- All present attendees introduced themselves, region, and populations they represent.
- Review of Agenda

Motion to Approve July 2011 Meeting Minutes

- Consensus made

Review of Group Assessment Form

Question number 1;

Comment 1:

- Increasing the number of slots will not insure more production
- Number of slots is not the issue, filling and keeping members in the slots that we have presently is the issue
- TA indicates that the restrictions on the slots is the issue, given that we are asking for representation in low incidence areas and turning down members that are in high incidence areas
 - Membership committee to look into the seat matrix
 - Membership asking to extend application deadline (*see committee reports*)
- Given CPG voted on and the electronic form of the survey was not well received, we will continue with the paper form of the group assessment

Question 5;

Comment 2:

- ISDH needs more clarification; there is a lot of information that is not shared with CPG for various reasons.
 - What information does the CPG feel like it is not getting?
 - Regular updates with the Nation HIV/AIDs Strategy (NHAS)

Review of Attendance Sheets

- Reviewed, no changes to be made
 - Member asked about “warning letters” from the membership committee
 - The policy states missing 1/3 of the regularly scheduled meetings results in automatic removal with the opportunity to appeal.
 - If a member misses 1 meeting, a warning letter is sent out as a reminder of the policy.
 - Member asks that certain absences be excused for certain job trainings etc.
 - Given that members are here as individuals, the CPG will not determine what is excused or unexcused, members should use the appeal process. Job trainings absences are individual issues and not full CPG issues.
 - Member recommends that CTR not be during the same week of CPG
 - CTR trainings are offered every month, and given that the trainings by nature do not interfere with CPG the issue will not be addressed further.

Review of Expenses

- Following a retreat in November it appears there will be approximately \$4k leftover in funds.
 - NA committee has asked for those funds.

Epi/Populations Presentation (Epi Committee)



Prioritization
Presentation for Septe

- Final factors are not different, the committee had to remove “size of population” given that all populations had the same number, and “key indicators of behavior” because there is not sufficient data on STDs or Hep. C to include them as factors.
- Recommended populations are as follows:
 - PLWH/A
 - Black MSM
 - White MSM
 - Hispanic MSM
 - Black heterosexual women
- Populations to Watch include:
 - Persons 50 or Older
 - Transgender
 - IDUs
 - Hispanic Women
 - Persons 50 and older should be removed given that it is included with the priority populations
 - Member would like to see Commercial Sex workers and Substance Users (to include alcohol) added to populations to watch category.
 - Member would like to add youth to the populations to watch.
 - Youth is also included in the priority populations as all populations are 13 and older.
- Populations to watch will be adjusted and put aside right now.
- Question asking why the MSM categories are not collapsed into one?
 - The numbers for each category were significantly different and committee felt that it warranted a breakdown of the populations
 - Although MSM is the behavior (risk factor), targeting each population is significantly different between the races/ethnicities.

Motion to accept the priority populations

- Consensus made at 10:55

Executive Committee Report (Andrea Perez):

- TA's and applications:
 - Application was changed to include only those who are applying for voting membership.
 - CPG will be going back to its policies and procedures by determining what CPG needs as far as TA, seeking out individuals to provide TA, and inviting those members to join CPG as TAs.
 - At this point, all TAs with the exception of our DOE TA, two years is up.
 - At this time, it is undetermined on what will happen with current TAs; therefore, any present TA who would like to continue on CPG should submit an application for membership.
 - CPG members should determine what kind of TA we need and we can move from there.
 - Member asks if a list could be compiled of current TAs and their expertise so that members could look at that and make recommendations based on that.
 - CPG Liaison to compile and forward out to full CPG.
 - TA asks about the possibility of regional CPGs
 - Asked to clarify the difference between “regional representation” and “regional CPGs”
 - TA states that some CPGs members do not take things back to their community.
 - TA asks that there is clarification on the role of TA in the policies.

Division Report (Andrea Perez):

- New surveillance incidence case manager introduces herself, has a background in mental health.
- The AVHC position was posted and has closed, Prevention manager is in the process of reviewing the applications and setting up interviews.
- Divisions has a new STD program manager
- The Business Manager position (formerly known as the Assistant Director position) is vacant; division is in looking into posting that position soon.
- Prevention grant was submitted last week; division is waiting on the technical review that may ask for any clarifications in the grant.
 - Will CPG be able to review the grant?
 - A letter is due in June, presently seeking clarification if the letter from CPG is in response to the grant or the implementation plan; once known, CPG will be forwarded any information needed to write letter to CDC.
 - How many plans are there?
 - The engagement plan and the implementation plan are both part of the Comprehensive Plan, which is separate from the Prevention Plan produced by CPG.
 - CDC should be distributing a new CPG guidance, no exact release date stated at this time.

Committee Reports

Membership (Latorya Greene):

- Committee asks to have the application deadline extended to October 30.
 - Consensus made, new deadline is 10/30
- Please send applications to individuals who will be a good asset to CPG.
 - Completed applications should be sent to CPG Liaison, not membership committee
 - Be thorough in explaining what CPG is and the time commitment involved.

Epi/Populations (Andrea Perez):

- No additional update

Interventions (Nate Rush):

- Committee member attended training in Sioux Falls, SD.
 - 2-day training that provided skills in selecting interventions that best priority populations.
 - Provided a 4-step strategy process in selecting interventions and recognizing agencies capacities to implement a new intervention.

Needs Assessment (Emily Brinegar):

- Committee still working on updating the research grid.
- Black Men's Health Study is completed; hope to have preliminary findings by mid-October.

Advocacy (Tony Gillespie):

- The healthcare finance committee held a webinar on testing in healthcare settings; committee realizes that they need additional information
- Division met with legal a little prior to hearing to educate them on HIV/AIDS.
 - Division is looking into being a representative on the committee.

Q/A and Old/New Business/Announcements & Celebrations

- Beth Meyerson presented at the 2011 National HIV Prevention Conference
 - Received good feedback
 - CDC is looking into Beth and Andrea in doing a presentation to help with the TRIP (turning research into prevention) project.
 - Once formally invited, CPG will be notified.
- Dr. Dodge will be presenting on his research findings from the Bi-sexual men's health study in November.
- In January the formal opening of the 75 units of affordable housing for PLWH/A will take place.
- On October 6th, AIDS Ministries/AIDS Assist will be hosting its 18th annual Women and Aids conference.
- A CPG member finalized his adoption of 3 children in august-congratulations!!!!

- CPG member will celebrate her birthday on Thursday.
- Brother's Uplifting Brother's (BUB) has a new facebook page; additionally there will be a TV program on Gary Access television titled "Will you walk with us"-encouraging individuals to get tested, and if need be will offer to walk with those who want to get tested.
- BUB has completed its 3rd round of opinion leaders for D-Up.
- Perinatal Hepatitis B program has one more hospital visit to conduct.
- The Bethlehem House will be working with Bellflower in enhancing outreach services for commercial sex workers.
 - On Wednesday night's outreach workers walk areas that are known for commercial sex activities testing for HIV and various other STDs.
 - Additionally, the Bethlehem house has teamed up with IMPD, following an arrest of a commercial sex worker; outreach workers are called and allowed to test for HIV prior to going to jail.

Public Comments

- L. Pasco distributes a letter from members of the IDU community.
 - States that IDU is the 3rd mode of transmission in Indiana
 - A website will be taking off from the Harm reduction institute.
 - Clarification: Priority populations are based on several factors not just data listed in the Epi profile.

Adjourn at 12:00 p.m.

NEXT MEETING ON OCTOBER 18, 2011 AT 10:00 A.M.