Children's Special Health Care Services
Integrated Operational Services
Policy & Procedure Manual

Revised Provider Policy -
Policy #E-1a

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Children's Special Health Care Services

Date: 3/16/11

Title: Participating Provider – Old Agreement

Revision Date: December 10, 2010
Effective Date: **January 1, 2005**

Purpose: To describe the requirements, responsibilities & relationship between the Indiana State Department of Health (ISDH) and health care providers contracting with ISDH & the CSHCS program.

Rule References:

IC 16-35-2 Assistance to Children With Special Health Care Needs
IC 16-35-2-6 Fees and charges same as Medicaid
The fees and charges paid to providers of services, care, and materials under this chapter shall be at the same amounts as those allowed by the Medicaid program (42 U.S.C. 1396 et seq.).
410 IAC 3.2-7-1 Health care delivery system
410 IAC 3.2-7-1(a) The director shall select and approve physicians and other persons to provide health care services to children enrolled in the CSHCN program.

Policy: CSHCS operates a health plan providing certain health care benefits to participants of the CSHCS program. CSHCS utilizes the professional services of properly credentialed health care providers to conduct examination & treatment of CSHCS participants. For health care providers to be approved and reimbursed by CSHCS for providing health care services to its participants, the provider must execute an Agreement with ISDH and enroll in the CSHCS program.

The Provider Agreement establishes the terms & conditions upon which the health care provider & ISDH/CSHCS will conduct business. Some of the more significant terms the provider agrees to include:

- Complying with all statute & regulations pertinent to ISDH programs.
- Safeguarding ISDH program participant information.
- To abide by the ISDH Program Provider Manual & Provider Bulletins.
- To submit claim(s) for reimbursement only after exhausting all other sources of reimbursement.
- To accept ISDH payment as payment in full and not to bill the participant or their family for any additional charges for ISDH Program covered services.
- To obtain Prior Authorization for certain designated services.

ISDH responsibilities include:

- Reimbursing the provider for approved services at the Indiana Medicaid rate.

Under certain circumstances, a health care provider may elect to be reimbursed on a one-time-only basis.

See **One-Time-Only-Payment Provider Policy**.

References: **Primary Medical Care Policy**
Secondary Medical Care Policy
Basic Dental Care Policy
One-Time-Only-Payment Provider Policy